

GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES



Monday, May 28, 2012

The Committee met at 4:45 p.m. in the Dufferin Room, 229 Broadway, Orangeville.

Members Present: Councillor Laura Ryan (Chair)
Councillor Rob Adams (arrived at 4:52 p.m.)
Councillor Rhonda Campbell Moon
Councillor Warren Maycock

Members Absent: Warden Walter Kolodziechuk (prior notice)

Staff Present: Sonya Pritchard, Chief Administrative Officer
Mike Giles, Chief Building Official
Alan Selby, Treasurer
Pam Hillock, Clerk/Director of Corporate Services
Tom Reid, Director of Paramedic Service
Michelle Dunne, Deputy Clerk

Chair Ryan called the meeting to order at 4:45 p.m.

Declarations of Pecuniary Interest by Members - None.

REPORTS

1. GENERAL GOVERNMENT SERVICES – May 28, 2012 – Item #1
Electronic Ambulance Call Reporting Product Selection

A report from the Director of Dufferin Paramedic Service dated May 28, 2012 with respect to an Electronic Ambulance call reporting and documentation system.

Moved by Councillor Maycock, seconded by Councillor Campbell Moon

THAT the report of Tom Reid, Director of Dufferin Paramedic Services dated May 28, 2012, be received;

AND THAT staff award the purchase of Electronic Ambulance Call Reporting Product Selection to Interdev in the amount of \$85,246 for software and support.

-Carried-

2. GENERAL GOVERNMENT SERVICES – May 28, 2012 – Item #2
Insurance Renewal

A report from the Treasurer dated May 28, 2012 with respect to insurance renewal.

Moved by Councillor Campbell Moon, seconded by Councillor Maycock

THAT the Treasurer’s Report dated May 28th, 2012 regarding Insurance Renewal be received;

AND THAT the Ontario Municipal Insurance Exchange (OMEX) be retained as the insurance provider to Dufferin County for the year 2013.

-Carried-

3. GENERAL GOVERNMENT SERVICES – May 28, 2012 – Item #3
Annual Tax Tools By-law

A report from the Treasurer dated May 28, 2012 with respect to the annual Tax Tools By-law.

Moved by Councillor Maycock, seconded by Councillor Campbell Moon

THAT the Treasurer’s Report on Annual Tax Tools Bylaw be received;

AND THAT the Tax Tools Bylaw for 2012 be brought forward to the June County Council meeting, with the same parameters as found in the 2011 Tax Tools Bylaw.

-Carried-

4. GENERAL GOVERNMENT SERVICES – May 28, 2012 – Item #4
Capital Project Closures

A report from the Treasurer dated May 28, 2012 to recommend specific transactions to close the remaining balances now showing under prior-year capital for projects that have been completed.

Moved by Councillor Maycock, seconded by Councillor Campbell Moon

THAT the Treasurer’s report dated May 28, 2012 with respect to Capital Project Closures be received;

AND THAT the transfers as outlined as follows be approved:

Budget Year	Gross Cost	Project Description	Deficit/ (Surplus)	Recommended Action(s)
2011	\$1,202,932	Property Acquisition	\$2,932	Tsf from Rsv for Rate Stabilization
2011	\$161,528	County Road 3 (PW-Rds-1248)	-\$3,813	Tsf to Rsv for Roads Rehabilitation
2009	\$1,784,335	County Road 16 (PW 2009 budget)	-\$22,377	Tsf to Rsv for Roads Rehabilitation
2011	\$124,998	Reclamite	-\$48,303	Tsf to Rsv for Roads Rehabilitation
2011	\$18,434	Route & Winter Patrol Manager	-\$1,166	Tsf to Rsv for Roads Rehabilitation
2009	\$47,408	Structure (Bridge) Inspections	-\$2,592	Tsf to Rsv for Roads Rehabilitation
2011	\$22,123	Security Cameras	-\$22,877	Tsf to Rsv for Ambulance Capital
2011	\$43,613	Carpet Replacement	\$18,613	Tsf from Walkway/Concrete Surplus
2010	\$180,930	Walkway/Concrete Repairs (\$25,905)	-\$18,613	Tsf to Carpet Replacement
			-\$7,292	Tsf bal to Rsv for Duff Oaks Capital
2010	\$5,942,689	Affordable Housing - Lawrence Avenue	-\$51,660	Tsf to Rsv for Facility Improvemts
2011	\$24,772	Museum Vehicle Replacement	\$11,144	Tsf from Rsv for DCMA Capital
2011	\$41,584	Museum Exterior Lighting Upgrade	\$55,845	Tsf from Rsv for DCMA Capital
2011	\$25,180	Corbetton Church Grounds Improvement	\$5,800	Tsf from Rsv for DCMA Capital

