

GENERAL GOVERNMENT SERVICES COMMITTEE AGENDA



Monday, April 23, 2012, at 4:45 p.m.
Dufferin Room, Community Services
229 Broadway, Orangeville

Declarations of Pecuniary Interest by Members

DELEGATION

1. GENERAL GOVERNMENT SERVICES – April 23, 2012 – Item #1
Hemson Consulting – Development Charges Review

Mr. Jason Bevan, Hemson Consulting to provide a review of the Development Charges Draft Report, set a date for the Public Meeting and discuss the timing of the By-law.

Recommendation:

For consideration of the Committee.

2. GENERAL GOVERNMENT SERVICES – April 23, 2012 – Item #2
Dufferin Wind Power Inc.

Mr. Jeff Hammond, Dufferin Wind Power Inc. to address the Committee with respect to an update on the Dufferin Wind Power Utility Corridor.

REPORTS

3. GENERAL GOVERNMENT SERVICES – April 23, 2012 – Item #3
Future Borrowing

A report from the Treasurer dated April 23, 2012 with respect to borrowing plans to finance County approved capital projects.

Recommendation:

THAT the Report of the Treasurer dated April 23, 2012 with respect to borrowing be received;

AND THAT the Treasurer proceed to apply on-line to Infrastructure Ontario for loan approval, using a Project Cost of \$5 million and a Borrowing Limit of \$4 million;

AND THAT the necessary Authorizing Bylaw be prepared for adoption by Council.

4. GENERAL GOVERNMENT SERVICES – April 23, 2012 – Item #4
Award of Rugged Laptop Tender/Paramedic Service

A report from the Director of Corporate Services dated April 23, 2012 with respect to the award of the Rugged Laptop tender.

Recommendation:

THAT the Report from the Director of Corporate Services/Clerk dated April 23, 2012, regarding the Award for Rugged Laptops/Paramedic Service, be received.

5. GENERAL GOVERNMENT SERVICES – April 23, 2012 – Item #5
Request for Proposal (RFP) – Desktop and Laptop Computers

A report from the Director of Corporate Services dated April 23, 2012 with respect to seek approval of the award of an RFP for Desktop and Laptop Computers.

Recommendation:

THAT the report of the Director of Corporate Services dated April 23, 2012, regarding the RFP for Desktop and Laptop Computers be received;

AND THAT the RFP for the provision of Desktop and Laptop Computers be awarded to Dell Canada.

6. GENERAL GOVERNMENT SERVICES – April 23, 2012 – Item #6
Health and Safety Program

A report from the Human Resources Manager dated April 23, 2012 with respect to an overview of the Dufferin County and Municipal Health and Safety program.

Recommendation:

THAT the report from the Human Resources Manager dated April 23, 2012 regarding the Municipal Health and Safety Program, be received;

AND THAT staff be directed to provide annual reports summarizing Health & Safety activities to all participating municipalities.

CORRESPONDENCE

7. GENERAL GOVERNMENT SERVICES – April 23, 2012 – Item #8
Community Living Dufferin – Funding Request

Correspondence from Community Living Dufferin, dated April 2, 2012 requesting a grant of \$20,000 towards the purchase of a generator at the Community Living Dufferin Building and a commitment of \$2000 annually for maintenance costs.

Recommendation:

For consideration of the Committee.

8. GENERAL GOVERNMENT SERVICES – April 23, 2012 – Item #9
Use of the Rail Corridor for Power Line

Correspondence from a Shelburne resident, dated April 17, 2012 with respect to concerns regarding use of the rail corridor for a 230 KV power line.

Recommendation:

For consideration of the Committee.

9. GENERAL GOVERNMENT SERVICES – April 23, 2012 – Item #10
Township of Amaranth - Legal Opinion Request

Correspondence from the Township of Amaranth dated April 4, 2012 requesting the County obtain a legal opinion on offering the rail land to the local municipalities as a first right of refusal.

Recommendation:

For consideration of the Committee.

NEXT MEETING: Monday, May 28, 2012, at 4:45 p.m.
229 Broadway, Orangeville

County of Dufferin Development Charges Finance Committee Workshop



Monday, April 23, 2012

HEMSON
Consulting Ltd.

Topics

- Background
- Overview of the *Development Charges Act*
- Study Process
- Growth-Related Capital Programs
- Policy Issues
- Next steps

What are Development Charges?

- Fees levied on development to pay for “growth-related” capital costs
- As a municipality grows, new infrastructure and facilities are required to maintain service levels (e.g. roads, land ambulance stations, etc.)
- Principle is “growth pays for growth” so that financial burden of servicing development is not borne by existing taxpayers

Background

- County passed currently in-force DC by-law (2008-10) on February 14, 2008 which has life of five years
- Prior to by-law passage of new by-law, County must:
 - undertake a background study
 - hold at least one public meeting

Overview of the DC Act

- Charges levied on a service basis
- County has authority to define services
- Two types of service:

	'Soft Services'	'Hard' Services (Engineering/ Protection)
DC eligible cost recovery	90%	100%
Maximum planning period	10 years	unlimited

Overview of the DC Act

- Service exclusions:
 - Cultural and entertainment facilities, including museums, theatres and art galleries
 - Tourism facilities including convention centres
 - Parkland acquisition
 - Hospitals
 - Headquarters for general administration of municipalities and local boards
 - Waste management

Overview of the DC Act

- Eligible capital costs:
 - Costs to acquire and improve land
 - Building and structure costs
 - Rolling stock with a useful life of 7 years or more
 - Furniture and equipment, excluding computer equipment
 - Development-related studies
 - Interest and financing costs

Overview of the DC Act

Possible Service Inclusions (* denotes service in 2008 By-law)

