



## **MUSEUM BOARD MINUTES**

**Tuesday, October 22, 2013, 5:00 p.m.  
55 Zina Street, Orangeville –Sutton Room**

The Board met at 55 Zina Street, Orangeville at 5.00 p.m.

**Members Present:** Councillor John Oosterhof (Chair)  
Councillor Ken Bennington  
Councillor Allen Taylor  
Warden Laura Ryan

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Wayne Townsend, Director/Curator  
Darrell Keenie, General Manager/ Asst Director  
Alan Selby, Treasurer  
Aimee Raves, Deputy Treasurer  
Michelle Dunne, Deputy Clerk

Chair Oosterhof called the meeting to order at 5.00 p.m.

Declarations of Pecuniary Interest by Members – None

### **BUDGET**

1. MUSEUM BOARD – October 22, 2013 – ITEM #1  
2014 Budget

The Committee reviewed the operating and capital budgets for Museum and County Forest.

### **REPORTS**

2. MUSEUM BOARD – October 22, 2013 – ITEM #2  
Succession Planning and Preparations

A report from the Museum Curator, dated October 22, 2013 with respect to succession planning for the Museum and Archives.

**Moved by Councillor Taylor, seconded by Councillor Bennington**

**THAT the report of the DCMA Director/Curator dated October 22, 2013 re: DCMA Succession Planning & Preparations be received;**

**THAT staff be authorized to complete the Work Projects identified in the report, and in the manner described in the report;**

**AND THAT the additional staffing costs to complete the Projects identified in the report be taken from the interest earned on the DCMA Trust Fund, to a maximum of \$26,000.**

**-Carried-**

3. MUSEUM BOARD – October 22, 2013 – ITEM #3  
Friends of the Museum Minutes – May 6, 2013

Minutes of the Friends of the Museum from the meeting on May 6, 2013.

**Moved by Councillor Bennington, seconded by Warden Ryan**

**THAT the minutes of the Museum Fundraising Committee of May 6, 2013 be received and that the recommendations contained therein be approved.**

**-Carried-**

**OTHER BUSINESS**

The Curator invited the Board to an event to honour Neil Orford of Centre Dufferin High School for receiving the Governor General's award for Excellence in Teaching Canadian History on Saturday, October 26, 2013 at the Museum. There will be light refreshments and a special demonstration of the Museum's newly lauched online database DuffStuff. Mr. Orford will also be invited to a future Council meeting to be recognized by Council.

**ADJOURNMENT**

The meeting adjourned at 5:45 p.m.

**Next Meeting:** To be determined

Respectfully Submitted,

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Councillor John Oosterhof, Chair  
Museum Board