

## DUFFERIN COUNTY COUNCIL



**Thursday, May 12, 2011 at 7:00 p.m.**

**Council Chambers**

**51 Zina Street, Orangeville**

**Council Members Present:**

Warden Warren Maycock (Orangeville)  
Councillor Rob Adams (Orangeville) (until 7:45)  
Councillor Ken Bennington (Shelburne)  
Councillor Rhonda Campbell Moon (Mulmur)  
Councillor Ed Crewson (Shelburne) (arrived at 7:09 p.m.)  
Councillor Bill Hill (Melancthon)  
Councillor Walter Kolodziechuk (Amaranth)  
Councillor Don MacIver (Amaranth)  
Councillor Ken McGhee (Mono)  
Councillor Paul Mills (Mulmur)  
Councillor Laura Ryan (Mono)  
Councillor Allen Taylor (East Garafraxa)  
Councillor Darren White (Melancthon)

**Members Absent:**

Councillor John Oosterhof (East Luther Grand Valley)  
(prior notice)

**Staff Present:**

Mike Giles, Acting Chief Administrative Officer  
Pam Hillock, Clerk/Director of Corporate Services  
Alan Selby, Treasurer  
Trevor Lewis, Director of Public Works  
Keith Palmer, Director of Community Services  
Jennifer Power, Dufferin Oaks Acting Administrator  
Tom Reid, Director of Ambulance Services  
Wayne Townsend, Museum Director/Curator  
Michelle Dunne, Council Committee Coordinator

Warden Maycock called the meeting to order at 7:00 p.m.

The Warden noted the upcoming meetings:

General Government Services – Monday, May 16, 2011

Public Works Committee – Tuesday, May 24, 2011

Committee of the Whole – Tuesday, May 24, 2011

Community Services/Dufferin Oaks Committee – Wednesday, May 25, 2011

Community Development Committee – Thursday, May 26, 2011

Museum Board – Call of the Chair

The Warden noted The 164 Shelburne Air Cadets were coming to observe county council as they work toward completion of their Performance Objectives.

**1. APPROVAL OF AGENDA**

Item 5.3 Ms. Angela Yenssen and Ms. Katherine Johnson, Dufferin Network for the Prevention of Elder Abuse will not be presenting to Council, as they will present at General Government Services on May 16, 2011. There will be a verbal report from Councillor Allen Taylor in closed session with respect to the Wellington Dufferin Guelph Health Unit new Orangeville Facility.

Moved by Councillor Cambell Moon, seconded by Councillor McGhee

THAT the Agenda and any Addendums distributed for the May 12, 2011, meeting of Council, be approved.

-Carried-

**2. WARDEN'S ADDRESS**

The Warden addressed Council with the accomplishments Council achieved during the first six months of his term as Warden. Working together Council has accomplished repealing By-law 93-16 for solid waste management, recruited a new CAO, a modest budget increase within the rate of inflation for the 2011 budget, retained new legal counsel, 211 Service, 911 Service Contract, became the lead agency for the Shelburne Health and Care centre, and supported the Wellington Dufferin Guelph Health Unit purchase property for a permanent home. He noted Council is currently working on bringing an employment centre in Shelburne, progressing on the cross border billing for Ambulance services and moving forward with the Dufferin Eco Energy Park. He thanked Council and staff for all their hard work and was looking forward to the next six months to be as successful.

**3. DECLARATIONS OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

**4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Mills, seconded by Councillor Kolodziechuk

THAT the minutes of the Regular Meeting of Council of April 14, 2011, be adopted.

-Carried-

**PRESENTATIONS, DELEGATIONS AND PROCLAMATIONS**

5. Presentation – Ms. Erika van der Grinten, graduate from CDDHS, who received a scholarship from SOS Children's Safety Magazine for writing a resource guide aimed at preventing bullying and violence in schools. Ms. Van der Grinten gave a brief presentation on her winning essay and an overview of the SOS Safety Award.

The Warden thanked Ms. Van der Greinten and presented her with a certificate of achievement.

Councillor Crewson arrived during Ms. Van der Grinten presentation (7:09 p.m.)

