

**COMMUNITY SERVICES/  
DUFFERIN OAKS COMMITTEE  
AGENDA**



**Wednesday, May 23, 2012, 3:30 p.m.  
Emergency Operations Centre, Shelburne**

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Declarations of Pecuniary Interests

**PUBLIC QUESTION PERIOD**

Members of the public will be provided an opportunity to ask questions of the Committee during this time. (Limited to 10 minutes)

**COMMUNITY SERVICES**

1. **COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2012 - ITEM #1**  
2012 Community Services Update – 1st Quarter

A report from the Director of Community Services dated May 23, 2012 to provide the Committee with an update on services being delivered and service statistics within the Community Services Department for the first quarter of 2012 (January – March).

**Recommendation:**

**THAT the report of the Director, Community Services Update dated May 23rd, 2012 be received for information purposes only.**

2. **COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2012 - ITEM #2**  
Social Assistance Fund – Emergency Transition (Project SAFE-T)

A report from the Director of Community Services dated May 2, 2012 with respect to a social assistance fund, Emergency Transition (Project SAFE-T).

**Recommendation:**

**THAT the report of the Director, Community Services, Social Assistance Fund – Emergency Transition (Project SAFE-T), dated May 23rd, 2012 be received.**

**AND THAT the County create a trust fund that allows for the saving and administration of public or private donations for the purposes of addressing homelessness in Dufferin County.**

**AND THAT a task force be created to establish criteria for the funds use and to oversee the administration of the funds.**

3. COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2012 - ITEM #3  
Accessibility Advisory Committee Minutes

Copy of the minutes of the Accessibility Advisory Committee dated May 14, 2012.

**Recommendation:**

**THAT the minutes of the Accessibility Advisory Committee meeting of May 14, 2012 be approved.**

ACCESSIBILITY ADVISORY COMMITTEE – May 14, 2012 – ITEM #2a  
Vision and Mission Statement

THAT the Accessibility Advisory Committee Vision Statement be:

To make the County of Dufferin the leading example of a jurisdiction with full accessibility for all people with disabilities.

ACCESSIBILITY ADVISORY COMMITTEE – May 14, 2012 – ITEM #2b  
Vision and Mission Statement

THAT the Accessibility Advisory Committee Mission Statement be:

To raise awareness of employees and citizens of the County of Dufferin about the accessibility needs of people with disabilities: communicational, intellectual, sensory, physical and mental health related. To provide support and training to employees to ensure that all citizens enjoy a barrier free County.

ACCESSIBILITY ADVISORY COMMITTEE – May 14, 2012 – ITEM #4  
Committee Membership

THAT the two vacant positions on the Accessibility Advisory Committee not be filled until the next term of Council.

**DUFFERIN OAKS**

4. COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2012 – ITEM #4  
Lease Agreement with Ontario March of Dimes

A report from the Administrator dated May 23, 2012 with respect to a lease agreement with the Ontario March of Dimes.

**Recommendation:**

**THAT the County of Dufferin enter into a lease agreement with the Ontario March of Dimes for office space in McKelvie Burnside Village**

**AND THAT the necessary By-Law be enacted.**

5. COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2012 - ITEM #5  
Residents Council Minutes – February 21, 2012

Copy of the minutes of the Residents Council meeting for February 21, 2012.

**Recommendation:**

**THAT the minutes of the Residents Council meeting dated February 21, 2012 be received.**

6. COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2012 - ITEM #6  
Permanent Coordinating Minutes – May 14, 2012

Copy of the minutes of the Permanent Coordinating meeting for May 14, 2012.

**Recommendation:**

**THAT the minutes of the Permanent Coordinating meeting dated May 14, 2012 be received.**

**NEXT MEETING:** June 27, 2012, 3.30 p.m. Mel Lloyd Centre, Shelburne

# THE CORPORATION OF THE COUNTY OF DUFFERIN



## REPORT TO COMMITTEE



**To:** Chair Crewson and members of the Community Services Committee

**From:** Keith Palmer, Director of Community Services

**Meeting Date:** May 23, 2012

**Subject:** **2012 Community Services Update – 1st Quarter**

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### **Purpose**

The purpose of this report is to provide council with updated information pertaining to services being delivered and service statistics within the Community Services Department for the first quarter of 2012 (January – March)

### **Background & Discussion**

The County of Dufferin continues to experience high service demand in most divisions. As service demands remain high, programs like Ontario Works have shown a greater amount of file closers due to employment. Trends have shown that single applicants on assistance have declined by 10% over 2011. The number of Sole Support Parents remains the same on Ontario Works while the number of couples and families has doubled in Q1.

The local economic situation remains ambiguous, and OW recipients are increasingly finding work outside of Dufferin County. Our outcome data indicates that we are successfully assisting our clientele to exit OW to employment. 28 exits to employment were in the first quarter of 2012.

From January to March 2012 the average number of households, each month, on the Social Housing centralized wait list was 451. A total of 93 new applications added to the list for the months of January through to March 2012. As with previous years, seniors continue to represent the largest group on the list. The Homelessness Prevention Program continues to see steady traffic. 341 households came to the program for financial assistance and/or advice during the first quarter. Of those who came to the program 133 were referred to other community services where our services were unable to address specific needs.

Child care fee subsidy placements as of March increased by 10.5% compared to March 2011. It is expected that the numbers of fee subsidy placements will remain fairly consistent over 2012, as the current placement number (253) is at the top end of our funding allocation. Jean Hamlyn

Day Care Centre is currently servicing 80 children. There are currently 86 children on the waitlist, primarily for toddlers and school age.

The County OEYCs experienced a slight increase in the number of child participants from January to March at the three main sites (Orangeville, Shelburne, and Grand Valley). There was a total of almost 9,000 total participants visiting the sites during this time frame.

The department continues to incorporate new quality customer service competencies including a plan to extended hours, distribution of satisfaction surveys and internal business changes that promote service excellence and less system challenges for clients. The key words for 2012 are “Enhance, Innovate, and Growth” and the Community Services Department will use 2012 to assess services and prepare for delivery in our new 30 Centre street site in April 2013.

These are busy times for Community Services. Demand for our programs and services continue to trend upward. As we gear up for the move to our new building, partnerships are becoming more attractive than ever. We continue to cultivate and promote effective cooperation with community partners. Legislative changes that have come into law or are proposed are central in our business at this time, and will continue to be an important focus in 2012. Moving into the second quarter of 2012 the County of Dufferin Community Services department will continue to strive for excellence in service delivery for all those in need.

The following charts and brief explanation notes will provide a first quarter report in Community Services.

## March 2012 Q1 Ontario Works

The first quarter of 2012 saw gradually declining OW caseloads. The average OW caseload from January to March was 520, which is a decline from the 2011 first quarter average of 539. Caseload numbers began to moderate in October 2011, and at the end of 2011, caseload stood at 516. It then peaked in January 2012 at 542 cases. While intakes remain steadily high, terminations have been increasing in first part of 2012.

