

## 2025 Dufferin County Community Grant Application

Please note this is a list of **ALL** the possible questions. Depending on the amount applied for and your organization's status (registered/not registered), the form will direct you to the applicable questions.

1. Organization Name
2. Eligibility – The applying organization is:
  - a. a registered non-profit or charity
  - b. a school
  - c. not registered, but we do have a partner who is registered
  - d. not registered, but we have a bank account in the name of the organization/event (not a personal bank account)
  - e. not registered, do not have a partner and have not previously received funding
3. Please enter your organization's registration number.
4. What is the name of your partner organization and their registration number?
5. Please attach a letter of support from your partner organization.
6. History for non-registered applicants. (If you are not registered and you have received a Community Grant in the past, the partnering requirement may be waived. Please describe your past activities, how long your organization or group has been active, what your goals are and how your organization has benefited the community in the past.)

If you are not registered and do not have a partner who is registered, you will need to apply for a Grassroots Grant which is intended for unincorporated groups or newly incorporated not-for-profit organizations that require support for a new initiative. Alternatively, please contact Headwaters Communities In Action at [action@headwaterscommunities.org](mailto:action@headwaterscommunities.org) for assistance in finding a suitable partner. Note: To receive funds, non-registered groups must have a bank account in the name of the organization or event matching the name used in this grant application.

7. Please select which funding stream you are applying for. (If you are not registered and do not have a partner, select Grassroots.)
  - a. Groundwork Grant (multi-year grant) - up to 3-year funding agreement with the County for community organizations to strengthen their organization or to ensure the continuation of long-running programs of vital importance and value to the community.
  - b. Bloom Grant (one year) - for programs or events that require one-time funding for initiatives in alignment with the Community Grant program goals
  - c. Grassroots Grant (one year) - for unincorporated grassroots groups or newly incorporated not-for-profit organizations that require support for a new initiative. Limited to \$3,000 or less.
8. For the Groundwork stream, what term length are you applying for? (Note the grant amount requested will be considered the request for each year. Be sure to include all years when you describe your plans for the funding.)
  - a. 1 year
  - b. 2 years
  - c. 3 years
9. Is your funding for:
  - a. NP – New Program or Initiative
  - b. EP – Expanding an existing program
  - c. NE – New Event
  - d. RE – Recurring Event
  - e. FE – Event that includes fundraising
  - f. SF – Sustainability funding
10. Please provide a one line description for your proposal.
11. Grant Amount Requested

12. What is the mission/vision statement of your organization.
13. Purpose and objectives (Outline the purpose and objectives of the project/program for which you are requesting funds. Explain the purpose, method, individuals served, current funding, and how the program is staffed. Note: This question is worth 5 points.)
14. Alignment with County priorities. Below are Dufferin County's strategic priorities for 2023-2026. You can learn more about these in Dufferin County's Strategic Plan. Please select up to two (2) priorities that align with your request. In the next question, you will be asked how your project addresses the selected priorities.
- a. Climate & Environment
  - b. Community
  - c. Economy
  - d. Equity
  - e. Governance
15. Please briefly explain how your project addresses the priorities as selected in the previous question. 250 words or less per priority selected.
16. How will the community benefit from your program and how is this program different from others offered to Dufferin County residents? 250 words or less.
17. If your project involves direct food programming/services to Dufferin residents, which of the following categories does your program address?
- a. Food Access: food banks, mobile food programs, school or community nutrition services and food-based catastrophe relief
  - b. Nutrition Education: education and outreach programs that provide people with the information and skills to provide healthier food for themselves and their families
  - c. Food Nourishing: initiatives that establish a reliable supply of nutritious food and promote self sufficiency
  - d. Not food related

18. What would be the direct impact of the funding on this project or your organization (i.e. number of people served, greater capacity, stabilize the organization)? 250 words or less. This question is worth 10 points.
19. Is there any additional funding or fundraising activities planned to support this project? Please provide details. 250 words or less. This question is worth 5 points.
20. What is your plan to implement this project? (Please outline key milestones, activities and timing.) 250 words or less. Note: This question is worth 10 points.
21. If your project is already under way, please provide a brief summary of accomplishments to date. If not, please provide a brief summary of recent accomplishments of your organization. 250 words or less.
22. How many volunteers are expected to be involved in this project?
23. What is the total number of hours of volunteer time expected to be contributed?
24. Budget upload. Attach a document or spreadsheet outlining the proposed budget for the project including a detailed description of the costs, all expected funding sources and in-kind contributions. Where applicable, indicate per-unit variable costs, e.g. \$3.50 per meal or \$50 per person for training.  
  
A budget template is available on our website for use.
25. Financial Statements upload. Please attach the most recent year-end Financial Statements for the applicant organization or partner, as applicable.
26. Describe in detail how the grant funds will be spent. 250 words or less.
27. Does your organization work on root causes of the issues you aim to impact, to help with prevention and reducing community needs proactively? Please describe. 250 words or less.
28. If you received a 2024 Community Grant and have not yet submitted your story, please upload here. Otherwise, please click "Ok" to proceed to the next question.
29. Are there any other comments that you would like to include that may assist Council when considering this application? 250 words or less.
30. Please provide a primary contact person for this application. (First & last name, phone number, email, company)
31. Please provide your organization's mailing address.

32. Website address.

The following section collects information that will be used only if your application is successful. It is not a guarantee that you will receive funding.

33. If you have previously received funding from Dufferin County, are you registered for electronic funds transfer (direct deposit) with the County?

- a. Yes
- b. No
- c. Unsure

34. If you are unable to sign up for direct deposit, please indicate who the cheque should be payable to should your application be successful, and where it should be mailed. Please note, if you are not a registered charity, cheques are made payable to your partner organization.

The personal information on this form is collected under the authority of the Municipal Act and will be used to determine your eligibility for the community grant program. Headwaters Communities in Action (HCIA) administers the community grant program in partnership with Dufferin County and information collected on this form will be shared with them. Questions about this collection should be directed to the Deputy Clerk at 519-941-2816 ext. 2505, 30 Centre Street, Orangeville.

Once you submit your application, an email will be sent to you with a copy of your responses.