6. Presentation – Ms. Heather Hodgson Schleich re: Gateway Community Centre. Ms. Hodgson Schleich addressed Council with an overview of the services of the Gateway Community Centre and invited Council to the June 3, 2011 Grand Opening to be at St. Marks Anglican Church from 1 pm to 4 pm. Ms. Schliech asked Council for a letter of endorsement for their non-profit status, help promote the centre and to come and visit.

Moved by Councillor Kolodziechuk, seconded by Councillor Campbell Moon

THAT Council provide a letter of endorsement to the Gateway Community Centre for their non-profit status.

-Carried-

7. Proclamation – “Emergency Medical Services” Week – May 15 – 21, 2011

Tom Reid, Director of Ambulance will be in attendance

The County of Dufferin proclaimed the week of May 15-21, 2011 as ‘Emergency Medical Services Week’.

Mr. Mike Giles, informed Council that the Ministry of Health and Long Term Care conducted a triennial inspection for the Dufferin County Ambulance. Mr. Giles congratulated Mr. Reid and his staff for attaining one of the highest ranks.

8. Proclamation – Spina Bifida and Hydrocephalus Awareness Month - June, 2011

The County of Dufferin proclaimed the month of June, 2011 as ‘Spina Bifida and Hydrocephalus Awareness Month’.

9. Presentation: Mr. Thomas DiCarlo, BDO Dunwoody re: 2010 Financial Statements for the County of Dufferin.

Moved by Councillor White, seconded by Councillor Hill

THAT the financial statements of the County of Dufferin for the year ended December 31, 2010, as presented by BDO Dunwoody, be received.

-Carried-

10. **PUBLIC QUESTION PERIOD**

No questions were asked by the public.

## **PRESENTATION AND CONSIDERATION OF REPORTS**

### **11. GENERAL GOVERNMENT SERVICES – April 18, 2011**

Moved by Councillor Kolodziechuk, seconded by Councillor McGhee

THAT the General Government Services minutes of April 18, 2011, and the recommendations set out, be adopted.

-Carried-

### **12. GENERAL GOVERNMENT SERVICES – April 18, 2011 – Item #1 Draft 2010 Financial Statements**

THAT the draft financial statements of the County of Dufferin for the year ended December 31, 2010, as presented by BDO Dunwoody, be approved.

### **13. GENERAL GOVERNMENT SERVICES – April 18, 2011 – Item #2 2010 Health & Safety Review**

THAT the Health and Safety Officers report dated April 18, 2011, to provide an update on the Health & Safety activities for 2010, be received.

### **14. GENERAL GOVERNMENT SERVICES – April 18, 2011 – Item #3 Health Benefit Renewal 2011/2012**

THAT the report from the Treasurer dated April 18, 2011 on employee health benefits renewal 2011/2012, be received.

### **15. GENERAL GOVERNMENT SERVICES – April 18, 2011 – Item #4 Offer of Land - CR 16 - Update**

THAT Report PW-11-06, Offer of Land - CR 16 - Update , from the Director of Public Works dated April 18, 2011 be received;

AND THAT the County decline the offer for the land;

AND THAT Mr. Boland be notified of his option to file an application for an Official Plan Amendment.

### **16. GENERAL GOVERNMENT SERVICES – April 18, 2011 – Item 5 CAO & DEPARTMENT HEAD RECRUITMENT – DISCUSSION (referred from Council April 14, 2011)**

THAT staff be directed to incorporate draft changes as discussed regarding the hiring policy and report back to the next General Government Services Committee.