**Figure 1 Ontario Works Caseload Percentage of Increase Jan 2010 - Mar 2012**

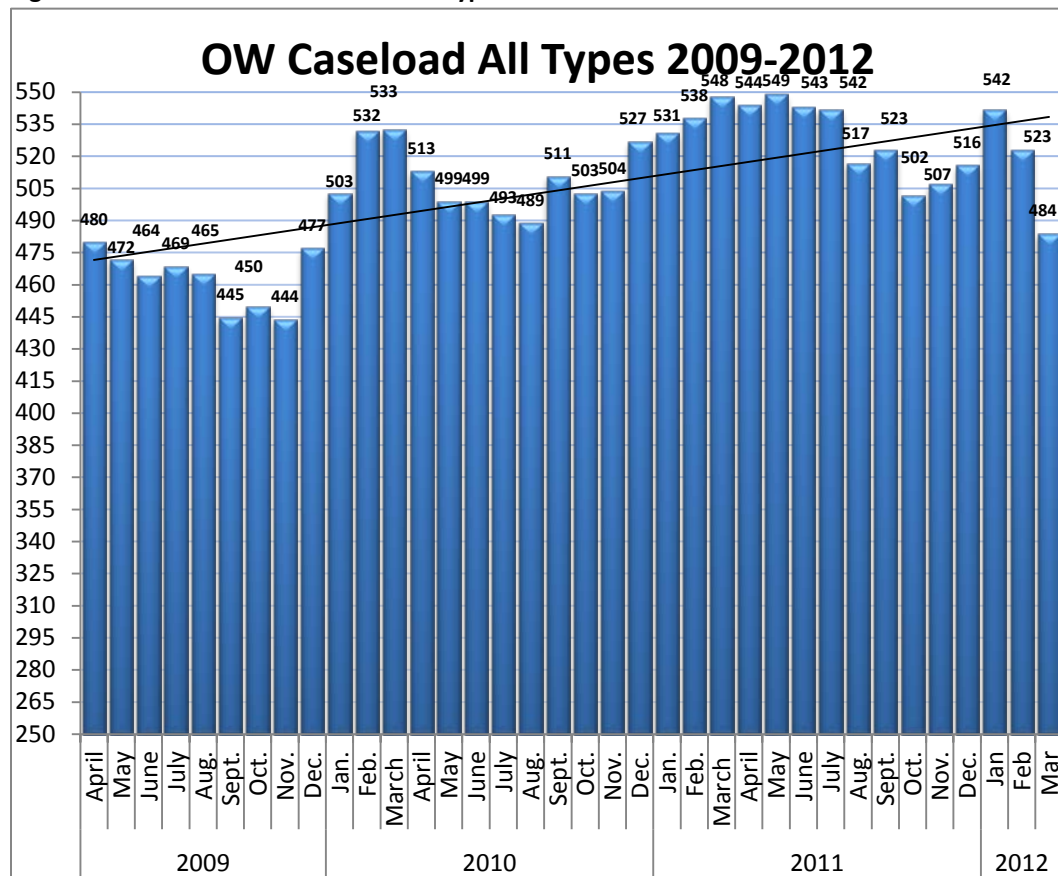
<b>Cases - All Types</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>% Increase 2010-2012</b>
January	503	531	542	8%
February	532	538	523	-2%
March	533	548	484	-9%
April	513	544		
May	499	549		
June	499	543		
July	493	542		
August	489	517		
September	511	523		
October	503	502		
November	504	507		
December	527	516		
<b>Average Per Month</b>	<b>509</b>	<b>530</b>	<b>516</b>	<b>1%</b>

Figure 2 Ontario Works Case Management Monthly Averages 2011 - 2012

ONTARIO WORKS	Monthly Average 2012 (Q1)	Monthly Average 2011
Total OW Caseload	516	530
Singles	299	306
Families*	38	48
Sole Support Parents	175	176
Temporary Care Participants	19	18
Total Regular OW Caseload	495	507

As a percentage of our total Ontario Works caseload in Q1, single recipients' share has declined from 58% in 2011 to 48% at the end of Q1. Sole support parents remain steady at 32%. The prevalence of couples and families on the caseload has doubled the 2011 share to 20% in Q1 2012.

Figure 3 - Ontario Works Caseload - All Types



**Figure 4 Ontario Works Intakes - Monthly Figures Jan - Mar 2012**

<b>2012 Q1 Ontario Works Intake Statistics</b>	<b>Monthly Average</b>	<b>Total</b>	<b>% of Total Intakes</b>
Total Intake Calls Received	102	306	100%
Chose to Discontinue - No Show	15	45	15%
Chose to Discontinue - Other	10	30	10%
Ineligible	2	6	2%
Verification	6	18	6%
Rescheduled	15	44	14%
Ongoing	54	163	53%

New intakes to Ontario Works set a new record in January 2012, with 121 intakes that month. Over the first quarter, we experienced 306 intakes, compared to 322 at this point in 2011.

Terminations have also been steadily increasing this quarter. In 2011, the average was 56 terminations per month. Terminations in March 2012 numbered 74.

## **Ontario Works in 2012**

The economic situation remains ambiguous, and OW recipients are increasingly finding work outside of Dufferin County. Our outcome data indicates that we are successfully assisting our clientele to exit OW to employment. The new Exit Strategy Caseworker position, which began in July 2011, has assisted 88 recipients to leave the OW program for employment. 28 of these exits to employment were in the first quarter of 2012.

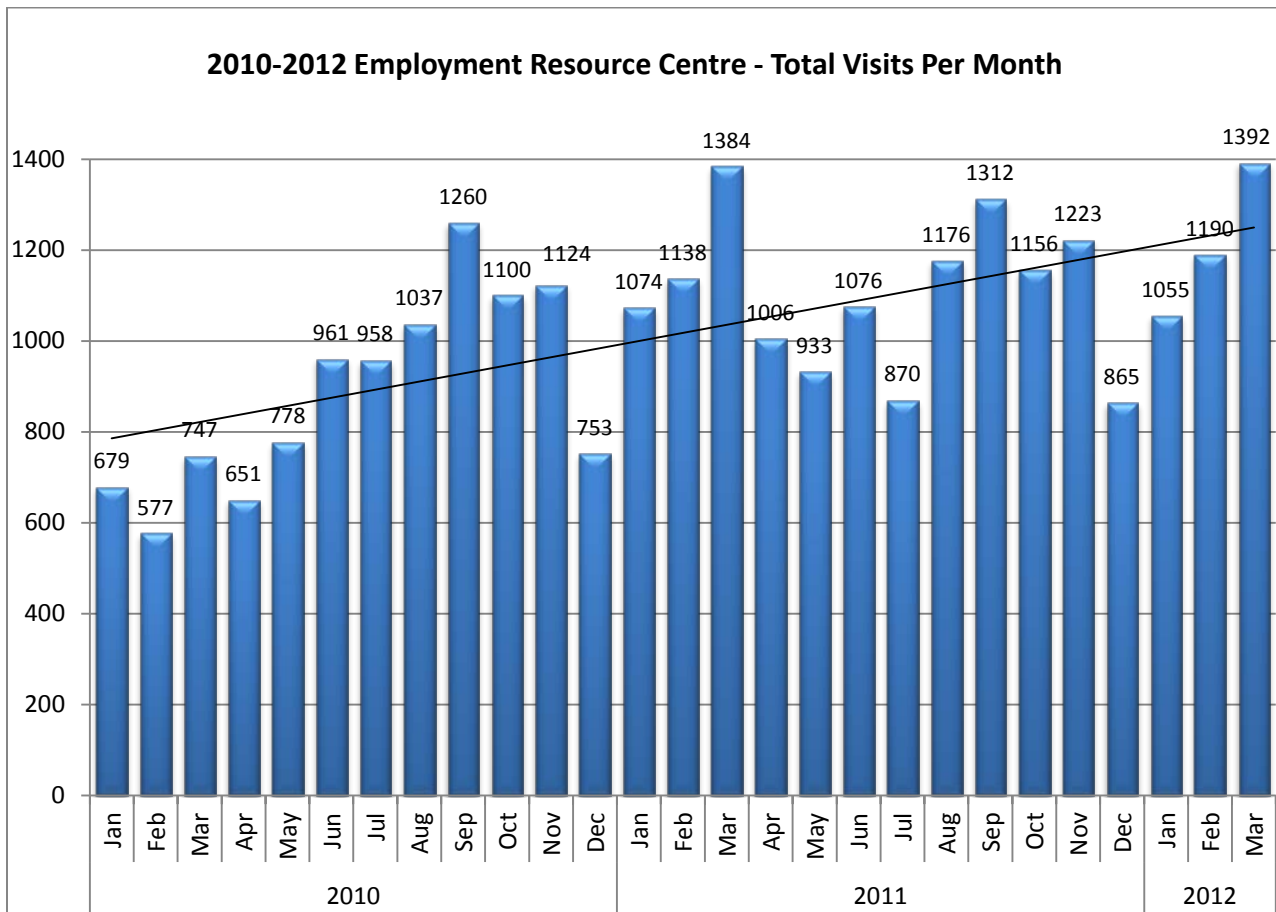
## **Employment Resource Centre**

The Employment Resource Centre (ERC), located in Orangeville, continues to experience high service demand. From January to March 2012 the ERC has seen 3,637 visits. In March 2012 we set a new record with 1,392 visits to the Orangeville ERC.

