

**COMMUNITY SERVICES/  
DUFFERIN OAKS COMMITTEE  
COMMITTEE MINUTES**



**Thursday, November 22, 2012.**

The Committee met at 5.30 pm in the Sutton Room, 55 Zina Street, Orangeville

**Members Present:** Councillor Ed Crewson (Chair)  
Councillor Darren White  
Warden Walter Kolodziechuk

**Absent:** Councillor Ken Bennington

**Others Present:** Councillor Laura Ryan  
Councillor Ken McGhee

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Valerie Quarrie, Administrator of Dufferin Oaks  
Keith Palmer, Director of Community Services  
Pam Hillock, Clerk/Director of Corporate Services  
Aimee Raves, Deputy Treasurer

Declarations of Pecuniary Interests – None

**PUBLIC QUESTION PERIOD**

Members of the public were invited to ask questions of the Committee during this time.

Parents from the Jean Hamlyn Daycare Centre were present and posed questions regarding the status of the daycare centre such as a concern with discontinuation of the waitlist, why there was no RFP's received, and when a final answer on the future of the daycare would be available.

The Director of Community Services reported that staff asked the potential respondents why they did not submit an RFP. The responses received stated that ongoing sustainability was the main reason. Mr. Palmer also stated that he is not sure what will happen in 2013. He reported that the recommendation regarding the waitlist would be that no new names would be added. Chair Crewson stated that the direction to staff is to make recommendations to keep the daycare sustainable.

## **DUFFERIN OAKS**

1. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2012 - ITEM #1  
Long Term Care Home Accountability Planning Submission

A report from the Administrator dated November 22, 2012 to approve the Long Term Care Home Accountability Planning Submission to the Central West LHIN (Local Health Integrated Network) for Dufferin Oaks.

**Moved by Councillor White, seconded by Warden Kolodziechuk,**

**THAT the report of the Administrator dated November 22, 2012 with respect to Long Term Care Accountability Planning Submission for Dufferin Oaks be received;**

**AND THAT Council approve the Dufferin Oaks Long Term Care Accountability Planning Submission required for submission to the Central West LHIN.**

**-Carried-**

2. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2012 - ITEM #2  
Community Accountability Planning Submission for DCCSS

A report from the Administrator dated November 22, 2012 to approve the Community Accountability Planning Submission to the Central West LHIN (Local Health Integrated Network) for Dufferin County Community Support Services.

**Moved by Councillor White, seconded by Warden Kolodziechuk,**

**THAT the report of the Administrator dated November 22, 2012 with respect to Community Accountability Planning Submission for Dufferin County Community Support Services be received;**

**AND THAT Council approve the Community Accountability Planning Submission for Dufferin County Community Support Services required for submission to the Central West LHIN.**

**-Carried-**

3. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2012 - ITEM #3  
Permanent Coordinating Committee – Mel Lloyd Centre

Copy of the minutes of the Permanent Coordinating meeting for October 22, 2012.

**Moved by Warden Kolodziechuk, seconded by Councillor White,**

**THAT the minutes of the Permanent Coordinating meeting for October 22, 2012 be received.**

**-Carried-**

**COMMUNITY SERVICES**

- 4. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2012 - ITEM #4  
Jean Hamlyn Day Care Centre – Follow up Report**

A report from the Director of Community Services dated November 22, 2012 to provide the Committee with an update on the proceedings specific to the Jean Hamlyn Day Care Centre and the results of the RFP (Request for Proposal) process.

**Moved by Councillor White, seconded by Warden Kolodziechuk,**

**THAT the report of the Director of Community Services dated November 22, 2012 - Jean Hamlyn Day Care Centre Follow Up be received;**

**AND THAT the fees at the Jean Hamlyn Day Care Centre be increased by 10% effective February 1, 2013 and the necessary by-law be presented to Council;**

**AND THAT parents with children on the waitlist be advised that there is no guarantee that the services provided at the Jean Hamlyn Daycare Centre will continue in the current form after 2013;**

**AND THAT staff continue to investigate additional sustainability options including resuming the parent advisory committee.**

**-Carried-**

- 5. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2012 - ITEM #5  
Assistance with Exercise Trillium Resolve**

A report from the Director of Community Services dated November 22, 2012 to advise the Committee of the appreciation expressed by the Province of Ontario for the County's assistance during Exercise Trillium Resolve.

**Moved by Warden Kolodziechuk, seconded by Councillor White,**

**THAT the report of the Director of Community Services dated November 22, 2012 with respect to exercise Trillium Resolve be received.**

**-Carried-**

6. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2012 - ITEM #6  
Grant to Centre Dufferin Recreation Complex

A report from the Director of Community Services dated November 22, 2012 with information regarding a request from the Centre Dufferin Recreation Complex for a grant to assist with the cost of the installation of a generator transfer switch.

**Moved by Warden Kolodziechuk, seconded by Councillor White,**

**THAT the report of the Director of Community Services dated November 22, 2012 - Grant to the Centre Dufferin Recreation Complex be received;**

**AND THAT the request for a grant to cover the payment of a new electrical plug to support a mobile generator at the Centre Dufferin Recreation Centre to accommodate Emergency Management needs of the County, be approved in the amount of \$5,000;**

**AND THAT the funds be taken from the 2012 Emergency Management budget.**  
**-Carried-**

7. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2012 - ITEM #7  
Shelburne Hospital Conversion Update

A report from the Director of Community Services dated November 22, 2012 to update the Committee on the renovations of the former Shelburne Hospital and to investigate the possibility of converting the entire building to affordable rental housing units, market rent housing units and commercial rental space. The Director advised of changes to the report:

Gross Rental Revenue should read \$232,800  
Vacancy Loss should read \$19,400  
Annual Revenue should read \$213,400  
1 Bedroom Annual Gross Revenue should read \$105,600  
2 Bedroom Annual Gross Revenue should read 36,000

**Moved by Warden Kolodziechuk, seconded by Chair Crewson,**

**THAT the report of the Director dated November 22, 2012 with respect to the former Shelburne Hospital be received;**

**AND THAT the renovations to the former Shelburne Hospital be approved to accommodate 25 units (3 barrier free) on the first and second floors;**

**AND THAT the target tenants for the building be seniors (minimum 60 years of age) and physically disabled adults.**

**-Carried-**

**DISCUSSION**

**8. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2012 - ITEM #8  
2013 Draft Budget**

No further action was taken on the draft 2013 Budget.

**ADJOURNMENT**

The meeting adjourned at 6:54 p.m.

Next meeting:           To be determined

Respectfully submitted

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Councillor Ed Crewson, Chair  
Community Services and Dufferin Oaks Committee