



## **COUNCIL MEETING AGENDA**

**Thursday, May 9, 2024 at 7:00 pm**

**W & M Edelbrock Centre, 30 Centre Street, Orangeville**

The meeting will be live streamed on YouTube at the following link:

<http://www.youtube.com/@DufferinOne>

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### **1. ROLL CALL**

Verbal roll call by the Clerk.

### **2. APPROVAL OF THE AGENDA**

THAT the Agenda and any Addendum distributed for the May 9, 2024 meeting of Council, be approved.

### **3. DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

### **4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

THAT the minutes of the regular meeting of Council on April 11, 2024, be adopted.

### **5. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

#### **5.1. Proclamation: Multiple Sclerosis Awareness Month – May 2024**

James Jackson, MS Ambassador Dufferin/Caledon, will be in attendance to accept the proclamation.

#### **5.2. Proclamation: Sexual Violence Prevention Month – May 2024**

Lynnette Pole-Langdon, Family Transition Place, will be in attendance to accept the proclamation.

### **6. PUBLIC QUESTION PERIOD**

Members of the Public in attendance are able to ask a question. If you are unable to attend and would like to submit a question, please contact us at

info@dufferincounty.ca or 519-941-2816 ext. 2500 prior to 4:30 pm the day before the meeting.

## **7. PRESENTATION AND CONSIDERATIONS OF REPORTS**

### **7.1. General Government Services Minutes – April 25, 2024**

THAT the minutes of the General Government Services meeting held on April 25, 2024, and the recommendations set out, be adopted.

GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #1  
Access Dufferin Minutes

THAT the minutes from the Special Meeting of the Access Dufferin Committee on April 3, 2024, be adopted.

GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #2  
IT & GIS Update Report

THAT the report from the Acting Manager of Information Technology & Geographic Information Systems, dated April 25, 2024, titled IT & GIS Status Report, be received.

GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #3  
Creed and the Accommodation of Spiritual and Religious Observances Policy

THAT the motion be deferred to the next meeting of the General Government Services Committee.

GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #4  
Accommodation for Persons with Disability Policy

THAT the report of the Director People & Equity, titled Accommodation for Persons with Disability Policy, dated April 25, 2024, be received;

AND THAT the draft Accommodation for Persons with Disability Policy be approved.

GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #5  
Annual Report on Long Term Debt Capacity

THAT the report on Annual Report on Long Term Debt Capacity, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.

GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #6  
Annual Development Charges Report

THAT the report on Annual Development Charges Report, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.

GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #7  
First Quarter Financial Results

THAT the report on First Quarter Financial Results, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.

**7.2. Health and Human Services Minutes – April 25, 2024**

THAT the minutes of the Health and Human Services meeting held on April 25, 2024, and the recommendations set out, be adopted.

HEALTH & HUMAN SERVICES – April 25, 2024 – ITEM #1  
Community Services Mid Year Staffing Update

THAT the report of the Director, Community Services, Community Services Mid Year Staffing Update, dated April 25, 2024, be received;

AND THAT the additional part-time EarlyON Program Facilitator position be approved.

HEALTH & HUMAN SERVICES – April 25, 2024 – ITEM #2  
First Quarter Financial Results

THAT the report on First Quarter Financial Results, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.

**7.3. Community Development & Tourism Minutes – April 25, 2024**

THAT the minutes of the Community Development and Tourism meeting held on April 25, 2024, and the recommendations set out, be adopted.

COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #1  
Legislative & Regulatory Changes Affecting Conservation Authorities Review & Development Permitting

THAT the Legislative and Regulatory Changes Affecting Conservation Authorities (CAs) Review and Development Permitting, dated April 25, 2024, be received.

COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #2  
Community Insight Workshop Series: Dufferin County Economic  
Development Strategy

THAT the report of the Manager of Economic Development, Community Insights Workshop Series: Dufferin County Economic Development Strategy, dated April 25, 2024, be received.

COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #3  
Museum Event & Rental Policy

THAT the report of the Acting Museum Services Manager, "Museum Event & Rental Policy", dated April 25, 2024, be received;

AND THAT The Museum Event & Rental Policy be approved.

COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #4  
Museum Deaccession Report – April 2024

THAT the report of the Acting Museum Services Manager, "Museum Deaccession Report", dated April 25, 2024, be received;

AND THAT the objects identified in the Museum Deaccession Report be deaccessioned in accordance with the Museum of Dufferin's Collections Management Policy.

COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #5  
First Quarter Financial Results

THAT the report on First Quarter Financial Results, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.

**7.4. Director of Public Works/County Engineer's Report – Dufferin Road  
109/2<sup>nd</sup> Line Amaranth Temporary Intersection Improvements – Speed  
Limit Change**

A report from the Director of Public Works/County Engineer, dated May 9, 2024, to seek direction to implement a speed limit change to accommodate temporary intersection signalization.

THAT the Report, Dufferin Road 109/2<sup>nd</sup> Line Amaranth Temporary Intersection Improvements – Speed Limit Change, dated May 9, 2024, from the Director of Public Works/County Engineer, be received;

AND THAT staff be directed to revise the posted speed limit of Dufferin Road 109 east and west of the existing Dufferin 109/2<sup>nd</sup> Line Amaranth intersection from 80 km/hr to 60 km/hr;

AND THAT Schedule G of the Consolidated Traffic By-Law 2005-32 be revised to include the following:

County Road Number	From	To
109	Riddell Road	A point situated 600 metres east of the east limit of Dufferin Road 11

**7.5. Senior Planner’s Report – Transportation Master Plan Update**

A report from the Senior Planner, dated May 9, 2024, to seek endorsement for a specific Shelburne by-pass route to advance the project.

THAT the Transportation Master Plan Update report from the Senior Planner, dated May 9, 2024, be received;

AND THAT Council select Option 1 (Figure 12 – DC TMP October 17,2023) as the preferred route as outlined by the planning consultant;

AND THAT staff be directed to proceed with the necessary steps to amend the Transportation Master Plan to include the preferred route for the Shelburne By-Pass.

**7.6. Senior Planner’s Report – Bill 185, Cutting Red Tape to Build More Homes Act, 2024 & the Proposed Provincial Planning Statement, 2024**

A report from the Senior Planner, dated May 9, 2024, to provide Council with an overview and analysis of Bill 185, Cutting Red Tape to Build More Homes Act, 2024, and the Proposed Provincial Planning Statement (PPS), 2024.

THAT the report of Senior Planner, Development and Tourism, titled “Bill 185, the Cutting Red Tape to Build More Homes Act, 2024, and the Proposed Provincial Planning Statement, 2024”, dated May 9, 2024, be received.

**7.7. Chief Administrative Officer’s Report – County-Wide Transit Ad Hoc Committee – Terms of Reference**

A report from the Chief Administrative Officer, dated May 9, 2024, to provide a Terms of Reference regarding the creation of a County-Wide Transit Ad

Hoc Committee, adopted by Council during the regular meeting on April 11, 2024.

THAT the Chief Administrative Officer's report titled "County-Wide Transit Ad Hoc Committee – Terms of Reference", be received;

AND THAT the attached Terms of Reference be adopted;

AND THAT the following Council members be appointed:

Councillor John Creelman

Councillor Chris Gerrits

Councillor James McLean

Councillor Todd Taylor.

**7.8. Chief Administrative Officer's Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated May 9, 2024, to provide Council with an update of activities from outside boards and agencies.

THAT the report of the Chief Administrative Officer, dated May 9, 2024, with respect to Reports from Outside Boards, be received.

**8. STRATEGIC PLAN UPDATE**

There is no strategic plan update for this month.

**9. CORRESPONDENCE**

**10. NOTICE OF MOTIONS**

**11. MOTIONS**

**12. CLOSED SESSION**

**13. BY-LAWS**

2024-21      A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Upper Grand District School Board. (Lease Agreement – Mel Lloyd Centre)  
Authorization: Council – May 9, 2024

- 2024-22 A by-law to adopt a policy for delegation of authority.  
Authorization: General Government Services – March 28, 2024
- 2024-23 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and His Majesty the King in Right of Canada as represented by the Ministry of Natural Resources. (Zero Emission Vehicle Awareness Initiative Non-Repayable Contribution Agreement)  
Authorization: Council – May 9, 2024
- 2024-24 A by-law to amend By-Law 2005-32, Schedule "G", to regulate traffic on roads under the jurisdiction of the County of Dufferin. (Reduce speed to 60 km/h – Dufferin Road 109)  
Authorization: Council – May 9, 2024

THAT By-Law 2024-21 through to By-Law 2024-24, inclusive, be read a first, second and third time and enacted.

**14. OTHER BUSINESS**

**15. CONFIRMATORY BY-LAW**

- 2024-xx A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on May 9, 2024.

THAT By-Law 2024-xx be read a first, second and third time and enacted.

**16. ADJOURNMENT**

THAT the meeting adjourn.



**DUFFERIN COUNTY COUNCIL MINUTES**

**Thursday, April 11, 2024 at 7:00 pm**

**W & M Edelbrock Centre, 30 Centre Street, Orangeville ON**

**Council Members Present:**

Warden Darren White (Melancthon)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Shane Hall (Shelburne)  
Councillor Earl Hawkins (Mulmur)  
Councillor Janet Horner (Mulmur)  
Councillor Gail Little (Amaranth)  
Councillor James McLean (Melancthon)  
Councillor Wade Mills (Shelburne)  
Councillor Fred Nix (Mono)  
Councillor Lisa Post (Orangeville)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)

**Council Members Absent:**

Councillor John Creelman (Mono)(prior notice)  
Councillor Todd Taylor (Orangeville)(prior notice)

**Alternate Council Members Present:**

Councillor Elaine Capes (Mono)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Corporate Finance, Treasurer  
Scott Burns, Director of Public Works/County Engineer  
Anna McGregor, Director of Community Services  
Rohan Thompson, Director of People & Equity  
Brenda Wagner, Administrator of Dufferin Oaks  
Tom Reid, Chief Paramedic

Warden White called the meeting to order at 7:00 pm.

Warden White announced that the meeting is being live streamed and publicly broadcast.



The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, April 25, 2024 at the following times:

Infrastructure and Environmental Services – 9:00 am

General Government Services Committee – 11:00 am

Health & Human Services Committee – 1:00 pm

Community Development & Tourism Committee – 3:00 pm

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden White shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

**Moved by Councillor Mills, seconded by Councillor McLean**

**THAT the Agenda and any Addendum distributed for the April 11, 2024 meeting of Council, be approved.**

**-Carried-**

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Hall declared a pecuniary interest with Item #7.1 Infrastructure and Environmental Services Minutes, Item #4 – Geotechnical Investigations – Dufferin Road 11, as his place of employment is located on this section of the road.

Warden White noted the pecuniary interest he declared at General Government Services Committee regarding Item #3 – 2024 Community Grant Allocation Recommendations, no longer exists.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Horner, seconded by Councillor Hall**

**THAT the minutes of the Statutory Planning meeting and regular meeting of Council on March 14, 2024, be adopted.**

**-Carried-**

**PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

6. **Delegation: Dufferin OPP Polar Plunge**

Detective Constable Jeffery McLean, Dufferin OPP, delegated to Council regarding the Dufferin OPP Polar Plunge to raise funds for Special Olympics Ontario.

Dylan Brown, Special Olympian, was presented with an award from the Dufferin OPP as the top fundraiser for the 2024 Polar Plunge.

7. **Proclamation: Sikh Heritage Month – April 2024**

Warden White declared the month of April 2024 to be Sikh Heritage Month in the County of Dufferin. The Sikh flag will be raised at 55 Zina Street, Orangeville on April 15, 2024 at 2:00 pm.

8. **Proclamation & Delegation: National Volunteer Week – April 14 – 20, 2024**

Warden White declared the week of April 14 – 20, 2024 to be National Volunteer Week in the County of Dufferin.

Jennifer Payne, Executive Director, Headwaters Communities In Action, delegated regarding volunteerism in Dufferin County.

9. **Proclamation: National Day of Mourning – April 28, 2024**

Warden White declared April 28, 2024 to be National Day of Mourning in the County of Dufferin. County flags will be lowered for the day.

10. **Proclamation: Health & Safety Month – May 2024**

Warden White declared the month of May 2024 to be Health and Safety Month in the County of Dufferin.

11. **PUBLIC QUESTION PERIOD**

There were no questions from the public.

**PRESENTATION AND CONSIDERATIONS OF REPORTS**

12. **Infrastructure and Environmental Services Minutes – March 28, 2024**

**Moved by Councillor Post, seconded by Councillor McLean**

**THAT the minutes of the Infrastructure and Environmental Services meeting held on March 28, 2024, and the recommendations set out, excluding Item #4 – Geotechnical Investigations – Dufferin Road 11, be adopted.**

**-Carried-**

13. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #1  
Dufferin Outdoor Recreation Advisory Team Minutes

THAT the minutes of the March 5, 2024 Dufferin Outdoor Recreation Advisory Team, be adopted.

14. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #2  
County-Owned Land 195620 Amaranth-Grand Valley Townline – Update

THAT the Report, County owned Land 195620 Amaranth-Grand Valley Townline - Update, dated March 28, 2024, from the Director of Public Works/County Engineer, be received.

15. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #3  
Rural Water Quality Program – Updated Funding Agreement

THAT the Report, Rural Water Quality Program – Updated Funding Agreement, dated March 28, 2024, from the Director of Public Works/County Engineer, be received;

AND THAT Council approve the Updated Rural Water Quality Program Funding Agreement in substantially the same form as presented;

AND THAT the Warden and Clerk be authorized to execute the Updated Rural Water Quality Program Funding Agreement once finalized.

Councillor Hall declared a pecuniary interest and left the meeting at 7:26 pm.

16. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #4  
Geotechnical Investigations – Dufferin Road 11

**Moved by Councillor Horner, seconded by Councillor Nix**

**THAT the Report, Geotechnical Investigation – Dufferin Road 11, dated March 28, 2024, from the Director of Public Works/County Engineer, be received;**

**AND THAT staff be directed to proceed with geotechnical investigations on Dufferin Road 11 at an estimated cost of \$25,000;**

**AND THAT the work be funded through the Rate Stabilization Reserve.**

**-Carried-**

Councillor Hall returned to the meeting on 7:27 pm

17. **General Government Services Minutes – March 28, 2024**

**Moved by Councillor Gerrits, seconded by Councillor Little**

**THAT the minutes of the General Government Services meeting held on March 28, 2024, and the recommendations set out, be adopted.**

**-Carried-**

18. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #1  
Diversity, Equity and Inclusion Community Advisory Committee Minutes

THAT the minutes from the March 14, 2024 meeting of the Diversity, Equity and Inclusion Community Advisory Committee, be adopted.

19. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #2  
Access Dufferin Minutes

THAT the minutes from the March 20, 2024 meeting of Access Dufferin, be adopted.

20. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #3A  
2024 Community Grant Allocation Recommendations

THAT the 2024 Community Grant funds be distributed as follows:

Alzheimer Society of Dufferin County	\$3,000
Bethell Hospice Foundation	\$1,500
Big Brothers, Big Sisters of Dufferin & District	\$4,300

Caledon\Dufferin Victim Services	\$3,000
Caledon Meals on Wheels	\$2,000
Centre Fellowship Church – Centre Café	\$1,500
Children’s Foundation Food & Friends	\$5,000
Credit Meadows Elementary School	\$2,000
Dufferin Arts Council	\$3,600
Dufferin County Canadian Black Association	\$2,500
Dufferin County Cultural Resource Circle	\$3,000
Dufferin Film Festival	\$4,000
Dufferin Parent Support Network	\$5,000
East Garafraxa Public School Snack Program	\$2,000
Edify Centre	\$3,000
Everdale Farm	\$3,000
Fiddlehead Care Farm Inc.	\$4,850
Grand Valley & District Horticultural Society	\$500
Headwaters Health Care Centre – TeleCheck	\$1,400
Highlands Youth for Christ	\$3,675
Hospice Dufferin	\$5,000
North Dufferin Agriculture & Community Taskforce	\$2,875
Orangeville & Area Filipino Community	\$1,000
Orangeville & District Seniors Centre	\$2,250
Orangeville Community Band	\$550
Orangeville Fiddle & Stepdance Contest	\$2,000
Orton Community Association	\$1,500
Primrose Elementary School	\$2,000
Rotary Club of Orangeville	\$1,500
Rotary Club of Shelburne	\$2,300
St. John’s Ambulance	\$2,000
Streams Community Hub	\$4,000
The Brave Canoe	\$2,000
Westminster United Church	\$3,000
Youth Activists Inc.	\$4,000

21. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #3B  
2024 Community Grant Allocation Recommendations

THAT the 1849 Lorne Scots Army Cadets receive a grant of \$1,200 from the 2024 Community Grant funds.

22. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #4  
Review of Council Policies – Report #2

THAT the report from the Clerk, dated March 28, 2024, regarding a review of Council Policies, be received;

AND THAT the following attached Policies be approved:

- Council Professional Development Expenses – Policy # 1-03-07
- Delegation of Authority – Policy #1-02-08.

23. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #5  
Memorandum of Understanding with the Salvation Army Emergency Disaster Services

THAT the report from the Manager of Preparedness, 911 & Corporate Projects, dated March 28, 2024, regarding a Memorandum of Understanding with Salvation Army Emergency Disaster Services, be received;

AND THAT the Warden and Clerk be authorized to execute the proposed Memorandum of Understanding on behalf of the County.

21. **Health & Human Services Minutes – March 28, 2024**

**Moved by Councillor Little, seconded by Councillor Mills**

**THAT the minutes of the Health and Human Services meeting held on March 28, 2024, be adopted.**

**-Carried-**

24. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #1  
Reallocation of Funding Notice

THAT the report of the Administrator, dated March 28, 2024, regarding the Reallocation of Funding Notice, be received.

25. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #2  
Funding Notice – Local Priorities Fund

THAT the report of the Administrator, dated March 28, 2024, regarding the Funding Notice – Local Priorities Fund, be received.

26. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #3  
2023 Resident & Family Satisfaction Survey

THAT the report of the Administrator, dated March 28, 2024, with regards to the Dufferin Oaks 2023 Resident and Family Satisfaction Survey, be received.

27. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #4  
Dufferin County Paramedic Service Annual Report

THAT the report of the Chief of Paramedics, dated March 28, 2024, with regards to the Dufferin County Paramedic Services annual report, be received.

28. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #5  
Community Paramedic Support for Long Term Care Funding Letter

THAT the report of the Chief of Paramedics, Community Paramedic Support for Long Term Care (CPLTC) funding letter, dated March 28, 2024, be received.

29. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #6  
County Wide Transit

THAT Committee recommend Council form an ad hoc committee to investigate transit options in the County.

30. **Community Development and Tourism Minutes – March 28, 2024**

**Moved by Councillor Post, seconded by Councillor Little**

**THAT the minutes of the Community Development and Tourism meeting held on January 25, 2024, be adopted.**

**-Carried-**

31. COMMUNITY DEVELOPMENT & TOURISM – March 28, 2024 – ITEM #1  
Building Services Division 2023 Annual Report

THAT the report of the Chief Building Official, "Building Services Division 2023 Annual Report", dated March 28, 2024, be received.

32. COMMUNITY DEVELOPMENT & TOURISM – March 28, 2024 – ITEM #2  
Update of Tourism Strategy & Action Plan

THAT the report of the Manager of Economic Development, "Update of Tourism Strategy & Action Plan (2021-2026)", dated March 28, 2024, be received.

33. **Manager of Corporate Finance, Treasurer & Manager of Procurement’s Report – First Quarter Procurement report**

A report from the Manager of Corporate Finance, Treasurer & Procurement Manager, dated April 11, 2024, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

**Moved by Councillor Hall, seconded by Councillor Gerrits**

**THAT the First Quarter Procurement Report, from the Manager of Corporate Finance, Treasurer, and the Procurement Manager, dated April 11, 2024, be received.**

**-Carried-**

34. **Manager of Corporate Finance, Treasurer – 2023 Financial Results**

A report from the Manager of Corporate Finance, Treasurer, dated April 11, 2024, to provide an overview of 2023 financial results.

**Moved by Councillor Mills, seconded by Councillor Post**

**THAT the report of the Manager of Corporate Finance, Treasurer, dated April 11, 2024, regarding 2023 Year End Results, be received;**

**AND THAT the projects listed below totally \$1,137,000 be added to the 2024 capital workplan:**

<b>Project</b>	<b>Division</b>	<b>2024 Workplan Adjustment</b>
<b>Vehicles</b>	<b>Building</b>	<b>\$325,000</b>
<b>DR 109 Roadwork</b>	<b>Engineering</b>	<b>\$120,000</b>
<b>Pickup</b>	<b>County Forest</b>	<b>\$60,000</b>
<b>One Tonne Pickup</b>	<b>Operations</b>	<b>\$107,000</b>
<b>Pickup</b>	<b>Facilities</b>	<b>\$60,000</b>
<b>Asphalt Paving</b>	<b>Housing</b>	<b>\$90,000</b>
<b>Security</b>	<b>Paramedics</b>	<b>\$40,000</b>
<b>HVAC</b>	<b>Long Term Care</b>	<b>\$30,000</b>
<b>Interior Upgrades</b>	<b>Long Term Care</b>	<b>\$30,000</b>
<b>Nurse Call System</b>	<b>Long Term Care</b>	<b>\$275,000</b>

**-Carried-**



35. **Director of Community Services' Report – New Supportive Housing Collaboration**

A report from the Director of Community Services, dated April 11, 2024, to provide details on a new Supportive Housing Collaboration between the County of Dufferin and Services and Housing In the Province (SHIP) at 236 First Street, Orangeville.

**Moved by Councillor Post, seconded by Councillor Gerrits**

**THAT the report of the Director of Community Services, titled New Supportive Housing Collaboration, dated, April 11, 2024, be received.**

**-Carried-**

36. **Senior Planner's Report – Official Plan Amendment No. 5 – Township of Mulmur**

A report from the Senior Planner, dated April 11, 2024, to seek approval for Official Plan Amendment No. 5, as adopted by the Township of Mulmur.

**Moved by Councillor Gerrits, seconded by Councillor McLean**

**THAT the report of the Senior Planner, titled Official Plan Amendment No. 5 – Township of Mulmur, dated April 11, 2024, be received;**

**AND THAT Council approve Official Plan Amendment No. 5, as adopted by the Township of Mulmur.**

**-Carried-**

37. **Chief Administrative Officer's Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated April 11, 2024, to provide Council with an update of activities from outside boards and agencies.

**Moved by Councillor Soloman, seconded by Councillor Little**

**THAT the report of the Chief Administrative Officer, dated April 11, 2024, with respect to Reports from Outside Boards, be received.**

**-Carried-**

38. **STRATEGIC PLAN UPDATE**

There was no strategic plan update.

## **CORRESPONDENCE**

### 39. **Town of Shelburne**

A resolution from the Town of Shelburne, dated March 25, 2024, regarding the eradication of all forms of racism, especially Islamophobia and Anti-Semitism.

**Moved by Councillor Post, seconded by Councillor Horner**

**THAT the resolution from the Town of Shelburne, dated March 25, 2024, be referred to the Diversity, Equity and Inclusion Community Advisory Committee for comments.**

**-Carried-**

### 40. **NOTICE OF MOTIONS**

#### **MOTIONS**

The following motion was deferred at the January 11, 2024 Council meeting and asked to be brought back to the Council table:

### 41. **Moved by Councillor Rentsch, seconded by Councillor Soloman**

**THAT County owned property located at 195620 and 195594 Amaranth-East Luther Townline, Grand Valley, be declared as surplus and be disposed of in accordance with Policy #2-06-10 Disposal of County Property Through Sale.**

Correspondence from Bill McCutcheon, Dufferin Federation of Agriculture (DFA) Dufferin/Grey Pasture Farm Committee, dated April 11, 2024, was circulated on desk for consideration as it relates to the property in the motion.

### 42. **Moved by Councillor Gerrits, seconded by Councillor Nix**

**THAT the motion regarding the property located at 195620 and 195594 Amaranth-East Luther Townline, Grand Valley and the correspondence from Dufferin Federation of Agriculture (DFA) be referred to Committee;**

**AND THAT recommendations be brought back to Council no later than the June 12, 2024 Council meeting.**

**-Carried-**

### 43. **CLOSED SESSION**

44. **BY-LAWS**

- 2024-16 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Georgian College of Applied Arts and Technology. (Lease Agreement – Mel Lloyd Centre)  
Authorization: Council – April 11, 2024
- 2024-17 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Ontario Health. (Long Term Care Homes Service Accountability Agreement Extension)  
Authorization: Council – April 11, 2024
- 2024-18 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Ontario Health. (Multi-Sector Service Accountability Agreement Extension)  
Authorization: Council – April 11, 2024
- 2024-19 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and His Majesty the King in right of Ontario as represented by the Solicitor General. (Court Security & Prisoner Transport Transfer Payment Agreement)  
Authorization: Council – April 11, 2024

**Moved by Councillor Post, seconded by Councillor McLean**

**THAT By-Law 2024-16 through to By-Law 2024-19, inclusive, be read a first, second and third time and enacted.**

**-Carried-**

45. **OTHER BUSINESS**

Councillor Rentsch noted Council passed a resolution at the December 14, 2023 meeting to continue discussions regarding County owned properties. He noted he would like to see the discussion continue. Warden White will work with staff to schedule the meeting.

Councillor Gerrits asked if volunteers were need for the Ad Hoc committee for County-wide trans that was adopted from the Community Development and Tourism meeting. The Clerk noted a Terms of Reference would be brought

forward to the next Committee meeting for consideration, which will determine the number of Council members needed.

Warden White reminded Council of the upcoming Wildfire Workshop at Monora Park on April 12, 2024.

Warden White noted this is Chief Paramedic Tom Reid's last Council meeting as he will retire as of April 30, 2024. A retirement celebration will be held on April 29, 2024 from 12:00 pm to 3:00 pm at Monora Park.

46. **CONFIRMATORY BY-LAW**

2024-20      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on April 11, 2024.

**Moved by Councillor Mills, seconded by Councillor Post**

**THAT By-Law 2024-20 be read a first, second and third time and enacted.**

**-Carried-**

47. **ADJOURNMENT**

**Moved by Councillor Gardhouse, seconded by Councillor Hawkins**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 8:29 pm.

Next meeting:      Thursday, May 9, 2024  
Edelbrock Centre, 30 Centre Street, Orangeville ON

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Darren White, Warden

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Michelle Dunne, Clerk



## **GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES**

**Thursday, April 25, 2024 at 11:00 am**

The Committee met at 11:00 am at the W & M Edelbrock Centre, Dufferin Room, 30 Centre Street, Orangeville.

**Members Present:**

Warden Darren White (Acting Chair)  
Councillor Chris Gerrits  
Councillor James McLean  
Councillor Wade Mills  
Councillor Steve Soloman  
Councillor Todd Taylor

**Members Present:**

Councillor John Creelman (Chair) (prior notice)  
Councillor Shane Hall (prior notice)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Corporate Finance,  
Treasurer  
Rohan Thompson, Director of People & Equity

Acting Chair Warden White called the meeting to order at 11:00 am.

### **LAND ACKNOWLEDGEMENT STATEMENT**

Acting Chair Warden White shared the Land Acknowledgement Statement.

### **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

### **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

## **PUBLIC QUESTION PERIOD**

There were no questions from the public.

## **REPORTS**

1. GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #1  
Access Dufferin Minutes

Minutes from the April 3, 2024 Special Meeting of the Access Dufferin Committee.

**Moved by Councillor Mills, seconded by Councillor McLean**

**THAT the minutes from the Special Meeting of the Access Dufferin Committee on April 3, 2024, be adopted.**

**-Carried-**

2. GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #2  
IT & GIS Update Report

A report from the Acting Manager of Information Technology and Geographic Information Systems, dated April 25, 2024, to a summary of what has been done, what the team is doing, what the team will do next, and highlight upcoming initiatives and challenges.

**Moved by Councillor Taylor, seconded by Councillor Gerrits**

**THAT the report from the Acting Manager of Information Technology & Geographic Information Systems, dated April 25, 2024, titled IT & GIS Status Report, be received.**

**-Carried-**

3. GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #3  
Creed and the Accommodation of Spiritual and Religious Observances Policy

A report from the Director of People and Equity, dated April 25, 2024, to outline the rationale for the development of this policy as well as some of the key aspects of the policy and the County of Dufferin's duty to accommodate.

**Moved by Councillor Taylor seconded by Councillor Mills**

**THAT the report of the Director People & Equity titled Creed and the Accommodation of Spiritual and Religious Observances policy, dated April 25, 2024, be received;**

**AND THAT the draft Creed and the Accommodation of Spiritual and Religious Observances policy be approved.**

**Moved by Councillor McLean, seconded by Councillor Taylor**

**THAT the motion be deferred to the next meeting of the General Government Services Committee.**

**-Carried-**

4. GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #4  
Accommodation for Persons with Disability Policy

A report from the Director of People and Equity, dated April 25, 2024, to outline the rationale, key aspects and revisions of the Accommodation for Persons with Disability Policy.

**Moved by Councillor McLean, seconded by Councillor Gerrits**

**THAT the report of the Director People & Equity, titled Accommodation for Persons with Disability Policy, dated April 25, 2024, be received;**

**AND THAT the draft Accommodation for Persons with Disability Policy be approved.**

**-Carried-**

5. GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #5  
Annual Report on Long Term Debt Capacity

A report from Manager of Corporate Finance, Treasurer, dated April 25, 2024, to provide an annual update on the County's long-term debt position and future borrowing capacity, as required by O.Reg.403/02 (amended to O.Reg.289/11).

**Moved by Councillor Taylor, seconded by Councillor Mills**

**THAT the report on Annual Report on Long Term Debt Capacity, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.**

**-Carried-**

6. GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #6  
Annual Development Charges Report

A report from Manager of Corporate Finance, Treasurer, dated April 25, 2024, to provide an annual report on development charges under the direction of the Development Charges Act, (DCA), and under Ont. Reg. 82/98 S. 12, and is also

required to satisfy the reporting requirement within Dufferin County's own Development Charges ("DC") Bylaw 2022-28 ("the DC Bylaw").

**Moved by Councillor Taylor, seconded by Councillor Gerrits**

**THAT the report on Annual Development Charges Report, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.**

**-Carried-**

7. GENERAL GOVERNMENT SERVICES – April 25, 2024 – ITEM #7  
First Quarter Financial Results

A report from Manager of Corporate Finance, Treasurer, dated April 25, 2024, to outline the financial results for the period covering January 1 to March 31, 2024.

**Moved by Councillor Mills, seconded by Councillor Taylor**

**THAT the report on First Quarter Financial Results, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.**

**-Carried-**

## **ADJOURNMENT**

The meeting adjourned at 11:50 am.

**NEXT MEETING:** Thursday, May 23, 2024  
W & M Edelbrock Centre, Dufferin Room, 30 Centre Street,  
Orangeville ON

Respectfully submitted,

.....  
Warden Darren White, Acting Chair  
General Government Services Committee





## **HEALTH & HUMAN SERVICES COMMITTEE MINUTES**

**Thursday, April 25, 2024 at 1:00 pm**

The Committee met at 1:00 pm at the W & M Edelbrock Centre, 30 Centre St, Orangeville.

**Members Present:** Councillor Lisa Post (Chair)  
Councillor Guy Gardhouse  
Councillor Earl Hawkins  
Councillor Gail Little  
Councillor James McLean  
Councillor Fred Nix  
Councillor Philip Rentsch  
Warden Darren White

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Brenda Wagner, Administrator, Dufferin Oaks  
Anna McGregor, Director of Community Services

Chair Post called the meeting to order at 1:00 pm.

### **LAND ACKNOWLEDGEMENT STATEMENT**

Chair Post shared the Land Acknowledgement Statement.