**17. GENERAL GOVERNMENT SERVICES – April 18, 2011 – Item #6**  
**Harmonized Sales Tax (H.S.T.) Revenue and New Funding Mechanism for Transportation Infrastructure.**

WHEREAS the introduction of the Harmonized Sales Tax (H.S.T.) on July 1, 2010 and its application to gasoline and diesel sales will result in new revenue for the Government of Ontario;

AND WHEREAS based on 2010 average price levels for gasoline and diesel and 2009 average consumption levels in Ontario, the Government of Ontario's projected new revenue will be approximately \$1.53 billion annually;

AND WHEREAS the Provincial-Municipal Fiscal and Service Delivery Review identified a transportation infrastructure investment gap between the Government of Ontario and Ontario's municipalities of approximately \$3.8 billion

AND WHEREAS a lack of sufficient funding for essential transportation infrastructure construction, maintenance and rehabilitation has created a situation where many of Ontario's municipalities do not have the financial capacity to construct new transportation infrastructure and conduct the maintenance and rehabilitation needed to sustain existing transportation infrastructure;

THEREFORE BE IT RESOLVED THAT the Council of the County of Dufferin requests that the Government of Ontario consider directing a portion of the revenue derived from HST charged on gasoline and diesel sales to a new predictable funding mechanism that will allow Ontario's municipalities to make the critical investments needed to be effective stewards of transportation infrastructure;

AND FURTHER THAT a copy of this resolution be forwarded to premier Dalton McGuinty, Hon. Dwight Duncan, Minister of Finance, Hon. Kathleen Wynne, Minister of Transportation, Hon. Bob Chiarelli, Minister of Infrastructure, the Ontario Good Roads Association and the CAA South Central Ontario;

AND FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

**18. GENERAL GOVERNMENT SERVICES – April 18, 2011 – Item #7**  
**Letters of Thanks for 2011 Funding Grants**

THAT the thank you letters with respect to the 2011 Funding Grants be received.

**19. GENERAL GOVERNMENT SERVICES –April 18, 2011 – Item #10**  
**Closed Session –Property Matter- Easement Along DEEP Property**

THAT Report CDC-11-08, Proposed Easement Along South Limit of DEEP Property, from the Director of Public Works dated April 18, 2011 be received;

AND THAT the proposed easement be approved in principle pending the rewording of the agreement to the satisfaction of the County's Solicitor.

**20. PUBLIC WORKS COMMITTEE – April 19, 2011**

**Moved by Councillor Hill, seconded by Councillor McIver**

THAT the Public Works Committee minutes of April 19, 2011, and the recommendations set out, be adopted.

-Carried-

**21. PUBLIC WORKS COMMITTEE – April 19, 2011 – ITEM #1**  
**Dufferin Grey ATV Club – Use of Former CP Rail Corridor**

THAT permission be granted to the Dufferin Grey ATV Club for use of the former CP Rail line, north of Highway 89, from 7 a.m. to dusk;

AND that a draft By-law to come back to the next committee prior to going to Council.

**22. PUBLIC WORKS COMMITTEE – April 19, 2011 – ITEM #3**  
**Financial Reporting of Capital Projects**

THAT Report PW-11-05, Financial Reporting of Capital Projects, from the Director of Public Works dated April 19, 2011 be received.

**23. PUBLIC WORKS COMMITTEE – April 19, 2011 – ITEM #4**  
**Greenwood Aggregates Limited**

THAT staff be directed to draft changes to the Oversize Permit to allow for an annual permit for oversized loads up to 35m in length and that the permit holder be required to give 48 hours notice to the County for loads between 25m and 35m;

AND THAT the amended policy be brought forward directly to the May Council Meeting.

**24. COMMUNITY SERVICES DUFFERIN OAKS COMMITTEE –April 27, 2011**

Moved by Councillor Crewson, seconded by Councillor Cambell Moon

THAT the Community Services Dufferin Oaks Committee minutes of April 27, 2011, and the recommendations set out, be adopted.

-Carried-

**25. COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #1**  
Proposed Employment Resources Services in the Town of Shelburne

THAT the report of the Director of Community Services dated April 27, 2011 with respect to a proposed Employment Resource Centre (ERC) in the Town of Shelburne be received;

AND THAT the County of Dufferin open a satellite ERC in Shelburne in partnership with local service agencies;

AND THAT the start up cost be taken from the Social Assistance Community Reinvestment Savings.

**26. COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #2**  
Hiwhois Assistance Group – Property Transfer

THAT the report of the Director of Community Services dated April 27, with respect to Hiwhois Assistance Group – Property Transfer 2011 be received;

AND THAT staff be directed to work with legal representatives of the Hiwhois Assistance Group in the development of a business case to be submitted to County Council for consideration.

