



## **COMMUNITY SERVICES/ DUFFERIN OAKS COMMITTEE MINUTES - Thursday, March 28, 2013 - 4 p.m.**

The Committee met at Mel Lloyd Centre, 167 Centre Street, Entrance “C”  
Emergency Operations Centre, Shelburne

**Members Present:** Councillor Ed Crewson (Chair)  
Councillor Walter Kolodziechuk  
Warden Laura Ryan

**Members Absent:** Councillor Darren White (prior notice)

**Others Present:** Councillor Ken McGhee

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Valerie Quarrie, Administrator of Dufferin Oaks  
Keith Palmer, Director of Community Services  
Michelle Dunne, Deputy Clerk

Chair Crewson called the meeting to order 4.05 p.m.

Declarations of Pecuniary Interests – None

### **PUBLIC QUESTION PERIOD**

Members of the public were provided an opportunity to ask questions of the Committee during this time.

### **DELEGATION**

1. COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #1  
Shelburne Physiotherapy Clinic

Mr. David Egbert, owner of the Shelburne Physiotherapy Clinic addressed the Committee regarding the renewal of the lease agreement for space at the Mel Lloyd Centre. Some issues and requests that Mr. Egbert presented to the Committee for consideration were reducing the proposed annual increase of 3% per year for the leased space, parking concerns, the cleaning and maintenance of the front entrance and stairs, potential expansion of the clinic space, and use of the common area meeting rooms.

**Moved by Warden Ryan, seconded by Councillor Kolodziechuk**

***That staff be directed to respond to the Shelburne Physiotherapy Clinic by meeting with Mr. David Egbert to further discuss his concerns and report back with a draft lease.***

**-Carried-**

**COMMUNITY SERVICES**

2. COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #2  
Jean Hamlyn Day Care Update

A report from the Director dated March 28, 2013 to provide the Committee with an update on proceedings specific to Jean Hamlyn Day Care Centre and the re-establishment of the Parent Advisory Committee.

**Moved by Warden Ryan, seconded by Councillor Kolodziechuk**

***THAT the report from the Director dated March 28, 2103 with respect to Jean Hamlyn Day Care Update Report be received.***

**-Carried-**

3. COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #3  
Task Force for the Creation of a Men's Transitional Home

A report from the Director dated March 28, 2013 to provide the Committee with information regarding community discussions between Dufferin County Community Services, local community agencies and concerned individuals who are interested in collaborating to address the need for a local men's transitional home in the County of Dufferin.

**Moved by Warden Ryan, seconded by Councillor Kolodziechuk**

***THAT the report of the Director dated March 28, 2013 with respect to a Task Force for the Creation of a Men's Transitional Home, be received.***

**-Carried-**

4. COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #4  
Grant to Centre Dufferin Recreation Complex

A report from the Director dated March 28, 2103 to provide the Committee with information regarding the use of a generator transfer switch specific to the request received from the Centre Dufferin Recreation Complex (CDRC) for the installation of such equipment.

**Moved by Warden Ryan, seconded by Councillor Kolodziechuk**

***THAT the report of the Director, Community Services dated March 28th, 2013 – Grant to Centre Dufferin Recreation Complex be received;***

***AND THAT the additional request of \$3000 from the CRDC for transfer switch be approved;***

***AND THAT the cost be funded from the Emergency Management Reserve.***

**-Carried-**

5. **COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #5**  
**Former Shelburne Hospital Conversion Project – March 28, 2013**

A report from the Director dated March 28, 2013 to provide the Committee with survey results from tenants currently residing in the McKelvie Burnside Village and how their comments/recommendations will assist with unit design during the Shelburne Hospital Conversion Project.

**Moved by Warden Ryan, seconded by Councillor Kolodziechuk**

***THAT the report from the Director dated March 28, 2103 with respect to the McKelvie Burnside Village Survey and Shelburne Hospital Conversion Considerations be received.***

**-Carried-**

## **DUFFERIN OAKS**

6. **COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #6**  
**Flooring Tender – Dufferin Oaks and the Mel Lloyd Centre**

The purpose of this report is to inform the Committee of the outcome of the tender process for the flooring tender for Dufferin Oaks and the Mel Lloyd Centre.