### **ROLL CALL**

The Clerk verbally took a roll call of Councillors in attendance.

### **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

### **PUBLIC QUESTION PERIOD**

There were no questions from the public.

## **REPORTS**

1. HEALTH & HUMAN SERVICES – April 25, 2024 – ITEM #1  
Community Services Mid Year Staffing Update

A report from the Director of Community Services, dated April 25, 2024, to provide details on a variety of position changes within the Community Services Department.

**Moved by Councillor McLean, seconded by Councillor Gardhouse**

**THAT the report of the Director, Community Services, Community Services Mid Year Staffing Update, dated April 25, 2024, be received;**

**AND THAT the additional part-time EarlyON Program Facilitator position be approved.**

**-Carried-**

2. HEALTH & HUMAN SERVICES – April 25, 2024 – ITEM #2  
First Quarter Financial Results

A report from Manager of Corporate Finance, Treasurer, dated April 25, 2024, to outlines the financial results for the period covering January 1 to March 31, 2024.

**Moved by Councillor Little, seconded by Councillor Nix**

**THAT the report on First Quarter Financial Results, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.**

**-Carried-**

## **OTHER BUSINESS**

Councillor Little noted the Township of Amaranth recently did a delegation at ROMA (Rural Ontario Municipal Association) regarding the need to review and increase Ontario Works rates. Chair Post advised the County also did a delegation on the same issue and provided documentation as to why rates should be increased.

Councillor Nix asked the Director of Community Services if the ten available spaces sponsored by the County at the newly opened SHIP housing building have been filled. The Director noted that six applications are currently under review for units. The Director confirmed that the County subsidizes the rent for the residents.

**ADJOURNMENT**

The meeting adjourned at 1:15 pm.

**NEXT MEETING:** Thursday, May 23, 2024  
W & M Edelbrock Centre, 30 Centre St, Orangeville

Respectfully submitted,

.....  
Councillor Lisa Post, Chair  
Health and Human Services Committee



## **COMMUNITY DEVELOPMENT AND TOURISM COMMITTEE MINUTES** **Thursday, April 25, 2024 at 3:00 pm**

The Committee met at 3:00 pm at the Edelbrock Centre, Dufferin Room, 30 Centre St, Orangeville.

**Members Present:** Councillor Janet Horner (Chair)  
Councillor Guy Gardhouse  
Councillor Gail Little  
Councillor Wade Mills  
Councillor Lisa Post  
Warden Darren White

**Members Absent:** Councillor John Creelman (prior notice)

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Yaw Ennin, Manager of Economic Development  
Sarah Robinson, Acting Museum Manager  
Silva Yousif, Senior Planner

Chair Horner called the meeting to order at 3:00 pm.

### **LAND ACKNOWLEDGEMENT STATEMENT**

Chair Horner shared the Land Acknowledgement Statement.

### **ROLL CALL**

The Clerk verbally took a roll call of Councillors in attendance.

### **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

## **PUBLIC QUESTION PERIOD**

There were no questions from the public.

## **REPORTS**

1. COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #1  
Legislative & Regulatory Changes Affecting Conservation Authorities Review & Development Permitting

A report from the Senior Planner, dated April 25, 2024, to provide an update on changes to the Conservation Authorities Act.

**Moved by Councillor Post, seconded by Councillor Mills**

**THAT the Legislative and Regulatory Changes Affecting Conservation Authorities (CAs) Review and Development Permitting, dated April 25, 2024, be received.**

**-Carried-**

2. COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #2  
Community Insight Workshop Series: Dufferin County Economic Development Strategy

A report from the Manager of Economic Development, dated April 25, 2024, to outline the rollout of the Community Insights Workshop Series.

**Moved by Warden White, seconded by Councillor Mills**

**THAT the report of the Manager of Economic Development, Community Insights Workshop Series: Dufferin County Economic Development Strategy, dated April 25, 2024, be received.**

**-Carried-**

3. COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #3  
Museum Event & Rental Policy

A report from the Acting Museum Services Manager, dated April 25, 2024, to seek approval for a Museum Event and Rental Policy that is required to ensure consistent rules and standards for third parties who rent spaces at the Museum.

**Moved by Councillor Mills, seconded by Councillor Little**

**THAT the report of the Acting Museum Services Manager, "Museum Event & Rental Policy", dated April 25, 2024, be received;**

**AND THAT The Museum Event & Rental Policy be approved.**

**-Carried-**

4. COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #4  
Museum Deaccession Report – April 2024

A report from the Museum Services Manager, dated April 25, 2024, to list objects to consider for deaccession from the Museum's permanent collection, according to the Museum's Collections Management Policy.

**Moved by Councillor Little, seconded by Councillor Post**

**THAT the report of the Acting Museum Services Manager, "Museum Deaccession Report", dated April 25, 2024, be received;**

**AND THAT the objects identified in the Museum Deaccession Report be deaccessioned in accordance with the Museum of Dufferin's Collections Management Policy.**

**-Carried-**

5. COMMUNITY DEVELOPMENT & TOURISM – April 25, 2024 – ITEM #5  
First Quarter Financial Results

A report from Manager of Corporate Finance, Treasurer, dated April 25, 2024, to outline the financial results for the period covering January 1 to March 31, 2024.

**Moved by Councillor Mills, seconded by Councillor Little**

**THAT the report on First Quarter Financial Results, from the Manager of Corporate Finance, Treasurer, dated April 25, 2024, be received.**

**-Carried-**

**ADJOURNMENT**

The meeting adjourned at 3:24 pm.

**NEXT MEETING:** Thursday, May 23, 2024  
Edelbrock Centre, Dufferin Room, 30 Centre St, Orangeville

Respectfully submitted,

.....  
Councillor Janet Horner, Chair  
Community Development and Tourism Committee



A community that grows together

Report To: Warden White and Members of County Council

Meeting Date: May 9, 2024

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**Subject: Dufferin Road 109/2<sup>nd</sup> Line Amaranth Temporary Intersection Improvements – Speed Limit Change**

**From: Scott Burns, Director of Public Works/ County Engineer**

**Recommendation**

**THAT the Report, Dufferin Road 109/2<sup>nd</sup> Line Amaranth Temporary Intersection Improvements – Speed Limit Change, dated May 9, 2024, from the Director of Public Works/County Engineer, be received;**

**AND THAT staff be directed to revise the posted speed limit of Dufferin Road 109 east and west of the existing Dufferin 109/2<sup>nd</sup> Line Amaranth intersection from 80 km/hr to 60 km/hr;**

**AND THAT Schedule G of the Consolidated Traffic By-Law 2005-32 be revised to include the following:**

County Road Number	From	To
109	Riddell Road	A point situated 600 metres east of the east limit of Dufferin Road 11

**Executive Summary**

In 2022, potential development west of the Town of Orangeville within the Township of Amaranth triggered the need for a full-scale Municipal Class Environmental Assessment. These Assessments typically require upwards of 18 months to complete with additional time to plan and construct the recommended transportation solution. This was of concern to the developer due to their desired development timeline which led to discussion with County Council. This further discussion resulted in a staff direction to determine whether an interim/temporary transportation solution could be pursued and



implemented in parallel with the ongoing Environmental Assessment. As explained in previous reporting to Council, a solution including temporary signalization of the existing Dufferin Road 109/2<sup>nd</sup> Line Amaranth intersection was determined and construction is now almost complete. Along with this new infrastructure, the design requires a speed limit reduction from 80 km/hr to 60 km/hr to accommodate the geometry of the temporary signalized intersection. Staff therefore seek direction to implement this change prior to the temporary signals becoming operational.

### **Background & Discussion**

During recent years, significant development activity has been progressing in an area west of the Town of Orangeville, within the Township of Amaranth. The property fronts onto Dufferin Road 109 and straddles Amaranth's 2<sup>nd</sup> Line resulting in direct impact on critical County transportation infrastructure. These lands are known as the OP Trust Lands with Blackwood Partners Inc. acting in the role of development manager.

Throughout 2022, this development was discussed several times at Committee and Council through several reports. These reports included discussion around the necessity of a Schedule C Municipal Class Environmental Assessment (EA) triggered by road work associated with the development. Although this EA is a requirement of the work, the developer expressed concern with respect to timelines and the potential for lost tenants and/or partnerships. In response to this, Council directed that "staff look into ways that other elements of the project can occur in conjunction with the Environmental Assessment work. Following this, staff worked with WSP Global Inc. to determine and complete design for an interim/temporary transportation solution to enable the initial two developments to proceed. This was reported to Committee and Council ([2023-04-27 Infrastructure and Environmental Services Agenda \(dufferincounty.ca\)](#)) which resulted in direction to proceed with the work as part of the 2024 Capital Work Plan.

The solution noted above includes intersection signalization and illumination, extension of existing taper/turn lanes, modified line painting, and a localized speed limit change. Construction of the improvements are nearing completion and therefore staff now seek direction to implement the required speed limit reduction east and west of the temporary intersection improvements from 80 km/hr to 60 km/hr as illustrated on the attached figure.

### **Financial, Staffing, Legal, or IT Considerations**

Financial – all costs associated with the work are borne by the developer.

Staffing – the project described in this report resulted in additional work for staff within the Engineering Division. This work includes project management, project administration, inspection, project meetings, etc.

Legal – ensuring that best practice and standards are satisfied promotes public safety and offers protection to the County from litigation and other risks.

### **In Support of Strategic Plan Priorities and Objectives**

**Governance** - identify opportunities to improve governance and service delivery

**Equity** – align programs, services, and infrastructure with changing community needs

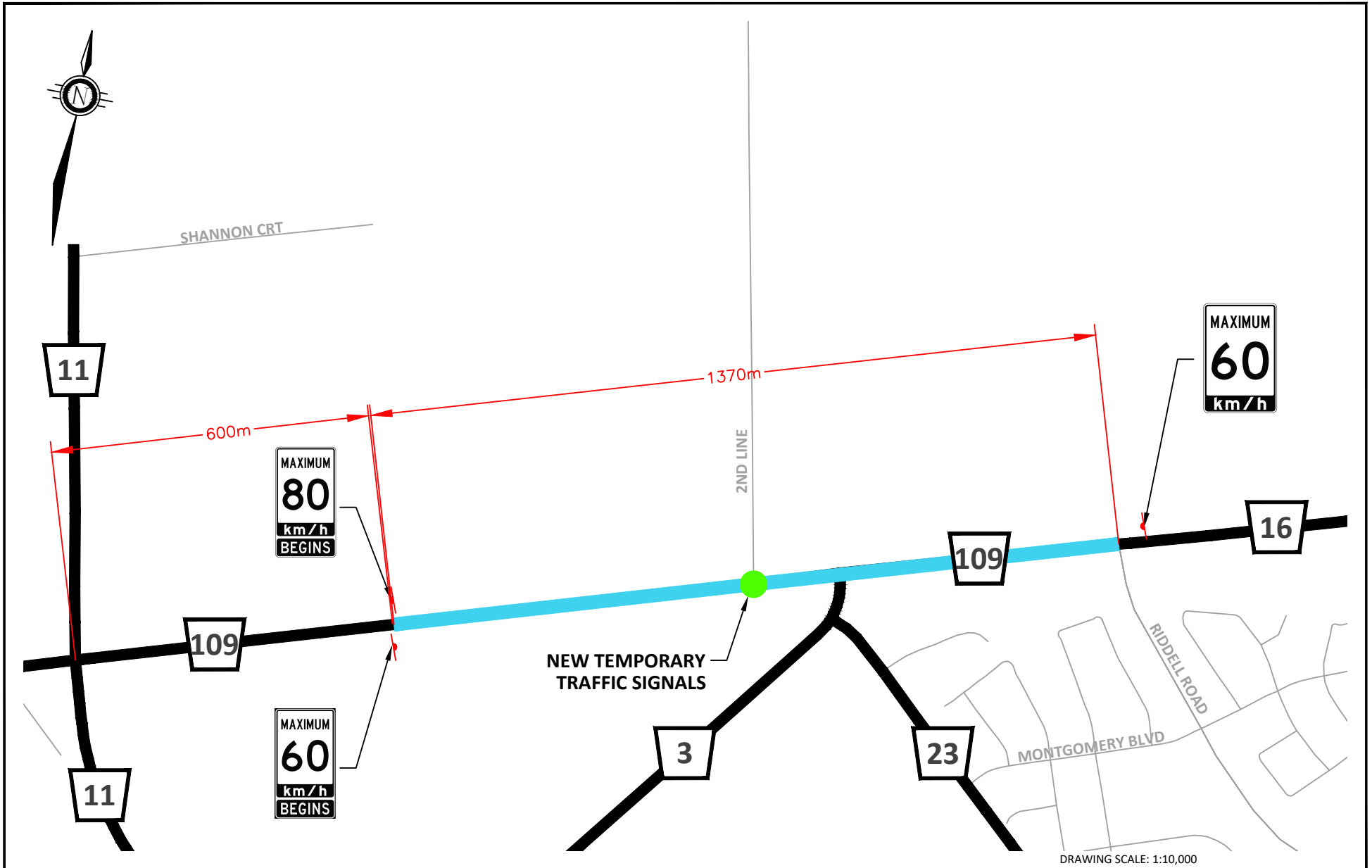
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Respectfully Submitted By:

Scott Burns, P.Eng, C.E.T.  
Director of Public Works/County Engineer

Attachment: Figure of Proposed 60 km/hr Speed Zone

Reviewed by: Sonya Pritchard, Chief Administrative Officer



**LEGEND**

COUNTY ROAD

PROVINCIAL HIGHWAY

TOWN/TOWNSHIP ROAD

PROJECT LOCATION

SPEED LIMIT SIGN

SPEED REDUCTION ZONE

DRAWING TITLE:

DUFFERIN COUNTY RD 109  
PROPOSED 60KM/HR  
SPEED ZONE



A community that grows together

Report To: Warden White and Members of County Council

Meeting Date: May 9, 2024

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**Subject:                   Transportation Master Plan Update**

**From:                       Silva Yousif, Senior Planner**

**Recommendation**

**THAT the Transportation Master Plan Update report from the Senior Planner, dated May 9, 2024, be received;**

**AND THAT Council select Option 1 (Figure 12 – DC TMP October 17,2023) as the preferred route as outlined by the planning consultant;**

**AND THAT staff be directed to proceed with the necessary steps to amend the Transportation Master Plan to include the preferred route for the Shelburne By-Pass.**

**Executive Summary**

The [Transportation Master Plan](#) (TMP) serves as a critical framework that addresses both the current and future transportation needs of the county and its municipalities, ensuring sustainable, efficient, and accessible mobility alternatives for residents and visitors alike. The Shelburne By-pass initiative is a key project noted within the plan and Council must endorse a specific by-pass route to advance the project. The successful implementation of the TMP will contribute significantly to the overall expansion and development of the county and its municipalities and enhance the quality of life of its residents.

**Background & Discussion**

The Transportation Master Plan (TMP) was developed during the Dufferin County Municipal Comprehensive Review (MCR) Phase III as a policy guide for decision-making to inform county growth by providing accessible, equitable, environmentally and financially sustainable mobility and connectivity options. The TMP document also offers

a set of recommendations that align with the current policies at Provincial and Federal levels, aiming to enhance connectivity within the County and surrounding municipalities. Furthermore, the plan outlines the opportunities for support and partnership through emerging trends and the shift towards sustainable transportation and Transportation Demand Management.

The plan was adopted, with amendments, by County Council on October 12, 2023 and submitted to the Ministry of Municipal Affairs and Housing (MMAH) on October 23, 2023 for comment. As part of the overall process, comments were received by several parties, including the MTO. The MTO comments are not prescriptive but rather intended for the County's consideration. Several of these comments pertain to the Shelburne Bypass. The Transportation Master Plan is part of OPA No. 4 and is currently posted on the [Environmental Registry](#) for a final 30 day period ending on May 24, 2024, prior to being considered by the Minister for approval.

