

## DUFFERIN COUNTY COUNCIL



**Thursday, November 10, 2011 at 7:00 p.m.**  
**Council Chambers**  
**51 Zina Street, Orangeville**

### **Council Members Present:**

Warden Warren Maycock (Orangeville)  
Councillor Rob Adams (Orangeville) (arrived at 7:02 p.m.)  
Councillor Ken Bennington (Shelburne) (arrived at 7:05 p.m.)  
Councillor Rhonda Campbell Moon (Mulmur)  
Councillor Ed Crewson (Shelburne) (arrived at 7:05 p.m.)  
Councillor Bill Hill (Melancthon)  
Councillor Walter Kolodziechuk (Amaranth)  
Councillor Don MacIver (Amaranth)  
Councillor Ken McGhee (Mono)  
Councillor Paul Mills (Mulmur)  
Councillor John Oosterhof (East Luther Grand Valley) (arrived at 7:02 p.m.)  
Councillor Laura Ryan (Mono)  
Councillor Allen Taylor (East Garafraxa)  
Councillor Darren White (Melancthon)

### **Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Pam Hillock, Clerk/Director of Corporate Services  
Mike Giles, Chief Building Official  
Alan Selby, Treasurer  
Trevor Lewis, Director of Public Works  
Keith Palmer, Director of Community Services  
Valerie Quarrie, Dufferin Oaks Administrator  
Tom Reid, Director of Land Ambulance Services  
Wayne Townsend, Museum Director/Curator  
Mark Bialkowski, Human Resources Manager  
Michelle Dunne, Council Committee Coordinator

Warden Maycock called the meeting to order at 7:00 p.m.

The Warden noted the upcoming meetings:

General Government Services Committee – Monday, November 21, 2011  
Public Works Committee – Tuesday, November 22, 2011  
Community Services Dufferin Oaks Committee – Wednesday, November 23, 2011  
Community Development Committee – Thursday November 24, 2011  
Inaugural Council Meeting – Thursday, December 8, 2011 at 4.00pm

**1. APPROVAL OF AGENDA**

Moved by Councillor McGhee, seconded by Councillor Mills

THAT the Agenda for the November 10, 2011, meeting of Council, be approved.

-Carried-

**2. DECLARATIONS OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

**3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Ryan, seconded by Councillor Campbell Moon

THAT the minutes of the Regular meeting of Council of October 13, 2011 be adopted.

-Carried-

**4. PRESENTATIONS, DELEGATIONS AND PROCLAMATIONS**

There were no presentations, delegations or proclamations.

**5. PUBLIC QUESTION PERIOD**

Mr. Carl Cosack, NDACT, thanked Council, and the Public Works staff for helping with Foodstock.

Councillor Adams and Oosterhof arrived (7:02 p.m.)

Mr. John Flannery, Shelburne Legion, asked Council if they still supported the idea of converting the former Shelburne hospital to a Veterans hospital. He also asked if the affordable housing is approved where does that leave the veterans. The Warden responded that discussions are ongoing and no decision has been made regarding the former Shelburne hospital.

Councillors Crewson and Bennington arrived (7:06 p.m.)

**PRESENTATION AND CONSIDERATION OF REPORTS**

**6. COMMITTEE OF THE WHOLE- September 8 & October 13, 2011**

Moved by Councillor Campbell Moon, seconded by Councillor Kolodziechuk

THAT the Committee of the Whole minutes of September 8 and October 13, 2011, and the recommendations set out, be adopted.

-Carried-

**7. GENERAL GOVERNMENT SERVICES – October 24, 2011**

Moved by Councillor Kolodziechuk, seconded by Councillor Campbell Moon

THAT the General Government Services minutes of October 24, 2011, and the recommendations set out, be adopted.

-Carried-

**8. GENERAL GOVERNMENT SERVICES – October 24, 2011 – Item #2  
Closed meeting Investigations**

THAT the report from the Clerk/Director of Corporate Services dated October 24, 2011 to seek direction from the Committee on the appointment of a Closed Meeting Investigator, be received;

AND THAT the Ombudsman's Office of Ontario be requested to conduct any closed session investigation requests.

