



DUFFERIN  
COUNTY

PAUL CHANTREE  
MEMORIAL  
AWARD  
NOMINATION  
PACKAGE

2015

Nominate an individual or agency that you feel has made a significant contribution to promoting a safer and more resilient community.

## **Background:**

Prior to his passing in 2010 Paul Chantree was instrumental in the preparedness and response to severe weather events in Dufferin County. As the long-time Emergency Coordinator of the Dufferin County Amateur Radio Emergency Service Paul provided leadership to a dedicated group of volunteers who continue to serve Dufferin County with distinction.

Among his many accomplishments Paul founded the [www.weatherbee](http://www.weatherbee) website which he maintained tirelessly to ensure the safety of all of Dufferin County's residents by providing up to date forecasts and severe weather alerts. His commitment to the County was compelling and evident to everyone who knew him. Paul was also active in his community through many organizations and causes.

Paul made it his life's passion to ensure that Dufferin County was a safe and healthy community for its residents and businesses and for this reason Paul's memory will live on through this award.

## **The Nomination:**

Nomination forms will be available February 2<sup>nd</sup> and can be requested from or picked up at the Dufferin County office located at 55 Zina Street 2<sup>nd</sup> Floor Clerk's Office, Orangeville Ontario between 8:30 and 4:30 pm Monday to Friday or from our website at [www.dufferincounty.ca](http://www.dufferincounty.ca) at anytime.

Once completed each submission should be returned to the County of Dufferin office in a sealed envelope addressed to the following;

Paul Chantree Memorial Award  
County of Dufferin  
55 Zina Street  
2<sup>nd</sup> Floor Clerks Office  
Orangeville, Ontario  
L9W 1E5

All nominations will be reviewed to ensure eligibility and then forwarded to the selection committee for selection. All nominees will receive a letter of commendation for their efforts from the committee and the winners of the Paul Chantree Memorial Award will be notified before the 1<sup>st</sup> of May of each year.

## **The Award:**

The Paul Chantree Memorial Award is presented annually in two categories. The individual category recognizes the person who has demonstrated a commitment to

continuing Paul's legacy by working tirelessly to promote a safer and more resilient community.

The organizational category recognizes a company, organization or group that has made a significant contribution to the safety and resiliency of Dufferin County

The award consists of a Perpetual Trophy which will be displayed in County of Dufferin's Community Service offices, there is also a trophy for each recipient to display in their workplace or home. Recipients will be awarded their trophies at the regular Council of the County of Dufferin meeting each May.

### **Criteria:**

Recipients of the Paul Chantree Memorial Award will have made an outstanding contribution to the emergency preparedness or resiliency of the County of Dufferin. The recipient will have demonstrated commitment through one or more of the following:

- Continuous promotion of emergency preparedness training or initiatives in any setting
- Innovation in the development or implementation of emergency response procedures in a residential, industrial, institutional or municipal setting
- The provision of support to municipal emergency services
- Participation in activities that encourage, motivate and promote personal emergency preparedness or business continuity planning
- Demonstrate qualities of outstanding leadership during an emergency

### **Timelines**

Nomination forms are available from the County of Dufferin website ([www.dufferincounty.ca](http://www.dufferincounty.ca)) or, during regular business hours, at our Offices located at 55 Zina Street, 2<sup>nd</sup> Floor Clerks Office Orangeville Ontario beginning February 1<sup>st</sup> of each calendar year.

All nominations must be received no later than the close of business on March 31<sup>st</sup>.

Nominees will be recognized for their contributions with a letter of commendation from the Dufferin Oaks Community Services Committee and the recipients of the Paul Chantree Memorial Award will be presented during a meeting of County Council in May of each year.



## Paul Chantree Memorial Award

### 2015 Nomination Form Instructions

#### **Nomination Process:**

- Complete the nomination form in its entirety and mail it to the address at the bottom of the page no later than March 31<sup>st</sup> 2015
- Nominees will be advised, in writing that they were nominated for this award
- Recipients will be chosen by the Selection Committee in April
- Award recipients will be asked to attend the County of Dufferin Council meeting in May to receive their award

#### **Eligibility & Requirements:**

- Self nominations will not be accepted
- Nominees and nominators need not be residents of Dufferin County
- Nominees can be nominated in both categories but both nominations must be submitted separately
- Past recipients are eligible to be nominated in 2015

#### **Tips for successful completion of this form:**

- Make sure the all areas of the form have been completed
- Provide some background information on the nominee
- Provide details of specific actions, events or service
- Write a detailed account of how the nominee's contributions made a difference
- Make sure your submission meets the criteria for the award
- Have somebody proof read the nomination form before you submit it