**Moved by Warden Ryan, seconded by Councillor Kolodziechuk**

***THAT the report from Valerie Quarrie Administrator, dated March 28, 2013 informing the committee of the awarding of the tender for the Dufferin Oaks/Mel Lloyd Centre Flooring to Cooksville Interiors be received.***

**-Carried-**

7. **COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #7**  
**Multi-Sector Service Accountability Agreement with the LHIN**

A report from the Administrator dated March 28, 2013 to update the Multi-Sector Service Accountability Agreement (M-SAA) with the Central West Local Health Integrated Network (LHIN) for the period April 1, 2013 to March 31, 2014.

**Moved by Warden Ryan, seconded by Councillor Kolodziechuk**

**THAT the report of the Administrator dated March 28, 2013 with respect to the Multi-Sector Service Accountability Agreement with the Central West Local Health Integrated Network (LHIN) be received;**

**AND THAT the County of Dufferin signs the update to the Multi- Sector Accountability Agreement with the Central West Local Health Integrated Network (LHIN) for the period April 1, 2013 to March 31, 2014;**

**AND THAT the necessary By-law be enacted.**

**-Carried-**

8. **COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #8**  
**Accountability Agreement with the LHIN**

A report from the Administrator dated March 28, 2013 to enter into a new Long Term Care Service Accountability Agreement (L-SAA) with the Central West Local Health Integrated Network (LHIN) for the period April 1, 2013 to March 31, 2016.

**Moved by Councillor Kolodziechuk, seconded by Warden Ryan**

**THAT the report of the Administrator dated March 28, 2013 with respect to the Long Term Care Service Accountability Agreement (L-SAA) with the Central West Local Health Integrated Network (LHIN) be received;**

**AND THAT staff complete the necessary Compliance Declarations and Performance Agreement**

**AND THAT the County of Dufferin signs the Long Term Care Sector Accountability Agreement with the Central West LHIN for the period April 1, 2013 to March 31, 2016;**

**AND THAT the necessary By-law be enacted.**

**-Carried-**

9. **COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #9**  
**Requests for Proposal – Physiotherapy and Occupational Services**

A report from the Administrator dated March 28, 2013 to inform Committee of the outcome of the request for proposal process for Physiotherapy and Occupational Services at Dufferin Oaks (DO-13-01).

**Moved by Warden Ryan, seconded by Councillor Kolodziechuk**

**THAT the report of the Administrator dated March 28, 2013 with respect to Physiotherapy and Occupational Services Request for Proposal be received**

**AND THAT the contract for the provision of Physiotherapy and Occupational Therapy Services for Dufferin Oaks be awarded to Achieva Health for the period of May 9, 2013 to May 31, 2016 with the option to extend the contract for an additional two years.**

**AND THAT County Council authorize the execution of the necessary by-law.**

**-Carried-**

**10. COMMUNITY SERVICES/DUFFERIN OAKS – March 28, 2013 - ITEM #10  
Permanent Co-ordinating Minutes – March 18, 2013**

**Moved by Warden Ryan, seconded by Councillor Kolodziechuk**

**THAT the minutes of the Permanent Co-ordinating meeting for March 18, 2013 be received.**

**-Carried-**

**OTHER BUSINESS**

The Committee discussed parking issues at the Mel Lloyd Centre. Staff will look into possible short and longer term solutions and draft a parking plan for the Committee to review. The plan is to consider expansion and some alternative options

**ADJOURNMENT**

The meeting adjourned 5:45 p.m.

**NEXT MEETING:** Thursday, April 25, 2013 at 4 p.m.  
E.O.C., Mel Lloyd Centre, Shelburne

Respectfully submitted

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Councillor Ed Crewson, Chair  
Community Services and Dufferin Oaks Committee