**27. COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #3**  
Emergency Preparedness Day 2011 Event

THAT the report of the Director of Community Services dated April 27, 2011 with respect to Emergency Preparedness Day 2011 be received.

**28. COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #4**  
Establishment of the Paul Chantree Memorial Award

THAT the report of the Director, Community Services dated April 27th, 2011 – Establishment of the Paul Chantree Memorial Award be received.

AND THAT, staff create two “Paul Chantree Memorial Awards” that recognize an individual and an organization who best demonstrate a commitment to Emergency Preparedness within Dufferin County.

**29.** COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #5  
New Ontario Works Funding Model and County Approach

THAT the report of the Director of Community Services dated April 27, 2011 with respect to new Ontario Works Funding Model and County Approach be received;

AND THAT the Director proceeds with the necessary actions during 2011 to increase the service level in Ontario Works Administration as outlined in the report and that any additional spending (County share of costs) be financed from the Rate Stabilization Reserve.

**30.** COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #6  
Community Services 2010 Report

THAT the 2010 Community Services Review Report for 2010 be received.

**31.** COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #7  
Resident Council Minutes – March 31, 2011

THAT the minutes of the Resident Council meeting dated March 31, 2011 be received.

**32.** COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #8  
Permanent Coordinating Minutes – April 4, 2011

THAT the minutes of the Mel Lloyd Centre Permanent Coordinating Meeting dated April 4, 2011 be received.

**33.** COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #9  
Compliance Inspection – March 29, 2011

THAT the report of the Acting Administrator dated April 27, 2011 with respect to the Ministry of Health and Long Term Care compliance inspection be received.

**34.** COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #10  
Renewal of Physiotherapy Agreement

THAT the report from of the Acting Administrator dated April 27, 2011 regarding the Renewal of Physiotherapy Services be received;

AND THAT the contract with King's Rehab Health Services Inc., for physiotherapy service be extended for a period of two years.



**35. COMMUNITY SERVICES/DUFFERIN OAKS –April 27, 2011 - ITEM #111**  
Hospice Dufferin

THAT the report from the Acting Administrator dated April 27, 2011 advising the committee of a new community partner (Hospice Dufferin) occupying space in the Mel Lloyd Centre, be accepted.

**36. COMMUNITY SERVICES/DUFFERIN OAKS – April 27, 2011 - ITEM #12**  
Renewal of Lord Dufferin Centre Contract - Bridging You Home Program

THAT the report from the Manager, Dufferin County Community Support Services dated April 27, 2011, be received;

AND THAT the Acting Administrator be authorized to renew the contract with the Lord Dufferin Centre for the Bridging You Home Program for the period of April 1, 2011 to March 31, 2012.

**37. MUSEUM BOARD –April 27, 2011**

Moved by Councillor Taylor, seconded by Councillor Mills

THAT the Museum Board minutes of April 27, 2011, and the recommendations set out, be adopted.

-Carried-

**38. MUSEUM BOARD – April 27, 2011 – Item #1**  
Request for Exemption to Forest Conservation By-law

That the Director/Curator's report of April 27, 2011 regarding the minor exemption request from the Dufferin North Peel Angler and Hunters to the forest conservation by-law (2006-15) be received;

AND THAT the exemption be granted with the stipulation that the landowner make reasonably sure that no species at risk are present in the portion of the woodland that is to be cleared (for compliance with the Endangered Species Act) and that the area be replanted within a reasonable period of time after the grade is raised.

**39. MUSEUM BOARD – April 27, 2011 – Item #2**  
Forest Conservation By-law

THAT the correspondence from Mr. Charles Hooker dated March 17, 2011, with respect to the Forest Conservation By-law, be received;

AND THAT staff circulate the current draft copy of the Forest Conservation By-law to the local municipalities for comment, with a copy of Mr. Hooker's correspondence;

AND THAT the draft by-law along with comments from municipalities be placed on a future Museum Board agenda.