In 2019, Shelburne representatives presented truck by-pass route options to the Minister of Transportation at the annual ROMA conference in Toronto. As work progressed with the County TMP and as discussed in Section 2.4.5 of the plan, three routing options (figure 12,13 & 14 – DC TMP October 17,2023) are considered for the Town. Following completion of the draft TMP report, the preferred routing option connects to Highway 10 north of the Town using 4th Line Amaranth/Melancthon to the west, and connects to Highway 10/89 east and west of the Town using County Road 11/30 Side Road Amaranth. This option is illustrated by figure 12 (attached) in section 2.4.5 of the TMP). However, deliberation at Committee and Council resulted in an amendment to the report to include the three options rather than a specified route in the final TMP.

The comments from MTO indicate that a Shelburne Bypass is not a provincial priority and is not part of any future enhancement plans for provincial highways. The MTO may be amenable to install signage along Highway 10/89 within Shelburne indicating a route is available should a bypass be constructed by the County or the Town or by making use of existing County Roads. In addition, it is stated that trucks cannot be prevented from using a provincial highway even if a municipal bypass road is available. Should Council wish to pursue provincial involvement/support for a Shelburne By-pass, it is necessary to select a specific preferred route. Further, the route selected will require technical merit; which supports the route indicated above in line with the recommendations of the TMP. In line with this, staff recommend adoption of Option 1, Figure 12, as described above. Once the preferred route selection is finalized, an amendment to the TMP will be required.

The successful implementation of the Transportation Master Plan will signify a major milestone in advancing the transportation objectives of the County and its municipalities. By adopting a coordinated and systematic approach, the county will continue to enhance mobility, accessibility, and sustainability for both residents and visitors.

**Financial, Staffing, Legal, or IT Considerations**

Costs to implement specific projects will be incorporated into future budgets.

**In Support of Strategic Plan Priorities and Objectives**

**Governance** – identify opportunities to improve governance and service delivery

**Equity** – align programs, services and infrastructure with changing community needs

---

Respectfully Submitted By:

Silva Yousif, PMP, MCIP, RPP, EIT  
Senior Planner

Attachments:

- MTO's Comments on the County's Transportation Master Plan
- TRCA Comments - County of Dufferin Transportation Master Plan
- GRCA Comments - County of Dufferin Transportation Master Plan
- Figure 12 Transportation Master Plan

Reviewed by: Sonya Pritchard, Chief Administrative Officer

**Fom:** Huang, Jessie (She/Her) (MTO) <[Jessie.Huang3@ontario.ca](mailto:Jessie.Huang3@ontario.ca)>

**Sent:** Wednesday, February 28, 2024 2:54 PM

**To:** Silva Yousif <[syousif@dufferincounty.ca](mailto:syousif@dufferincounty.ca)>

**Cc:** Switzman, Joshua (MTO) <[Joshua.Switzman3@ontario.ca](mailto:Joshua.Switzman3@ontario.ca)>; Howard, Dellarue (MMAH) <[Dellarue.Howard@ontario.ca](mailto:Dellarue.Howard@ontario.ca)>

**Subject:** RE: Dufferin County TMP

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Hi Silva,

It was nice to connect with County of Dufferin staff earlier this month. We have since reviewed our comments and have made some changes to better clarify that the Shelburne bypass is not currently a provincial initiative.

Please see MTO's **suggested** comments on the County's Transportation Master Plan below:

Item	TMP reference page	MTO's Rationale	Connection to PPS/APTG/Provincial Guidelines	MTO's Suggested Change
1	Pg.110, 7.2.2 Road Phasing Table 20, pg. 134	<p><i>"The Shelburne bypass is alleviating truck traffic from Highways 10 and 89 and is a Provincial initiative."</i></p> <p>The master plan has proposed three truck route alternatives, none of them on provincial highways. Truck route signs can be erected by the county on the alternative routes they proposed.</p> <p>MTO is supporting truck traffic use of the alternative routes, when it is identified by the municipality. If proposed by the municipality, MTO would consider installing truck route signs on applicable provincial highways close to the beginning of the truck routes, to help alleviate the truck traffic through the town; MTO is unable to restrict trucks using Hwy 10 and 89 across the town of Shelburne and has no policy to support erecting Truck Prohibit Signs on King's highways.</p> <p>Additionally, the Shelburne Bypass has not been committed, funded, nor planned by MTO. MTO suggests that the County use language to reflect this when referencing the Shelburne Bypass.</p> <p>See proposed revision column.</p>	Connecting Link Policies OTM Book Series, in particular Book 5; and general comment	<p>TMP s. 5.5.3.2  <del>"The A Shelburne bypass is would alleviate truck traffic from Highways 10 and 89. and is a Provincial initiative"</del></p> <p>TMP s. 7.2.2, Table 20, pg. 134: MTO suggests refraining from referring to the Shelburne Bypass under "Provincial Initiatives" in this table. Suggested subtitle revision:  "Provincial Highways <del>Initiatives.</del>"</p>
2	General	One suggestion, when selecting bike routes (designated or non-designated), is to consider the impact of truck route on the cycling alternatives.	OTM Book 18, Cycling Facilities	General comment.



3	TMP Page 1 - Executive Summary – Phase 2 approach	The alternatives presented are focused only on road widening and do not provide any info on options to support mobility and access. Suggest expanding the scope of alternatives and the recommendation to reflect micro-mobility, micro-transit, and demand management options (e.g., HOV lanes)		For each of the alternatives, reflect options that support micro-mobility, cycling, transit, and traffic demand management tools to optimize roadway throughput and safety.
4	TMP Pages 11, 34, 65 – Emerging Technologies, Transit	The County undertook a needs and opportunities assessment which recommended ODT, but it has not been funded. This plan could reconsider transit tools to assess newer opportunities to adjust transit services to improve connections and efficiency of transit operations. The provincial transit toolkit could be referenced here.		Review transit system opportunities offered through emerging technologies including micro-transit and on-demand transit tools. <a href="https://www.ontario.ca">Transit technology toolkit   ontario.ca</a> As automated vehicle technologies improve, such alternative transit services could provide more efficient services in less dense urban and rural communities throughout the County.
5	TMP Page 28	It is unclear if e-bikes and e-scooters are included in the definition of active transportation, as they are not necessarily “human-powered”. MTO suggests including micro-mobility modes (explicitly including e-bikes and e-scooters) in the Active Transportation section.		General comment.  Include micro-mobility modes, explicitly specifying e-bikes and e-scooters, throughout the Active Transportation section Include road (shoulder) use planning to ensure space and safety measures to support these modes.
6	TMP Pg 26-28	It is not obvious that planning for active transportation includes commuting (as opposed to tourism and recreation modes). It would be good to acknowledge that active and micro-mobility modes are used for commuting and can provide relief from road congestion in some situations when space is provided, e.g., first/last mile, inter-community transportation, very short trip auto replacement		General comment

7	TMP Page 123	If there are multi-unit residential buildings in the county, there could be issues with “home” charging as many such developments don’t support charging infrastructure		General Comment  Consider assessing the home charging opportunities in MURBs and working with residential planning to support installation/provision of chargers.
8	TMP Page 123, 143	Consider referring to potential funding from the ChargeON program for municipal charging infrastructure		General comment.  Add commentary and linkage to ChargeON <a href="https://www.ontario.ca/electric-vehicle-chargeon-program">Electric vehicle (EV) ChargeON Program   ontario.ca</a>
9	TMP Page 126 – CVAVs	Transit and commercial vehicle automation are not included in the AV discussion session. Given the opportunities for automated shuttles and eventually automated transit vehicles, it should be acknowledged that there are opportunities for transit evolution with AV technologies. Likewise, given the high volumes of commercial vehicles on county roadways and the impacts this traffic has, the county should consider how automation could be leveraged to reduce congestion and increase safety.		General comment.  Although this technology is in relatively advanced stages of development, there is currently limited clarity related to its deployment. AVs are expected to improve road safety, reduce the cost of ridesharing, evolution of transit services, and allow for more flexible use of time for drivers, when this technology is widely adopted. In the commercial vehicles sector, automation could support increased safety and potential easier diversion of traffic along goods movement corridors.
10	TMP Emerging technology. Pg 11. Trends in goods movement. CVAVs Pg. 126	There is no discussion about increased demand for curb space brought about by 1) parcel deliveries, 2) sharing economy, 3) CVAV Robo-taxis, 4) Sidewalk delivery robots, 5) e-bikes/e-scooters		Suggest including an assessment or acknowledgement that curb space management both on the road and sidewalks will be impacted by increase demand from parcel and food deliveries, sharing economies (ride), robo-taxis, sidewalk robots, and e-bikes/e-scooters.
11	TMP 2.4.6 Goods Movement	Further to the above comment, MTO suggests that the County mention local segments of the SGMN as identified in Connecting the GGH to ensure alignment with Connecting the GGH.	PPS 1.6.7.1 APTG 3.2.4.2 a <i>Connecting the GGH</i> , Map 6: Current, planned and conceptual Strategic Goods Movement Network elements	Highway 10 and Highway 89 have segments within the County, which help make the County a key gateway for freight movement and industrial activity. <i>Local segments of Highways 10 and 89 are part of the region-wide Strategic Goods Movement Network.</i>

12	TMP 5.6 Goods Movement Strategy	MTO suggests that Section 5.6 includes a Figure to depict the County's goods movement network, including local segments of the SGMN	PPS 1.6.7.1 APTG 3.2.4.2 a <i>Connecting the GGH</i> , Map 6: Current, planned and conceptual Strategic Goods Movement Network elements	Proposed new figure.
13	TMP Figure 8 Existing Dufferin County Road Network	Further to the above comment, MTO suggests that the County depict planned and conceptual road infrastructure as identified in <i>Connecting the GGH</i> to ensure alignment with <i>Connecting the GGH</i> .	PPS 1.6.7.1, 1.6.8.1, 3 <i>Connecting the GGH</i> , Map 4: Current, planned and conceptual future road infrastructure	MTO suggests that the County depict the following to Figure 8 in order to be in alignment with <i>Connecting the GGH</i> : The new capacity expansion of Highway 9 from Highway 10 to Mono Adjala Townline.
14	TMP Figure 4A Existing and Previously Proposed Active Transportation Network; Figure 15A Updated Active Transportation Network	MTO would like to clarify that local segments of the PWCN are indeed depicted in Figure 4A, as some Proposed Off-Road Routes that appear to be local segments of the PWCN are labelled as local routes or county routes through the use of thin and thick dashed lines, respectively, as per the legend. MTO recommends explicitly denoting these segments as being part of the PWCN.	Province-Wide Cycling Network, found <a href="#">here</a>	MTO recommends that the County review the Province - Wide Cycling Network and denote local segments on Figure 4A: Existing and Previously Proposed Active Transportation Network and Figure 15A Updated Active Transportation Network. Local segments of the Province - Wide Cycling Network include existing and proposed off-road segments extending from Orangeville to Shelburne, and to the northeast border with Southgate, as well as proposed on-road segments along Highways 23 and 136.
15	TMP 5.5.3 Identifying Network Alternatives pg 107, 110; 7.2.2 Road Phasing Table 20, pg. 133 – 134	MTO suggests that the widening of highway 9 from Highway 10 to Dufferin County Road 18 be revised to extend further east to Mono Adjala Townline (the eastern-most boundary of the County), as the future widening of Highway 9 is planned to extend as far east as Highway 400 as per <i>Connecting the GGH</i> .	PPS 1.6.7.1, 1.6.8.1, 3 <i>Connecting the GGH</i> , Map 4: Current, planned and conceptual future road infrastructure	Pg 107 & 110: Widening of Highway 9 to a 4-lane roadway from Highway 10 to <i>Mono Adjala Townline</i> <del>Dufferin County Road 18</del> Table 20, Row 8, "To" column: <del>Dufferin County Road 18-Mono Adjala Townline</del>

As a reminder, these comments are for the County's consideration- they are not prescriptive. Please let us know if you have any further questions.

Jessie Huang (she/her)

Planner, Planning Policy Office  
System Optimization Policy Branch (SOPB) | Ministry of Transportation  
Email: [jessie.huang3@ontario.ca](mailto:jessie.huang3@ontario.ca)

December 8, 2023

CFN 70160

**BY E-MAIL ONLY** ([tmp@simcoe.ca](mailto:tmp@simcoe.ca))

Ms. Silva Yousif  
County of Dufferin  
30 Centre Street  
Orangeville, ON L9W 2X1

Dear Silva Yousif

**Re: Dufferin County Transportation Master Plan (TMP) Update  
Humber River Watershed; Town of Mono; County of Dufferin**

These comments respond to the Transportation Master Plan Report received by Toronto and Region Conservation Authority (TRCA) on November 17, 2023.

## **OVERVIEW**

This project involves development of a transportation Master Plan Study (Study) to provide direction for the planning, coordination and implementation of a multi-municipal road and transit network, active transportation amenities, and commuter facilities for the next 30 years and beyond. Dufferin County covers a vast growing area from north of Peel Region, and surrounded by Counties of Wellington, Grey and Simcoe, with a range of transportation challenges and opportunities.

### **Roadway Networks**

Three alternatives for roadway networks were identified based on the screenline assessment for various areas within the County and evaluated with Alternative 3 as the preferred alternative. The Preferred Alternative 3 ensures that the identified roadway improvements are feasible for construction and fully accommodate the future traffic growth, while providing the County

**Alternative 1:** Do nothing. Based on the evaluation, the roadway network in and around the settlement areas, specially the Town of Shelburne and the Town of Grand Valley, will experience congested conditions.

**Alternative 2:** Under this scenario, roadway improvements have been proposed to address the deficiencies identified in the screenline assessment. In addition to road widening to 4-lane of 4 (four) County roads along various portions within the County, road widening to 4-lane of

3 (three) provincial roads along various portions within the County have been proposed to ease congestion and accommodate the future traffic growth in the County until 2051.

**Alternative 3:** Similar to Alternative 2, roadway improvements have been proposed to address deficiencies along with the improvements to the traffic through the settlement areas of the Town of Shelburne and the Town of Grand Valley. Under this alternative, a by-pass for truck traffic for the Town of Shelburne shown by a bubble encompassing the Town and a by-pass on the east side of the Town of Grand Valley has been recommended to ease truck traffic through the communities, ensure safety and address growth. In addition to road widening to 4-lane of 3 (three) County roads along various portions and construction of a new two-lane road to by-pass Grand Valley (between Dufferin County road 109 and Dufferin County Road 10) within the County, road widening to 4-lane of 2 (three) provincial roads and construction of a by-pass of Shelburne (on Highways 10 and 89) along various portions within the County have been proposed to ease congestion and accommodate the future traffic growth in the County until 2051.

In addition, the Study also recommends policy initiatives involving Complete Streets, road safety, and the expansion of the electric vehicle charging stations on public property.

### **Active Transportation and Transit Strategy**

The Active Transportation strategy has considered Active Transportation Master Plans (if available) (ATMP) of the lower tier municipalities to integrate into a broad and connected master plan including on-road/off-road existing and proposed trails connectivity; road sharing signs and pedestrian signals; designated cyclist routes and facilities; connectivity with existing and proposed transit hubs, and, stakeholder engagement programs for programming and support of the AT networks. The Study has also proposed enhancement of transit system to accommodate future growth.

### **TRCA REVIEW**

Staff have reviewed the study area associated with this project in accordance with the Conservation Authorities Act, including mandatory commenting on Planning Act and Environmental Assessment Act applications. TRCA undertakes review and commenting functions in accordance with The Living City Policies.

Staff understand that only the south-western portion of the study area is located within the TRCA jurisdiction. The study area includes the area between Highway 9 and areas just north of Sideroad 5, north-south and Mono Adjala Townline and 4<sup>th</sup> Line EHS, east-west. TRCA note interest in the recommendations for the identified alignments located within the TRCA jurisdiction just north of Highway 9 related to:

### **Road Infrastructure**

- i) Highway 9 capacity expansion, from Highway 10 to County Road 18, recommended timeline is medium term (by 2041).

