



## MUSEUM BOARD AGENDA

Tuesday, March 25, 2014, 6:00 p.m.  
Sutton Room, 55 Zina Street, Orangeville

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Declarations of Pecuniary Interest by Members

### **REPORTS**

1. MUSEUM BOARD – March 25, 2014 – ITEM #1  
Update - Stanton Hotel Project

A report from the the Museum Curator, dated March 25, 2014 to provide an update on the relocation of the former Stanton Hotel.

***Recommendation:***

***For the consideration of Committee.***

2. MUSEUM BOARD – March 25, 2014 – ITEM #2  
First Quarter Report

A report from the Director/Curator dated March 25, 2014 to provide Board members with an overview of departmental activities for the period October 1 to December 31, 2013.

***Recommendation:***

***THAT the report of the Director/Curator dated March 25, 2014 to provide Board members with an overview of departmental activities for the period October 1 to December 31, 2013, be received.***

3. MUSEUM BOARD – March 25, 2014 – ITEM #3  
2013 Dufferin County Forest Annual Report

A report from the County Forest Manager dated March 25, 2014 with respect to the 2013 County Forest Annual report.

***Recommendation:***

***THAT the report from the County Forest Manager dated March 25, 2014 regarding the 2013 County Forest Annual report, be received.***

4. MUSEUM BOARD – March 25, 2014 – ITEM #4  
Dufferin County Forest - 20 Year Management Plan

A verbal report from the County Forest Manager with respect to an update on the 20 Year County Forest Management Plan process.

**Next Meeting:** Call of the Chair



## REPORT TO MUSEUM BOARD

**To:** Chair Oosterhof and Members of the Museum Board  
**From:** Wayne Townsend, Director/Curator, DCMA  
**Meeting Date:** March 25, 2014  
**Subject:** **UPDATE – STANTON HOTEL PROJECT**

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### **Purpose**

The purpose of this report is to update members of County Council on the Stanton Hotel Project.

### **Background & Discussion**

At its July 2013 convocation, County Council passed the following motion:

**Moved by Councillor Campbell Moon, seconded by Councillor Maycock**

*THAT the report from the Director/Curator dated July 11, 2013 providing quotes and estimates for three options for the moving of the Stanton Hotel building as requested by council, be received;*

*AND THAT staff continue to work with Community Association to Save the Stanton Hotel (CASSH) on a Memorandum of Understanding to share 50% of the cost to move the Stanton Hotel to the Museum grounds;*

*AND THAT Option 3 outlined in the report to move the Stanton Hotel building from the corner of Airport Road and 5 Sideroad of Mulmur to the Dufferin County Museum and Archives property and place it in the position where it will be permanently located, while allowing the construction of a new foundation to occur underneath the temporarily raised structure at a cost of \$12,200 + HST (DANCO) plus monthly rental of steel beams of \$345/mo. + HST, \$1,480 to move the gate and \$740.72 for a police escort, be approved.*

Since our last update to County Council:

- In November of last year, the County's consultants – Dickinson & Hicks Architects Inc. – provided a "Preliminary Budget Estimate" for the Stanton Hotel project together with drawings of proposed siting, floor plans and elevations. The budget estimate for the project is \$408,000 to \$412,500. A copy of the Preliminary Budget Estimate is attached.
- County Administration and DCMA staff met with representatives of the Community Association to Save Stanton Hotel (CASSH) for the purposes of providing CASSH with the preliminary budget estimate and drawings, and requesting the Association's comments on same. To date, no formal comments have been received from CASSH.
- In late December of 2013, the County of Dufferin was notified by CASSH that the Association's application for Trillium funding for this project was unsuccessful.

- In February of this year, the County CAO and DCMA staff met with a representative of CASSH to discuss the project's status and possible next steps, acknowledging that CASSH will not be receiving Trillium grant funds for this project at this time. In light of pending intersection improvements at the hotel's location, options were discussed to move the hotel structure temporarily, away from its present location, to allow for intersection improvements to proceed. This would also allow for CASSH's fundraising efforts toward the Stanton Hotel project to continue, with the ultimate goal remaining to permanently site the structure on the Museum grounds.

Based on this latest discussion, and should the County proceed to temporarily relocate the Stanton Hotel structure, DCMA staff suggest there are two main options:

1. **Temporarily relocate the structure on the existing property, back from the intersection.**  
Under this option, the structure would be moved back on the property far enough to allow planned intersection improvements to occur.
2. **Move the hotel structure to Museum grounds and place in a temporary location** at the DCMA, pending achievement of fundraising targets and, should the project proceed, necessary site work at its permanent location. It is staff's opinion that the temporary location for the structure on the Museum grounds ideally be off the edge of pavement at the south end of the DCMA's parking lot. While another temporary location behind Corbetton Church was also discussed, staff have concerns that the presence of the hotel structure in this particular location will negatively impact the use and appeal of the Church, which receives regular use for weddings and events. The area behind the Church, which features maintained grounds, gazebo and views of the Mulmur hills to the west, is used regularly for such events and weddings, as a place to congregate, take photos, etc.

### Local Municipal Impact

None at this time.

### Financial, Staffing, Legal, or IT Considerations

As part of the 2014 County Budget process, \$50,000 in capital funding was approved for the Stanton Hotel project.

Should the structure be temporarily relocated, the estimated costing for each of the Options described above would be:

**Option 1:** Relocate the structure on the existing property at Stanton, back and away from the area of planned intersection improvements.

Quote: \$9,300 + HST.