**40. MUSEUM BOARD – April 27, 2011– Item #3**  
**2011 First Quarter Report**

THAT the DCMAHL first quarter report from the Director/Curator dated April 27, 2011 for the period January 1 to March 31, 2011 be received.

**41. MUSEUM BOARD – April 27, 2011 – Item # 4**  
**Dufferin County Museum and Archives Board Restructuring**

THAT staff prepare draft terms of reference for a Museum Government Board consisting of four members of Council and a separate Operating Museum Board with public members (7) for consideration at the next meeting.

**42. MUSEUM BOARD – April 27, 2011 – Item #5**  
**Museum Representative on CDDHS Battlefields Tour 2011**

THAT the report of the Director/Curator dated April 27, 2011 with respect to the DCMA's representative on the CDDHS Battlefields Tour 2011 be received;

AND THAT a Dufferin County resident and veteran of the Afghanistan war be named as the DCMA's representative on the CDDHS Battlefields Tour 2011.

**43. COMMUNITY DEVELOPMENT COMMITTEE – April 28, 2011**

Moved by Councillor Taylor, seconded by Councillor McGhee

THAT the Community Development Committee minutes of April 28, 2011, be adopted.

-Carried-

**44. COMMUNITY DEVELOPMENT COMMITTEE – April 28, 2011 – Item #2**  
**2011 Economic Development Update**

THAT the report of the Treasurer dated April 28, 2011 with respect to the 2011 Economic Development Project be received.

**45. COMMUNITY DEVELOPMENT COMMITTEE – April 28, 2011 – Item #3**  
**Township of Mulmur and Township of East Garafraxa**

THAT the correspondence from the Township of Mulmur dated April 7, 2011 and the Township of East Garafraxa dated April 21, 2011, with respect to the County's assumption of Waste be received;

AND THAT staff be directed to make January 1, 2013 the assumption date for waste management collection services for all local municipalities;

AND THAT staff be directed to proceed with the tender/RFP for waste management collection services contracts commencing January 1, 2013.

**46. COMMUNITY DEVELOPMENT COMMITTEE – April 28, 2011 – Item #4**  
**Update on Compost Facility and Energy-from-Waste Facility**

THAT staff be directed to investigate a potential lease/license fee for potential tenants at the Dufferin Eco Energy Park.

**47. COMMUNITY DEVELOPMENT COMMITTEE – April 28, 2011 – Item #5**  
**Update on Compost Facility and Energy-from-Waste Facility**

THAT staff be directed to correspond with staff at York Region to determine where they are in the process for the RFP for the joint composting facility and when a definite answer can be expected.

**48. COMMUNITY DEVELOPMENT COMMITTEE – April 28, 2011 – Item #6**  
**Closed Session – MTO Requirements for DEEP Intersection/Potential Property Acquisition (originally circulated at the February 24, 2011 CDC Meeting)**

THAT Confidential Report CDC-11-04, MTO Requirements for DEEP Intersection, from the Director of Public Works dated February 24th, 2011 be received;

AND THAT the requirements to issue an RFP for the procurement of this engineering service be waived;

AND THAT the proposal from Genivar for the consulting work be accepted.

**49. Treasurers Reports re: Fiscal Update 2011 – First Quarter Results**

A report from the Treasurer dated May 12, 2011 with respect to a fiscal update, 2011 first quarter results.

Moved by Councillor Crewson, seconded by Councillor Kolodziechuk

THAT the report from the Treasurer, dated May 12, 2011 with respect to Fiscal Update 2011 First Quarter Results, be received.

-Carried-

**50. Director of Public Works Reports re: Excess Load Annual Permit**

A report from the Director of Public Works dated May 12, 2011 with respect to the excess load annual permit policy.

Moved by Councillor Hill, seconded by Councillor Mills

THAT Report PW-11-07, Excess Load Annual Permits , from the Director of Public Works dated May 12, 2011 be received;

AND THAT the Excess Load Permit be revised to allow annual permits for loads in excess of the Highway Traffic Act if the hauler agrees to notify the County in the method determined by the Director of Public Works at least 48 hours prior to the trip.