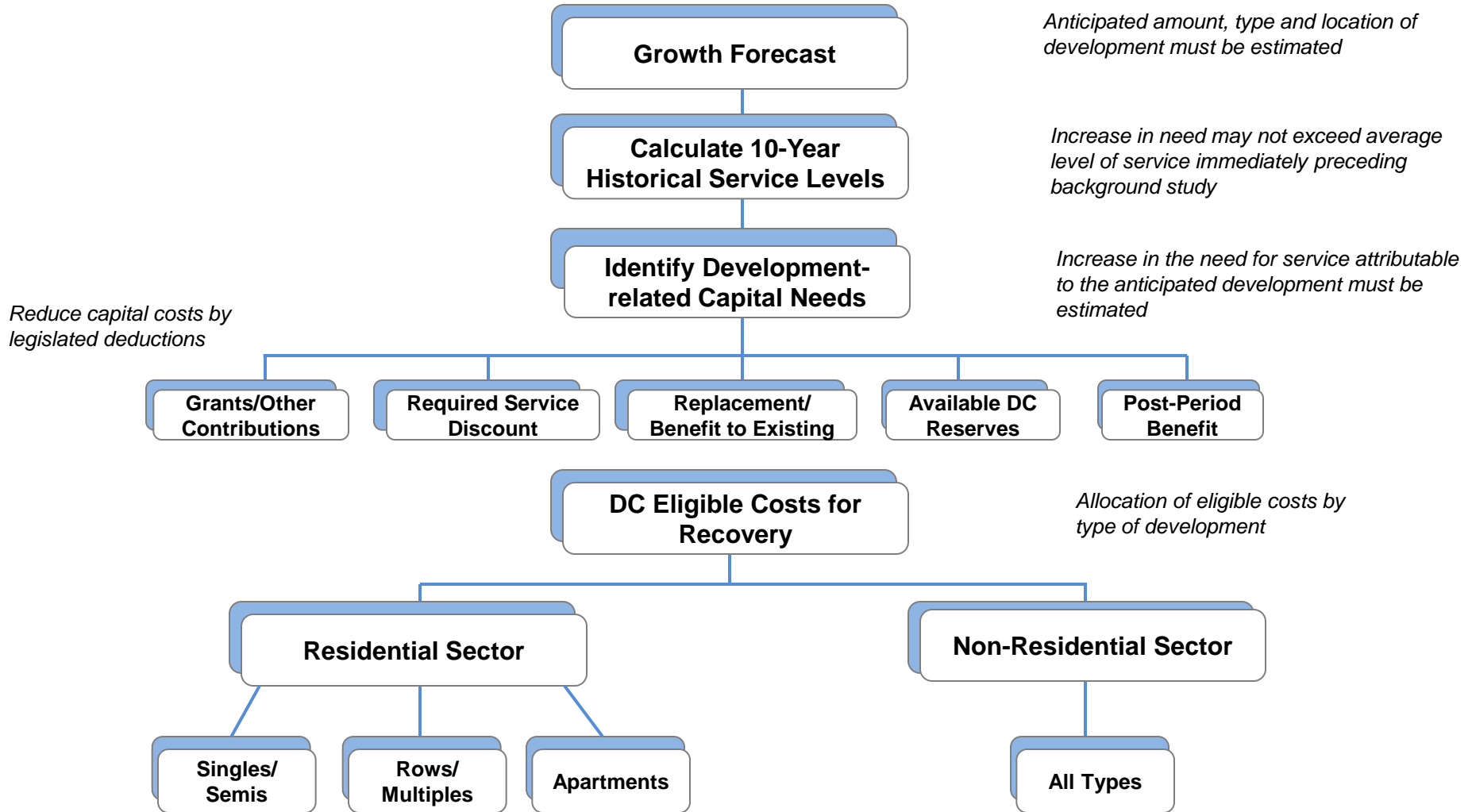
100% Cost Recovery

- Protection Services:
 - Fire (area municipalities)
 - Police (area municipalities)
- Engineered Services:
 - Roads & Related*
 - Water (area municipalities)
 - Sewer (area municipalities)
 - Storm Drainage (area municipalities)

90% Cost Recovery

- Land Ambulance*
- Children's Services*
- Social Housing*
- Public Health*
- Public Works: Buildings, Fleet, and Equipment*
- General Government (Growth Studies)*
- Library and Parks & Recreation (area municipalities)

Study Process



Key Steps: Growth Forecast

- **Duration of Forecast**
 - General Services (10 year: 2012 – 2021)
 - Engineering Services (used 10 year but could be longer)
 - Growth forecast should align to *Growth Plan* and servicing plans
- **Residential Forecast**
 - Population and households
- **Non-Residential Forecast**
 - Employment and floor space

Growth Forecast

	Existing	2012-2021	
	As At Mid-Year 2011	Forecast Change	As at Mid-Year 2021
Total Occupied Housing Units	20,048	4,098	24,146
Singles/Semis	16,498	3,083	19,581
Row/Other Multiples	1,161	127	1,288
Apartments	2,389	888	3,277
Census Population	56,881	8,500	65,381
Population in Existing Units	56,881	(3,309)	53,572
Forecast Population in New Units		11,809	11,809

	Existing	2012-2021	
	As At Mid-Year 2011	Forecast Change	As at Mid-Year 2021
Employment	23,787	3,213	27,000
Non-Residential Building Space (sq.m)		173,502	

Growth-Related Capital Program

- Council must express its intent to undertake capital works paid for by DCs
- Intent expressed:

“ ...if the increase in service forms part of an official plan, capital forecast or similar expression of the intention of the council and the plan, forecast or similar expression of the intention of the council has been approved...”

Land Ambulance Capital Program

Project Description	Timing	Gross Project Cost	Grants/ Subsidies/Other Recoveries	Net Municipal Cost	Ineligible Costs		Total DC Eligible Costs	DC Eligible Costs		
					Replacement & BTE Shares	10% Reduction		Available DC Reserves	2012-2021	Post 2021
1.0 LAND AMBULANCE										
1.1 Buildings Land & Furnishings										
1.1.1 Orangeville Ambulance addition (2011)	2012	\$ 120,000	\$ -	\$ 120,000	\$ -	\$ 12,000	\$ 108,000	\$ -	\$ 108,000	\$ -
1.1.2 Shelburne Ambulance addition	2012	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ 15,000	\$ 135,000	\$ 25,332	\$ 109,668	\$ -
Subtotal Buildings Land & Furnishings		\$ 270,000	\$ -	\$ 270,000	\$ -	\$ 27,000	\$ 243,000	\$ 25,332	\$ 217,668	\$ -
1.2 Vehicles and Equipment										
1.2.1 New Emergency Response Unit (Orangeville)	2012	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 8,000	\$ 72,000	\$ -	\$ 72,000	\$ -
1.2.2 New Defibrillator for ERU	2012	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 2,500	\$ 22,500	\$ -	\$ 22,500	\$ -
1.2.3 New Supervisor vehicle	2018	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 8,000	\$ 72,000	\$ -	\$ 53,795	\$ 18,205
Subtotal Vehicles and Equipment		\$ 185,000	\$ -	\$ 185,000	\$ -	\$ 18,500	\$ 166,500	\$ -	\$ 148,295	\$ 18,205
TOTAL LAND AMBULANCE		\$ 455,000	\$ -	\$ 455,000	\$ -	\$ 45,500	\$ 409,500	\$ 25,332	\$ 365,963	\$ 18,205

Community Services Capital Program

Project Description	Timing	Gross Project Cost	Grants/ Subsidies/Other Recoveries	Net Municipal Cost	Ineligible Costs		Total DC Eligible Costs	DC Eligible Costs		
					Replacement & BTE Shares	10% Reduction		Available DC Reserves	2012-2021	Post 2021
2.0 COMMUNITY SERVICES										
2.1 40 Lawrence Ave. Development										
Subtotal 40 Lawrence Ave. Development		\$ 1,500,783	\$ -	\$ 1,500,783	\$ -	\$ 150,078	\$ 1,350,705	\$ 223,461	\$ 1,127,244	\$ -
2.2 Community Services Hub										
Subtotal Community Services Hub		\$ 2,099,863	\$ 721,828	\$ 1,378,035	\$ 787,449	\$ 59,059	\$ 531,528	\$ -	\$ 531,528	\$ -
2.3 Shelburne Hospital Site										
2.3.1 Initial Capital for Shelburne Hospital Site	2012	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ 16,000	\$ 144,000	\$ -	\$ 144,000	\$ -
2.3.2 Provision for 13-18 Units	2012-13	\$ 3,000,000	\$ 800,000	\$ 2,200,000	\$ -	\$ 220,000	\$ 1,980,000	\$ -	\$ 1,980,000	\$ -
Subtotal Shelburne Hospital Site		\$ 3,160,000	\$ 800,000	\$ 2,360,000	\$ -	\$ 236,000	\$ 2,124,000	\$ -	\$ 2,124,000	\$ -
TOTAL COMMUNITY SERVICES		\$ 6,760,646	\$ 1,521,828	\$ 5,238,818	\$ 787,449	\$ 445,137	\$ 4,006,233	\$ 223,461	\$ 3,782,772	\$ -

County Recreation Capital Program

Project Description	Timing	Gross Project Cost	Grants/ Subsidies/Other Recoveries	Net Municipal Cost	Ineligible Costs		Total DC Eligible Costs	DC Eligible Costs		
					Replacement & BTE Shares	10% Reduction		Available DC Reserves	2012-2021	Post 2021
3.0 COUNTY RECREATION										
3.1 Buildings, Furniture & Equipment										
3.1.1 Melancthon Log House	2012	\$ 230,000	\$ 205,000	\$ 25,000	\$ -	\$ 2,500	\$ 22,500	\$ -	\$ 22,500	\$ -
TOTAL COUNTY RECREATION		\$ 230,000	\$ 205,000	\$ 25,000	\$ -	\$ 2,500	\$ 22,500	\$ -	\$ 22,500	\$ -