**9. GENERAL GOVERNMENT SERVICES – October 24 2011 – Item #3  
Lease of County-owned space for Provincial Offences Offices**

THAT the report of the County Clerk/Director of Corporate Services dated October 24, 2011 regarding the Lease of County-owned space for the Provincial Offences office be received;

AND THAT the draft lease, attached as Schedule A to the report, be approved and that the necessary by-law be presented to Council.

**10. GENERAL GOVERNMENT SERVICES – October 24 2011 – Item #4  
Renewal of GDACC Agreement**

THAT the report from the Treasurer dated October 24, 2011 regarding the renewal of the Greater Dufferin Area Chamber of Commerce (GDACC) agreement be deferred until a meeting between the Warden and representatives from the GDACC has occurred.

**11. GENERAL GOVERNMENT SERVICES – October 24 2011 – Item #5  
Renewal of Ambulance Agreement**

THAT the report of the Treasurer dated October 24, 2011 with respect to a renewal of the Land Ambulance Services Agreement be received;

AND THAT a bylaw to renew the Agreement with Headwaters Healthcare Centre for Ambulance Service be presented to County Council.

**12. GENERAL GOVERNMENT SERVICES – October 24 2011 – Item #6**  
Orangeville Sweet Adelines

THAT the correspondence dated October 1, 2011 from Orangeville Sweet Adelines requesting financial support for the International Convention in Denver in the fall of 2012 be received;

AND THAT funding in the amount of \$500 be given to the Sweet Adelines to assist with expenses for the International Convention in Denver.

**13. GENERAL GOVERNMENT SERVICES – October 24, 2011 – Item #7**  
Dufferin Wind Power Inc. – County Right of Ways

THAT Dufferin Wind Power Inc. provide a detailed proposal for a utility easement on the County-owned rail land corridor to the General Government Services Committee for consideration.

**14. PUBLIC WORKS COMMITTEE – October 25, 2011**

Moved by Councillor Hill, seconded by Councillor McIver

THAT the Public Works Committee minutes of October 25, 2011, and the recommendations set out, be adopted.

-Carried-

**15. PUBLIC WORKS COMMITTEE – October 25, 2011 – ITEM #1**  
2012 Budget

THAT the changes as outlined in the second round of proposals to reduce the levy by \$540,000, be adopted as follows:

- Amend #1250 Road 8 Resurfacing 6.0 km to Cost \$1,200,000 using Tax Levy \$650,000 and Gas Tax \$550,000
- Reduce #1251 Road 5 resurfacing to 2.5 km, Cost \$935,000 using Tax Levy 535,000 and Gas Tax \$400,000
- Reduce #1513 Road 7 Widening (paved shoulder) from \$550,000 down to \$300,000

**16. PUBLIC WORKS COMMITTEE – October 25, 2011 – ITEM #2**  
Arbour Farms Traffic Reports

THAT Report PW 2011-10-25 Arbour Farms Traffic Reports from the Director of Public Works, dated October 25, 2011, be received;

AND THAT the reports be peer reviewed by Reid Voorhees.

**17. PUBLIC WORKS COMMITTEE – October 25, 2011 – ITEM #3**  
**Award of Tender – Truck Cab & Chassis with Landscape Dump Box**

THAT Report PW-2011-10-25 Award of Tender, from the Director of Public Works dated October 25, 2011 be received;

AND THAT the tender be awarded to Trillium Ford Lincoln in the amount of \$58,680 and that \$3,680 be taken from the Equipment Reserve.

**18. PUBLIC WORKS COMMITTEE – October 25, 2011 – ITEM #4**  
**Project Update**

THAT Report PW-2011-10-25 Project Update, from the Director of Public Works dated October 25, 2011 be received.

**19. PUBLIC WORKS COMMITTEE – October 25, 2011 – ITEM #5**  
**Speed Enforcement on County Road 11**

THAT correspondence from a resident of Amaranth dated August 19, 2011 requesting speed enforcement on County Road 11, be received.

**20. COMMUNITY SERVICES DUFFERIN OAKS COMMITTEE – October 26, 2011**

**Moved by Councillor Crewson , seconded by Councillor Ryan**

THAT the Community Services Dufferin Oaks Committee minutes of October 26, 2011, and the recommendations set out, be adopted.