-Carried-

**51. Verbal Reports from Outside Boards**

**Wellington Dufferin Guelph Health Unit**

Councillor Taylor reported that the Health unit is currently looking at legislation to ban the use of indoor tanning beds for youth under 18.

**Hills of Headwaters Tourism Association**

Councillor Ryan reported the next meeting is June 8, 2011.

The Warden informed Council that Councillor McGhee has been appointed to the Niagara Escarpment Commission and will be reporting on their upcoming meetings.

**52. CORRESPONDENCE**

**52.1. Grand Valley and District Horticultural Society**

Correspondence from the Grand Valley and District Horticultural Society dated April 27, 2011 with respect to a one-time funding request in the amount of \$500 for the Sesquicentennial on July 1 – 3, 2011.

Moved by Warden Maycock, seconded by Councillor Taylor

THAT the request from the Grand Valley and District Horticultural Society dated April 27, 2011 for one-time funding in the amount of \$500 for the Sesquicentennial on July 1 – 3, 2011, be approved.

**53. NOTICE OF MOTIONS - none**

**54. MOTIONS - none**

**55. BY-LAWS**

2011-29 A by-law to approve an agreement between the Corporation of the County of Dufferin and the Bank of Montreal. (Banking Services) (Authorization: General Government Services – February 22, 2011)

2011-30 A by-law to provide property tax rebates to eligible charities for the year 2011. (Authorization: Council – May 12, 2011)

2011-31 A by-law to adopt the optional tools for calculating the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes or multi-residential property class during the year 2011.  
(Authorization: Council – May 12, 2011)

2011-32 A by-law to amend by-law #2008-15 being a by-law to govern the proceedings of Council and its committees.  
(Amends Section 20.22 and Schedule A- Special Purpose Bodies – Composition of Accessibility Advisory Committee)  
(Authorization: Community Services Dufferin Oaks – February 23, 2011)

Moved by Councillor McGhee, seconded by Councillor Adams

THAT by-laws 2011-29 to 2011-31, inclusive, be read a first, second and third time and enacted.

-Carried-

## **OTHER BUSINESS**

### **56. Appoint Accessibility Advisory Committee Members**

Moved by Councillor Crewson, seconded by Councillor Ryan

THAT the following individuals be appointed to the Accessibility Advisory Committee for 2010-2014 Council Term:

Stephanie Ballay  
Walter Benotto  
Richard Carrera  
Mike Gravelle  
Taryn Henry  
Anne Jordan  
Ken Kingsbury  
James Newton  
Donna Reid

-Carried-

Councillor Adams left the meeting (7:45 p.m.)

A short recess was called and Council resumed at 7:55 p.m.

The Warden welcomed the 164 Shelburne Air Cadets to County Council. He discussed the structure of County Council and explained the committee structure. Council Members and staff were introduced and the Cadets had an opportunity to ask questions.

**57. CLOSED SESSION**

Moved by Councillor Campbell Moon, seconded by Councillor Ryan

THAT Council move into closed session (8:00p.m.) in accordance with Section 239 (b) personal matters about an identifiable individual and Section 239 (c) a proposed or pending acquisition or disposition of land by the municipality

-Carried-

**58. COUNCIL TO RISE FROM CLOSED SESSION**

Moved by Councillor McGhee seconded by Councillor Campbell Moon

THAT Council move into open session (8:45 p.m.).

-Carried-

**59. BUSINESS RISING FROM CLOSED**

**60. CONFIRMATORY BY-LAW**

2011-XX A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on May 12, 2011.

Moved by Councillor Taylor , seconded by Councillor Ryan

THAT By-law 2011-XX be read a first, second and third time and enacted.

-Carried-

**61. ADJOURNMENT**

Moved by Councillor Hill, seconded by Councillor White,

THAT the meeting adjourn. (8:46 p.m.)

-Carried-

The meeting adjourned at 8:46 p.m.

Next meeting: June 9, 2011 at 7:00 p.m.  
Council Chambers, 51 Zina Street, Orangeville

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Warren Maycock  
Warden

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Pam Hillock  
Clerk