## Dufferin Community Safety and Well-Being (CSWB) Plan Integration Table Meeting Minutes

October 16, 2024 9:00 a.m. – 10:00 a.m. Via Microsoft Teams

Chairs: Jennifer Payne, Headwaters Communities In Action

Members Present: Dorothy Davis, Dufferin Caledon Victim Services

Corrie Trewartha, Dufferin OPP

Caitlin Ward, Services and Housing In the Province

Sonja Vukovic, WDG Public Health

Ashley Currie for Carol Barber, County of Dufferin

Anna Vanderlaan, WDG Public Health Dan McCord, County of Dufferin Elaine Griffin, Alzheimer Dufferin Michael Di Pasquale, Dufferin OPP

Heidi Vanderhorst, Dufferin Area Family Health Team Lisa Neuman, Services and Housing In the Province

Lyndsey Dossett, WDG Public Health Raman Hansra, Family Transition Place

Minutes: Corinne Nielsen, County of Dufferin

Regrets: Jennifer Kirkham, Mischievous Cat Productions, Consultant

Lyn Allen, Family Transition Place

Tara Nixon, Orangeville Probation and Parole Services

Trisha Linton, Diversity, Equity, Inclusion Community Advisory Committee

Gary Staples, County of Dufferin

Lynette Pole-Langdon, Family Transition Place

Sara MacRae, County of Dufferin Camille Loucks, WDG Public Health Diane Kite, Community Living Dufferin Fatima Medeiros, Polycultural Society Glenna Rogers, WDG Public Health

Sheralyn Roman, HCIA

Shonette Gobin, Polycultural Society

Sinthusha Panchalingam, CHMA Peel Dufferin Tim Smith, Canadian Mental Health Association Shirley Boxem, Dufferin Community Foundation Jennifer Moore, Dufferin Child and Family Services

Terri-Ann Pencarinha, Dufferin OPP James Giovannetti, Dufferin OPP

Elaine Capes, DC MOVES

Charlene Heyer, CMHA Peel Dufferin Rohan Thompson, County of Dufferin

Megan Ball, County of Dufferin

Item	Description	Action & Responsibility
1.	Welcome!	
2.	Co-Chair Vacancy: Anna McGregor has moved on from Dufferin for an opportunity with CAEH therefore a Co-Chair position with Jennifer Payne is available!  Dorothy Davis offered: Could help with tasks but likely not enough time to take on Co-Chair role	Reach out to JP or CSWB email if interested! - All
3.	Purpose: Group has not met since we began planning Data Deep Dive Session in May. We are here today to regroup, get the team's thoughts on how we can best move forward.	
4.	<ol> <li>Where are we now?</li> <li>Plan Phase – once every four years</li> <li>Step One - Collection: gather data, survey, IT/lead table data sources</li> <li>Step Two – Sensemaking: Conversations circles and focus groups, IT discussions, develop equity and climate lenses, interpret and validate</li> <li>Step Three – Prioritize and Plan: What's wrong (priorities), What's wrong (asset mapping), finalize priority areas and indicators, develop draft plan</li> <li>Step Four – Tell all about it: Socialize the draft plan for buyon from municipalities and partners. Publish the final Plan, develop a communications strategy and plan, promote to general public</li> <li>We are in STEP TWO:</li> <li>Planning Data Deep Dive Session – we have postponed from our session that was to take place this morning to ensure we have as many voices in the rom as possible.</li> </ol>	

Does November 25 work for the group?

- Michael Di Pasquale has a few meetings but can go back and forth - note to chair: will need to schedule strategically for Michael's speaking pieces
- Anna V not available but can send a rep from PH
- Caitlin Ward available
- Lyndsey Dossett available
- Heidi Vanderhorst available
- Elaine Griffin is unavailable
- Raman Hansra available
- Dorothy Davis available
- Corrie Trewartha available

Timing: will keep 9-1pm schedule

Draft Plan for May 2025 with report to Council in June

How is the best way to achieve this timeline?

Traditionally we meet quarterly, would it be more effective to meet monthly for a shorter period?

- From 2 hours to 1 hour
- Heidi is in support
- Michael is in support
- General group consensus is yes

How will this work and how can we engage the best?

- Lead tables could potentially have follow up meetings after this group meets
- Better marketing for our data deep dive that helps connect people's day to day with the project
- Name intimidated some people? Doesn't allow people to connect themselves to the purpose of the session. People who don't have a data background may feel intimidated? "Shaping the 2025-2028 Community Safety and Well-Being Plan"

Name suggestions:

- Exploring Data Together
- Unlocking Data Secrets
- Discover Data Magic
- **Data Simplified**

Calendar hold

Corinne

Monthly meeting doodle to IT

**Corinne** 

	<ul> <li>The Data Adventure</li> <li>Data Made Easy</li> <li>Diving into Data</li> <li>Data Insights for All</li> <li>Your Data Journey</li> <li>Understanding Data, One Step at a Time</li> <li>Draw on the speakers – add names to the invitation</li> <li>IT promotion of the event at their tables, emails get lost</li> <li>Ensure the invitation is clear about who is invited – not just for the IT, but for all data people in organizations or anyone who can help shape the plan with their expertise/experience/voice</li> <li>Paramedic team are valuable at the table and the Telecheck lead - Jennifer McCallum</li> </ul>	
5.	<ul> <li>Please share this work at your tables, help amplify the November 25 session - all</li> <li>A calendar hold will be sent out - Corinne</li> <li>Book Monora Pavilion - Corinne</li> <li>Content for the Invitation – JP will share the Tamarack tool &amp; work on compelling invitation with graphic, Corinne to support</li> <li>Meeting follow up to IT with Doodle for monthly meetings and attach minutes - Corinne</li> </ul>	
6.	Next Integration Table Meeting: TBD	