### **Active Transportation Infrastructure**

- ii) The study illustrates an existing off-road active transportation network starting at Mono-Adjala Townline and Highway 9 exiting at County Road 18 and Side Road 5 and continuing west on Side Road 5 (the Bruce Trail). Beyond this point, the trail enters Nottawasaga Conservation Authority jurisdiction. The recommended time range for this is long term (by 2051).
- iii) In addition to the existing trail, a new route is proposed along Side Road 5, part of which is located within the TRCA jurisdiction and within the TRCA regulated areas. Recommended time range is medium term (by 2041).

TRCA staff notes that the Study recommends Highway 9's capacity expansion from Highway 10 (Dufferin county) to Highway 18. Highway 9 from Mono Adjala Townline to 4<sup>th</sup> Line EHS is located within the TRCA jurisdiction. By copy of this letter to the Ministry of Transportation (MTO), we are expressing our interest in works on Highway 9 to MTO. Highway 9 crosses through multiple watercourses and other natural features with TRCA's Areas of Interest. Furthermore, there are TRCA owned lands on the north and south sides of Highway 9 at various locations that may be impacted by the proposed works on Highway 9. TRCA has specific concerns as a landowner that should be addressed, please refer to comment # 4 in Appendix B.

TRCA staff have interest within the study area related to both impacts on natural systems, natural hazard management, and mitigating and adapting for the effects of climate change. At the next stages of the project/projects, opportunities to avoid, mitigate, restore, and as a last resort, compensate for impacts to valley and stream corridors, wetlands, and watercourses, as well as TRCA owned lands should be addressed. Additionally, both source water protection and best management practices that support climate change mitigation and adaptation must be considered. Linear infrastructure such as roads have various long-term impacts on the natural environment including the form and function of biodiversity habitat and their survival. Of particular importance to road infrastructure is identification and analysis of existing habitat, wildlife movement corridors and potential impacts to habitat connectivity arising from the projects in this TMP. Therefore, best management practices in road ecology needs to be included for implementation in this TMP. TRCA has developed guidelines to help inform planning documents and design. As such, TRCA will continue to work with the County and will provide any assistance when needed, please refer to comment #6 and 7 for further details.

Staff have completed the review of this submission and have no objection in principle to the preferred alternative solutions subject to the detailed comments provided in Appendix B: TRCA Comments and Proponent Responses. A listing of documents reviewed is provided in Appendix A: Documents Reviewed by TRCA.

### **ADDITIONAL CONTACT INFORMATION**

The subject property appears to fall within the Significant Groundwater Recharge Area (SGRA), and Highly Vulnerable Aquifers (HVA) as described in the Toronto and Region Source Protection Authority

(TRSPA) Assessment Report. For additional support, consult the Regional Risk Management Office/Official as copied on this letter.

**RESUBMISSION REQUIREMENTS**

1. Please ensure TRCA receives a digital copy of the final Master Plan. The final Master Plan document should be accompanied by a covering letter which uses the numbering scheme provided in this letter and identifies how these comments have been addressed. Please ensure to send this information to my attention.
2. Follow the TRCA Digital Submission Requirements for Environmental Assessment Documents to ensure all required information is provided in future submissions.

Should you have any questions, please contact me at 437.880.2429 or at [Shirin.varzgani@trca.ca](mailto:Shirin.varzgani@trca.ca).

Regards,

*Shirin Varzgani*

Shirin Varzgani, MES (PI.), MIP  
Senior Planner, Infrastructure Planning and Permits  
Development and Engineering Services

SV/

- Attached: Appendix A: Documents Reviewed by TRCA  
Appendix B: TRCA Comments and Proponent Responses
- Enclosed: Appendix B: TRCA Comments and Proponent Responses, WORD digital file for consultant/proponent response purposes

**BY E-MAIL**

- cc: WSP: Brett Sears, Senior Project Manager ([brett.sears@wsp.com](mailto:brett.sears@wsp.com))  
Source Water: [sourcewater@peelregion.ca](mailto:sourcewater@peelregion.ca)  
MTO: Liaquat Ali, Traffic Specialist, Ontario Ministry of Transportation ([liaquat.ali@ontario.ca](mailto:liaquat.ali@ontario.ca))
- TRCA: Suzanne Bevan, Senior Manager, Infrastructure Planning and Permits  
Jason Wagler, Senior Manager, Development Planning and Permits  
Victoria Kramkowski, Senior Manager, Government & Community Relations




## **APPENDIX A: DOCUMENTS REVIEWED BY TRCA**


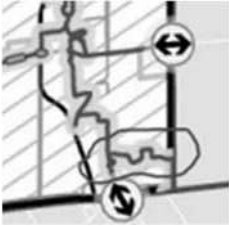
### **DOCUMENTS REVIEWED**

1. Transportation Master Plan – Dufferin County; prepared by WSP; dated October 2023; received by TRCA on November 17, 2023.

**APPENDIX B: TRCA COMMENTS AND PROPONENT RESPONSES**

ITEM	CONCERN	TRCA COMMENTS (December 8, 2023)	PROPONENT/CONSULTANT RESPONSE (INSERT DATE)
1.	<b>General</b>	<p>TRCA requires that the proposed alternative for all road infrastructure and active transportation networks within the TRCA jurisdiction considers opportunities to avoid, mitigate, restore, and as a last resort, compensate for impacts to valley and stream corridors, wetlands, and watercourses, as well as TRCA Owned Lands should be addressed.</p> <p>We understand that at this stage the information provided is of a high level and further details will be provided during future EAs and detailed design phases. Staff note that it is difficult to provide input to identified upgrades and expansions at this stage with the available information. TRCA is concerned that some of the proposed upgrades/improvements/expansions may be sited within natural system with impacts on natural hazards (floodplain and erosion). TRCA will provide further comments and requirements related to future EAs and permitting requirements, once this information is available. At the next stages of the project/projects, opportunities to avoid, mitigate, restore, and as a last resort, compensate for impacts to valley and stream corridors, wetlands, and watercourses, as well as TRCA Owned Lands should be addressed. Additionally, both source water protection and best management practices that support climate change mitigation and adaptation must be considered.</p>	
2.		<p>a. TRCA staff notes that the exhibits show an existing (blue circled) off-road trail route. Based on our mapping, there is a TRCA Authorized Trail that appears to be in this approximate area. Please clarify and confirm whether this is the same trail.</p> 	

ITEM	CONCERN	TRCA COMMENTS (December 8, 2023)	PROPONENT/CONSULTANT RESPONSE (INSERT DATE)
		<p>b. There are existing TRCA Authorized Trails (including the Bruce Trail) located within the TRCA jurisdiction just to north and south of Highway 9. It is not clear whether the TMP proposes enhancement to these existing trails (including Bruce Trail). Except for the new proposed trail connectivity at Sideroad 5, it is not clear whether further connectivity options to these existing trails has been considered under the ATMP in this TMP which is a missed opportunity for improving regional connectivity, if not considered. Based on TRCA's Trails Strategy for Greater Toronto Region, trails connectivity from north of Highway 9 that runs parallel to County Road 18 and has been identified in this Study as an existing trail (light brown line in the map below – see red arrow). Also, there is a mention of a new trail parallel to County Road 18, however, it is not clear whether this is the trail. Please clarify. For further information regarding TRCA Trails Strategy for the Greater Toronto Region, please refer to: <a href="https://trcaca.s3.ca-central-1.amazonaws.com/FA-sglpqs.pdf">TRCA_TrailStrategy-2019-Sept-update-FA-sglpqs.pdf (trcaca.s3.ca-central-1.amazonaws.com)</a></p> <div data-bbox="480 883 768 1349" data-label="Image"> </div> <div data-bbox="802 883 1220 1349" data-label="Image"> </div>	

ITEM	CONCERN	TRCA COMMENTS (December 8, 2023)	PROPONENT/CONSULTANT RESPONSE (INSERT DATE)
3.	<b>TRCA Owned Lands and associated Archaeology requirements</b>	<p>Staff notes that there are recommendations for improvements and upgrades to trails network however it is not clear whether there will be enhancements proposed for the existing off-road active transportation infrastructure in the report. The route shown in the exhibits may pass through or are located adjacent to TRCA Owned Land.</p> <div style="display: flex; justify-content: space-around;">   </div> <p>a. If TRCA Owned Land transfer or easement is required for the implementation of the preferred alternative, permission, and approval from TRCA and the Minister of Natural Resources and Forestry are required. The design must demonstrate that TRCA program and policy objectives are met.</p> <p>b. Archaeological investigations will need to be completed by TRCA Archaeologists once the scope of proposed alignments are confirmed and further discussions will need to take place should TRCA Owned Lands be required for the proposed alignments. An archaeological review by TRCA's archaeological staff must precede any disturbance to TRCA property.</p> <p>It is recommended that a note be added to the Reports.</p>	
4.	<b>Stormwater management /flood plain/erosion control</b>	<p>Any proposed enhancements and capacity improvements of existing road infrastructure, transit infrastructure or active transportation infrastructure such as trail or cycling routes within the TRCA regulated areas must conform to the Living City Policies (2014). Evaluations should be conducted to assess alterations in grades, drainage patterns, pervious areas, or potential increases in peak flow resulting from the proposed modifications. Appropriate mitigation measures should be put in place to</p>	

ITEM	CONCERN	TRCA COMMENTS (December 8, 2023)	PROPONENT/CONSULTANT RESPONSE (INSERT DATE)
		<p>counteract any adverse impact on the environment. For additional details and guidance, the proponent can consult the following TRCA guidelines and criteria:</p> <ul style="list-style-type: none"> <li>i. <i>The TRCA Stormwater Management Criteria (2012)</i> <a href="#">Link</a></li> <li>ii. <i>TRCA Low Impact Development Guide (2010)</i> <a href="#">Link</a></li> <li>iii. <i>TRCA Valley and Stream Corridor Crossings Guidelines (2015)</i> <a href="#">Link</a> , and,</li> <li>iv. <i>TRCA Erosion and Sediment Control Guide for Urban Construction (2019)</i> <a href="#">Link</a>.</li> </ul> <p>It is recommended that a commitment be added to the Report and references the above-noted guidelines.</p>	
5.	<b>Natural Environment</b>	<p>Healthy natural ecosystems and environment provide important resources for the County and the Towns within it. They provide critical ecosystem services such as reduced risk from natural hazards like flooding and erosion, clean air, and water, increased recreation opportunities, habitat for local biodiversity, and economic viability. The project area includes an abundance of natural features and areas that provide these services.</p> <p>It is important to keep in consideration early on to following the mitigation hierarchy, where possible with consideration of factors from other disciplines. This includes first avoiding and minimizing impacts to the natural environment, then plan for mitigating, remediating and finally considering compensating negative effects of the project on the natural environment. High level commitments need to be included in this TMP for this purpose as Plans are typically not fully developed and finalized until detailed design. Conservation Authorities can assist in incorporating some of this language and information at the early stage as outlined in the specific comments in this table. In addition, the proponents need to consult TRCA and other agencies during the detailed design stage for a more refined approach when these plans are anticipated to be finalized.</p>	
6.	<b>Habitat Connectivity</b>	<p>Linear infrastructure such as roads have various long-term impacts on the natural environment including the form and function of biodiversity habitat and their survival. Commitments to address these impacts and guidance for subsequent infrastructure</p>	

ITEM	CONCERN	TRCA COMMENTS (December 8, 2023)	PROPONENT/CONSULTANT RESPONSE (INSERT DATE)
	<b>and Wildlife Passages</b>	<p>planning processes need to be included in the TMP. Of particular importance is committing to analysis and identification of priority areas for existing habitat, wildlife movement corridors, potential impacts to habitat connectivity from the projects and highlighting the best management practices should be included in this TMP.</p> <p>To this end, TRCA can provide technical and policy guidance, modelled and field data (where available) that can help inform opportunities and areas of concern about habitat connectivity and wildlife crossings in the study area to incorporate into the development of wildlife crossing design for the projects within the TRCA jurisdiction. TRCA Crossings Guideline for Valley and Stream Corridors (2015) provides further guidance on this regard and additional information and data can be provided upon request. In addition, for specific watersheds the integrated watershed plan also provides finer level of analysis and data to facilitate this work. For this purpose, please ensure continued engagement with our staff.</p> <p>Additionally, during preliminary design, watercourse crossing reports will need to be developed for each watercourse crossing/or groups of crossings that will be multi-disciplinary (i.e., fish and fish habitat, terrestrial / wildlife movement, fluvial geomorphology, hydrology/hydraulics, valley form / slopes etc.). The combined input will be used to generate the minimum span requirements and will inform, realignment recommendations. Opportunities for wildlife passages and incorporation of road ecology principles will need to be identified during preliminary design. Hence, a commitment needs to be added to the TMP.</p>	
7.	<b>Hydrogeology/ Geotechnical Engineering</b>	TRCA may require geotechnical or hydrogeological information and to be made available through the future stages for review, and to identify appropriate mitigation measures with respect to potential impacts to natural features and functions. Staff recommends a commitment be added in the TMP.	
8.	<b>Slopes and Top of Bank</b>	TRCA may require detailed geotechnical reports for the proposed upgrades to active transportation networks located close to the top of bank of steep slopes and/or on	

ITEM	CONCERN	TRCA COMMENTS (December 8, 2023)	PROPONENT/CONSULTANT RESPONSE (INSERT DATE)
		<p>slopes. The TRCA geotechnical staff may have concerns that slope erosion may have a negative impact on the proposed trails and may not support the placement of trails close to the top of bank or on slopes. To ensure that the proposed trails are safe from slope erosion, the routes should be realigned and placed at least 10m from the stable top of bank. Staff will provide further comments once detailed information is submitted for review. Staff recommends a commitment be added in the TMP.</p>	



March 22, 2024

**To: Planning Directors and Chief Building Officials of Grand River Watershed Municipalities**

**Re: Legislative and Regulatory Changes Affecting GRCA Development Permitting – Effective April 1, 2024**

On February 16, 2024, a new Minister's regulation, [Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits \(O. Reg. 41/24\)](#) under the *Conservation Authorities Act* (CA Act) was approved by the Province to be used by all Conservation Authorities. This regulation will replace GRCA's "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" Regulation (O. Reg. 150/06) and comes into effect on April 1, 2024. The enactment of O. Reg. 41/24 coincides with the proclamation of associated sections within the CA Act.

While O. Reg. 41/24 represents a single regulation for all conservation authorities (CAs), much of the CA regulatory processes remain the same. **CAs will continue to require permit applications for development activities in regulated areas as defined under the *Conservation Authorities Act* and O. Reg. 41/24.** The administration of O. Reg. 41/24 is a Mandatory Program and Service of CAs as per Section 21.1.1 of the [Conservation Authorities Act](#) and as stipulated in O. [Reg. 686/21: Mandatory Programs and Services.](#)

### Key Changes

While much of GRCA regulatory processes remain the same, key changes of interest for our municipal partners include:

- The regulated area around Provincially Significant Wetlands and wetlands greater than or equal to 2 hectares will decrease from 120 metres from the limit of the wetland to 30 metres from the limit of all wetlands, regardless of significance, size or type;
- The regulated area around engineered floodplains will increase from 5 metres to 15 metres (no change to regulated area around estimated and approximate floodplains which remains at 15 metres);
- A number of low-risk development activities are now exempt in the Regulation from requiring a permit. The GRCA already exempted the majority of the listed activities, except for the following new exemption:
  - the reconstruction of a non-habitable garage with no basement, if the reconstruction does not exceed the existing footprint of the garage and does not allow for a change in the potential use of the garage to create a habitable space.



- Prescribed timelines to deem a permit application complete (or incomplete) after receipt of application and associated fee (21 days) or to make a decision on a permit once deemed complete (90 days); and
- New administrative review and appeal mechanisms are available to applicants.

Among other things, some of the actions required to implement the CA Act-related changes include: 1) updates to GRCA's regulatory mapping with revised regulation limits; 2) updates to regulatory and legislative references on all applications, forms, website, templates, technical guidelines, maps, etc.; 3) re-delegation of permit approvals to senior staff; 4) conformity reviews/updates to GRCA's policies; and 5) development of a procedures document.

## Implementation

The transition period from the release of O.Reg. 41/24 to when the changes come into effect is limited (April 1, 2024). As such, GRCA staff are prioritizing items that need to be addressed immediately (e.g., mapping, interim policy guidance, application forms) and those that will need to be completed over the coming months (e.g., conformity review/updates to policies, development of a procedures document).