Long-Term Care Capital Program

Project Description	Timing	Gross Project Cost	Grants/ Subsidies/Other Recoveries	Net Municipal Cost	Ineligible Costs		Total DC Eligible Costs	DC Eligible Costs		
					Replacement & BTE Shares	10% Reduction		Available DC Reserves	2012-2021	Post 2021
4.0 LONG-TERM CARE										
4.1 Buildings, Land & Furnishings										
4.1.1 McKelvie Burnside Village and Seniors Centre Oversizing	various	\$ 1,413,616	\$ 897,500	\$ 516,116	\$ -	\$ 51,612	\$ 464,504	\$ 139,510	\$ 324,994	\$ -
4.1.2 Parking Expansion at MLC (Assumed 30 spaces)	2013	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 3,000	\$ 27,000	\$ -	\$ 27,000	\$ -
Subtotal Buildings, Land & Furnishings		\$ 1,443,616	\$ 897,500	\$ 546,116	\$ -	\$ 54,612	\$ 491,504	\$ 139,510	\$ 351,994	\$ -
4.2 Vehicles										
4.2.1 New Accessible Van	2017	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ 6,000	\$ 54,000	\$ -	\$ 54,000	\$ -
TOTAL LONG-TERM CARE		\$ 1,503,616	\$ 897,500	\$ 606,116	\$ -	\$ 60,612	\$ 545,504	\$ 139,510	\$ 405,994	\$ -

Public Health Capital Program

Project Description	Timing	Gross Project Cost	Grants/ Subsidies/Other Recoveries	Net Municipal Cost	Ineligible Costs		Total DC Eligible Costs	DC Eligible Costs		
					Replacement & BTE Shares	10% Reduction		Available DC Reserves	2012-2021	Post 2021
5.0 PUBLIC HEALTH										
5.1 New 27,500 sq. ft. Orangeville Facility (incl. FFE) Subtotal Orangeville Facility		\$ 1,906,911	\$ 1,500,739	\$ 406,172	\$ 125,544	\$ 28,063	\$ 252,565	\$ 26,877	\$ 150,738	\$ 74,950
5.2 New 50,000 sq. ft. Guelph Facility (incl. FFE) Subtotal Guelph Facility		\$ 5,214,209	\$ 4,103,583	\$ 1,110,627	\$ 666,376	\$ 44,425	\$ 399,826	\$ 4,581	\$ 177,586	\$ 217,659
TOTAL PUBLIC HEALTH		\$ 7,121,120	\$ 5,604,321	\$ 1,516,799	\$ 791,920	\$ 72,488	\$ 652,391	\$ 31,458	\$ 328,324	\$ 292,609

Public Works Capital Program

Project Description	Timing	Gross Project Cost	Grants/ Subsidies/Other Recoveries	Net Municipal Cost	Ineligible Costs		Total DC Eligible Costs	DC Eligible Costs		
					Replacement & BTE Shares	10% Reduction		Available DC Reserves	2012-2021	Post 2021
6.0 PUBLIC WORKS: BUILDING AND FLEET										
6.1 Buildings, Land & Equipment										
6.1.1 New Operations Headquarters (7,000 sq. ft)	2012	\$ 614,723	\$ 331,618	\$ 283,104	\$ 175,823	\$ 10,728	\$ 96,554	\$ -	\$ 96,554	\$ -
6.1.2 New Vehicles Over 10 years	Various	\$ 583,000	\$ -	\$ 583,000	\$ -	\$ 58,300	\$ 524,700	\$ -	\$ 524,700	\$ -
Subtotal Buildings, Land & Equipment		\$ 1,197,723	\$ 331,618	\$ 866,104	\$ 175,823	\$ 69,028	\$ 621,254	\$ -	\$ 621,254	\$ -
TOTAL PUBLIC WORKS: BUILDING AND FLEET		\$ 1,197,723	\$ 331,618	\$ 866,104	\$ 175,823	\$ 69,028	\$ 621,254	\$ -	\$ 621,254	\$ -

Growth Studies Capital Program

Project Description	Timing	Gross Project Cost	Grants/ Subsidies/Other Recoveries	Net Municipal Cost	Ineligible Costs		Total DC Eligible Costs	DC Eligible Costs		
					Replacement & BTE Shares	10% Reduction		Available DC Reserves	2012-2021	Post 2021
7.0 GENERAL GOVERNMENT										
7.1 Growth Related Studies										
7.1.1 Strategic Plan	2012	\$ 55,000	\$ -	\$ 55,000	\$ 47,014	\$ 799	\$ 7,187	\$ 7,187	\$ -	\$ -
7.1.2 5-Year Growth Management Review	2015	\$ 100,000	\$ -	\$ 100,000	\$ 50,000	\$ 5,000	\$ 45,000	\$ 10,644	\$ 34,356	\$ -
7.1.3 Development Charges Study	2016	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 3,000	\$ 27,000	\$ -	\$ 27,000	\$ -
7.1.4 5-Year Growth Management Review	2020	\$ 100,000	\$ -	\$ 100,000	\$ 50,000	\$ 5,000	\$ 45,000	\$ -	\$ 45,000	\$ -
7.1.5 Development Charges Study	2016	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 3,000	\$ 27,000	\$ -	\$ 27,000	\$ -
TOTAL GENERAL GOVERNMENT		\$ 315,000	\$ -	\$ 315,000	\$ 147,014	\$ 16,799	\$ 151,187	\$ 17,831	\$ 133,356	\$ -

Roads Capital Program

Project Description	Timing	Gross Project Cost	Grants/ Subsidies/Other Recoveries	Net Municipal Cost	Ineligible Costs		Total DC Eligible Costs	DC Eligible Costs			
					Replacement & BTE Shares	0% Reduction		Available DC Reserves	2012-2021	Post 2021	
8.0 ROADS AND RELATED											
8.1 SAR Oversizing											
8.2.1 SAR Principal Payment	2012	\$ 254,200	\$ -	\$ 254,200	\$ 217,290	\$ -	\$ 36,910	\$ 36,910	\$ -	\$ -	
8.2.2 SAR Principal Payment	2013	\$ 265,508	\$ -	\$ 265,508	\$ 226,956	\$ -	\$ 38,552	\$ 38,552	\$ -	\$ -	
8.2.3 SAR Principal Payment	2014	\$ 277,318	\$ -	\$ 277,318	\$ 237,051	\$ -	\$ 40,267	\$ 40,267	\$ -	\$ -	
8.2.4 SAR Principal Payment	2015	\$ 289,655	\$ -	\$ 289,655	\$ 247,597	\$ -	\$ 42,058	\$ 42,058	\$ -	\$ -	
Subtotal SAR Oversizing		\$ 1,086,681	\$ -	\$ 1,086,681	\$ 928,895	\$ -	\$ 157,786	\$ 157,786	\$ -	\$ -	
8.2 Road Projects											
8.2.1 Various Studies and EAs	various	\$ 600,000	\$ -	\$ 600,000	\$ 512,880	\$ -	\$ 87,120	\$ -	\$ 87,120	\$ -	
8.2.2 Rsf & widen CR#11	2012	\$ 300,000	\$ -	\$ 300,000	\$ 256,440	\$ -	\$ 43,560	\$ 43,560	\$ -	\$ -	
8.2.3 Rsf & widen CR#11	2013	\$ 4,300,000	\$ -	\$ 4,300,000	\$ 3,675,640	\$ -	\$ 624,360	\$ 624,360	\$ -	\$ -	
8.2.4 Rsf CR#11	2013	\$ 175,000	\$ -	\$ 175,000	\$ 149,590	\$ -	\$ 25,410	\$ 25,410	\$ -	\$ -	
8.2.5 Rsf CR#25	2013	\$ 300,000	\$ -	\$ 300,000	\$ 256,440	\$ -	\$ 43,560	\$ 43,560	\$ -	\$ -	
8.2.6 Rsf CR#23	2013	\$ 275,000	\$ -	\$ 275,000	\$ 235,070	\$ -	\$ 39,930	\$ 39,930	\$ -	\$ -	
8.2.7 Rsf CR#18	2013	\$ 1,100,000	\$ -	\$ 1,100,000	\$ 940,280	\$ -	\$ 159,720	\$ 159,720	\$ -	\$ -	
8.2.8 Rsf CR#109	2014	\$ 525,000	\$ -	\$ 525,000	\$ 448,770	\$ -	\$ 76,230	\$ 76,230	\$ -	\$ -	
8.2.9 Rsf CR#12	2014	\$ 525,000	\$ -	\$ 525,000	\$ 448,770	\$ -	\$ 76,230	\$ 76,230	\$ -	\$ -	
8.2.10 Rsf & widen CR#11	2014	\$ 300,000	\$ -	\$ 300,000	\$ 256,440	\$ -	\$ 43,560	\$ 43,560	\$ -	\$ -	
8.2.11 Rsf & widen CR#11	2015	\$ 4,300,000	\$ -	\$ 4,300,000	\$ 3,675,640	\$ -	\$ 624,360	\$ 616,468	\$ 7,892	\$ -	
8.2.12 Rsf CR#109	2015	\$ 450,000	\$ -	\$ 450,000	\$ 384,660	\$ -	\$ 65,340	\$ -	\$ 65,340	\$ -	
8.2.13 Rsf CR#18	2015	\$ 1,575,000	\$ -	\$ 1,575,000	\$ 1,346,310	\$ -	\$ 228,690	\$ -	\$ 228,690	\$ -	
8.2.14 Rsf CR#18	2016	\$ 525,000	\$ -	\$ 525,000	\$ 448,770	\$ -	\$ 76,230	\$ -	\$ 76,230	\$ -	
8.2.15 Rsf CR#109	2016	\$ 525,000	\$ -	\$ 525,000	\$ 448,770	\$ -	\$ 76,230	\$ -	\$ 76,230	\$ -	
8.2.16 Rsf CR#109	2016	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 1,025,760	\$ -	\$ 174,240	\$ -	\$ 174,240	\$ -	
8.2.17 Rsf CR#11	2016	\$ 1,050,000	\$ -	\$ 1,050,000	\$ 897,540	\$ -	\$ 152,460	\$ -	\$ 152,460	\$ -	
8.2.18 Rsf CR#18	2017	\$ 1,100,000	\$ -	\$ 1,100,000	\$ 940,280	\$ -	\$ 159,720	\$ -	\$ 159,720	\$ -	
8.2.19 Rsf CR#124	2018	\$ 1,100,000	\$ -	\$ 1,100,000	\$ 940,280	\$ -	\$ 159,720	\$ -	\$ 159,720	\$ -	