Note:

- (i) Additional cost for rental of steel support beams under structure at temporary location: \$345 per month plus HST.

**Option 2:** Move the structure to the Museum grounds and place in a temporary location.

Quote: \$12,200 +HST.

Note:

- (i) Additional cost for rental of steel support beams under structure at temporary location: \$345 per month plus HST.

- (ii) There would be additional costs of police escort, temporary relocation of hydro lines along the transport route, and temporary removal and re-establishment of gates on the DCMA grounds. These are not included in the quote above.

**Recommendation**

For the consideration of Committee.

Attachments:

1. Dickinson & Hicks Preliminary Budget Estimate, Stanton Hotel Project, dated November 20, 2013.

Status:



**DICKINSON + HICKS**  
ARCHITECTS INC.

45 MILL STREET, ORANGEVILLE, ON. L9W 2M4  
 TEL: (519) 941-0912 FAX: (519) 941-9142  
 E-MAIL: mail@dickinson-hicks.com  
 WEB: www.dickinson-hicks.com

Stanton Hotel: Relocation &  
 Rehabilitation Project

**PROJECT #13-139**

Date: November 20, 2013

**PRELIMINARY CONCEPT BUDGET ESTIMATE**

**REVISED VERSION**

		<b><u>COST</u></b>
A. Excavation & Backfill		\$10,000.00
B. Demolition & Backfill at existing site		\$5,000.00
C. Concrete Foundation		\$25,000.00
D. Relocate & Place on New Foundation		\$12,200.00
E. Hydro work along Airport Rd.		\$20,000.00
F. Relocate & Install Basement Stone & Fireplace Hearth		\$15,000.00
G. Steel columns & beams		\$7,500.00
H. Repair & Replace Wood Framing		\$6,000.00- \$7,000.00
I. Supply and Install pine floor		\$20,000.00
J. New Porch, Railing, & Exterior Stairs	200 s.f.	\$18,000.00
K. Repair Roof Structure & Re-roof (Cedar shakes)		\$15,000.00
L. Repair existing Windows (12)		\$12,500.00
M. Re-install original Windows & Door		\$1,200.00- \$1,800.00
N. Exterior strapping & siding (pre-finished wood)		\$4,800.00- \$5,200.00
O. Repair/Replace Interior Stairs (2)		\$15,000.00
P. Insulation, VB, Gypsum Board (spray foam)		\$12,000.00
Q. Millwork and Trim		\$30,000.00
R. Paint and Finishes		\$4,200.00- \$4,800.00
S. Exterior Sidewalk & Landscape Repair		\$15,000.00
T. Electrical & Alarm System		\$28,700.00- \$29,900.00
U. HVAC & Humidity Control		\$20,200.00- \$21,000.00
V. Plumbing & Drainage		\$2,500.00-\$3,000.00
W. Leaching Pit		\$5,000.00
	Estimated Costs:	\$305,000.00 - \$310,000.00
Construction Manager	±10%	\$31,000.00
Contingency		\$50,000.00
Soft Costs		\$20,000.00
Permits & Approvals		\$1,500.00
<b>Preliminary Budget Estimated Total:</b>		<b>\$408,000.00 - \$412,500.00</b>

Building Footprint: 830 s.f.



## REPORT TO MUSEUM BOARD

**To:** Chair Oosterhof and Members of the Board  
**From:** Wayne Townsend, Director/Curator, DCMA  
**Date:** March 25, 2014  
**Subject:** 2013 FOURTH QUARTER REPORT TO THE DCMAHL BOARD

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### 1. PURPOSE

The purpose of this report is to provide Board members with an overview of departmental activities, projects and initiatives over the period from October 1 to December 31, 2013.

### 2. STATISTICAL OVERVIEW

	OCT1- DEC31/13	YR END 2013	OCT1-DEC31/12	YR END 2012
Visitors On-site	4523	12472	3612	11171
Visitors Off-site	1566	2671	1345	1680
Website Visits*	1737	6787	934	6315
Researchers On-site	22	246	40	276
Researchers Off-site	494	2540	526	2973
Ed Programs On-site	3	20	2	12
Ed Programs Off-site	3	27	4	22
Forest Hunt Permits	22	92	42	93
Forest Event Permits	2	12	1	11
Forest Website Visits*	149	864	192	727

\*web stats platform "Google Analytics" (# of "unique visits")

#### Selected visitor comments – October 1 to December 31, 2013:

- "Excellent! One of the best local museums we have seen." M. Lees, Los Angeles, CA.
- "Loved the hymn sing today. So many hymns that I have not heard for a long time!" B. Telford, Singhampton, ON.
- "A delightful experience! Love all the textile and glass. Beautifully displayed with the mixing of items to make a scene of the era." J. Moorehead, Gales Ferry, CT USA
- "Really enjoyed the visit, but would like to see items displayed more individually." J. Milner, Barrie, ON.
- "Wonderful! Thanks for the tour and amazing hospitality." G. Thompson, Toronto
- "Premiere visite au Canada. Au dela du froid, du hockey et des forets, il y a plein de surprises au Canada et votre muse! Merci!" T. Tanguery, Nice, France
- "Great to visit again – very special place with many memories!" L. Hahn, Collingwood, ON

**On-site Visitor Origin – Overview – October 1 to December 31, 2013:**

Visitors attended the DCMA from: locations all over Ontario including northern, eastern and western regions; other provinces & territories: BC, Alberta, Saskatchewan, Nova Scotia, Manitoba, Québec, Labrador; US: California, Connecticut, Florida, Michigan, New York, Pennsylvania; Europe: France, Ireland, Netherlands, UK, Germany.