Municipalities are advised that upon approval by the General Membership of the GRCA, updated regulatory mapping will be posted on April 1<sup>st</sup> and available for download from our Grand River Information Network (GRIN) on our [website](#). Municipal staff in planning and building departments should be made aware of the changes to GRCA's regulation mapping since it is often used as a screening tool for building permits and *Planning Act* application circulations.

For those applications submitted prior to the enactment of O. Reg. 41/24, the current permitting process will be followed. New permit applications submitted on or after April 1, 2024 will follow the processes outlined in the updated Section 28 of the *Conservation Authorities Act* and O. Reg. 41/24. **Applicants are encouraged to confirm permit exemptions with the GRCA prior to carrying out work within a regulated area.**

GRCA will provide updates as we work to develop and update our implementation support materials to ensure that disruptions to approvals processes for development applications are minimized.

## Plan Review Services

There are no changes to GRCA's planning services at this time. **GRCA continues to provide mandatory or Category 1 programs or services related to reviewing and commenting on applications and other matters (e.g., planning document updates) under the *Planning Act*, and for proposals under Acts** referred to in Section 6 (2) of Ontario Regulation 686/21: Mandatory Programs and Services. Municipalities must continue to circulate planning applications and other matters, including technical reports so that we may review and comment on natural hazards and wetland matters per Ontario Regulation 686/21 as well as regulatory requirements with a view to streamlining the overall development review and approval process while protecting life and property. Comments provided will reflect a watershed-based approach to the provision of mandatory programs and services.

We look forward to continuing our strong working relationship, and will continue to be in contact as we work to transition to this new legislative and regulatory framework. In the meantime, if you or your staff have any questions or concerns regarding the new regulation, please feel free to contact me.

Sincerely,

*Beth Brown*

Beth Brown  
Manager of Planning and Regulations Services  
519-621-2763 ext. 2307  
[bbrown@grandriver.ca](mailto:bbrown@grandriver.ca).



Figure 12. Truck Bypass Route - Option 1



Source: Town of Shelburne, 2019



A community that grows together

Report To: Warden White and Members of County Council

Meeting Date: May 9, 2024

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**Subject:** **Bill 185, Cutting Red Tape to Build More Homes Act, 2024, and the Proposed Provincial Planning Statement, 2024**

**From:** **Silva Yousif, Senior Planner**

### **Recommendation**

**THAT the report of Senior Planner, Development and Tourism, titled “Bill 185, the Cutting Red Tape to Build More Homes Act, 2024, and the Proposed Provincial Planning Statement, 2024”, dated May 9, 2024, be received.**

### **Executive Summary**

The purpose of this report is to provide Council with an overview and analysis of Bill 185, Cutting Red Tape to Build More Homes Act, 2024, and the Proposed Provincial Planning Statement (PPS), 2024. These legislative initiatives are significant for Ontario's growth management strategies and housing development goals. The proposed PPS, 2024, was released alongside Bill 185 on April 10, 2024, for a 30-day public commenting period, ending on May 12, 2024.

### **Background and Discussion**

#### *Overview of Bill 185*

Bill 185 aims to streamline the planning process and remove barriers to housing development in Ontario. It introduces several amendments to the Planning Act that are designed to expedite approvals, enhance municipal authority, and encourage more efficient land use. Key provisions of Bill 185 include:

- Establishment of certain upper-tier municipalities without planning responsibilities
- Elimination of third-party appeal rights for certain planning decisions

- New appeal rights for privately initiated settlement area boundary expansions
- Introduction of "use it or lose it" provisions for stalled developments
- Creation of a new "servicing management" tool for reallocating municipal servicing capacity
- Elimination of parking standards in protected major transit station areas
- Establishment of a new Minister's Zoning Orders (MZO) framework
- Removal of the Community Infrastructure and Housing Accelerator Tool from the Planning Act
- Enhancement and expansion of municipal planning data regulation
- Broadening the framework for additional residential units.

The proposed amendments outlined in Bill 185 have significant implications for growth management and planning in Ontario. The Bill seeks to facilitate housing development and address affordability challenges by streamlining the planning process. However, it also raises concerns about accountability, community engagement, and infrastructure capacity. Municipalities will need to carefully consider the implications of these changes and ensure that they align with broader planning objectives.

### *Analysis*

#### **Pros**

- Accelerates the approval process for housing projects, reducing delays and associated costs.
- Simplifies regulatory requirements, making it easier for developers to navigate the planning system.
- Fosters innovation in construction methods and design, potentially leading to more sustainable and affordable housing solutions.

#### **Cons**

- Concerns about potential impacts on environmental protection and community engagement if regulatory oversight is reduced.
- Need for clear guidelines to ensure that expedited processes do not compromise the quality or safety of new developments.
- Potential challenges in balancing the interests of developers with those of existing communities and residents.

### *Overview of Proposed Provincial Planning Statement, 2024*

The Proposed Provincial Planning Statement, 2024, represents a comprehensive policy framework for guiding land use planning and development in Ontario. Building on previous iterations, the proposed PPS, 2024, integrates the Provincial Policy Statement, 2020, and the Growth Plan for the Greater Golden Horseshoe into a single document. Key highlights of the proposed PPS, 2024, include:

- A flexible growth forecast horizon of 20-30 years

- Promotion of a range and mix of housing options to include affordable housing for low to moderate income households
- Promotion of redevelopment of underutilized commercial and institutional property, emphasizing shopping malls and plazas
- Focus on designated growth areas as the primary areas for growth and development that is orderly and aligns with the timely provision of infrastructure and public service facilities
- Introduction of settlement area expansions outside of the MCR process removing current conditions and providing guidance for items to consider
- Planning for growth in major transit station areas and strategic growth areas
- Encourages intensification of employment uses compatible with mixed use development and eliminates requirement for separation from sensitive land uses
- Allows planning authorities to remove land from employment areas at any time when certain conditions are met
- An agricultural system approach is still encouraged but municipalities are no longer required to use provincial mapping. Municipalities are required to designate prime agricultural land.
- Lot creation policies on prime ag land are maintained from PPS 2020.

**Pros**

- Provides a clear policy framework for sustainable growth and development across the province.
- Emphasizes the importance of affordable housing and community-building principles.
- Supports efforts to address climate change and enhance resilience in land use planning.

**Cons**

- Implementation challenges, particularly in areas where local priorities may differ from provincial objectives.
- Need for coordination and collaboration between different levels of government, agencies, and stakeholders to achieve the stated goals.
- Potential gaps or ambiguities in the policy language that require clarification or refinement.

**Financial, Staffing, Legal, or IT Considerations**

None at this time.

**In Support of Strategic Plan Priorities and Objectives**

**Governance** - identify opportunities to improve governance and service delivery/ improve the County’s internal and external communication.

Respectfully Submitted By:

Silva Yousif, PMP, MCIP, RPP, EIT  
Senior Planner

Attachments:

- Appendix A – List of key proposed changes
- Appendix B – ERO links

Reviewed by: Sonya Pritchard, Chief Administrative Officer



**Appendix A**

	<b>Key Change</b>	<b>Impact</b>
Upper-Tier Municipalities without Planning Responsibilities	Bill 185 amends the Planning Act to designate certain upper-tier municipalities, including Halton, Peel, and York, as "upper-tier municipalities without planning responsibilities" starting from July 1, 2024. This change aims to streamline regional planning processes and coordination efforts.	The impact of this change on regional growth management coordination and infrastructure planning will require continued attention and collaboration among affected municipalities. This change does not impact smaller upper tiers.
Development Charges (DCs)	The proposed amendments to the Development Charges Act include a reduction in the period for which Development Charges (DCs) rates are frozen for eligible applications. Additionally, remove the five-year phase-in for DCs, reinstate studies as an eligible DC cost; and streamline the process for municipalities to extend existing DC by-laws.	If approved, the DC rates would be frozen for only 18 months, down from the current 2 years. Failure to obtain a building permit within this timeframe would result in the loss of frozen rates.
Development Charges (DCs)	New definitions for affordable housing have been introduced. Rental housing will be deemed affordable and exempt from paying DCs if the proposed rent is the lesser of 80% of the average market rent or 30% of the 60 <sup>th</sup> percentile of income for renters in the specified municipal area.	This will raise the threshold for the DC exemption which may incent more development. It will also reduce the amount of development charges collected for infrastructure. Further additional clarity is required with respect to types of dwellings, administration of the program and determination of the proposed rent.
Elimination of Third-Party Appeal Rights	Bill 185 extends the elimination of third-party appeal rights to municipally	This change could enhance the efficiency of the planning process but may raise



	<b>Key Change</b>	<b>Impact</b>
	approved Official Plans, Official Plan Amendments, Zoning By-laws, and Zoning By-law Amendments. This aims to focus appeals on a more defined group of stakeholders, including applicants, public bodies, and Indigenous communities.	concerns regarding public participation and transparency in decision-making
Removal of Pre-Consultation Requirement	Bill 185 proposes the removal of the mandatory pre-consultation requirement for development applications. The proposed amendments remove the authority for a council or a planning board to pass a by-law imposing mandatory pre-application consultation with the municipality or planning board before submitting development applications.	It is important to note that while pre-consultation would no longer be mandatory, it may still be beneficial for applicants to engage in discussions with municipalities to ensure that their proposals align with local planning goals and objectives.
Appeal Rights for Privately Initiated Settlement Area Boundary Expansions	Bill 185 proposes to allow a private applicant to appeal the approval authority's refusal or non-decision on a settlement area boundary expansion so long as the proposed boundary expansion does not include any lands within the Greenbelt area. This new appeal right is paired with new criteria for the assessment of proposals for settlement area boundary expansions. The draft statement also does not propose size limitations for	This change aims to address concerns regarding the restriction of appeal rights for certain planning applications and to remove local and provincial politics from important decisions on boundary expansions. Such decisions could now be made by the Ontario Land Tribunal after a full merits hearing. These types of appeals will pose challenges to local growth management objectives established through Official Plan Reviews, and present extra capacity

	<b>Key Change</b>	<b>Impact</b>
	boundary expansion proposals.	demands on planning staff resources
Repeal of Application Fee Refund Mechanism	Bill 185 proposes to repeal the refund mechanisms introduced by Bill 23 relating to zoning by-law amendment applications and site plan applications to the Planning Act.	Municipalities no longer need to refund application fees for failing to render a decision.
New "Use it or Lose it" Tool for Municipalities	Bill 185 introduces a "use it or lose it" tool for municipalities to address stalled developments with unused servicing capacity allocation. This tool aims to incentivize developers to proceed with approved applications, thereby ensuring more efficient use of land and infrastructure	The implementation of this tool could provide municipalities with greater certainty in managing housing and land supply.
Creation of a New "Servicing Management" Tool	Bill 185 proposes a new municipal servicing management tool to enable municipalities to reallocate servicing capacity from stalled developments to other projects. This aims to expedite infrastructure servicing and support faster development of homes and employment opportunities.	The introduction of this tool provides municipalities the authority to pass by-laws to create a policy for water and servicing capacity, which may include the tracking of water supply and servicing capacity for approved developments, as well as establishing criteria for the allocation to future development application
Elimination of Parking Standards in Protected Major Transit Station Areas (PMTSAs)	Proposed changes in the Planning Act prohibit municipalities from setting parking minimums in PMTSAs, providing more flexibility for developers to determine parking requirements based on market needs.	This change could support higher-density development in transit-oriented areas but may require careful consideration of parking demand and transportation modes.
New Minister's Zoning Orders (MZO) Framework	A new framework is established for Minister's	Recommendations from municipal associations

	<b>Key Change</b>	<b>Impact</b>
	Zoning Orders (MZO) to provide transparency in the application process. However, concerns remain regarding the criteria for MZO requests and the potential impact on local planning processes and priorities.	advocate for collaboration with municipalities and the use of MZOs in situations of extraordinary urgency.
Removal of the Community Infrastructure and Housing Accelerator Tool	Bill 185 proposes to remove the Community Infrastructure and Housing Accelerator (CHIA) tool from the Planning Act, replacing it with the new MZO framework.	This change aims to streamline planning processes and provide clarity in zoning decisions. Transition rules will permit existing CHIA orders to continue functioning as municipal zoning by-laws.
Enhancement and Expansion of Municipal Planning Data Regulation	The regulation requiring municipalities to report planning data is expanded to include additional municipalities	This change enhances transparency and enables better monitoring of growth patterns and land supply. Increased reporting requirements will empower municipalities in making informed decisions on growth planning and infrastructure development.
Enhancement and Broadening of the Framework for Additional Residential Units	Bill 185 broadens the framework for Additional Residential Units (ARUs), allowing the Minister to regulate any ARUs in existing homes or ancillary structures.	This aims to remove zoning barriers and facilitate ARU developments to address housing needs. The proposed regulation-making power provides municipalities with greater flexibility in accommodating residential growth.
Motion for Complete OPA Application	Bill 185 would allow applicants to request the Ontario Land Tribunal (OLT) to determine if an application is complete and to confirm the provision of	This will change the current Planning Act requirements where the motion must be made within 30 days of the municipality deeming an application incomplete. This

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	<b>Key Change</b>	<b>Impact</b>
	necessary information and materials for an Official Plan Amendment (OPA). This motion could be made at any time after the application fee has been paid or pre-consultation has begun.	may increase the number of motions to the OLT and increase requirements on municipal staff to respond.

Appendix B  
ERO Links

- [ERO #019-8462](#): An updated proposed Provincial Planning Statement, with new and updated policies for feedback based on the results of the 2023 consultation of the proposed Provincial Planning Statement ([ERO #019-6813](#))
- [ERO #019-8366](#): Removing barriers to additional residential units
- [ERO #019-8368](#): Proposed amendments to Ontario Regulation 73/23: Municipal Planning Data Reporting regulation
- [ERO #019-8369](#): Changes to the Planning Act, City of Toronto Act, 2006, and Municipal Act, 2001
- [ERO #019-8370](#): Regulatory changes under the Planning Act and Development Charges Act, 1997: Newspaper Notice Requirements and Consequential Housekeeping Changes
- [ERO #019-8371](#): Changes to the Development Charges Act, 1997, to enhance municipalities' ability to invest in housing-enabling infrastructure



A community that grows together

Report To: Warden White and Members of County Council

Meeting Date: May 9, 2024

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**Subject: County-Wide Transit Ad Hoc Committee – Terms of Reference**

**From: Sonya Pritchard, Chief Administrative Officer**

### **Recommendation**

**THAT the Chief Administrative Officer’s report titled “County-Wide Transit Ad Hoc Committee – Terms of Reference,” be received;**

**AND THAT the attached Terms of Reference be adopted;**

**AND THAT the following Council members be appointed:**

**Councillor John Creelman**

**Councillor Chris Gerrits**

**Councillor James McLean**

**Councillor Todd Taylor.**

### **Executive Summary**

This report provides a Terms of Reference regarding the creation of a County-Wide Transit Ad Hoc Committee, adopted by Council during the regular meeting on April 11, 2024. The committee's aim is to reassess transit options within Dufferin County. As part of the County’s procedural by-law, all ad hoc committees must have a Terms of Reference.

### **Background & Discussion**

A Transit Feasibility Study was completed in late 2021 and Council formed a working group to assess the recommendations included in the final report prepared by IBI Group. An on-demand transit service was recommended for Dufferin County in 2021 following the study. Staff were directed to issue an RFP (Request for Proposal) and to include an estimated amount in the DRAFT 2023 Budget for further consideration.

The RFP concluded that the cost exceeded what was initially forecasted and was deemed cost prohibitive through the 2023 budget process. Staff were directed to investigate alternate solutions to enhance services for seniors through Dufferin County Community Support Services Transportation program. This work is ongoing through the Olders Adults Services Review which is currently underway.