-Carried-

**21. COMMUNITY SERVICES/DUFFERIN OAKS – October 26, 2011 - ITEM 4**  
**Third Quarter 2011 Community Services Update**

THAT the report of the Director of Community Services dated October 26, 2011 be received for information purposes.

**22. COMMUNITY SERVICES/DUFFERIN OAKS – October 26, 2011 - ITEM 5**  
**The Well-Being of Children Ages 7 to 13**

THAT the report of the Director of Community Services dated October 26, 2011 with respect to the Well-Being of Children ages 7 to 13, a report card for Wellington Dufferin Guelph be received.

**23. COMMUNITY SERVICES/DUFFERIN OAKS – October 26, 2011 - ITEM #6**  
**Investment in Affordable Housing – Shelburne Hospital Conversion**

THAT the report of the Director, Community Services dated October 26th, 2011 - Investment in Affordable Housing – Shelburne Hospital Conversion, be received;

AND THAT staff be directed to investigate the possibility of renovating the Shelburne Hospital and have it converted to needed affordable rental housing units and utilize IAH funding to subsidize unit renovation cost;

AND THAT staff be authorized to acquire services of architectural, or cost consultants (if required to better determine details of the renovation requirements) in an amount not to exceed \$10,000.

**24. COMMUNITY SERVICES/DUFFERIN OAKS – October 26, 2011 - ITEM #8**  
**Ministry of Health One-Time Funding For DCCSS**

THAT the report of the Administrator dated October 26, 2011 with respect to an approved Ministry of Health one time funding for Dufferin County Community Support Services be received;

AND THAT Council authorize the Warden and Clerk to sign the agreement governing the terms and conditions of this one- time funding;

AND THAT the necessary By-law be presented to Council.

**25. COMMUNITY SERVICES/DUFFERIN OAKS – October 26, 2011 - ITEM #9**  
**Resident Council Minutes – October 11, 2011**

THAT the minutes of the Resident Council meeting dated September 13, 2011 be received.

**26. COMMUNITY SERVICES/DUFFERIN OAKS – October 26, 2011 - ITEM #10**  
**Permanent Coordinating Minutes - October 3, 2011**

THAT the minutes of the Permanent Coordinating meeting dated October 3, 2011 be received.

**27. COMMUNITY SERVICES/DUFFERIN OAKS – October 26, 2011 - ITEM #11**  
**McKelvie Burnside Village Resident – Concerns and Issue**

THAT the Correspondence from a McKelvie Burnside Village Resident with respect to concerns and issues at the McKelvie Burnside Village, be received; AND THAT the Dufferin Oaks Administrator prepare a letter to the resident of the McKelvie Burnside Village addressing the concerns and inquires.

**28. COMMUNITY SERVICES/DUFFERIN OAKS – October 26, 2011 - ITEM #12**  
**Shepherds Cupboard Food Bank**

THAT, in response to a request from the Shepherds Cupboard Food Bank for administrative support, the Manager of Community Support Services meet with Ardith Dunlop to develop a proposal for the Committee's consideration.

**29. COMMUNITY SERVICES/DUFFERIN OAKS – October 26, 2011 - ITEM #14**  
**Business Arising from Closed Session –Identifiable Individual**

THAT the Chair and CAO meet with Drs. Corbett and Ul Haq to negotiate a lease for space in the Mel Lloyd Centre.

**30. Director of Public Works Report – Shelburne East Area Transportation Study**

A report from the Director of Public Works dated November 10, 2011 to advise Council of the outcome of the consultant selection process for the Shelburne East Area Transportation Study and request additional funding.

Moved by Councillor Oosterhof , seconded by Councillor Mills

THAT the report PW 2011-11-10 from the Director of Public Works dated November 10, 2011 with respect to Shelburne Transportation Study be received;

AND THAT the amount of \$25,000 be transferred from the Rate Stabilization Fund for the County's portion of the study;

AND THAT a By-law authorizing the execution of Letter of Understanding with the Ministry of Transportation and the Town of Shelburne be presented to County Council for consideration.

-Carried-

**31. Treasurer's Report – Third Quarter Financial Update**

A report from the Treasurer dated November 10, 2011 to provide Council with an update of the results of the operations for the third quarter ending September 30, 2011.