Roads

Capital Program (cont.)

Project Description	Timing	Gross Project Cost	Grants/ Subsidies/Other Recoveries	Net Municipal Cost	Ineligible Costs		Total DC Eligible Costs	DC Eligible Costs		
					Replacement & BTE Shares	0% Reduction		Available DC Reserves	2012-2021	Post 2021
8.0 ROADS AND RELATED										
8.2 Road Projects										
8.2.20 Rsf CR 18	2019	\$ 450,000	\$ -	\$ 450,000	\$ 384,660	\$ -	\$ 65,340	\$ -	\$ 65,340	\$ -
8.2.21 Rsf CR 18	2019	\$ 1,100,000	\$ -	\$ 1,100,000	\$ 940,280	\$ -	\$ 159,720	\$ -	\$ 159,720	\$ -
8.2.22 Rsf CR 18	2019	\$ 800,000	\$ -	\$ 800,000	\$ 683,840	\$ -	\$ 116,160	\$ -	\$ 116,160	\$ -
8.2.23 Rsf CR 124	2020	\$ 2,470,000	\$ -	\$ 2,470,000	\$ 2,111,356	\$ -	\$ 358,644	\$ -	\$ 358,644	\$ -
8.2.24 EA for the Easterly Extension of SAR	2018	\$ 222,800	\$ -	\$ 222,800	\$ 190,449	\$ -	\$ 32,351	\$ -	\$ 32,351	\$ -
8.2.25 Provision for Easterly Extension of SAR	2021	\$ 9,244,600	\$ -	\$ 9,244,600	\$ 7,902,283	\$ -	\$ 1,342,317	\$ -	\$ 1,342,317	\$ -
Subtotal Road Projects		\$ 34,512,400	\$ -	\$ 34,512,400	\$ 29,501,197	\$ -	\$ 5,011,203	\$ 1,749,029	\$ 3,262,174	\$ -
TOTAL ROADS AND RELATED		\$ 35,599,081	\$ -	\$ 35,599,081	\$ 30,430,092	\$ -	\$ 5,168,989	\$ 1,906,815	\$ 3,262,174	\$ -

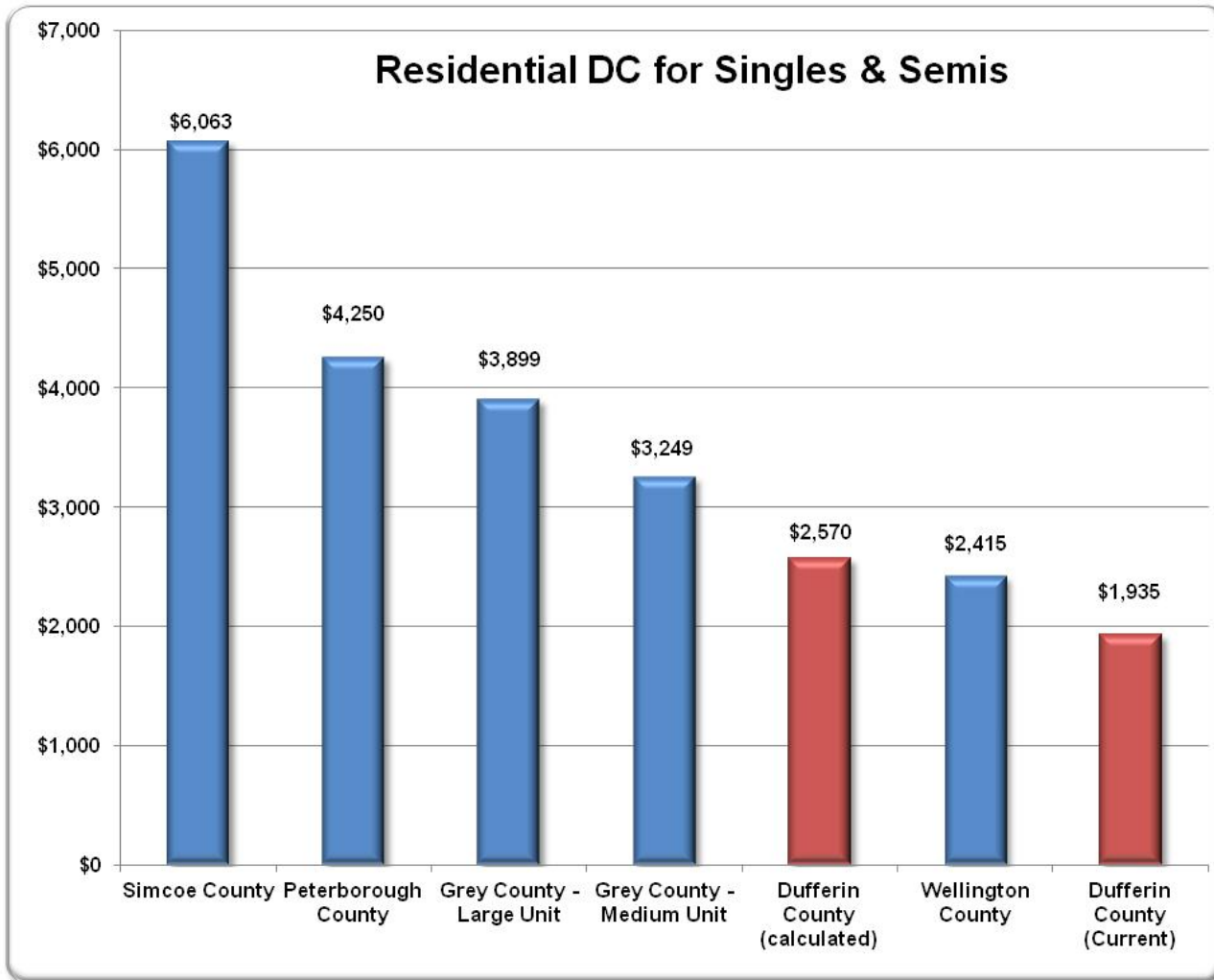
Draft Calculated Rates: Residential (Single Detached)

Service	Current Residential Charge / SDU	Calculated Residential Charge / SDU	Difference in Charge
Land Ambulance	\$63	\$89	\$26
Community Services	\$681	\$1,330	\$649
County Recreation	\$0	\$7	\$7
Long Term Care	\$212	\$108	(\$105)
Public Health	\$23	\$205	\$182
Public Works: Buildings & Fleet	\$36	\$134	\$99
General Government	\$7	\$28	\$21
Subtotal General Services	\$1,022	\$1,901	\$879
Roads & Related	\$913	\$669	(\$244)
TOTAL CHARGE PER UNIT	\$1,935	\$2,570	\$635