**Figure 5 Monthly Figures January - April 2012**

Dufferin ERC Stats	2012 Total	2011 Total
Total Visits	3,637	13,213
Average # of Visits Per Day	57	53
New Clients	113	825
Number of People Using the ERC	842	1,887
Number of Personal Employment Interviews	445	842

**Figure 6 - Employment Resource Centre Total Visits by Month 2010-2012**





## Employment Resource Centre -Shelburne

The Shelburne ERC has seen a steady flow of usage in 2012. The centre continues to operate on a part time basis from Tuesday to Thursday. There have been 656 total visits to the ERC in the first quarter of 2012, 318 of which were specifically for employment services.

Figure 7 - Employment Resource Centre - Shelburne - ERC Visits January – March 2012

Month	ERC Visits
January	249
February	196
March	211

## Section #2 - Social Housing and Homelessness

From January to March 2012 the average number of households, each month, on the centralized wait list was 451. A total of 93 new applications added to the list for the months of January through to March 2012. As with previous years, seniors continue to represent the largest group on the list. However, the average wait time for seniors is shorter than other groups because the County has designated "seniors" buildings. For other groups the wait list can be anything from 3 to 7 years. The number of households who were housed from the centralized wait list for the first quarter of 2012 was 11.

Figure 8 Social Housing Wait List Quarterly Figures by Type 2012

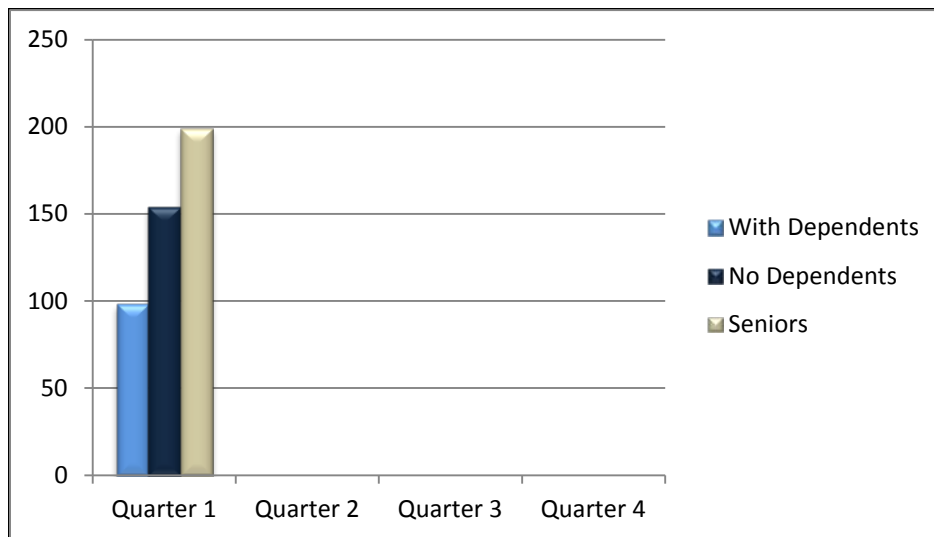


Figure 9 - Social Housing Wait List Numbers - Average per Quarter 2012

Wait List Numbers 2012	Q1	Q2	Q3	Q4
Average Number of Applicants on Wait List	451	-	-	-

## Rent Supplement Program

The Average Rent Supplement agreements per month were 69. This number remains relatively stable as the County looks to maintain the number of Rent Supplement agreements with private landlords. This means if a landlord leaves the program the County of Dufferin look to recruit a new landlord to fill the space.

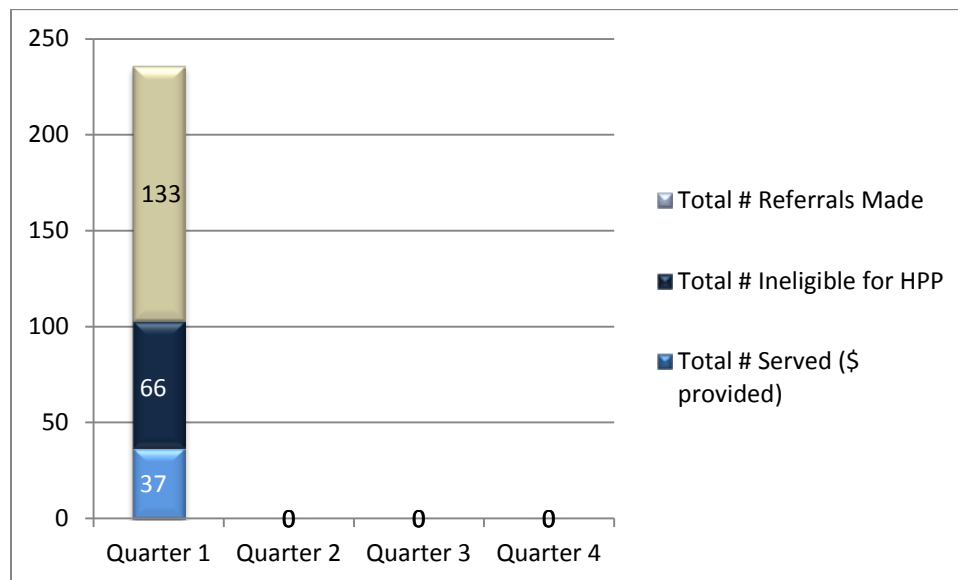
Figure 10 - Average Number of Agreements per Quarter 2011

Program	Q1	Q2	Q3	Q4
Commercial Rent Supplement Program	45	-	-	-
Rent Supplement Program through MCSS	4	-	-	-
Rent Supplement Program through MOHLTC	9	-	-	-
Rent Supplement – Strong Communities	11	-	-	-

## Homelessness Prevention Program

The Homelessness Prevention Program continues to see steady traffic. 341 households came to the program for financial assistance and/or advice during the first quarter. Of those who came to the program 133 were given details of other agencies/services they could access for additional support.

Figure 11 - Homelessness Prevention Program Statistics by Household



HPP covers many funding programs; Provincial Rent Bank (PRB), Emergency Energy Fund (EEF), Consolidated Homelessness Prevention Fund (CHPP), Low Income Energy Assistance Programs (LEAP/Winter Warmth/Settlement).