-Carried-

5. **GENERAL GOVERNMENT SERVICES – May 28, 2012 – Item #5**
Revisions to Purchasing Policy

A report from the Treasurer dated May 28, 2012 with respect to revisions to the Purchasing policy.

Moved by Councillor Campbell Moon, seconded by Councillor Maycock,

THAT the report of the Treasurer and Deputy Treasurer dated May 28th, 2012 regarding Revisions to Purchasing Policy be received;

AND THAT the draft Procurement Policy, attached here as Schedule A, be approved;

AND THAT the necessary bylaw be presented to Council.

-Carried-

Councillor Adams arrived (4:52 p.m.)

6. **GENERAL GOVERNMENT SERVICES – May 28, 2012 – Item #6**
Wellington Dufferin Guelph Health Unit

A report from the Treasurer dated May 28, 2012 with respect to financial matters related to the Wellington-Dufferin-Guelph Public Health Unit (HU).

Moved by Councillor Maycock, seconded by Councillor Campbell Moon

THAT the Treasurer's report on Health Unit Financial Options be received;

AND THAT the remaining two instalments of the 2012 Health Unit Levy be paid in July;

AND THAT the proposed strategy of making capital project advances quarterly to the Health Unit, and arranging project borrowing on the County's own terms, be supported.

-Carried-

7. **GENERAL GOVERNMENT SERVICES – May 28, 2012 – Item #7**
County of Dufferin Tower Licensing Agreement

A report from the County Clerk/Director of Corporate Services dated May 28, 2012 to seek approval to enter into licence agreements for use of the County of Dufferin Tower located at the Primrose Yard.

Moved by Councillor Maycock, seconded by Councillor Campbell Moon

THAT the report of the County Clerk/Director of Corporate Services dated May 28, 2012, regarding the County of Dufferin Tower License Agreement, be received;

AND THAT the Warden and Clerk be delegated authority to sign license agreements for use of County of Dufferin Communications Towers in a form substantially attached hereto as Schedule A.

-Carried-

CORRESPONDENCE

8. **GENERAL GOVERNMENT SERVICES – May 28, 2012 – Item #8**
Dufferin Wind Power – Utility Easement

Correspondence from a Melancthon Township Resident dated May 22, 2012 with respect to opposition in granting Dufferin Wind Power a Utility Easement along to former rail corridor.

Moved by Councillor Maycock, seconded by Councillor Adams

THAT the correspondence from a Melancthon Township Resident dated May 22, 2012 with respect to opposition in granting Dufferin Wind Power a Utility Easement along to former rail corridor, be received.

-Carried-

OTHER BUSINESS

The Chief Building Official gave a verbal update on the W. & M. Edelbrock Centre and the RFP process for the former Shelburne Hospital.

ADJOURNMENT

The meeting adjourned at 5:10 p.m.

NEXT REGULAR MEETING: Monday June 25, 2012
55 Zina Street, Sutton Room
Orangeville at 4:45 p.m.

Respectfully submitted,

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Councillor Laura Ryan, Chair
General Government Services Committee