At its regular meeting on April 11, 2024, Council adopted a motion from the Health and Human Services Committee to form an ad hoc committee to re-investigate transit options in the County. Under Section 24.14 of County’s procedural by-law all ad hoc committees must include a term of reference that outlines the following:

- a) Membership
- b) Quorum
- c) Matters to be dealt with
- d) When matters will be reported on

Attached is a Terms of Reference for ad hoc committee.

**Financial, Staffing, Legal, or IT Considerations**

While there is no financial impact at this time, there will be costs in 2024 should additional research, feasibility and/or capacity assessments be required. There will be staff time required to support the committee, conduct background work, and perform analysis. Implementation of a new or additional transit service would require would need to be determined and incorporated into a future budget.

**In Support of Strategic Plan Priorities and Objectives**

**Governance** - identify opportunities to improve governance and service delivery

**Equity** – align programs, services, and infrastructure with changing community needs

Respectfully Submitted By:

Sonya Pritchard  
Chief Administrative Officer

Prepared by: Michelle Dunne, Clerk

Attachments: Dufferin County-Wide Transit Options Ad Hoc Committee Terms of Reference

**Dufferin County-Wide Transit Options  
Ad Hoc Committee  
Terms of Reference**

**Mandate**

The mandate of the Dufferin County Transit Feasibility Study is to comprehensively re-evaluate the potential for implementing a transit service within Dufferin County. Its duties will include analysis of:

- Potential models (fixed routes or on-demand)
- associated costs and resources
- implementation timelines

**Composition**

The Committee will consist of 4 (four) members of Council.

**Term**

This Committee will expire once final recommendations have been presented to Council.

**Meetings**

- Meetings will be held at the call Chair
- The County of Dufferin Procedural By-law will apply to this committee

**Reporting**

- All minutes will be presented directly to Council

**Quorum**

Majority of Members.

**Delegated Authority**

The Committee does not have any decision-making capacity or delegated authority, except to direct staff to assist with administrative support, including the gathering of information and resource materials to assist the Committee to achieve its mandate.





A community that grows together

Report To: Warden White and Members of County Council

Meeting Date: May 9, 2024

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**Subject: Monthly Update from Outside Boards**

**From: Sonya Pritchard, Chief Administrative Officer**

### **Recommendation**

**THAT the report of the Chief Administrative Officer, dated May 9, 2024, with respect to Reports from Outside Boards, be received.**

### **Executive Summary**

This report outlines updates of activities from outside boards and agencies in which there is Dufferin County representative. This report is for information purposes.

### **Background & Discussion**

#### **Wellington Dufferin Guelph Public Health (WDGPH)**

Representative(s): Councillor Guy Gardhouse and Ralph Manktelow

Meeting date: May 1, 2024

Highlights: The Board received an information report "Empowering Health for All: Launching an E-Learning Environment". Empowering people with public health tools and information is an essential component of public health. WDG Public Health (WDGPH) is launching a mobile friendly online e-learning environment that will significantly enhance public health education across the region. This initiative responds to the growing demand for educational options that are not only flexible but also widely accessible, aligning with the Agency's strategic objective to nurture a well-informed and proactive community.

Attached: [Board of Health Agenda for May 1, 2024](#)

#### **Niagara Escarpment Commission (NEC)**

Representative(s): Councillor Gail Little

Meeting date: May 16, 2024

### **Dufferin Board of Trade (DBOT)**

Representative(s): Councillor Gail Little

Highlights: Dufferin Board of Trade will be hosting the 2024 Business Excellence Awards gala on May 30, 2024.

Attached: [2024 Business Excellence Award Information](#)

### **Headwaters Communities in Action (HCIA)**

Representative(s): Councillor Philip Rentsch

Highlights: HCIA getting out more. GrandPals grows and welcomes new members. CSWB preparing annual report and new plan roadmap. DC Grants being distributed. HFFA working on 2024 Farm Fresh Guide, Food Access Subcommittee and fundraising dinner. Volunteer Dufferin celebrates National Volunteer Week, wraps up Boardward Bound development phase and progresses on Prepare to Engage Dufferin. DC MOVES grows connections and plans DCEC check in May 16. VOICES seeks funding.

Attached: Headwaters Communities in Action Report – April 30, 2024

### **Western Ontario Wardens' Caucus (WOWC)**

Representative(s): Warden Darren White, Chief Administrative Officer Sonya Pritchard

Highlights: Members of the Western Ontario Wardens' Caucus (WOWC) set their advocacy priorities for 2024-25 at the regular Caucus meeting on April 12<sup>th</sup>.

The Caucus has identified the following key priorities for the coming year:

- Housing
- Infrastructure
- Workforce to Support Economic Growth
- Mental Health, Addictions and Homelessness

Attached: [Western Ontario Wardens' Caucus Media Release – April 26, 2024](#)

### **Financial, Staffing, Legal, or IT Considerations**

There are no financial, staffing, legal or IT considerations.

## In Support of Strategic Plan Priorities and Objectives

**Good Governance** – ensure transparency, clear communication, prudent financial management

**Inclusive & Supportive Community** – support efforts to address current & future needs for a livable community

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Respectfully Submitted By:

Sonya Pritchard  
Chief Administrative Officer



Making Life Better Together



## REPORT TO COUNCIL

### **Headwaters Communities in Action**

Representative: Councillor Philip Rentsch  
Meeting report of April 2024

**Highlights:** HCIA getting out more. GrandPals grows and welcomes new members. CSWB preparing annual report and new plan roadmap. DC Grants being distributed. HFFA working on 2024 Farm Fresh Guide, Food Access Subcommittee and fundraising dinner. Volunteer Dufferin celebrates National Volunteer Week, wraps up Boardward Bound development phase and progresses on Prepare to Engage Dufferin. DC MOVES grows connections and plans DCEC check in May 16. VOICES seeks funding.

### **Primary Activities:**

#### **HCIA Partnership Agreement**

**HCIA Admin:**

**Executive Director, Jennifer Payne**

DC Strategic Connections: HCIA's work and unique role in the community support all Priority Areas and several Goals, Actions and Measures under the new Strategic Plan including Community Safety and Wellbeing measures (HCIA), Community (HCIA, all projects), Equity (DC MOVES / DCEC / VOICES, Volunteer Dufferin and HCIA), Governance (DC Community Grants), Economy and Climate & Environment (HFFA).

- HCIA Leadership Council meeting schedule has been redesigned to better serve the new strategic directions, which are:
  - *Spread the word about our identity, our work, and why it matters*
  - *Strengthen our connection with and involvement in local communities.*
  - *Foster the overall well-being of our organization to ensure long-term community impact*

Get ready to see more of HCIA! The new schedule involves a quarterly rotation of 3 types of activities:

- Month 1: Community Conversation
- Month 2: Leadership Council business meeting
- Month 3: Learning Journey

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**Our Vision:** *People coming together to shape a thriving community.*

- **Shared Platform:** HCIA continues to provide support for all funded projects in the areas of administration and oversight, project management, fundraising, communications and skill-building. Templates and procedures are being developed for efficiency and consistency.
- **Trails:** HCIA receives funds from corporate employee volunteering programs and processes invoices for approved expenditures under an MOU with Team Van Go. Lead: Johnny Yeaman
- **GrandPals** (funded by Centre for Studies in Health and Aging at Providence Care): 3 programs are underway this spring with two more schools signed up for next year. GrandPals (55+) are always welcomed. Coordinator: Ann Fenton
- **Orangeville Community Grants:** HCIA recently completed grant assessment services for the 2024 Orangeville Community Grants Program. The report of recommendations was submitted for the May 13, 2024 Council meeting.
- [headwaterscommunities.org](http://headwaterscommunities.org)

**PROJECT NEWS:**

**Dufferin County Economic Development Strategy Engagement Partnership**

**Lead, Jennifer Payne**

DC Strategic Connections: the Community Grants program supports goals and actions under the Community, Governance, Economy and Equity Priority Areas.

- HCIA, Dufferin Board of Trade and Dufferin County Economic Development have signed an MOU to partner on consultation workshops for the County’s Economic Development Strategy and Plan development in 2024-2025. Two workshops have been completed so far, with 3 more scheduled and additional sector, community and public workshops yet to be planned.
- <https://www.dufferincounty.ca/economic-development/>  
<https://joinindufferin.com/economic-development-strategy-and-action-plan>

**Dufferin County Community Grants**

**Coordinator, Jennifer Payne**

DC Strategic Connections: the Community Grants program supports goals and actions under the Community, Governance and Equity Priority Areas.

- The 2024 Community Grants report of recommendations was accepted at the April meeting of County Council. Staff continue to work through logistics for the new streams and notifications have gone out.
- Past recipient stories can be found on the HCIA website: [headwaterscommunities.org/community-grants](http://headwaterscommunities.org/community-grants)

**Dufferin County Community Safety and Well-Being:**

**Co-Chairs Jennifer Payne,  
Anna McGregor**

DC Strategic Connections: the CSWB Plan supports goals and actions under the Community, Governance, Economy and Equity Priority Areas.

- Requests for updates have gone out to the municipalities for the 2023 Annual Report.
- General public survey results have been compiled and a roadmap is being planned including a data forum, engagement and priority-setting. To be discussed at the next meeting of the Integration Table May 21, 2024.
- <https://www.dufferincounty.ca/news/dufferins-community-safety-well-being-plan>

**Volunteer Dufferin:**

**Coordinator, Sheralyn Roman  
(Jennifer Payne acting)**

DC Strategic Connections: Volunteer Dufferin aligns with the Priority Areas of Community and Equity, and with actions involving newcomer services, age-friendly community support, grants and capacity building through partnerships.

- **Matching portal:** 2,778 individual registered volunteers; 183 organizations; 69 current active opportunities. Ongoing site maintenance and reporting, fielding inquiries and assisting members, support on demand while Coordinator is on leave.
- **Recognition events:** National Volunteer Week April 14-20, 2024 received wide support through many municipal proclamations (thank you Dufferin County!), delegation to County Council and media coverage.
- **Boardward Bound** (funded by the Government of Canada: New Horizons for Seniors Grant): Program development phase completed. A program guide, training modules, program agreements, timelines and promotional material are being developed. Plan to launch first formal intake in Fall.
- **Prepare to Engage Dufferin** (funded by the Government of Canada via Dufferin Community Foundation: Community Services Recovery Fund): This grant is to modernize systems and processes and will involve retooling the portal to meet evolving needs and accommodate different types of community engagement. Consultant and vendor selection are in progress.
- [volunteerdufferin.ca](http://volunteerdufferin.ca)

**HFFA + Farm to School:**

**Co-Chairs Bob Megens, Marci Lipman  
F2S + Community Connectors, <vacant>**

DC Strategic Connections: HFFA supports Priority Areas, Goals and Actions under Economy, Climate & Environment, Equity, and Community.

- **HFFA Hub:** Met on April 1, 2024. Co-Chair Marci Lipman joined DC Tourism Working Group and is advising on Explore Dufferin Guide. Fundraising dinner was held at Mrs. Mitchell's on April 18. 2024 Farm Fresh Guide will feature area trails.
- **Food Access Subcommittee (of DCEC Health Equity Working Group):** Met on April 30 to share updates, conclude Income Security for Food Security campaign and introduce a continuum to categorize opportunities, from immediate need to addressing root causes. Accomplishments to date and connections to Food Charter were discussed. Co-chaired by HCIA/HFFA and WDG Public Health.
- **Farm to School** (funded through donations and program revenue): Partnering with Albion Hills Community Farm on their Ontario Trillium Foundation Grant project focusing on education. Three workshops were completed this spring. A lending library framework is being developed for Farm to School equipment and supplies.
- [hffa.ca/farmtoschool](http://hffa.ca/farmtoschool)  
[headwatersfarmfresh.ca](http://headwatersfarmfresh.ca)  
[headwatersfoodandfarming.ca](http://headwatersfoodandfarming.ca)

**DC MOVES – Partnership via Community Services**

**Coordinator, Elaine Capes**

DC Strategic Connections: DC MOVES is named specifically as an example of a collaborative community partner, and supports Equity, Community and Economy Priority Areas.

- **DC MOVES** continues to partner with other organisations for community outreach:
  - Next forum will be in late June. March meeting at Museum of Dufferin featured an update on Youth Wellness Hubs and presentations from Developmental Services Ontario and Dufferin Wellington Guelph Fetal Alcohol Spectrum Disorder (FASD).
  - Youth Wellness Hub planning, Georgian College networking event in May.
  - New organizations continue to be added to the mailing list after outreach and meetings with community groups.
- **DCEC:** Next large group check-in is May 16, 2024. Working Groups continue to meet for **Health Equity** (including **Food Access Subcommittee**), **Employment, Housing & Homelessness**. **VOICES of Lived Experience Dufferin** United Way funding has ended, and the final report submitted. Final deliverables and transition plans are in progress. Seeking ongoing funding for the continuation of this important and evolving work.
- [dcmoves.org](http://dcmoves.org)
- [dcec.ca](http://dcec.ca)

Thank you to the County of Dufferin staff and Council members for your continued support of HCIA and for recognizing the important roles that we play as a strategic partner and for the community as a whole. We truly value your efforts and your commitment to the well-being of Dufferin residents.

# CORPORATION OF THE COUNTY OF DUFFERIN

## BY-LAW NUMBER 2024-21

### **A BY-LAW TO RATIFY THE ACTIONS OF THE WARDEN AND THE CLERK FOR EXECUTING AN AGREEMENT BETWEEN THE CORPORATION OF THE COUNTY OF DUFFERIN AND UPPER GRAND DISTRICT SCHOOL BOARD. (Lease Agreement – Mel Lloyd Centre)**

BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AS FOLLOWS:

1. That the agreement between the County of Dufferin and the Upper Grand District School Board, in a form substantially the same as attached hereto as Schedule "A" be approved.
2. That the staff of the County of Dufferin is hereby authorized to take such actions as are appropriate, and the Warden and Clerk are hereby authorized to execute such documents as are appropriate to implement the agreement referred to herein.

READ a first, second and third time and finally passed this 9<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
Darren White, Warden



\_\_\_\_\_  
Michelle Dunne, Clerk



For a complete copy of the lease, please contact the Clerk's department.

1

**THIS LEASE** made the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BETWEEN:

**CORPORATION OF THE COUNTY OF DUFFERIN**

(the "Landlord")

**AND**

**UPPER GRAND DISTRICT SCHOOL BOARD**

(the "Tenant")

**ARTICLE 1 - BASIC TERMS AND DEFINITIONS**

**1.1 Basic Terms**

- |     |                               |   |
|-----|-------------------------------|---|
| (a) | Landlord:                     | Corporation of the County of Dufferin               |
|     | Address:                      | 55 Zina Street, Orangeville, ON                     |
| (b) | Tenant:                       | Upper Grand District School Board                   |
|     | Address:                      | 500 Victoria Road North<br>Guelph ON N1E 6K2        |
| (c) | Indemnifier:                  | Not applicable                                      |
| (d) | Building:                     | Mel Lloyd Centre<br>167 Centre Street, Shelburne ON |
| (e) | Premises:                     | Suite # described in Section 1.2 (m)                |
| (f) | Rentable Area<br>of Premises: | 104 square feet, subject to Section 2.2             |
| (g) | Term:                         | One (1) year lease subject to Section 12.3          |

Commencement Date: April 1, 2024, subject to Section 2.4

End of Term: March 31, 2025 subject to Sections 2.3 and 2.4

(h) Basic Gross Rent (Section 3.2): \$18.76 (subject to+ 3% yearly increase)

Period	Per Sq. Ft/year	Per year	Per Month
April 1, 2024 to March 31, 2025	\$18.26	\$1,899.04+ HST	\$158.25 + HST

- (i) Permitted Use: Administrative and business offices of Tenant
- (j) Deposit: Not applicable  
Rent Deposit: Not applicable  
Security Deposit: Not applicable
- (k) Lease Year: Lease Year ends on December 31<sup>st</sup> of each year

Schedules forming part of this Lease:

- i. Schedule "A" Legal Description
- ii. Schedule "B" Floor Plan
- iii. Schedule "C" Rules and Regulations

# **CORPORATION OF THE COUNTY OF DUFFERIN**

## **BY-LAW NUMBER 2024-22**

### **A BY-LAW TO ADOPT A POLICY FOR DELEGATION OF AUTHORITY.**

WHEREAS The Municipal Act, 2001 requires that all municipalities adopt and maintain a policy with respect to the delegation of Council's legislative and administrative authority. The purpose of this policy is to set out the scope of the powers and duties which Council may delegate its legislative and administrative authority and to establish principles governing such delegation. This policy has been developed in accordance with the Act in order to comply with its other applicable sections, including section 270. This policy applies to all committees of Council, departments and staff.