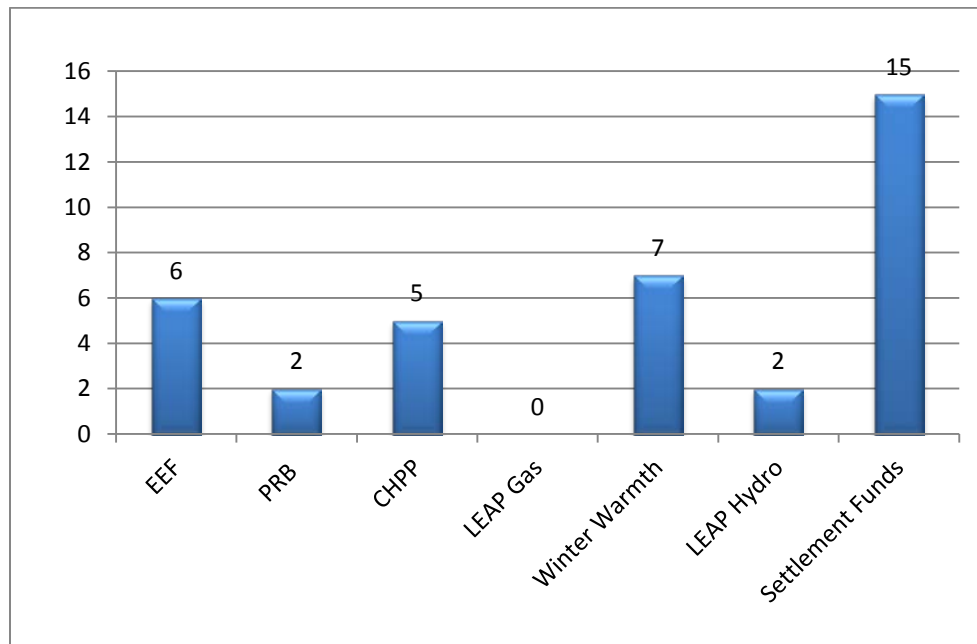
**Figure 12 - Homelessness Prevention Program Spending Breakdown 2012 Q1**

Program	Q1	Q2	Q3	Q4
Amount Spent EEF	\$ 3,073.00	-	-	-
Amount Spent PRB	\$ 1,591.00	-	-	-
Amount Spent CHPP	\$ 4,228.00	-	-	-
Amount Spent LEAP Enbridge	-	-	-	-
Amount Spent Winter Warmth	\$ 2,506.00	-	-	-
Amount Spent Leap Hydro	\$ 937.00	-	-	-
Amount Settlement Funds	\$ 5,260.00	-	-	-

*Note – LEAP, Winter Warmth and Settlement have different pay periods, therefore not all quarters contain spend.*

The actual spend shown for the utility assistance programs illustrate the continued need in the community. Community Services continues to work with the utility providers, funding providers and persons in need to offer financial assistance and where possible advice on cost reduction. If applicants are found to be on an energy re-billers program they are offered advice on how to be removed from the program and offered information on energy efficiency; all aimed at helping them reduce future costs.

**Figure 13 - Homelessness Prevention Programs Breakdown by Program, Individuals Served**



For the period of January to March 2012, 30 households were provided financial assistance to help with utility costs and 7 households were provided funds for rental costs.

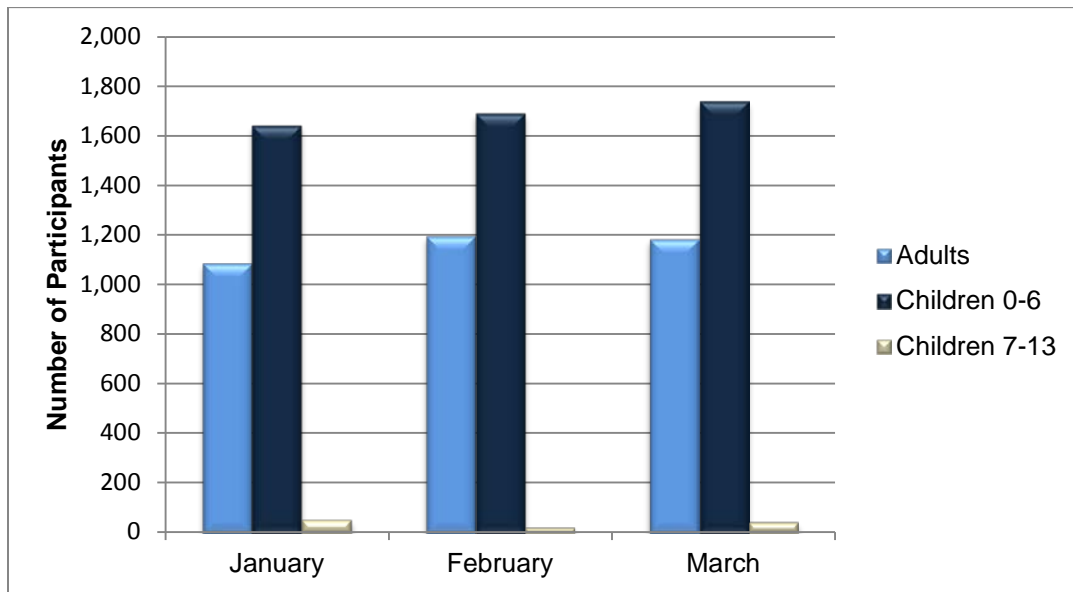
## Section #3 – Children’s Services

### Ontario Early Years Centre (OEYC)

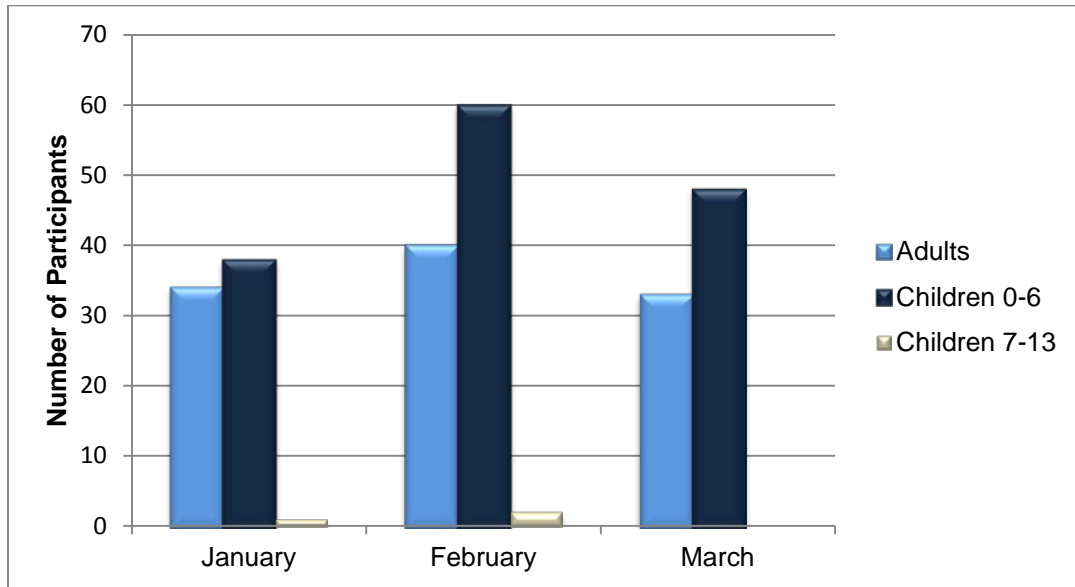
The Ontario Early Years Centre (OEYC) in Dufferin continues to serve a large number of children and families throughout the County. Programming continues to be responsive to community needs. These centres continue to be the lead for parenting support for children 0-6 years and the entry point for parents who are preparing their children for literacy and kindergarten.