**3. FINANCIAL/REVENUE OVERVIEW (unaudited)**

	2013 OCT1–DEC31	2013 ACTUAL	2013 BUDGET	2012 OCT1– DEC31	2012 YR END
Gen. Admissions	5486	12386	16000	3438	12045
User Fees	2254	9953	7200	1258	5363
Programs & Tours	1855	7377	10000	2646	8936
Memberships	3837	9766	8200	2917	8646
Donations	47036	58862	15000	6772	18682
Fundraising	7731	19761	11500	4273	14847
Gift shop/books	3868	9977	10200	4414	9368
DCF Hunt Permits	1962	3522	4000	1800	3210
DCF Use Permits	1582	3702	1500	1255	2191
DCF Timber Sales	188532	209600	50000	72912	81148

Balance of DCMA Trust Fund at December 31, 2013: \$667,107

Balance of County Forest Reserve Fund at December 31, 2013: \$333,190

**4. OPERATIONAL OVERVIEW****Financial/Grants:**

- 2014 operating and capital budgets for DCMA and County Forest approved

**Collections:**

- Statistics:
  - Completed accessions – 68
  - Total number of items within accessions – 193
  - New temporary receipts issued – 50
  - Total number catalogue entries on collections dbase – 32,364
  - Total number catalogue items complete – 31,143
  - Total Number of items “Reviewed” (fully proof read) - 2067
  - Images/photos scanned to date – 25,655
- Collections of Interest:
  - Processed collection of artifacts from W J Hughes family home
  - Extensive new collection of clear glass early Corn flower items (received but not processed)
- Purchases:
  - A213-294 Open floral crock, advertising, W J Mills, Mono Mills, ca 1890
  - A213-367 Quart oil can, Shale Oil Company, Orangeville, ca 1945
  - A213-349 W J Hughes Corn Flower, pink, vase, non production, 7", ca 1930
  - A213-350 Finger crock, J Fraine Wine and Spirit Merchant, Orangeville, ca 1875
- Transfers to/from other Institutes:
  - Grand Valley Telephone book – from Wellington County Museum
- Loans In: Silver Exhibit items – Mappin, Toogood, Ivens
- Loans Out: South Luther School (Desks, Stove & Water pump), Community Services (Hanging Art)



**Curatorial**

- OMA Conference 2013 Markham Ontario: Assistant Curator was speaker for Forging Ahead: Ideas in Motion
- Curatorial contributions to DCMA website: October - Laurier Collection, November - Black Cat Shoe Polish Collection, December - Letters to Santa
- Projects: Sir Wilfrid Laurier appraisal, Military Collection storage relocation, WWI and Maple Syrup artifacts prepared for 2014
- Continued with proofreading of new accessions and past year records for completeness, research and accuracy
- Conservation of several new donations completed, thanks in part to new volunteers with necessary aptitude and interest
- Provided local families with family heirloom information and disposal.
- Conducted research for speakers series events on site, for DCMA website, blog, publications and delivered to the public
- Reviewing new donations for acceptance into collections and providing family and historical research for the item

**Archives**

- Added research to our collection records and to DuffStuff, primarily regarding Family research.
- Provided articles for print in "Off The Record" (Archives Association of Ontario) and the Ontario Genealogical Society speaking about DuffStuff.
- Re-organization of storage area and deaccessioning of items from the permanent collection to provide room for growing collection areas (archives and photographs)
- Research began on the Loyal Orange Lodges in Dufferin County – review of their start and disband dates, lodge locations, typing of lodge transfers for entry into DuffStuff
- Completion of the Shelburne Cemetery headstone transcriptions – to begin adding to DuffStuff in 1<sup>st</sup> quarter of 2014
- Attended the award ceremony for Neil Orford and participating in discussions for the 2014/5 Battlefields Tour
- Continued to accession the backlog of items in the Archives and improve the existing catalogue records with further research

**Museums and Technology Fund Project/New Technologies/Databases/Duffstuff:**

CATEGORY	SEP30/13	DEC31/13	MAR31/14	JUN30/14	SEP30/14	DEC31/14
People	64,421	63,910				
Veterans	5,341	5,355				
Articles	147,814	148,631				
People of Note	331	343				
Gravestone Inscript.	21,114	21,495				
DCMA Collection	12,039	12,077				
Businesses	110	127				
Family Trees	64	64				
Users*	n/a	114				

\*Users will fluctuate as some are temporary and will expire next quarter.

- Newspapers both physical and digital in the process of being sent out to volunteers for mass typing; OCR and hand-typing work continues onsite.
- Business research began and entry of researched businesses to the database
- The decrease in "people" reflects the removal of duplicate entries and merging profiles.

- “People of Note” database clean-up and development continues; articles being reviewed by staff and volunteers to be handed over to Curator for final review; adding birth and death dates, biographies and photos.
- Veterans without data on their connection to Dufferin County are being reviewed.

### **Volunteers**

- 60 active volunteers completed tasks over the 4<sup>th</sup> quarter, including research, data entry, cleaning/conservation, reception/front desk, and assistance with programs and events; volunteers logged over 1984 hours from October 1<sup>st</sup> to December 31<sup>st</sup>, 2013
- Education Program staff consulting with experienced DCMA volunteer about building the WW1 program, producing helpful information and suggestions.
- Process of recruiting volunteers to assist with the Maple Syrup program in March 2014, and WW1 program on Wednesdays in 2014, now active.