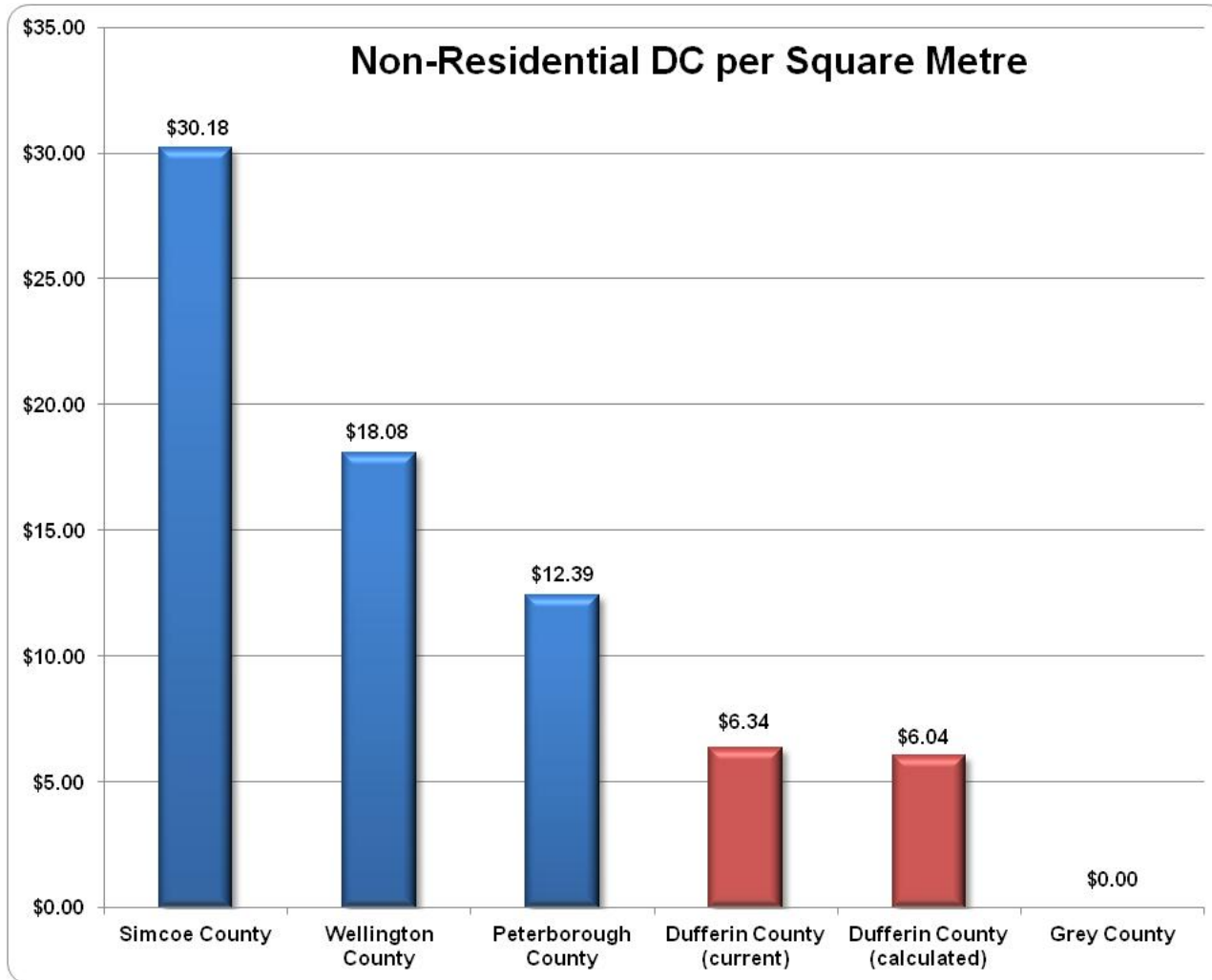
Draft Calculated Rates: Non-Residential

Service	Current Non-residential Charge	Calculated Non-residential Charge	Difference in Charge
Land Ambulance	\$0.36	\$0.49	\$0.13
Community Services	\$0.00	\$0.00	\$0.00
County Recreation	\$0.00	\$0.00	\$0.00
Long Term Care	\$0.00	\$0.00	\$0.00
Public Health	\$0.15	\$0.98	\$0.83
Public Works: Buildings & Fleet	\$0.22	\$0.74	\$0.52
General Government	\$0.05	\$0.16	\$0.11
Subtotal General Services	\$0.78	\$2.37	\$1.59
Roads & Related	\$5.58	\$3.67	(\$1.91)
TOTAL CHARGE PER SQUARE METRE	\$6.36	\$6.04	(\$0.32)

Rate Comparison: Residential (Single Detached)



Rate Comparison: Non-Residential



Policy Issue - Wind Turbines

- Wind turbines would currently be levied the non-residential rate (per sq. m)
- This results in a relatively small development charge given the small gross floor area of turbines

Policy Issue - Wind Turbines

- Do wind turbines place a demand on County services?

Probably

- Roads & Related Works
- Public Works – Buildings & Fleet

Possibly

- Land Ambulance
- General Government

Probably not

- Community Services
- County Recreation
- Long-term Care
- Health Unit

Policy Issue - Wind Turbines

- On what basis are DCs to be levied?
 - Based on gross floor area (GFA)
 - Based on treating a wind turbine as the equivalent of a single detached unit
 - Based on GFA and height of structure
 - Based on lot coverage

Policy Issue - Quarries and Pits

- County receives payments to offset increased traffic demands
- Currently no precedent for a specific development charge
- On what basis are DCs to be levied?
 - Based on land area (developed or undeveloped)
 - Based on GFA of buildings
 - Full DC or only Roads and Public Works portion

Policy Issue – Non-Statutory Exemptions

- DC Act provides for mandatory exemptions (municipal and school board land) but allows County to provide its own exemptions
- County DC by-law currently exempts:
 - Places of worship
 - Farms
 - Hospitals

Next Steps

- Finalize Study based on any Council comments
- Advertise Statutory Public Meeting
- Hold Public Meeting at end of May
- Address any issues raised by public
- Council passage of new by-law in June

THE CORPORATION OF THE COUNTY OF DUFFERIN



REPORT TR-12-09 TO GENERAL GOVERNMENT SERVICES COMMITTEE



To: Chair Ryan and Members of General Government Services Committee
From: Alan Selby, Treasurer
Meeting Date: April 23, 2012
Subject: **Future Borrowing**

Purpose

The purpose of this report is to recommend to committee a borrowing plan to finance County approved capital projects.

Background & Discussion

The building renovation at Centre Street in Orangeville, for the new Community Services (CS) office location, is ongoing and should be completed in 2013 to coincide with the expiration of the lease for the 229 Broadway property. The latest cost estimate is \$4 million and the financing strategy is:

- From Rate Stabilization Reserve \$1 M
- From new debt to be issued \$3 M

New debt will come in a two-stage process, namely:

1. Temporary loans as required, during the period of construction, with Loan Interest added to the cost of the project
2. Long-Term Debt, to be issued when the project is completed; the temporary loans will be converted into long-term debt with fixed terms, and future repayments become part of the County Budget

The County has dealt with Infrastructure Ontario (I-O) for previous loans (Lawrence Ave, SAR, Courthouse projects) and it is the best deal available in terms of interest rates and ease-of-use. I-O was set up by the Province to simplify long-term borrowing for municipalities and avoid going through the financial marketplace and all the costs involved in taking that route (legal, fiscal agent fees). For these reasons, it is recommended that the County use I-O again, for the CS offices project.

Local Municipal Impact

There is no local municipal impact.

Financial, Staffing, Legal, or IT Considerations

The suggested loan term for the long-term CS Loan is 20 years. There will be an Application process to be completed on-line with I-O, followed by a Bylaw to be passed, similar in content to Bylaw 2011-25 for the Courthouse project.