Dufferin County OEYC’s experienced a slight increase in the number of child participants from January to March at the three main sites (Orangeville, Shelburne, and Grand Valley). Parent participants remained fairly consistent. There was a total of almost 9,000 total participants visiting the sites during this time frame. The St. Peter site’s client base continues to develop and experienced a 40% increase in participants compared to the same time frame in 2011.

Figure 14 - OEYC Participant Visits at All Main Sites - Monthly Figures January - March 2012



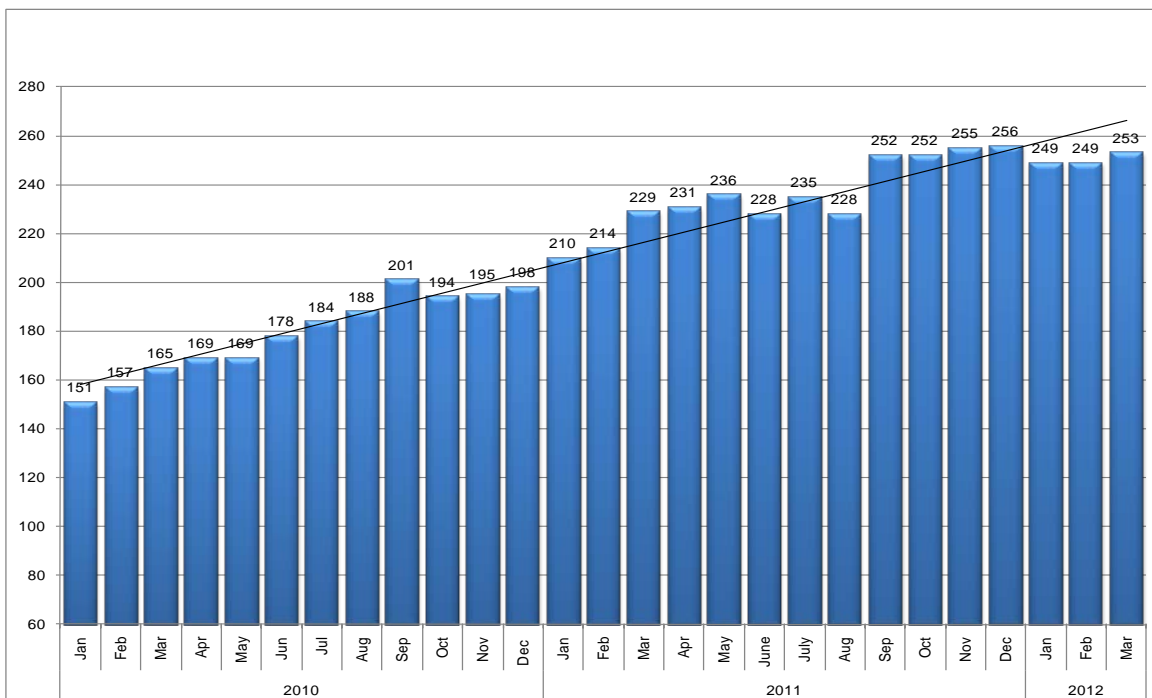
**Figure 15 - OEYC Participant Visits at St. Peter - Monthly Figures January - March 2012**



### Child Care Fee Subsidy

Child care fee subsidy placements as of March increased by 10.5% compared to March 2011. It is expected that the numbers of fee subsidy placements will remain fairly consistent over 2012, as the current placement number (253) is at the top end of our funding allocation. New placements are now dependent on the termination (withdrawals) of existing placements.

**Figure 16 - Children Receiving Fee Subsidy - Monthly Figures January - March 2012**



**Figure 17 - Fee Subsidy Statistics - Monthly Figures January - March 2012**

	January	February	March
Fee Subsidy Scheduled Appointments (families)	38	52	50
Fee Subsidy Applications (families)	9	10	12
Fee Subsidy New Placements (children)	5	7	9
Fee Subsidy Withdrawals (children)	7	4	11

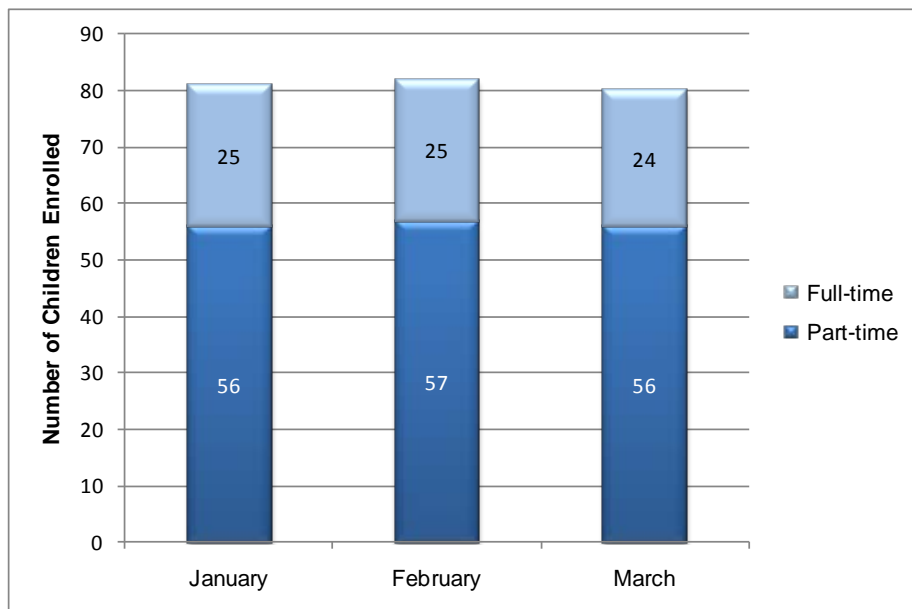
**Notes:**

Clients often complete their application for fee subsidy a few months before an actual placement starts. This can be a result of returning to work from maternity leave, waiting for a school program to start, moving to the area, or waiting for a space in a child care centre.

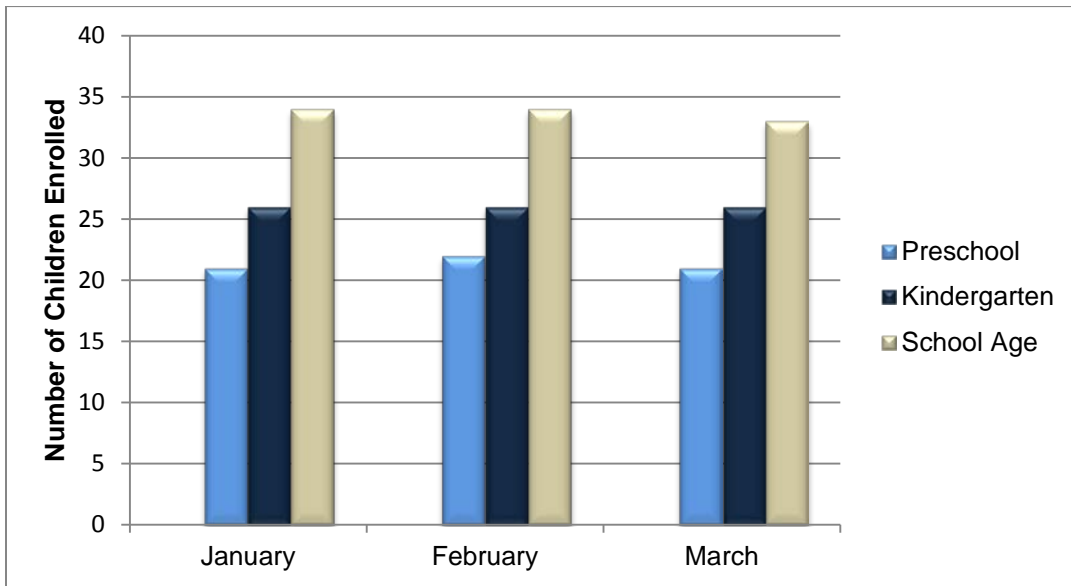
**Jean Hamlyn**

Jean Hamlyn Day Care Centre is currently servicing 80 children. The centre is operating at full capacity. There are currently 86 children on the waitlist, primarily for toddlers and school age. The centre had its first rate increase since 2007, beginning in January 2012.