### **Education Programs**

- On-site, adult guided bus tours – 2
- Off-site, seniors programs – 3
- On-site, education program - 1 (pathfinders – age 13-15)
- Led education component at (bus tour) Christmas concerts in the Corbetton church
- Attended networking conference on WW1 Centenary in Brantford (Nov. 30)
- Working most extensively on maple syrup program for March Break and WW1 program and events for general public, and grade 10 students. Working extensively with Archives and Events staff to pool resources and ensure effective integration of archive materials.
- Preparing (with Assistant Curator) the integration of educational components into exhibits for 2014, including summer folk art workshops and hands-on activity installations.

### **Exhibits, Art Shows**

- Silver Anniversary Exhibit
- 25<sup>th</sup> Anniversary Exhibit with In The Hills and Theatre Orangeville
- Dufferin Piecemaker’s Quilt Show Exhibit/The Quilts of Dufferin County display
- Veteran’s/Duffstuff posters offsite
- Remembrance Day Exhibit
- Gerald Richardson Photography Exhibit
- Re-install of Sir Wilfrid Laurier Exhibit
- New Donations Case
- Orangeville Town Hall Exhibit – Orangeville Incorporation Display
- Orangeville Town Hall Exhibit - 100 Years of Corn Flower

### **Special Events**

- Major 20 year Anniversary celebration held at DCMA, together with community partners Theatre Orangeville and In The Hills magazine
- Candescence live concert in the church
- “Live Learning” Presentation by Bernadette Hardaker
- Annual Fall Dufferin Circle of Storytellers event
- Old Time Hymn Sign in Corbetton Church
- DCMA’s “Silver Anniversary Weekend” event package
- Dufferin Town & County Farm Tour
- 10<sup>th</sup> Annual Holiday Treasures art and craft sale
- Annual Christmas Concert in Corbetton Church

**Promotions, Media****Articles:**

- Article for winter edition of Sideroads of Dufferin

**Advertisements:**

- Winter Antiques, Collectibles and the Arts
- Winter Good Life South Simcoe
- Winter Good Life Georgian Triangle
- Monthly ads in SNAP Dufferin
- Holiday Treasures ad in In the Hills
- Holiday Treasures ad in Orangeville Banner
- Holiday Treasures ad in Alliston Herald
- Holiday Treasures ad in SNAP Dufferin
- Holiday Treasures ad in Creemore Echo

**Website:**

- Regularly updated, ongoing page additions and modifications
- Currently 114 (unsolicited) registered users

**Social Media:**

- Facebook - 523 "Likes" (individuals following the DCMA's Facebook page)
- Twitter - 603 followers (individuals who have signed up to receive news and notifications issued by the DCMA via the "Twitter" network/community)

**Publications:**

- Initiated planning and preparations for the DCMA's 2014 Special Events & Activity Guide
- Latest edition of the Corn Flower Chronicle was researched, developed, produced and circulated to the DCMA's "Corn Flower Club" Membership

**Marketing/Promotion:**

- Cover and feature story about *Quilts of Dufferin County* in the winter issue of *In The Hills* magazine. This DCMA collaborative effort was written by Dufferin resident and longtime DCMA volunteer Shelagh Roberts, edited by our Archivist Steve Brown and photographed by Pete Patterson.
- DCMA derived story about a Dufferin County veteran featured in the Orangeville Banner monthly, *Sideroads*.
- Media coverage of a recent loan of photographs by world renowned photographer, Gerald Robertson.
- December also included a very busy Christmas concert schedule with six events held in the Corbetton Church. Promotion was garnered through flyers, DCMA Facebook and Twitter pushes and marketing ad bookings such as The Brier Crier which is distributed through the elderly residential homes such as Green Briar and Briar Hill in Alliston, ON. Full attendance at all shows especially at our Annual DCMA Christmas concert.
- Annual *Holiday Treasures* Art & Craft show and sale received widespread coverage in flyer distribution through southern Ontario.
- Wonderful attention is being paid to our online sites. Our website is being re-structured to allow quicker access and new images and pages are being posted. Constant uploading of new Curator Corner blogs, new Collection items, DCMA Good news reports and daily updating of event calendar.
- A replica of Museum building was built for the CayCee Gardens Optimist Club Christmas event which allowed visitors to roam through CayCee gardens and interact with displays. DCMA display allowed children to have their picture taken "inside" the roof of the Museum.
- Marketing ad buys and print features are booked into May 2014 for 2014 events.

**Fundraising**

- The DCMA's annual fundraising target for 2013 of \$11,500 was met and exceeded, as has been the case for several years running. Year end funds raised: \$19,761.
- Major DCMA-produced fundraising events this quarter: Performance by Candescence in October and the DCMA's annual Christmas Concert in Historic Corbetton Church
- Membership drive continued throughout quarter
- Special fundraising calendar on General Stores produced on behalf of the DCMA by the owners of the Rosemont General Store
- Used book sale continued throughout quarter

**Community Use & Major Rentals**

- Hosted the annual Hills of Headwaters Tourism Awards at DCMA and Corbetton Church; DCMA's Wayne Townsend received "Tourism Ambassador of the Year"
- Hosted 16 community meetings
- Hosted 11 group/bus tours and participated in 5 offsite community bus tours
- Hosted 2 weddings, 6 concerts, and 3 major events in Historic Corbetton Church

