

**DUFFERIN COUNTY MUSEUM & ARCHIVES AND HERITAGE
LANDS BOARD MINUTES**



Wednesday, October 24, 2012

The Museum Board met at 10.00 a.m. at 229 Broadway, Orangeville.

Members Present: Councillor John Oosterhof (Chair)
Councillor Allen Taylor
Councillor Bill Hill
Warden Walter Kolodziechuk

Staff Present: Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services
Alan Selby, Treasurer
Wayne Townsend, Curator
Darrell Keenie, Manager
Aimee Raves, Deputy Treasurer
Michelle Dunne, Deputy Clerk

Declarations of Pecuniary Interest by Members – None

1. MUSEUM BOARD – October 24, 2012 – Item #1
2013 Budget

The Committee reviewed the operating and capital budgets for Museum and County Forest.

2. MUSEUM BOARD – October 24, 2012 – Item #2
2012 Third Quarter Report

A report from the Director/Curator dated October 24, 2012 to provide Board members with an overview of departmental activities for the period July 1 to September 30, 2012.

Moved by Councillor Hill, seconded by Councillor Taylor

THAT the report of the Director/Curator dated October 24, 2012 to provide Board members with an overview of departmental activities for the period July 1 to September 30, 2012, be received.

-Carried-

3. MUSEUM BOARD – October 24, 2012 – Item #3
Museum Trust Fund Board - Minutes : June 11 and October 3, 2012 and Working Notes : October 15, 2012

Minutes of the Museum Trust Fund from the meetings held on June 11 and October 3, 2012 and the working notes from a meeting held on October 15, 2012.

Moved by Councillor Hill, seconded by Councillor Taylor

THAT staff be directed to clarify the terms of reference for the Museum Trust Fund Advisory Committee and report back to the next meeting.

-Carried-

Moved by Councillor Taylor, seconded by Councillor Hill

THAT the minutes of the Museum Trust Fund meeting held on June 11, and October 3, 2012 and working notes from a meeting held on October 15, 2012, be received.

-Carried-

CLOSED SESSION

4. MUSEUM BOARD – October 24, 2012 – Item #4
DMCA Staff Restructuring

Moved by Warden Kolodziechuk, seconded by Councillor Hill,

THAT Committee move into Closed Session (11:08 a.m.) in accordance with Section 239 (b) personal matters about identifiable individuals.

-Carried-

The committee reviewed a staff report in closed session regarding proposed Museum staff restructuring.

Moved by Councillor Hill, seconded by Warden Kolodziechuk

THAT Committee move into open session (11:49 a.m.).

-Carried-

CLOSED SESSION MATTER

5. MUSEUM BOARD – October 24, 2012 – Item #5
DMCA Staff Restructuring

Moved by Councillor Hill, seconded by Warden Kolodziechuk

THAT staff be instructed to carry out the direction as discussed in closed session and report back to the next meeting.

-Carried-

6. MUSEUM BOARD – October 24, 2012 – Item #6
Battlefield Tour – 2013

The Manger gave a verbal report to update the Committee on the 2013 Battlefield Tour. A local Veteran will be representing the County of Dufferin on the Tour.

Moved by Councillor Hill, seconded by Warden Kolodziechuk

THAT funds required to send a representative on behalf of the County of Dufferin to the 2013 Battlefield Tour, be approved up to a maximum of \$5000.

-Carried-

ADJOURNMENT

The meeting adjourned at 11:58 a.m..

Next Meeting: Wednesday, November 28, 2012 – 10:00 a.m.
55 Zina Street, Orangeville – Sutton Room

Respectfully submitted,

Councillor John Oosterhof, Chair
Dufferin County Museum and Archives and Heritage Lands Board