Moved by Councillor Adams, seconded by Councillor Hill

THAT the report of Alan Selby, Treasurer dated November 10, 2011 with respect to the 2011 Third Quarter Financial Update, be received.

-Carried-

**32. MUSEUM BOARD –November 3, 2011**

Moved by Councillor Oosterhof, seconded by Councillor McGhee

THAT the Museum Board minutes of November 3, 2011, and the recommendations set out, be adopted.

-Carried-

**33. MUSEUM BOARD – November 3, 2011 – Item #2  
Forest Conservation By-law Comparison**

THAT the correspondence from Mr. Hooker dated November 1, 2011 with respect to the draft Forest Conservation By-law be received,

AND THAT the current draft by-law be changed as follows and presented to Council:

1. Section 1(bb) definition should reference the Forestry Act;
2. Section 1 (q) definition should reference the Farming and Food Production Protection Act;
3. Section 1 – add the definition of for a Registered Forest Farmer , in reference to the Managed Forest Tax Incentive Program;
4. Section 3 (c) – remove the word “cadastral”;
5. Section 3 – add an exemption for an owner with a registered managed forest plan;
6. Section 12 (a) – notifications should refer to the distance referenced in the Planning Act for notification not just abutting property owners;
7. Section 12 (c) – change the word “shall” to “may”;
8. Section 12 – add (e) to notify the circulation list in Section 12(a) of the decision regarding the Permit to Clear; and
9. Delete Section 15.

**34. MUSEUM BOARD – November 3, 2011 – Item #4  
Proposal to Establish a Horse Campground**

THAT the report of the Director/Curator dated November 3, 2011 to provide information regarding a preliminary proposal to establish a horse campground at the main tract of the Dufferin County Forest, be received.



**35. COMMUNITY DEVELOPMENT COMMITTEE –November 3, 2011**

Moved by Councillor Taylor ,seconded by Councillor White

THAT the Community Development Committee minutes of November 3, 2011, and the recommendations set out, be adopted.

-Carried-

**36. COMMUNITY DEVELOPMENT COMMITTEE – November 3, 2011 – Item #2  
Green Bin Participation Study**

THAT the Report CDC-2011-10-27 Green Bin Study, from the Director of Public Works dated October 27, 2011 be received.

**37. COMMUNITY DEVELOPMENT COMMITTEE – November 3, 2011 – Item #3  
Household Hazardous Waste Service Enhancement**

THAT report CDC-2011-10-27 HHW Service Enhancement, from the Director of Public Works dated October 27, 2011 be received.

**38. COMMUNITY DEVELOPMENT COMMITTEE - November 3, 2011 – Item #4  
Energy from Waste – Public Information Session**

THAT staff be directed to share the information board documents from the Energy from Waste Public Information Session held on Wednesday, October 27, 2011 with Council.

**39. Chief Administrative Officer Report – RFP for Architectural Services  
– Centre Street, Orangeville**

A report from the Chief Administrative Officer dated November 10, 2011 to recommend the award of an RFP for Architectural Services and to seek direction regarding the next steps and financing of the renovation project for the property at 30 Centre Street, Orangeville.

Moved by Councillor Adams , seconded by Councillor Campbell Moon

THAT the report dated November 10, 2011 from the Chief Administrative Officer regarding the RFP for Architectural Services – Centre Street, Orangeville be received;

AND THAT, the RFP for Architectural Services be awarded to the +VG (The Ventin Group) in the amount of \$179,000 plus an allowance of approximately \$22,000 for disbursements, reproductions and renderings;

AND THAT, staff be directed to work with local service agencies to investigate the opportunity to expand the scope of the project to include a Community Services hub;

AND THAT, the project be designated as a self-managed project and staff be directed to undertake an assessment of what will be required in terms of purchasing limits, staffing resources, and project management services and report back to the December 2011 Council meeting;

AND FINALLY THAT the project be financed as follows: \$1 million from the Rate Stabilization Reserve and the remaining amount (estimated at \$3 million) from long-term debt.

-Carried-

#### **40. Verbal Reports from Outside Boards**

##### **Wellington Dufferin Guelph Health Unit**

Councillor Mills reported that they are sending a representative to the City of Guelph to discuss the budget and they have invited Deb Matthews to the next meeting to discuss options.