**Community Partnerships, Outreach & Presence**

- DCMA participated in the holding of 20<sup>th</sup> anniversary events jointly with Theatre Orangeville and In The Hills Magazine
- DCMA provided speaker at Dufferin Piecemakers Quilt Guild
- DCMA provided speaker at Knox Presbyterian Church, Grand Valley
- DCMA Archivist was keynote speaker at Lord Dufferin Centre 15<sup>th</sup> anniversary
- DCMA Archivist received Town of Orangeville's 150<sup>th</sup> Anniversary Award in December for "go to guy for history"
- DCMA Archivist featured in fall issue of *In The Hills* article "Local Hero" for work in archives and local history
- DCMA staff provided speaker services for Alliston Probus, Orangeville Seniors "Walk and Talk"
- DCMA staff provided information on personal artifact collections for 5 community members
- Provided service as a step-on guide of Dufferin County for 3 tour groups

**County Committee Work**

- Director/Curator attended Senior Management and Annual County Budget meetings and County Council plus incident reporting training for senior managers
- Director/Curator, Archivist and General Manager attended Museum Advisory Board meetings and fundraising subcommittee meetings, as well as "MAC Team" meetings (Manager, Archivist, Curator)
- Archivist and Events & Marketing Co-ordinator participated on County IT/website committees
- General Manager participated on County's Communications Team and Job Evaluation Committee
- Director/Curator and General Manager attended meetings of the Grey Bruce Dufferin Museum Network and subcommittees
- County Forest Manager continued to participate on *Dufferin South Simcoe Land Stewardship Council*
- County Forest Manager continued to participate on County's Staff Committee

**Special Projects**

- Staff attended meetings of the Museum Board and County consultant over the fourth quarter about the Stanton Hotel relocation project.

- Staff produced a final draft Strategic Plan for the DCMA and submitted to the Ministry of Culture for review and comment.

**Facility, Grounds, Health & Safety**

- Seasonal and regular maintenance activities undertaken per DCMA Maintenance Manual
- Fall landscaping and winter-readiness gardening tasks completed
- Interior and exterior seasonal décor installed and removed, coinciding with major events such as Holiday Treasures and the annual Christmas Concert
- Regular maintenance/updating of the exterior special event sign
- Undertook cleaning and reorganization of large storage area
- Monthly checks of fire safety/suppression equipment and first aid kits completed
- Health & Safety discussions with staff took place at regular staff meetings
- Regular inspections were completed: Health & Safety Committee, elevator, Electrical Safety Authority, water quality sampling and testing

**Dufferin County Forest – General Operations:**

- placed ads in local newspapers and posted (and removed) signs at Forest Tracts to inform users of two five-day periods of deer shotgun hunt (Nov 4-8 & Dec 2-6) and fall wild turkey hunt (Oct 15-27)
- assisted with County's display at the GDACC Home & Lifestyle Show
- monitored one forest harvesting operation in the Main Tract
- attended training sessions related to forest health, invasive species and emerald ash borer

**Dufferin County Forest – Patrol/By-law enforcement:**

- off-duty OPP patrols in Main Tract continued from September 21 to December 1

**RECOMMENDATION:**

**THAT the report of the Director/Curator dated March 25, 2014 to provide Board members with an overview of departmental activities for the period October 1 to December 31, 2013, be received.**

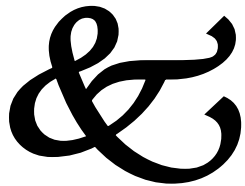
Attachments: none.

Status:



## **Annual Report**

**January 1, 2013 - December 31, 2013**



## **Annual Work Schedule**

**January 1, 2014 - December 31, 2014**

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**Caroline Mach, R.P.F.**  
**County Forest Manager**  
705-435-1881 or 877-941-7787  
forestmanager@dufferinmuseum.com  
January 25, 2014



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## EXECUTIVE SUMMARY

The Dufferin County Forest is a 1,054 hectare (2,606 acre) forested area owned and managed by the County of Dufferin. The Forest has many important functions, including erosion and water control, natural heritage protection, biodiversity, wildlife habitat, recreational opportunities, and support of the rural economy through timber production.

From the first purchase of land in 1930 until 1991 the Forest was managed by the Ministry of Natural Resources (MNR) through agreements made under the *Forestry Act*. In 1995, the County completed a long-term, comprehensive management plan for the Forest properties, the first County in Ontario to do so. Following completion of the plan, a County Forest Manager was hired to implement it.

On March 13, 1997, the County signed a Memorandum of Understanding with the Ministry of Natural Resources (MNR). This Memorandum, which expired in 2002, outlined the County's and the Ministry's responsibilities in the management of the Dufferin County Forest. Since the expiration of that agreement, the County has been responsible for all aspects of the management of the Dufferin County Forest.

The following are some highlights from the past year within each of the objective streams outlined in the management and operating plans: Public Use and Relations, Environmental and Resource Management, and Administration.

### Public Use and Relations

- i. ongoing repair and replacement of gates and signs in the Forest;
- ii. ten larger-scale recreational events;
- iii. two forest walks (wildflower identification and tree identification);
- iv. enforcement of the County Forest by-law (2003-50) by off-duty OPP officers from September to December in the Main Tract and;
- v. continued cooperation on programs and events with the Dufferin County Museum & Archives and the Dufferin Simcoe Land Stewardship Network

### Environmental and Resource Management

- i. two public tenders of red pine generating a total revenue of over \$200,000 and;
- ii. marking of 32 hectares of conifer plantations.

### Administration

- i. no property was acquired or disposed of in 2013.

Next year, 2014, will see the continuation of various activities. There will be signs posted, forest walks, tendered timber sales, monitoring of harvesting operations, enforcement of the County Forest by-law (2003-50), several larger-scale recreational events, and a land use agreement with the Mansfield Outdoor Centre. In addition, a new twenty-year management plan for the Dufferin County Forest will be completed in 2014.