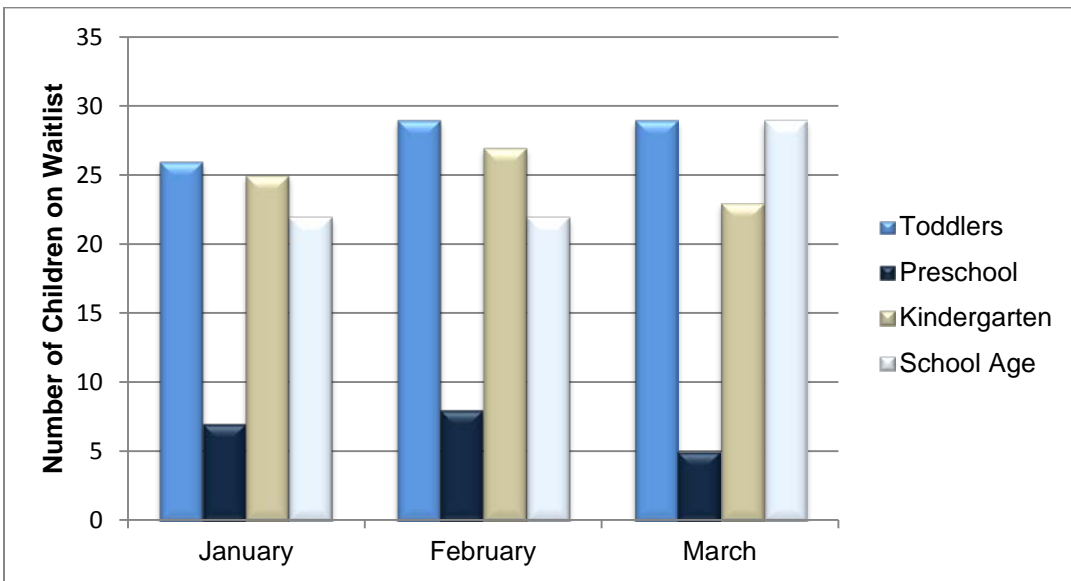
**Figure 18 - Jean Hamlyn Children Enrolled - Monthly Figures January - March 2012**



**Figure 19 - Jean Hamlyn Children Enrolled by Program – Monthly Figures January - March 2012**



**Figure 20 - Jean Hamlyn Wait List - Monthly Figures January - March 2012**



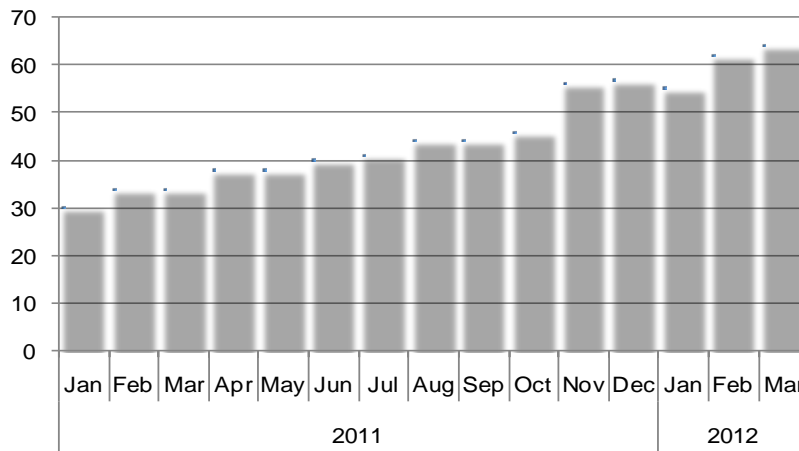
**Figure 21 - Jean Hamlyn Statistics - Monthly Figures January - March 2012**

	January	February	March
New Placements	1	1	2
Withdrawals	4	0	4
Families Receiving Fee Subsidy	21	22	22

## Special Needs Programming

The County's special need resourcing is contracted through Community Living Dufferin. This program (called the Preschool Resource Program) offers support to children with special needs who are attending licensed child care programs. The cumulative number of children receiving these services almost doubled from March 2011 to March 2012.

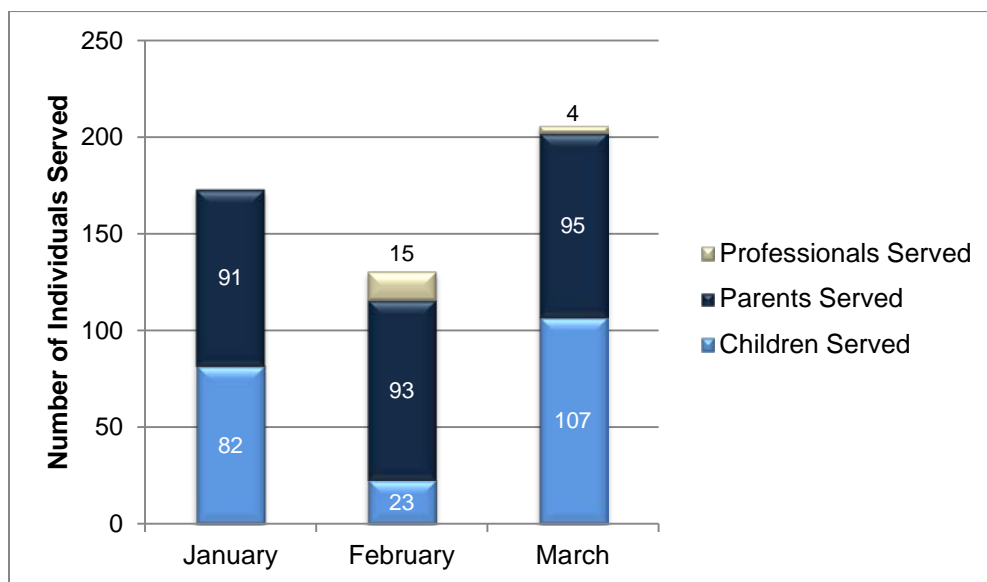
**Figure 22 - Children Receiving Special Needs Programming - Monthly Figures January - March 2012**



## Early Literacy Specialist

Our Early Literacy Specialist (ELS) provides literacy programs to parents, professionals, and children from birth to age six. The number of individuals served varies due to time of year and programs planned, but increased by almost 20% from January to March.

**Figure 23 - Individuals Served by the Early Literacy Specialist January - March 2012**





## Data Analysis Coordinator

Our Data Analysis Coordinator (DAC) coordinated the implementation of the Early Development Instrument in February and March, in partnership with UGDSB. A total of 500 UGDSB senior kindergarten children in Dufferin were evaluated using this population-based teacher-completed questionnaire which measures the children's readiness for school.

## Section #4 Emergency Management

As shown below, Emergency Management saw incident numbers comparable to last year's first quarter with 20 Natural incidents occurring between January and the end of March 2012.

Figure 24 – Incident Occurrences by Type in Dufferin County

Incident Type	1 <sup>st</sup> Quarter 2011	Total for 2011	1 <sup>st</sup> Quarter 2012
Natural	19	37	20
Technological	3	11	0
Human Caused	1	1	0
Floods/High Water Events	6	26	9
Evacuations	2	2	0
Declared Emergencies	0	0	1

Natural events include all weather related occurrences that warranted a watch or warning being issued by Environment Canada or other reputable source.