In the Application, it is best to over-estimate the project cost and the borrowing limit, to allow for project delays and unexpected costs. The actual amount that will be ultimately borrowed may be any amount up to the amount in the I-O Application and Bylaw, but it may be less if, for example, other financing sources are found, or the project comes in under-budget. It is recommended that this Application use a Project Cost of \$5 million and a Borrowing Limit of \$4 million.

I-O interest rates for 20-year terms are currently about 3.6%-3.7%. In 2011, the I-O rate received by the County of Dufferin for the 20-year loan on the Housing project was 3.75%.

The temporary loan rate from I-O is currently 1.55%.

The authorizing Bylaw would come to Council in May, temporary borrowing would be done during 2012 into 2013, and the final loan would be taken out sometime in mid-2013.

The County now has four loans ongoing, plus a fifth temporary loan for the Courthouse, which will be converted to a long-term loan later this year. The CS Loan would become the sixth County loan, but the County would remain well within its borrowing limit.

It is anticipated that the ongoing loan payment for the Centre Street project would have minimal impact on future operating budgets as the cost would be offset by the elimination of the lease payment for the 229 Broadway property.

Recommendation

THAT the Treasurer's Report on Borrowing be received;

AND THAT the Treasurer proceed to apply on-line to Infrastructure Ontario for loan approval, using a Project Cost of \$5 million and a Borrowing Limit of \$4 million;

AND THAT the necessary Authorizing Bylaw be prepared for adoption by Council.

Respectfully submitted,

Alan Selby
Treasurer

THE CORPORATION OF THE COUNTY OF DUFFERIN



REPORT TO GENERAL GOVERNMENT SERVICES COMMITTEE



To: Chair Ryan and Members of Committee
From: Pam Hillock, Director of Corporate Services
Date: April 23, 2012
Subject: Award of Rugged Laptop Tender/Paramedic Service

Purpose

The purpose of this report is to advise Committee and Council of the results of IT-12-01 Rugged Laptops tenders in accordance with the Procurement By-law 2007-28. Section 9.2 (e) of the By-law allows for Department Heads to award tenders if the amount of the tender does not exceed the approved amount in the annual budget; however, the awards must be presented to committee for information purposes.

Background & Discussion

Tender IT-12-01 Rugged Laptops was issued on March 13, 2012 and closed at 2:00 pm on April 5, 2012. Tenders were opened immediately following the closing, in the J.C. Reid Room, Court House, Orangeville. Present at the opening were Councillor Allen Taylor, Director of Corporate Services/Clerk Pam Hillock, Deputy Treasurer Aimee Raves, IT Manager Steve Hett.

Tender results are as follows:

IT-12-01 Rugged Laptop Tender Bid Results		
Bidder	Total Bid Amount (Cost Excluding Taxes)	Total Bid Amount (Final County Cost)
CDW Canada	\$53,238.00	\$54,176.95
Dell Canada	\$54,104.40	\$55,056.64
Interdev Technologies Inc.	\$60,420.00	\$61,483.55
Quartet Service	\$60,780.00	\$61,849.73
Darta Enterprises	\$61,560.00	\$62,643.46
Metrotech Solutions	\$67,553.40	\$68,742.34

The tender was awarded to CDW Canada in the amount of \$54,176.95 having met the specifications, criteria and also having the lowest acceptable tender amount.

Local Municipal Impact

There is no impact on the local municipalities.

Financial, Staffing, Legal, or IT Considerations

\$60,000 was allocated in the 2012 Land Ambulance Capital Budget.

Recommendation

THAT the Report from the Director of Corporate Services/Clerk dated April 23, 2012, regarding the Award for Rugged Laptops/Paramedic Service, be received.

Respectfully submitted by:

Prepared by:

Pam Hillock
Director of Corporate Services

Steve Hett
IT Manager

THE CORPORATION OF THE COUNTY OF DUFFERIN



REPORT TO GENERAL GOVERNMENT SERVICES COMMITTEE



To: Chair Ryan and Members of the General Government Services Committee

From: Pam Hillock, Director of Corporate Services

Meeting Date: April 23, 2012

Subject: Request for Proposal for Desktop and Laptop Computers

Purpose

The purpose of this report is to seek approval of the award of a Request for Proposal for Desktop and Laptop Computers (IT-12-02 Desktop and Laptop RFP).

Background & Discussion

A Request for Proposal for the provision of desktop and laptop computers was issued on March 13th, 2012 and closed on April 5th, 2012.

The opening of the RFP's took place on April 5th, 2012 and was attended by Councillor Allen Taylor, Deputy Treasurer Aimee Raves, IT Manager Steve Hett, and Director of Corporate Services/Clerk Pam Hillock.

Five companies responded as follows: Dell Canada, CDW Canada, Canada Computer Services (Ederick), Compu-sac Inc. and Hypertec.

A review team of Deputy Treasurer Aimee Raves, IT Manager Steve Hett, Systems Administrator Rob Stewart, IT Technician Graham Halkett, and IT Technician Ellen Pickard was struck to perform a review of the RFP submissions.

Submissions were reviewed based on the following criteria:

Supplier Background and References	15
Corporate/Company Profile	
Alliances	
References	
Specific Requirements	28
Quality Assurance	

Online Services	
Technical Support	
Technical Training	
Delivery Lead Times	
Warranty	
In-House Repair Service	
Return Policy	
Performance Measures	
Payment Terms	
Additional Services	
Customization	
On-Site Services	
Comprehensive Laptop Service	
Transition Management	
Project Management	
Installation Services	
Service Delivery Services	
Third Party Software and Peripheral Products	
Systems Management	
Pricing and Configuration	
General Level Desktop	
Options for General Level Desktop	
High End Desktop	
Options for High End Desktop	
Laptop	
Options for Laptop	
TOTAL	100

Following submission evaluations, Dell Canada was rated to have the best overall submission.

The average scores from the five evaluations were as follows:

Respondent	Average Score
Dell Canada	87
CDW Canada	83
Hypertec	70
Canada Computer Services (Ederick)	34
Compu-sac Inc.	31

Local Municipal Impact

The Request for Proposal states that Dell Canada must make their pricing available to the 8 local municipalities. Local municipalities can take advantage of the results of this Request for Proposal by contacting IT Manager Steve Hett.

Financial, Staffing, Legal, or IT Considerations

The preferred vendor, Dell Canada, will be used for the next 4 years to replace the County of Dufferin's inventory of desktop and laptop computers.

The replacement of the County of Dufferin's desktop and laptop Computers is funded from the Computer Replacement Capital Account.

Recommendation

THAT the report of the Director of Corporate Services/County Clerk dated April 23rd 2012, regarding the RFP for Desktop and Laptop Computers be received;

AND THAT the RFP for the provision of desktop and laptop computers be awarded to Dell Canada.

Respectfully Submitted By:

Prepared By:

Pam Hillock
Director of Corporate Services/County Clerk

Steve Hett
IT Manager

THE CORPORATION OF THE COUNTY OF DUFFERIN



REPORT TO GENERAL GOVERNMENT SERVICES COMMITTEE



To: Chair Ryan and Members of General Government Services Committee

From: Mark Bialkowski, Human Resources Manager

Meeting Date: April 23, 2012

Subject: **Health & Safety Program**

Purpose

The purpose of this report is to provide an overview of the Dufferin County and Municipal Health & Safety program, partnership, and responsibilities. In addition, this report will summarize initiatives undertaken for 2011, and program direction for 2012.

Background & Discussion

The Position

The Health & Safety Advisor position was created by motion of Council in 2003 to be responsible for the development and implementation of an Occupational Health and Safety Program for the County of Dufferin and participating area municipalities. This encompasses the County and all constituent municipalities except for the Town of Orangeville that has a dedicated H&S position. The County is responsible for 50% of the cost, and the remaining 50% is shared with the participating Municipalities for the service. The position was created on a contract basis, and the contract became a permanent position in March of 2006.

Initially, the position was based primarily out of the County Administration office in Orangeville, and the tasks of the position were focussed around creating coordinated Health & Safety policies to support the overall program County-wide. Over time the program has grown to include the Health & Safety Advisor working out of each Municipal office initially once per month, to now twice per month, as requested by Municipal Senior Managers through the Dufferin Municipal Officer's Association.

