

**Dufferin Community Safety and Well-Being (CSWB) Plan  
Integration Table Meeting Minutes  
October 16, 2024  
9:00 a.m. – 10:00 a.m.  
Via Microsoft Teams**

Chairs: Jennifer Payne, Headwaters Communities In Action  
Members Present: Dorothy Davis, Dufferin Caledon Victim Services  
Corrie Trewartha, Dufferin OPP  
Caitlin Ward, Services and Housing In the Province  
Sonja Vukovic, WDG Public Health  
Ashley Currie for Carol Barber, County of Dufferin  
Anna Vanderlaan, WDG Public Health  
Dan McCord, County of Dufferin  
Elaine Griffin, Alzheimer Dufferin  
Michael Di Pasquale, Dufferin OPP  
Heidi Vanderhorst, Dufferin Area Family Health Team  
Lisa Neuman, Services and Housing In the Province  
Lyndsey Dossett, WDG Public Health  
Raman Hansra, Family Transition Place

Minutes: Corinne Nielsen, County of Dufferin

Regrets: Jennifer Kirkham, Mischievous Cat Productions, Consultant  
Lyn Allen, Family Transition Place  
Tara Nixon, Orangeville Probation and Parole Services  
Trisha Linton, Diversity, Equity, Inclusion Community Advisory Committee  
Gary Staples, County of Dufferin  
Lynette Pole-Langdon, Family Transition Place  
Sara MacRae, County of Dufferin  
Camille Loucks, WDG Public Health  
Diane Kite, Community Living Dufferin  
Fatima Medeiros, Polycultural Society  
Glenna Rogers, WDG Public Health  
Sheralyn Roman, HCIA  
Shonette Gobin, Polycultural Society  
Sinthussha Panchalingam, CHMA Peel Dufferin  
Tim Smith, Canadian Mental Health Association  
Shirley Boxem, Dufferin Community Foundation  
Jennifer Moore, Dufferin Child and Family Services  
Terri-Ann Pencarinha, Dufferin OPP  
James Giovannetti, Dufferin OPP  
Elaine Capes, DC MOVES  
Charlene Heyer, CMHA Peel Dufferin  
Rohan Thompson, County of Dufferin  
Megan Ball, County of Dufferin

Item	Description	Action & Responsibility
1.	<b>Welcome!</b>	
2.	<p><b>Co-Chair Vacancy:</b>            Anna McGregor has moved on from Dufferin for an opportunity with CAEH therefore a Co-Chair position with Jennifer Payne is available!</p> <p>Dorothy Davis offered: Could help with tasks but likely not enough time to take on Co-Chair role</p>	<p>Reach out to JP or CSWB email if interested!</p> <p>- <b>All</b></p>
3.	<p><b>Purpose:</b>            Group has not met since we began planning Data Deep Dive Session in May. We are here today to regroup, get the team's thoughts on how we can best move forward.</p>	
4.	<p><b>Where are we now?</b></p> <p><b>Plan Phase – once every four years</b></p> <ol style="list-style-type: none"> <li><b>Step One - Collection:</b> gather data, survey, IT/lead table data sources</li> <li><b>Step Two – Sensemaking:</b> Conversations circles and focus groups, IT discussions, develop equity and climate lenses, interpret and validate</li> <li><b>Step Three – Prioritize and Plan:</b> What's wrong (priorities), What's wrong (asset mapping), finalize priority areas and indicators, develop draft plan</li> <li><b>Step Four – Tell all about it:</b> Socialize the draft plan for buy-in from municipalities and partners. Publish the final Plan, develop a communications strategy and plan, promote to general public</li> </ol> <p><u>We are in STEP TWO:</u></p> <p>Planning Data Deep Dive Session – we have postponed from our session that was to take place this morning to ensure we have as many voices in the room as possible.</p>	



	<ul style="list-style-type: none"> <li>○ The Data Adventure</li> <li>○ Data Made Easy</li> <li>○ Diving into Data</li> <li>○ Data Insights for All</li> <li>○ Your Data Journey</li> <li>○ Understanding Data, One Step at a Time</li> </ul> <ul style="list-style-type: none"> <li>● Draw on the speakers – add names to the invitation</li> <li>● IT promotion of the event at their tables, emails get lost</li> <li>● Ensure the invitation is clear about who is invited – not just for the IT, but for all data people in organizations or anyone who can help shape the plan with their expertise/experience/voice</li> <li>● Paramedic team are valuable at the table and the Telecheck lead - Jennifer McCallum</li> </ul>	
<b>5.</b>	<p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>● Please share this work at your tables, help amplify the November 25 session - all</li> <li>● A calendar hold will be sent out - Corinne</li> <li>● Book Monora Pavilion - Corinne</li> <li>● Content for the Invitation – JP will share the Tamarack tool &amp; work on compelling invitation with graphic, Corinne to support</li> <li>● Meeting follow up to IT with Doodle for monthly meetings and attach minutes - Corinne</li> </ul>	
<b>6.</b>	Next Integration Table Meeting: TBD	