#### **DELEGATION OF AUTHORITY**

- 1.1. The authority to approve a matter listed in Column 1 of Schedule "A" is hereby delegated to the person or persons set out opposite such matter in Column 2 of Schedule "A", subject to any conditions or restrictions set out in Column 3.
- 1.2. Where authority to approve a matter is delegated to any person under this bylaw, the Chief Administrative Officer may also exercise that authority.
- 1.3. Despite any provision of this bylaw, a delegate shall not approve any matter or execute any document unless the transaction or activity to which the matter or document relates has been approved by County Council. For greater certainty, a transaction or activity shall be deemed to be approved by County Council where such transaction or activity:
  - a) is included in the annual budget adopted by County Council; or
  - b) is included in a program, project or activity which has been approved by County Council; or
  - c) is reasonably incidental to the authority given to the Chief Administrative Officer or the Directors, as the case may be, to carry out their duties and responsibilities on behalf of the County.
- 1.4. No provision of this bylaw shall be construed as waiving any provision of Bylaw No. 2017-33 (the "Procurement By-law"), as amended from time to time, and the Procurement Bylaw shall continue to apply to the procurement of deliverables on behalf of the County.

## **GENERAL**

- 2.1. Where authority has been given by County Council, or under the Procurement Bylaw, or under this bylaw to any person to approve any matter or execute any document, such authority includes the authority to execute any ancillary documents necessary to give effect to the delegated authority and shall include the authority to amend any document, including extending the term of any agreement, provided such amendment does not result in any additional financial obligation to the County.
- 2.2. The approval of any matter and the execution of any document under this bylaw shall be subject to compliance with any policies adopted by County Council from time to time with respect to the transaction or activity to which the matter or document relates, and to any administrative procedures established by the Chief Administrative Officer.
- 2.3. Where authority has been given by County Council, or under the Procurement Bylaw, or under this bylaw to any person to approve any matter or execute any document, such person may appoint a designate to approve the matter and/or to execute any document on his or her behalf.
- 2.4. The appointment of a designate by a Director shall be subject to the approval of the Chief Administrative Officer.

## **ADMINISTRATION**

- 3.1. Each Director shall maintain a record of each document executed under this bylaw and shall file such record with the Clerk.
- 3.2. At least one original of each executed document shall be retained by the County.
- 3.3. All executed documents shall be delivered to the Clerk for safekeeping unless otherwise directed.

## **NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:**

1. THAT the delegation of Administrative Matters and Legislative Matters listed in Schedule "A" attached hereto be approved.
2. THAT By-law 2008-06 be repealed.

READ a first, second and

May, 2024.

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Darren White, Warden



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Michelle Dunne, Clerk

## SCHEDULE "A"

### Governance & Administration

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
1	Agreements with Federal or Provincial governments, municipalities, agencies, institutions and community partners for undertakings, program delivery and administration	Director responsible for the program or project to which the matter relates	Approval of the program or project by Council
2	Permits and approvals issued by the County under any legislative authority	Director responsible for the program or project to which the matter relates	-
3	Submission of service and program plans and reports as required by any legislative authority	Director responsible for the program or project to which the matter relates	-
4	Confidentiality agreements	Director responsible for the program or project to which the matter relates	-
5	Memoranda of understanding with housing providers under the <i>Housing Services Act</i>	Director of Community Services or designate	-
6	Leases between the individual tenant and Dufferin County Housing	Director of Community Services or designate	-
7	Agreements respecting the admission of persons to Dufferin Oaks Long Term Care Home	Dufferin Oaks Administrator or designate	-
8	Admission agreements for supportive housing	Dufferin Oaks Administrator, Director of Community Services, or designate	-
9	Minutes of settlement from an insurance/legal claim	Clerk	-

### Finance

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
10	Investment transactions	Treasurer	As set out in the County's Investment Policy #3-6-09
11	Approval of timing and structure of debt issues and related activities	Treasurer	As set out in the County's Capital Financing and Debt Policy #3-3-06

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
12	Agreements with Federal or Provincial governments or agencies or any other entity for the provision of funding to the County	Warden and Clerk	-
13	Agreements for the provision of funding by the County	Warden and Clerk	-
14	Applications for any funding or subsidy on behalf of the County and any related documentation, including reporting requirements	Director responsible for the program or project to which the funding relates	-
15	Signing cheques and other financial instruments and agreements respecting banking services	Treasurer and CAO or Clerk	-

### Transportation

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
16	Temporary closure of County roads for social, recreational, community, athletic, or cinematographic purposes	Director of Public Works or designate	Compliance with the Road Occupancy Permit, including provision of insurance coverage and security deposit
17	Temporary closure of County roads for railway crossing improvements	Director of Public Works or designate	-
18	Temporary closure of County roads for construction, operational or safety reasons	Director of Public Works or designate	-
19	Issuing oversize load permits under the <i>Highway Traffic Act</i>	Director of Public Works or designate	-
20	Establishing reduced load periods on County roads	Director of Public Works or designate	-
21	Approval of traffic control signal designs and installations under Section 144(31) of the <i>Highway Traffic Act</i>	Director of Public Works or designate	-
22	Approval of the installation of temporary traffic control in support of construction, emergency and safety considerations	Director of Public Works or designate	-

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
23	Designation of parts of County roads as construction zones and setting maximum rates of speed under Section 128 of the <i>Highway Traffic Act</i>	Director of Public Works or designate	-
24	Agreements for access to and from County roads (entrance permits)	Director of Public Works or designate	-
25	Requests for conveyance of lands for highways widenings and reserves as a condition of development approvals	Director of Public Works or designate	-
26	Agreement with property owners for living snow fences	Warden and Clerk	-
27	Adopt-a-Road agreement	Director of Public Works or designate	-
28	Execution of Encroachment Agreements – less than 1 metre encroachment	Warden and Clerk	-
29	Agreements for Winter Maintenance and Boundary Roads	Warden and Clerk	-
30	Vehicle licensing for fleet management	Treasurer; Director of Public Works or designate	-

### Planning and Development

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
31	Delegation of authority to give approval of Official Plan Amendments	Councils of Mono and Orangeville	As per By-law 2015-16
32	Delegation of authority to give approval of Plans of Subdivision and Condominium	Councils of lower tier municipalities	As per By-law 2015-15
33	Delegation of authority to give consent under section 54.1 of the <i>Planning Act</i>	Councils of lower tier municipalities	As per By-law 2015-12

### Property

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
34	Documents required for the completion of any real estate transaction, including	Clerk	As set out in County's Sale of Land Policy #2-6-10



-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
	transfers, easements, undertakings, certificates, acknowledgements, declarations, indemnities and releases		
35	Release of any interest on title in lands and facilities no longer required by the County	Clerk or designate	-
36	Agreements respecting conditions, covenants or indemnities in favour of the County	Clerk	-
37	Conveyances of rights and easements required to service County lands and facilities	Clerk	-
38	Conveyance of easements to local municipalities and utilities over closed highways and reserves	Clerk	-
39	Conveyance of widenings and reserves to the entity having jurisdiction over the abutting highway	Clerk	-
40	Documents required for the purpose of correcting or clarifying title or boundaries	Clerk	-
41	Applications, notices and declarations required under the <i>Expropriations Act</i>	Clerk	-
42	Applications, agreements, and renewals required to obtain authorization to register documents in the electronic land registration system	Clerk	-
43	Transfer, applications, notice and documents required under applicable legislation and the Teranet land registration system to register all County documents, including those that preserve any right, title or interest in lands	Clerk	-

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
44	Consents and waivers of notice relating to registrations in the land titles system	Clerk	-
45	Documents to register liens and discharges on title to real property owned by recipients of social assistance	Clerk	-
46	Execution of land use agreements in the County Forest	Director of Public Works or designate	As per Recreational Use Policy #4-6-01

### **Purchase of Services**

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
47	Agreements for the purchase of services from child care providers, homemakers and domiciliary and emergency hostel providers	Director of Community Services or designate	-
48	Agreements for the purchase of services from physicians, nurses and other health care professionals	Dufferin Oaks Administrator or designate	-
49	Agreements for the purchase of services for clients receiving social assistance	Director of Community Services or designate	-

### **Building Services**

-	<b>Column 1 Delegated Authority</b>	<b>Column 2 Delegate</b>	<b>Column 3 Conditions/Restrictions</b>
50	Appoint and remove inspectors pursuant to section 3(2) of the <i>Building Code Act, 1992, S.O. 1992, c.23</i>	Chief Building Official and Clerk	Certificate of appointment required (secondary sign off – Clerk). Clerk’s certificate required pursuant to <i>Building Code Act, section 3(8)</i>

Where authority to approve a matter is delegated to any person under this by-law, the Chief Administrative Officer may also exercise that authority.

# CORPORATION OF THE COUNTY OF DUFFERIN

## BY-LAW NUMBER 2024-23

**A BY-LAW TO RATIFY THE ACTIONS OF THE WARDEN AND THE CLERK FOR EXECUTING AN AGREEMENT BETWEEN THE CORPORATION OF THE COUNTY OF DUFFERIN AND HIS MAJESTY THE KING IN RIGHT OF CANADA AS REPRESENTED BY THE MINISTRY OF NATURAL RESOURCES. (Zero Emission Vehicle Awareness Initiative Non-Repayable Contribution Agreement)**

BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AS FOLLOWS:

1. That the agreement between the County of Dufferin and his Majesty the King in right of Canada as represented by the Ministry of Natural Resources, in a form substantially the same as attached hereto as Schedule "A" be approved.
2. That the staff of the County of Dufferin is hereby authorized to take such actions as are appropriate, and the Warden and Clerk are hereby authorized to execute such documents as are appropriate to implement the agreement referred to herein.

READ a first, second and third time and finally passed this 9<sup>th</sup> day of May, 2024.

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Darren White, Warden

Michelle Dunne, Clerk



This Agreement made this \_\_\_\_ day of \_\_\_\_, 2024.

BETWEEN:

THE CORPORATION OF THE COUNTY OF DUFFERIN  
(hereinafter called " the County")

-and-

THE GRAND RIVER CONSERVATION AUTHORITY  
THE NOTTAWASAGA VALLEY CONSERVATION AUTHORITY  
THE CREDIT VALLEY CONSERVATION AUTHORITY AND  
THE TORONTO REGION CONSERVATION AUTHORITY  
(hereinafter called the "the Conservation Authorities", or each  
individually a "Conservation Authority")

WHEREAS the Grand River Conservation Authority provides Conservation Services to deliver municipal and partnership cost-share programs to support private land stewardship as a non-mandatory program under memoranda of understanding with participating municipalities in accordance with the Conservation Authorities Act R.S.O. 1990, c.C27;

AND WHEREAS the Nottawasaga Valley Conservation Authority provides Stewardship Services to deliver partnership cost share programs to support private land stewardship programs as non-mandatory services in accordance with section 21.1.2 of the Conservation Authorities Act R.S.O. 1990, c.C27;

AND WHEREAS the Credit Valley Conservation Authority provides Landowner Engagement and Stewardship Services to deliver municipal and partnership cost-share programs to support private land stewardship as a non-mandatory program under memoranda of understanding with participating municipalities in accordance with the Conservation Authorities Act R.S.O. 1990, c.C27 ;

AND WHEREAS the Toronto Region Conservation Authority provides Community Engagement Services to deliver municipal and partnership cost-share programs to support private land stewardship as a non-mandatory program under memoranda of understanding with participating municipalities in accordance with the Conservation Authorities Act R.S.O. 1990, c.C27;

AND WHEREAS the County wishes to provide the Conservation Authorities with funding for disbursement to property owners under the Rural Water Quality Programme (hereinafter called "the Grant Programme" or "the Programme") in accordance with this agreement.

NOW THEREFORE WITNESSETH that in consideration of the covenants contained herein, the County and the Conservation Authorities mutually agree as follows:

## **1. Retainer**

The County hereby retains the services of the Conservation Authorities to administer and deliver the Grant Programme and the Conservation Authorities hereby agree to provide the services set out herein (hereinafter referred to as "the Services").

## **2. Services of the Conservation Authorities**

(a) The Conservation Authorities agree to provide services as identified in Schedule "A" to administer the Grant Programme to eligible property owners within Dufferin County to assist them to institute safeguards and to take other measures to improve surface and subsurface water quality. Each Conservation Authority will administer the programme within the portion of Dufferin County within its watershed jurisdiction.

(b) The Conservation Authorities shall perform its Services pursuant to this Agreement using skilled and competent staff.

(c) Additional services may be added into this Agreement upon the agreement of each of the parties hereto, and not otherwise.

## **3. Governance of the Grant Programme**

The Grant Programme shall be administered in accordance with the Steering Committee Terms of Reference attached hereto as Schedule "B" (hereinafter referred to as "the Terms of Reference").

## **4. Term of Agreement**

(a) Subject to Clause 4(b), (c) and (d), this agreement shall be for a five year term taking effect on January 1<sup>st</sup>, 2024 ending on December 31<sup>st</sup>, 2028. This agreement shall be reviewed for subsequent renewal prior to the aforementioned ending date.

(b) The term of this agreement is subject to continuation of financial support through new contributions or carry forward of balance of funds by the County, failing which the agreement shall be automatically terminated.

(c) The County shall have the ability to terminate this agreement at any time on 120 days' notice delivered in writing to the Conservation Authorities.

(d) Any of the Conservation Authorities shall have the ability to withdraw from this agreement at any time on 120 days' notice delivered in writing to the County if changes to the Conservation Authority's programmes and services render this agreement unenforceable. All of the Conservation Authorities that have not withdrawn, acting together, or the last remaining Conservation Authority that has not withdrawn, shall have the ability to terminate this agreement at any time on 120 days' notice delivered in writing to the County.

(e) In the event of termination or withdrawal subject to Clause 4(b), (c) and (d), this agreement shall terminate, or the rights and obligations of this Agreement shall terminate with respect to a Conservation Authority that was withdrawn, as the case may be, when the notice period has expired, and no further work shall thereafter be done on the Programme except that:

- (i) existing approved grants shall be honoured to the extent of available funding; and

# CORPORATION OF THE COUNTY OF DUFFERIN

## BY-LAW NUMBER 2024-24

### A BY-LAW TO AMEND BY-LAW 2005-32, SCHEDULE "G", TO REGULATE TRAFFIC ON ROADS UNDER THE JURISDICTION OF THE COUNTY OF DUFFERIN. (Reduce speed to 60 km/h – Dufferin Road 109)

WHEREAS it is necessary to amend By-Law 2005-32, being a by-law to Regulate Traffic on Roads Under the Jurisdiction of the County of Dufferin;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

1. That By-Law 2005-32, Schedule "G", be amended by adding the following 60 km/h zone:

<b>Dufferin Road</b>	<b>From</b>	<b>To</b>
109	Riddell Road	A point situated 600 metres east of the east limit of Dufferin Road 11

READ a first, second and third time and finally passed this 9<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
Darren White, Warden



\_\_\_\_\_  
Michelle Dunne, Clerk

# CORPORATION OF THE COUNTY OF DUFFERIN

## BY-LAW NUMBER 2024-xx

### A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AT ITS MEETING HELD ON MAY 9, 2024.

WHEREAS Section 5 (1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5 (3) of the *Municipal Act, 2001*, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

1. All actions of the Council of the Corporation of the County of Dufferin at its meetings held on May 9, 2024 in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Warden of the Council and the proper officers of the Corporation of the County of Dufferin are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

READ a first, second and third time and finally passed this 9<sup>th</sup> day of May, 2024.

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Darren White, Warden



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Michelle Dunne, Clerk