Since the position was created, efforts have become more focussed on supporting Employers and Supervisors with outlined duties and responsibilities under the Occupational Health & Safety Act.

The Program

In 2004, a Health & Safety Reference Manual was created for each Municipality. This manual included policies relating to employee safety in the workplace. In March, 2008 a presentation was made to the Dufferin Municipal Officer's Association regarding the launch of the Health & Safety SharePoint site. The concept of merging all of the Municipal Health & Safety Reference Manuals into one coordinated document, similar to the Emergency Management Plan, to be posted on the Health & Safety site was also discussed, and support gained for the initiative. The concept of all Municipalities in Dufferin working from the same document was reviewed with local Ministry of Labour Inspectors, and support for the practice was given.

In June of 2008, an "Application Statement" was developed and circulated to all Municipalities to include as the preface to their copies of the Dufferin County and Municipal Health & Safety Reference Manual. At that time, the approval authority for the Health & Safety Reference Manual was listed as 'Senior Management', to be in line with Municipal terminology, and be consistent across all Municipalities in Dufferin.

Current practice for policy development or amendment is that an amendment is made, and the changes are circulated, along with a timeline to provide feedback to County and Municipal Senior Management, Health & Safety Representatives and Joint Health & Safety Committee members. Any amendments from that process are incorporated and re-circulated, along with another timeline for feedback, and then posted on the Health & Safety site as approved in the absence of further comment. Once any policy has been developed or amended, and reposted in approved format, a link to the document is sent to County and Municipal Senior Management and Health & Safety Reps confirming it being posted as approved.

At a larger workplace, such as the County of Dufferin, Health & Safety policies are presented, discussed and approved at Senior Management Team meetings. These policies are then officially approved by Management Team members at that time.

Other efforts that continue to be coordinated County-wide to assist Supervisors and Managers in fulfilling their responsibilities under the Occupational Health & Safety Act are:

- Training: WHMIS, Health & Safety Orientation, Supervisor / Leadership, JHSC Certification, First Aid/CPR, Incident Investigation, Workplace Inspections, Indoor Air Quality, Confined Space awareness & Entry, Chainsaw, Traffic Protection, Elevated Work platforms, Defensive Driving, Ergonomics, Incident Reporting, Supervisor Symposiums, JHSC forums, Safety Talk Program
- JHSC activities: Meetings, workplace inspections, training, Hazard Reporting, Incident investigation
- New policy development
- Creation of operating guidelines

-
- Standard reporting forms County-wide for: incidents/injuries, confined space entry, critical incident report, Contractor Safe Work Plan
 - Standard checklists & inspections: first aid kits, eyewash, defibrillator, ladder, inspection tag, non-commercial pre-trip inspection form; pre-construction checklist;
 - Industry standards research: Reporting as new legislation is introduced & industry best practice established
 - Assessments: Ergonomic workstation assessments, Noise Assessments, Job Hazard Analysis, Workplace Violence Audit and Survey.
 - Facilitation of positive working relationship with local Ministry of Labour Inspectors

Keeping in line with the intentions of the Occupational Health & Safety Act, these coordinated efforts have stimulated each Municipality's internal responsibility system and the program is now moving towards fostering an overall culture of safety. What this means is that 'workplace safety' has become something that is considered at all levels of the corporation on a consistent basis and not just when the Health & Safety Advisor is based out of individual Municipal offices.

Recent Accomplishments

Recently, efforts have been focussed in the following areas:

- Facility evacuation procedures were developed for various Municipal Facilities
- All Municipal Councillors were provided the opportunity to take part in training to be able to recognize and respond to violence in the workplace.
- A standard form for reporting Critical injuries to the Ministry of Labour was developed
- Sought and gained support from local Ministry of Labour Representatives to assist as guest speakers in training initiatives for both Municipal Leaders and Health & Safety Representatives.
- Two modules were developed and delivered to Municipal Leaders as part of the Leadership Orientation Program.

Program Direction

Over the next year, efforts are planned to be focussed in the following areas:

- Continue with Health & Safety Leadership Program by developing and delivering two new modules to support Municipal leaders with their duties under the Occupational Health & Safety Act.
- Planned support of Health & Safety Representatives & Committees through the creation, of a Workplace Inspection Package (to provide consistent 'Branding'), with consideration to the use of electronic forms.

- Strengthen the Internal Responsibility System by providing more tools and resources to Supervisors and Managers to assist them in promoting workplace safety
- Revisit asbestos program
- County-wide support in eliminating violence and harassment in the workplace
- Departmental job-specific Orientation guidance for Managers
- Volunteer safety resources
- Assist with the development of Personal Evacuation Plans in compliance with the Accessibility for Ontarians with Disabilities Act.
- Employment of a Health & Safety student to target efforts to create Operating Guidelines for specific Municipal equipment and processes focussing attention initially in Public Works, Long Term Care, and Arenas.

Responsibilities for Workplace Safety

The Occupational Health & Safety Act outlines that responsibility for safety in the workplace lies with the Employers/Constructors, Supervisors and Workers. Employer responsibilities are carried out by CAO and Senior Management Team members. A summary of the legislative requirements of Employers, Supervisors and Workers is attached.

Local Municipal Impact

Based on the cost sharing agreement, there is a direct municipal impact as the County continues to offer the assistance of the Health & Safety Advisor to area municipalities for Health & Safety matters.

Financial, Staffing, Legal, or IT Considerations

The financial allocation to support the Health & Safety program for 2011 was as follows:

<i>County of Dufferin Cost Distribution Summary January – December 2011</i>		
<i>County of Dufferin</i>	51%	\$53,357.08
<i>Amaranth</i>	4%	\$4,147.24
<i>East Garafraxa</i>	4%	\$4,147.24
<i>East Luther Grand Valley</i>	8%	\$8,294.49
<i>Melancthon</i>	8%	\$8,294.49
<i>Mono</i>	8%	\$8,294.49
<i>Mulmur</i>	8%	\$8,294.49
<i>Shelburne</i>	8%	\$8,294.49
<i>Total Cost of Program</i>		\$103,124.00

Recommendation

THAT the report from the Human Resources Manager dated April 23, 2012 regarding the Municipal Health and Safety Program, be received;

AND THAT staff be directed to provide annual reports summarizing Health & Safety activities to all participating municipalities.

Respectfully submitted,

Prepared by,

Mark Bialkowski
Human Resources Manager

Shara Bagnell
Health & Safety Advisor

Attachments:
OHSA Responsibilities Excerpts

Attachment – Health & Safety Responsibilities

Responsibilities

A 'competent person' is defined in the Occupational Health & Safety act as somebody who

- (a) is qualified because of knowledge, training and experience to organize the work and its performance,*
- (b) is familiar with this Act and the regulations that apply to the work, and*
- (c) has knowledge of any potential or actual danger to health or safety in the workplace;*

Employers

The following excerpt from the Occupational Health & Safety Act delineates the specific duties and responsibilities of Employers as they apply to safety in the workplace.