## 1.0 INTRODUCTION

The Dufferin County Forest is a 1,054 hectare (2,606 acre) forested area owned and managed by the County of Dufferin. The Forest has many important functions including erosion and water control, natural heritage protection, biodiversity, wildlife habitat, recreational opportunities, and support of the rural economy through timber production.

From the first purchase of property in 1930 until 1991, the Forest was managed on behalf of the County by the Ministry of Natural Resources (MNR). This relationship was governed by twenty-year agreements made under the *Forestry Act*. In 1991, the most recent of these agreements expired. This fact, combined with changes to the MNR's private land forestry policy, resulted in the development of a new management plan for the Forest in which the County took the lead role, assisted by MNR. Dufferin was the first County in Ontario to take the lead in developing a management plan for its forest properties. The process to develop the plan started in earnest in July, 1994 with the hiring of a Forest Management Plan Author. Less than one year later, on June 8, 1995, Dufferin County Council approved the final draft of the plan. Throughout the process, there was participation from the MNR, a Forest Advisory Team, and the general public, all of whom provided valuable input and comments.

In 1995, the County took over the control and co-ordination of all activities having to do with the Dufferin County Forest. In order to fulfill this new role, Dufferin hired a County Forest Manager, the first County in Ontario to do so.

On March 13, 1997, the County signed a Memorandum of Understanding with the Ministry of Natural Resources (MNR). This Memorandum, which expired in 2002, outlined the County's and the Ministry's responsibilities in the management of the Dufferin County Forest. A new Memorandum will not be signed, thus terminating the formal relationship between the MNR and the County in the management of the Dufferin County Forest.

In 2005, the Dufferin County Forest celebrated its 75th anniversary.

In 2009, County Council approved a new five-year operating plan (2010-2015) for the Forest.

This annual report is divided into sections that correspond with those in *Our Forest, Our Future: Dufferin County Forest Management Plan 1995-2015* and the operating plan (2010-2015) and coincides with the County's fiscal year, January 1 to December 31.

## 2.0 PUBLIC USE AND RELATIONS

In 2013, public use and relations continued to be an important part of the management of the Dufferin County Forest. A number of the public relations activities were conducted in co-operation with the Dufferin County Museum & Archives and/or the Dufferin Simcoe Land Stewardship Network.

### 2.1 Partnerships

An important element in the County's taking over the management of the Dufferin County Forest was the creation of partnerships that would enable the County to achieve the goal and objectives of the long-term forest management plan (1995-2015), which were reiterated in the operating plan for 2010-2015. The potential relationships were outlined in section 8.0 (pgs. 34-36) of the management plan. In accordance with

the general intent of that section, the County Forest has developed two very important partnerships; with the Dufferin County Museum & Archives and with the Dufferin Simcoe Land Stewardship Network. These partnerships have enabled the County to achieve some of the objectives of the management plan that do not necessarily involve work on the ground in the Forest.

In the long-term forest management plan and in the new operating plan, the County made a significant commitment to inform and educate the public about the Dufferin County Forest and forests and forestry in general. The specific objectives can be found on pgs. 43 and 44 of the management plan and pgs. 15 to 19 of the operating plan. They include all ages and sectors of the population. The activities that the County partners on with the Museum and the Land Stewardship Network are chosen to achieve these public use and relations objectives. Generally speaking, they include regular contributions to the Museum's *Museletter*, forest walks, and participation in various workshops, displays, and events for the general public.

The County Forest Manager has been a member of the Dufferin Simcoe Land Stewardship Network since its formation in 1995; the Dufferin County Museum & Archives hosts some of the meetings of the Land Stewardship Network.

By partnering with the Dufferin County Museum & Archives and the Land Stewardship Network in seeking to achieve its public use and relations objectives for the County Forest, the County is able to make more efficient use of its resources in this area.

## **2.2 Signs**

In the past year, fewer than ten metal "No motorized vehicles" signs had to be replaced due to vandalism/theft. "No motorized vehicle" signs are used to supplement the County Forest by-law signs at several locations where there are ongoing issues with entry by motorized vehicles.

The local Ontario Federation of Snowmobile Clubs (OFSC) member clubs (Dufferin, Orangeville, and Alliston & District) posted signs indicating the location of the OFSC trails through the Main, Randwick, Simmons, Riverview, and Mono Tracts of the Dufferin County Forest.

Temporary signs were posted at a number of the tracts showing the dates of the spring wild turkey hunt, the fall wild turkey hunt and the two five-day periods of the fall deer shotgun hunt. This was done to inform users that there would be a concentration of hunters in the Forest during those periods. Additional signs urging hunters to "Exercise Extreme Caution" were posted around the southern section of the Randwick Tract prior to the spring wild turkey hunt, the fall wild turkey hunt and the two five-day periods of the deer shotgun hunt. The "No hunting" signs that were posted along the boundary between the southern section of the Randwick Tract and the private land to the west in 1999 were monitored and new signs were posted where necessary.

Signs were posted at the Main Tract showing the dates of the ten larger-scale recreational events. As with the signs indicating the primary hunting seasons, this was done to alert the users of the Forest.