##### **Hills of Headwaters Tourism Association**

Councillor Ryan report that the municipal agreements have been circulated to all partners and it will be going to the next General Government Services meeting.

##### **Centre Dufferin Physician Recruitment Committee**

Councillor Crewson reported that they have invited the Mel Lloyd Family Health Team to a meeting next week.

##### **Western Ontario Warden Caucus**

Councillor Taylor reported that the Western Wardens' Caucus discussed joining the South Western Economic Alliance (SWEA).

##### **Niagara Escarpment Commission**

Councillor McGhee reported he had attended a 2 day policy meeting on October 20 & 21. They received a presentation on aggregate resources and noted the County of Simcoe is the largest producer of aggregates in Ontario.

#### **41. Overview of the Draft 2012 Budget**

The Treasurer presented an overview of the draft 2012 Budget.

Moved by Councillor McIver , seconded by Councillor Mills

THAT the revised 2012 Budget be adopted, with a 2012 Tax Levy of \$28,075,430 as presented;

AND THAT the Estimates Bylaw be presented to County Council at the December 8, 2011 meeting.

-Carried-

## **CORRESPONDENCE**

### **42. Dr. Barbara Corbett - Request for Leased Space at Mel Lloyd**

Correspondence dated November 2, 2011 from Dr. Barbara Corbett to advise Council that the alternative working space in the Mel Lloyd Centre is not required. (Community Services Dufferin Oaks Minutes – October 26, 2011, Item #14)

Moved by Councillor Crewson, seconded by Councillor McGhee

THAT the correspondence dated November 2, 2011 from Dr. Barbara Corbett be received.

-Carried-

### **43. MOTIONS**

There were no motions.

### **44. NOTICE OF MOTIONS**

There were no notice of motions.

### **45. BY-LAWS**

2011-55 A by-law to appoint a Deputy Clerk for the Corporation of the County of Dufferin.  
(Authorization: General Government Service – October 5, 2011)

2011- 56 A by-law to approve a letter of understanding between the Town of Shelburne, County of Dufferin and the Ministry of Transportation (Town of Shelburne East Area Transportation Study)  
(Authorization: Council – November 10, 2011)

2011-57 A by-law to authorize an agreement between the Minister of Health and Long-Term Care and the County of Dufferin (one-time funding for DCCSS)  
(Authorization: Community Services Dufferin Oaks – October 26, 2011)

Moved by Councillor Hill, seconded by Councillor White

THAT by-laws 2011-55 to 2011-57, inclusive, be read a first, second and third time and enacted.

-Carried-

**46. OTHER BUSINESS**

Councillor Crewson said he had received a phone calls from a Mulmur resident regarding the signage on County Road 11 and a concern that the 2<sup>nd</sup> Line is not clearly identified . Warden Maycock noted that this matter was discussed at the Public Works Committee and the Director of Public Works has spoken with MTO asking that a sign be erected on Hwy 89 to identify 2<sup>nd</sup> Line.

**47. CLOSED SESSION**

Moved by Councillor Hill , seconded by Councillor Ryan

THAT Council move into closed session ( 7:30 pm) in accordance with Section 239 (b)a personal matter about an identifiable individual, Section 239 (c) a proposed or pending acquisition or disposition of land by the municipality and Section 239 (e) litigation.

-Carried-

In closed session Council discussed closed session minutes for County Council – October 12, 2011, Public Works – October 25, 2011 and Community Services Dufferin Oak – October 26, 2011. The CAO also updated Council on the litigation with the City of Guelph.

**48. COUNCIL TO RISE FROM CLOSED SESSION**

Moved by Councillor Ryan , seconded by Councillor Taylor,

THAT Council move into open session (7:38 pm)

-Carried-

**49. CONFIRMATORY BY-LAW**

2011-58 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on November 10, 2011.

Moved by Councillor McGhee, seconded by Councillor Taylor,

THAT By-law 2011-58 be read a first, second and third time and enacted.

-Carried-

**50. ADJOURNMENT**

Moved by Councillor Hill ,seconded by Councillor White.

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 7:40 pm

Next meeting:       December 8, 2011 at 4.00pm  
                          Council Chambers, 51 Zina Street, Orangeville

---

Warren Maycock  
Warden

---

Pam Hillock  
Clerk