Technological events include all failures of critical infrastructure such as large power outages, major road closures, bridge collapses, hazardous materials incidents and gas leaks.

Human caused events include all deliberate actions taken by a person or persons which result in an emergency situation.

### Summary

These are busy days for Community Services. Demand for our programs and services continue to trend upward. As we gear up for the move to our new building, partnerships are becoming more attractive than ever. We continue to cultivate and promote effective cooperation with community partners.

Legislative changes that have come into law or are proposed are central in our business at this time, and will continue to be an important focus in 2012. Moving into the second quarter of 2012 the County of Dufferin Community Services department will continue to strive for excellence in service delivery for all those in need.

## **Recommendation**

THAT the report of the Director, Community Services Update dated May 23rd, 2012 be received for information purposes only.

Respectfully submitted

Keith Palmer

Director, Community Services

# CORPORATION OF THE COUNTY OF DUFFERIN



## REPORT TO COMMUNITY SERVICES COMMITTEE



**To:** Chair Crewson and Members of Community Services Committee

**From:** Keith Palmer, Director of Community Services

**Date:** May 23<sup>rd</sup>, 2012

**Subject:** Social Assistance Fund – Emergency Transition (Project SAFE-T)

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### **PURPOSE:**

The purpose of this report is to provide council with information regarding community discussions that are currently underway with local community agencies and individuals who are interested in collaborating with Dufferin County Community services to address the need for short term temporary care and ultimately a local men's and family shelter in the County of Dufferin.

### **BACKGROUND & DISCUSSION:**

A successful day-long forum sponsored by the County of Dufferin and the Canada Mortgage and Housing Corporation on the topic of homelessness and housing was held on November 14, 2011. The topics presented covered a spectrum of homelessness and affordable housing issues from: emergency and homeless shelters to emerging policies and initiatives in the province of Ontario specific to addressing poverty and affordable housing. Participants at the event included local politicians, interested residents and representatives from local community groups and agencies.

The forum was titled "Building Blocks For Dufferin County" and the forum's objective was to share knowledge on homelessness, identify challenges in Dufferin County's Housing Market, introduce attendees to other homelessness initiatives in other regions, addressing gaps in the housing continuum, discuss the growing need of a shelter in Dufferin County and provide a venue for attendees to share ideas related to tackling issues of homelessness and housing. It was made clear by local attendees that steps must be taken to address homelessness in Dufferin County by providing greater financial and social supports to marginalized individuals in the community. Two key next steps were identified in the area of emergency shelter and support:

- The community must better harness the collective strengths of all local agencies to mitigate housing or homelessness crisis.
- Better collection and collation of homelessness data to support community needs.

In response to concerns raised during the forum, the County's Community Services Department has designed a program that will assist with the immediate needs during homelessness crisis titled the "Social Assistance Fund – Emergency Transition" Project (SAFE-T). The project is a proposed initiative that could be created to deliver and manage supports and services to help people who are facing

immediate shelter crises. Coordinated directly and assisted by community partners, this initiative will target individuals in Dufferin County who cannot be accommodated in local homeless shelters. The program is intended to reach those who are vulnerable, in dire need of temporary accommodation, where a lack of support could lead to personal crisis. It will provide temporary relief, while individuals/families attempt to resolve the crisis they are in. Project SAFE-T will provide an immediate response to individual crises as a part of a wider strategy currently being developed by the County of Dufferin Community Services to address ongoing shelter issues. The initiative will initially provide funding to secure short term stays in local establishments.

This initiative will also explore other possibilities which may develop capital and lead to the creation of a permanent shelter that promotes a stronger and resilient community.

### Needs

The County of Dufferin Community Services department receives numerous requests for assistance from people who are homeless, considered the working poor, or in receipt of a government benefit that is not meeting the immediate need of the family or individual. The table below shows the percentage of Ontario Works applicants claiming they are homeless has increased in the last three months. Applicants who are homeless are referred to existing services within the County; however services and /or temporary accommodations are not always available locally. Men 25 years and older for example are referred to shelters in neighboring municipalities to address immediate shelter needs. In April, 9 of 13 applicants who indicated they were homeless fit this population.

<b>County of Dufferin Ontario Works Intakes</b>			
<b>Month</b>	<b>Intakes</b>	<b>Homeless</b>	<b>% of total</b>
February	98	4	4.1
March	87	12	13.7
April	84	13	15.5

The table below shows the available shelter services in Dufferin. As illustrated, there is currently a lack of available options for males over the age of 24. It should also be noted the services listed are often filled to capacity, potentially leaving any population without adequate shelter at risk.

<b>Service</b>	<b>Users</b>
Family Transition Place	Shelters females 16 years and older
Choices Youth Shelter	Shelters males and females 18-24
Salvation Army	1 temporary transitional apartment for individuals and family

The gaps in resources became evident after the extensive rain experienced May 2012 and the subsequent flooding. Many people were displaced and needing shelter immediately, some overnight and others for multiple days and possibly weeks. Family Transition Place was left damaged after the storm and limited in its capacity to help with the crisis. The need for additional types of supports where Community Services is unable to adequately assist must be considered.

### Goals of this Initiative

1. Involve community partners in the management of homelessness and crisis
2. Provide support to individuals and families in crisis who require short term assistance
3. Explore other possibilities which may develop capital and lead to the creation of a permanent shelter that promotes a stronger and resilient community

4. Create a County Trust Fund (Managed by the County of Dufferin) where the community can donate funds that will be used for both immediate and capital shelter concerns
5. Create criteria for the administration of the funds that are in line with the overall objective of the initiative (community task force)

### **Partners**

Immediate partnerships will be established with the agencies listed above including; Family Transition Place, Choices, and The Salvation Army. As the project progresses more partnerships will be sought out to help increase awareness of Project SAFE-T and establish potential fundraising opportunities via a task force approach. To date the following agencies have met to begin preliminary discussions: Orangeville Lions, Dufferin Child Family Services, Choices, Family Transition Place, Peace Ranch, and individual community members.

### **Financial Impact:**

There will be no cost to the County of Dufferin for this initiative. Staffing needed for project design and operation will be met using current community services staff. Should public or private donations be provided for Project SAFE-T it is recommended that the County create and manage a trust fund that can be used to save and or administer the funds as required. The trust fund will remain separate from the County's general operating expenses. A Project SAFE-T task force consisting of partnering agencies and individuals will provide oversight into the financial accountability of the funds.

### **Local Municipal Impact:**

The creation of Project SAFE-T and its objectives will assist vulnerable members of Dufferin County where immediate or access to services cannot be accommodated.

### **Recommendation:**

THAT the report of the Director, Community Services, *Social Assistance Fund – Emergency Transition (Project SAFE-T)*, dated May 23<sup>rd</sup>, 2012 be received.

AND THAT the County create a trust fund that allows for the saving and administration of public or private donations for the purposes of addressing homelessness in Dufferin County.

AND THAT a task force be created to establish criteria for the funds use and to oversee the administration of the funds.

Respectfully submitted,

Keith Palmer  
Director, Community Services.

# ACCESSIBILITY ADVISORY COMMITTEE MINUTES



**Monday, May 14, 2012**

The Committee met at 1:00 p.m. in the Dufferin Room, 229 Broadway, Orangeville

Members Present: Councillor John Oosterhof (Chair)  
Richard Carrera (Vice Chair)(arrived at 1:20 p.m.)  
Walter Benotto  
Mike Gravelle  
Anne Jordan  
Donna Reid (Krissa Liatopoulos)

Members Absent: Stephanie Ballay (prior notice)  
Taryn Henry

Staff: Steve Murphy, CEMC/Accessibility Coordinator  
Michelle Dunne, Deputy Clerk

Councillor Oosterhof called the meeting to order at 1:00 p.m.