## **2.3 Advertising and Promotion**

In order to make non-hunting users of the Dufferin County Forest aware of the hunting seasons, a series of three notices was placed in the Orangeville, Shelburne, Creemore, and Alliston newspapers in conjunction with the fall deer hunt. Notices were placed prior to the beginning of the bow hunt, prior to the first five-day period of the shotgun hunt, and prior to the second five-day period of the shotgun hunt. These choices were made

based on the fact that the two five-day periods of shotgun hunt (as opposed to the bow hunt) draw more hunters in a shorter period of time. Similar notices were also placed prior to the start of the spring wild turkey hunt and the fall wild turkey hunt.

The "Hunting in the Dufferin County Forest" information package was distributed to the 70 hunters who purchased forest use permits, as well as on a request basis. Email inquiries were first directed to the website for information.

Numerous phone and e-mail requests for information on the Dufferin County Forest and forests and forestry in general were answered. The information that was distributed consisted mostly of Dufferin County Forest pamphlets, maps of the Main Tract, executive summaries of the operating plan, and information on various insects and diseases that affect trees.

A news release was produced and distributed in conjunction with the release of the annual report for 2012.

The County Forest website ([www.dufferinmuseum.com/forest](http://www.dufferinmuseum.com/forest)) was updated throughout the year to provide forest users and other interested members of the public with timely information about events and activities.

The County Forest was part of the County of Dufferin's displays at both the spring and fall home shows held at the Orangeville Fairgrounds.

## **2.4 Forest Walks**

The County held two guided forest walks in the Little Tract in co-operation with the Dufferin Simcoe Land Stewardship Network. On May 25, a wildflower identification walk was held with 8 registrants; on June 1 a tree identification walk was held with 8 registrants.

## **2.5 Demonstration Area**

To assist in public education, a conifer plantation thinning demonstration area was established adjacent to the Main Tract parking lot in 1997. The area (2.5 hectares) was planted with red pine and some spruce in 1967. It has been divided into four sections that were thinned in 1998 as follows: 50% removal, 25% removal, 33% removal, and 0% removal. This will enable the public to observe the impact of various thinning regimes on the growth of the trees and on the development of regeneration and understorey plants. The second thinning in half of each of the original four sections took place in 2009; this will further demonstrate the effect of one as opposed to two thinnings. Disks were collected from the trees at the time of both thinnings so that comparisons in annual ring growth can be made. The demonstration area is a valuable tool in the education of landowners and the general public on the effects of conifer plantation thinning.

## **2.6 Hunting**

Table 1 shows the number of Forest Use Permits (Hunting) that have been issued over the past five years. In 2013, these permits generated revenue of \$2,100 for the County. Monitoring of hunting will continue, particularly during the fall deer shotgun hunts, which are traditionally of most concern because they attract a large number of hunters in a short space of time.

**Table 1: Forest Use Permits (Hunting) Issued for the Dufferin County Forest 2009-2013**

Year	2013	2012	2011	2010	2009
Number of Permits	70	93	119	161	161

## 2.7 Recreational Events

Table 2 gives details of the ten larger-scale recreational events that took place in the Main Tract of the County Forest in 2013. In total, the events generated revenue over \$2,000 for the County. The events progressed without problems.

**Table 2: Larger-Scale Recreational Events in the Dufferin County Forest 2013**

Date of Event	Type of Event	Number of Participants
April 20	Substance Projects Mountain Bike Event	36
April 21	Toronto Orienteering Club	47
April 28	OCTRA Horseback Ride	101
May 5	Substance Projects Mountain Bike Event	116
June 22	OCTRA Horseback Ride	70
July 20	Debra Moore Horseback Ride for Breast Cancer	146
August 17	Chesley Saddle Club Horseback Ride	54
August 24	Substance Projects Mountain Bike Event	53
October 6	OCTRA Horseback Ride	86
November 2	Cadets Orienteering Event	172

## 2.8 Mansfield Outdoor Centre

In 2013, the Mansfield Outdoor Centre once again leased cross-country ski trails in the south portion of the Main Tract, generating revenue of \$700 for the County.

## 2.9 Access Maintenance

The Mansfield Outdoor Centre placed, at its own expense, orange plastic snow fencing at several strategic locations in the Main Tract. This was done to prevent snowmobiles from accessing the cross-country ski trails leased by the Mansfield Outdoor Centre.

In 2013, it was not necessary to replace any gates. The main road through the Main Tract was graded in 2013.

## 2.10 Garbage Removal

The amount of garbage in most areas of the Forest has not reached a critical state, but it is important to be proactive so that members of the public do not begin to feel that the Forest is a free landfill. Litter is collected by the County Forest Manager, as time permits. Large pieces of garbage, such as appliances and tires, are

removed by staff from the County Operations Centre.

## 2.11 Research

### Red Oak Management

The area in the Main Tract (Compartment 27, 25 ha) that was established as a red oak research project in 1994 will not be continued as a formal research project. However, management activities will continue in such a way as to promote the establishment and growth of red oak on the site.

In the spring of 2009 the area underwent a prescribed burn to control vegetation that was competing with the small red oak seedlings on the site. Unfortunately, due largely to a change in the predicted weather, the burn did not control as much of the competing vegetation as was hoped. A detailed plan on how to proceed with management of this site is being developed.

### Biodiversity Plots

In 2000, the County established its first research plot, the Beaton Plot. This plot was established in Compartment 25 of the Main Tract on part of the former site of Camp Dufferin. The protocol used to establish the plot was developed through the Smithsonian Institute and is recognized and used around the world. This will allow for data comparisons (e.g. number of plant species present) between the Beaton Plot and other local, national, and international plots. The purpose of the Beaton Plot is to study the natural succession on the site. In 2001, a sign was placed at the site to inform forest users about the history and purpose of the plot.