25. (1) Duties of Employers - An employer shall ensure that,

- (a) the equipment, materials and protective devices as prescribed are provided;*
- (b) the equipment, materials and protective devices provided by the employer are maintained in good condition;*
- (c) the measures and procedures prescribed are carried out in the workplace;*
- (d) the equipment, materials and protective devices provided by the employer are used as prescribed; and*
- (e) a floor, roof, wall, pillar, support or other part of a workplace is capable of supporting all loads to which it may be subjected without causing the materials therein to be stressed beyond the allowable unit stresses established under the Building Code Act.*

(2) Without limiting the strict duty imposed by subsection (1), an employer shall,

- (a) provide information, instruction and supervision to a worker to protect the health or safety of the worker;*
- (b) in a medical emergency for the purpose of diagnosis or treatment, provide, upon request, information in the possession of the employer, including confidential business information, to a legally qualified medical practitioner and to such other persons as may be prescribed;*
- (c) when appointing a supervisor, appoint a competent person;*

- (d) acquaint a worker or a person in authority over a worker with any hazard in the work and in the handling, storage, use, disposal and transport of any article, device, equipment or a biological, chemical or physical agent;*
 - (e) afford assistance and co-operation to a committee and a health and safety representative in the carrying out by the committee and the health and safety representative of any of their functions;*
 - (e) only employ in or about a workplace a person over such age as may be prescribed;*
 - (f) not knowingly permit a person who is under such age as may be prescribed to be in or about a workplace;*
 - (g) take every precaution reasonable in the circumstances for the protection of a worker;*
 - (h) post, in the workplace, a copy of this Act and any explanatory material prepared by the Ministry, both in English and the majority language of the workplace, outlining the rights, responsibilities and duties of workers;*
 - (i) prepare and review at least annually a written occupational health and safety policy and develop and maintain a program to implement that policy;*
 - (j) post at a conspicuous location in the workplace a copy of the occupational health and safety policy;*
 - (k) provide to the committee or to a health and safety representative the results of a report respecting occupational health and safety that is in the employer's possession and, if that report is in writing, a copy of the portions of the report that concern occupational health and safety; and*
 - (l) advise workers of the results of a report referred to in clause (l) and, if the report is in writing, make available to them on request copies of the portions of the report that concern occupational health and safety.*
- (3) For the purposes of clause (2)(c), an employer may appoint himself or herself as a supervisor where the employer is a competent person.*
- (4) Clause (2)(j) does not apply with respect to a workplace in which five or fewer employees are regularly employed*

Supervisors

The following excerpt from the Occupational Health & Safety Act delineates the specific duties and responsibilities of Supervisors as they apply to safety in the workplace.

27. (1) Duties of supervisor- *A supervisor shall ensure that a worker,*

- (a) works in a manner and with protective devices, measures and procedures required by this Act and the regulations; and*

(b) uses or wears the equipment, protective devices or clothing that the worker's employer requires to be used or worn,

(2) *Additional duties of supervisor-* *Without limiting the duty imposed by sub-section (1), a supervisor shall,*

(a) advise a worker of the existence of any potential or actual danger to the health or safety of the worker of which the supervisor is aware;

(b) where so prescribed, provide a worker with written instructions as to the measures and procedures to be taken for the protection of the worker; and

(c) take every precaution reasonable in the circumstances for the protection of a worker

Workers

The following excerpt from the Occupational Health & Safety Act delineates the specific duties and responsibilities of Workers as they apply to safety in the workplace.

28. (1) *Duties of workers - A worker shall,*

(a) work in compliance with the provisions of this Act and the regulations;

(b) use or wear the equipment, protective devices or clothing that the worker's employer requires to be used or worn;

(c) report to his or her employer or supervisor the absence of or defect in any equipment or protective device of which the worker is aware and which may endanger himself, herself or another worker; and

(d) report to his or her employer or supervisor any contravention of this Act or the regulations or the existence of any hazard of which he or she knows

(2) *No worker shall,*

(a) remove or make ineffective any protective device required by the regulations or by his or her employer, without providing an adequate temporary protective device and which the need for removing or making ineffective the protective device has ceased, the protective device shall be replaced immediately;

(b) use or operate any equipment, machine, device or thing or work in a manner that may endanger himself, herself or any other worker; or

(c) engage in any prank, contest, feat of strength, unnecessary running or rough and boisterous conduct.

Members of Council

Duties of directors and officers of a corporation

32. *Every director and every officer of a corporation shall take all reasonable care to ensure that the corporation complies with,*

(a) this Act and the regulations;

(b) orders and requirements of inspectors and Directors; and

(c) orders of the Minister.

COMMUNITY LIVING

Dufferin



Inspiring Possibilities

April 2nd, 2012

Mr. Ed Crewson
Chair, Community Services and Dufferin Oaks Committee of Management
County of Dufferin
51 Zina Street
Orangeville, Ontario
L9W 1E5

Dear Mr. Crewson:

Last year, the Ontario Trillium Foundation awarded \$49,500 to the Township of East Garafraxa, in partnership with Community Living Dufferin to purchase and install a generator at CLD's new building and establish it as a safe haven for all residents of Dufferin County during emergency situations. Our building is particularly well-suited for this as it has been designed to accommodate all people, regardless of their accessibility or special needs.

Through our research for this project, we determined that the total cost of installing and maintaining a generator at the CLD building is estimated to cost approximately \$ 110,000. The Township has secured \$49,500 from the Ontario Trillium Foundation and CLD has made installation provisions (a concrete pad, underground electrical conduit, an electrical transfer switch and a natural gas line) which has an estimated value of \$38,500. This leaves an outstanding balance of approximately \$20,000 needing to be found.

The purpose of this letter is to request that the County of Dufferin join in partnership with Community Living Dufferin and the Township of East Garafraxa by financially contributing a one-time sum of \$20,000 and committing to provide an annual contribution of \$ 2,000 to offset the generator's annual maintenance costs.

Your decision to join this partnership would enable us to secure the remaining funds needed to implement this project – which must be completed by June 2012 – if we are to retain the \$49,500 that the Ontario Trillium Foundation has committed to the Township for this project.

I and the other project partners would be more than happy to meet with you, your committee and staff to discuss this request in more detail and/or to answer any questions you may have. Please do not hesitate to contact me at 519-940-3118 or via email at scheuy@sympatico.ca to arrange such a meeting or discuss this request further.

065371 County Road 3 ♦ Orangeville ♦ ON ♦ L9W 2Y9
www.communitylivingdufferin.ca

When CLD built our new building, we benefitted from the generosity of residents across Dufferin County. As a Board, CLD is committed to ensuring that we share the benefit of this generosity by making sure that our building is available as a resource, not only for people with developmental disabilities and their families, but to the community as a whole. Having our site declared as an emergency evacuation site as part of the County's disaster preparedness planning is one way in which we are honouring that commitment.

We hope the County will join in partnership with us and the Township of East Garafraxa so that we can use the funds promised by the Ontario Trillium Foundation, and the investments CLD has already made, to help realize our commitment for CLD's building to benefit all residents of the County as an emergency evacuation site with generated power.

Sincerely



Sylvia Cheuy
Board President

cc Keith Palmer, County of Dufferin Director of Community Services
Guy Guardhouse, Deputy Mayor, Township of East Garafraxa

Shelburne, Ont.,
April 17, 2012

Attention: Pam Hillock - County Council

I am deeply concerned about the health risks regarding the proposed 230 KV power line option to be located within the existing rail corridor and run throughout the west end of Shelburne.

This rail corridor abuts the property of Highland Heights Elementary School and Centre Dufferin District High School. There are over 1,500 students and staff at these two schools.

Highland Park also abuts this rail corridor. The baseball diamonds, soccer fields, track, pavilion and play grounds are also located within the park. It is used for Phys. Ed. classes, sports and a play ground for all ages. It is used 7 days of the week for several months of the year.

There are 40 town houses in the final stages of planning which will have their back yards abut the rail corridor. Construction will begin this fall.

There are also several businesses, apartment buildings and several hundred homes within the 120 M. of the rail corridor.

Dufferin Oaks is in close proximity as well as Shelburne Residence Retirement and Nursing Home.

I also have great concern about the lasting effects to the vegetation, the water tower & wells as well as the health of the

people in the surrounding area due to such high levels of radiation emitted.

It is my understanding that these wires are not to be especially close to schools, hospitals and seniors homes.

Find another option such as Hydro One and away from the town of Shelburne.

Evelyn Berry

From: Susan Stone [<mailto:suestone@amaranth-eastgary.ca>]
Sent: April-04-12 7:21 PM
To: Sonya Pritchard
Cc: Walter Kolodziechuk (External)
Subject: County Rail Line

Hi Sonya

At the regular meeting of Council held today, the rail line was discussed, in conjunction with the proposed Dufferin Wind Project, and Council has instructed me to question why, if the rail land is being considered as surplus property, for either sale, or a long term lease, why the Township has not been offered the portion in Amaranth, as a first right of refusal situation.

We would appreciate if you could have the County lawyer review this and get back to us accordingly, as we believe that in the situation where a former rail line is offered for disposal, the municipality should be offered the opportunity to determine if they wish to acquire it.

Thanks
Sue

Susan M. Stone, A.M.C.T.
CAO/Clerk-Treasurer
Township of Amaranth
Township of East Garafraxa
suestone@amaranth-eastgary.ca