Declarations of Pecuniary Interest – none

1. ACCESSIBILITY ADVISORY COMMITTEE – May 14, 2012 – ITEM #1  
Review of Minutes – March 12, 2012

Review of the minutes of the March 12, 2012 meeting, for information only. The Committee requested that draft minutes get sent to all members prior to going to the Community Services Dufferin Oaks Committee.

2. ACCESSIBILITY ADVISORY COMMITTEE – May 14, 2012 – ITEM #2  
Vision and Mission Statement

The committee reviewed draft Vision and Mission statements.

Richard Carrera arrived during the discussion (1:20 p.m.)

Moved by Walter Benotto, seconded by Donna Reid

THAT the Accessibility Advisory Committee Vision Statement be:

To make the County of Dufferin the leading example of a jurisdiction with full accessibility for all people with disabilities.

-Carried-

Moved by Walter Benotto, seconded by Donna Reid

THAT the Accessibility Advisory Committee Mission Statement be:

To raise awareness of employees and citizens of the County of Dufferin about the accessibility needs of people with disabilities: communicational, intellectual, sensory, physical and mental health related. To provide support and training to employees to ensure that all citizens enjoy a barrier free County.

-Carried-

3. ACCESSIBILITY ADVISORY COMMITTEE – May 14, 2012 – ITEM #3  
National Access Awareness Week – May 27 to June 2, 2012

The Committee reviewed the “Accessibility – “Did You Know” sheets which are slated for distribution to local municipalities and public during National Access Awareness Week.

4. ACCESSIBILITY ADVISORY COMMITTEE – May 14, 2012 – ITEM #4  
Committee Membership

The Chair provided an update on the Committee Membership.

Moved by Donna Reid, seconded by Anne Jordan

THAT the two vacant positions on the Accessibility Advisory Committee not be filled until the next term of Council.

-Carried-

5. ACCESSIBILITY ADVISORY COMMITTEE – May 14, 2012 – ITEM #5  
Local Fundraising Event – May 27, 2012

Steve Murphy provided information on a local fund raising event being held to help a young Orangeville resident purchase a new wheelchair. The event is being held on Sunday, May 27, 2012 at the Orangeville Boston Pizza between 5 – 9 p.m., there will be a silent auction and a percentage of the sales are going toward the cause. For more information, there is a Facebook page, Journey to Help Jennifer.

## **ADJOURNMENT**

Moved by Richard Carrera, seconded by Mike Gravelle

THAT the meeting adjourn.

-Carried-

There being no further business, the meeting adjourned at 2:30 p.m.

Next Meeting: June 11, 2012 at 1:00 p.m.  
Sutton Room, 55 Zina Street

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Councillor John Oosterhof, Chair  
Accessibility Advisory Committee



# THE CORPORATION OF THE COUNTY OF DUFFERIN



## REPORT TO DUFFERIN OAKS COMMITTEE OF MANAGEMENT



**To:** Chair Crewson and Members of Committee of Management

**From:** Valerie Quarrie, Administrator

**Date:** May 23, 2012

**Subject:** Lease Agreement with Ontario March of Dimes

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### **Purpose**

The purpose of this report is to enter into a lease agreement with the Ontario March of Dimes for office space in McKelvie Burnside Village.

### **Background & Discussion**

The Ontario March of Dimes has been renting office space in the McKelvie Burnside Village since July 1, 2006. The current lease expires June 30, 2012 and thus it is necessary to enter into a new lease agreement.

The office space is 600 square feet. The proposed lease will be renewed at \$16.24 per square foot effective July 1, 2012 and an annual increase thereafter of three per cent.

### **Financial Impact**

The lease agreement with the Ontario March of Dimes will generate \$9,742.80 in rental revenue annually.

### **Local Municipal Impact**

None

**Recommendations**

**THAT** the County of Dufferin enter into a lease agreement with the Ontario March of Dimes for office space in McKelvie Burnside Village

**AND THAT** the necessary By-Law presented to County Council.

Respectfully submitted,

Valerie Quarrie  
Administrator

## PERMANENT CO-ORDINATING MEETING

May 14, 2012

### PRESENT:

Valerie Quarrie - Dufferin Oaks Administrator, Patti Tardif – DCCSS, Shelley Doney – Early Years, Tom Craig – WDGPH, Thomas Manning – FHT, Earl Gray - Facilities Manager, Bruce Horsley– New Horizons

Regrets: David Egbert – Shelburne Family Physiotherapy, Kim Shadlock - Health and Care Centre Coordinator, Kathy Beilke – OMOD

### Items Discussed:

1. **Facility Issues:**

- Most of previous issues resolved.
- Maintenance to do asphalt work at Door C now that the nice weather is here.
- Preliminary work has been completed for the accessible doors funded through the Enabling Accessibility Fund. MacTech should be in this week and expect work to be completed in a few days. Final retrofit of auditorium washroom spaces will take a bit longer.

2. **Ontario March of Dimes**

- No Report.

3. **Dufferin Oaks/DCCSS**

- DCCSS & Dufferin Oaks are holding their annual Volunteer Appreciation Dinner June 21<sup>st</sup> starting at 5:30 pm in Crewson Court/New Horizon's.
- Dufferin Oaks Receiving parking lot will be undergoing repaving this summer which will cause temporary decrease in parking availability.
- The clothing company Silvert's will be holding a clothing sale June 12th, 10:30 am-3, Front Lounge of Dufferin Oaks.
- Dufferin Oaks will be having a mock evacuation on May 24, 2012 at 7 pm. Local agencies of police, fire and ambulance will be involved. Flyer handed out to notify tenants of upcoming event. Signs will be posted on street for public to inform them that this is just a test. Please notify any users of the MLC.
- Alliston Golden Bells will be performing in the auditorium on May 30<sup>th</sup> at 2pm. All welcome.
- Dufferin Oaks Auxiliary will be holding their annual fundraising Tag Day on Friday, May 25th. They will be at the Oaks and at various locations throughout the town. Please support.
- Dufferin County is holding a community open house for input into its strategic planning process Wednesday June 6<sup>th</sup> 7-9 pm in New Horizons. Public is welcome to attend.
- The County will be having a public information session on the proposed uses and funding model for the former Shelburne Hospital on Wed. June 13<sup>th</sup>. All are welcome.
- The Dufferin Network for the Prevention of Elder Abuse will be hosting World Elder Abuse Awareness Day event on June 13<sup>th</sup> in the New Horizon's Room from 9:30 to 11:30 am. Guest speakers include an RBC representative and the Seniors At Risk Co-ordinator. The public is welcome to attend. Register by June 8<sup>th</sup> at 519-941-1221.

4. **Health and Care Centre**

- No report.

5. **WDGPH**

- No concerns at this time.

6. **Family Health Team**

- Summer Hours are starting. The FHT will be closing early on Fridays.
- Acute clinics continue to be held in evenings and are well utilized.
- Some concerns over housekeeping. Will forward concerns to Housekeeping Manager.

7. **Ontario Early Years Centre**

- No major changes. Nice weather has seemed to cause a drop in attendance.
- Don Allison, Speech Language Pathologist, who was providing services at Shelburne hospital has moved over to former Service Canada space so that clients can still be served locally.

8. **New Horizons**

- David Tilson holding a Seniors Information Event in Shelburne at the New Horizons on May 24<sup>th</sup>, 10 a.m. -12. Speakers are confirmed.

**Next Meeting: June 18, 2012 @ 11:30 am at DCCSS office**