A second plot, using the same international protocol, was established at the Mono Tract. This plot is a "twin" to a plot that was established at the Mono Cliffs Outdoor Education Centre. While the plot at the outdoor education centre is accessible to students and the general public, the plot at the Mono Tract will be accessible to scientists only. This will allow for future assessments of how the activity of measuring impacts on the plot.

## 3.0 ENVIRONMENTAL AND RESOURCE MANAGEMENT

In accordance with the long-term forest management plan and the new operating plan, the County manages the biological components of the Forest using an ecosystem management approach. Table 3 shows a summary of resource management activities undertaken in the Dufferin County Forest over the last five years.

**Table 3: Environmental and Resource Management Activities for the Dufferin County Forest 2009-2013**

Activity	2013	2012	2011	2010	2009
Site preparation (hectares)	0	0	0	0	0
Reforestation (hectares)	0	0	0	0	0
Marking (hectares)	32	33	20	36	58
Non-commercial tending (hectares)	0	0	0	0	0
Commercial harvesting (hectares)	32	33	20	36	58
Commercial harvesting (m <sup>3</sup> )	3,170	1,322	1,237	1,308	2,436

Activity	2013	2012	2011	2010	2009
Borax application (hectares)	0	0	0	0	0

### 3.1 Site Preparation

Site preparation is a mechanical, fire, chemical, or hand treatment that modifies a site to provide favourable conditions for natural or artificial regeneration. There was no site preparation necessary in 2013.

### 3.2 Reforestation

Reforestation refers to the establishment of a forest through artificial means, usually by planting or direct seeding. There was no reforestation necessary in 2013.

### 3.3 Marking

Marking is the operation that designates the trees within a stand that are to be commercially harvested. The marking follows a silvicultural prescription written specifically for the stand. The prescription and the marking that follows it are the most important functions in determining the future structure and composition of any forest stand. The number, size, and species of trees that are removed has a significant impact on the growth and development of the remaining trees. Since all harvesting in the Dufferin County Forest is done by some variation of the selection cutting system, all stands must be marked prior to harvesting. The marking is done by a crew hired on contract.

The stands that were tendered in 2013 were marked on contract at a cost of just over \$2,600. This modest investment ensured the healthy growth and development of the forest stands that were thinned and generated timber sale revenue of over \$200,000.

### 3.4 Non-Commercial Tending

In order to achieve forest management objectives, it is sometimes necessary to conduct non-commercial tending operations such as pruning, thinning (removal of trees in an immature stand to accelerate diameter growth and improve form of remaining trees), improvement cutting (removal of less desirable trees to improve the composition and quality of a stand), or cleaning (removal of less desirable species of the same age to free the favoured trees in a stand not past the sapling stage). As the name implies, this type of tending does not produce revenue; it is done at some cost to the County. In general, non-commercial tending operations are associated with young plantations or with stands that are of low commercial quality. Currently, the Dufferin County Forest does not have many of either of these types of stands. There was no non-commercial tending necessary in 2013.

### 3.5 Commercial Harvesting

Annually, wood is harvested on a sustainable basis from the Dufferin County Forest. The majority of the wood is sold by open public tender. Occasionally, a small amount of wood is sold to the public for personal use or as



a negotiated sale. Table 4 summarizes the tendered timber sales for 2013 for the Dufferin County Forest.

**Table 4: Tendered Timber Sales for the Dufferin County Forest 2013**

Tender Number	Tract and Compartments	Volume (m <sup>3</sup> )	Number of Trees	Species	Area (ha)	Value
DCF 13-08-001	Randwick (2a)	537	750	red pine	11.0	\$40,395.00
DCF 13-08-002	Main (12a)	2633	2847	red pine	21.0	\$169,085.00
<b>Total</b>		<b>3,170</b>	<b>3,597</b>		<b>32.0</b>	<b>\$209,480.00</b>

In 2013, both tenders were awarded to Penguin Pole Inc. of Wallenstein, Ontario. Tenders may not be awarded to the highest bidder in situations where the highest bidder's reputation is poor or unknown.

### 3.6 Pests and Diseases

Outbreaks of insects and diseases in the Dufferin County Forest are managed using an integrated pest management approach. If levels of pests and/or diseases reach intolerable levels, integrated pest management techniques may include the use of natural predators and parasites, genetically resistant hosts, environmental modifications and, when necessary and appropriate, chemical pesticides and herbicides.

Information on insect and disease populations is provided by the Canadian Forest Service, the Ministry of Natural Resources, the Canadian Food Inspection Agency, and other partners.

Although there has been much in the media about the Asian longhorned beetle, it is not an immediate threat to the Dufferin County Forest.

In 2013, the presence of emerald ash borer was confirmed in one location in Dufferin County, at the south end of Orangeville. Public education regarding this pest is ongoing through public events, information at the County Forest office and on the website, and responses to public inquiries. In 2012, a report describing how the borer will be dealt with in the context of the County Forest was presented to, and approved by, County Council. Since there is relatively little ash in the County Forest<sup>1</sup>, it is anticipated that the impact of the emerald ash borer will not be significant in the County Forest itself. Dead or dying ash that are considered to be hazard trees due to their proximity to trails will be removed as soon as possible after they are identified. Stands with an ash component will be managed in accordance with the strategies outlined in *Managing Ash in Farm Woodlots; Some Suggested Prescriptions* (Williams & Schwan, 2011)<sup>2</sup>.

Although the impact of emerald ash borer on the County Forest is not expected to be significant, individual landowners and municipalities that have larger proportions of ash in their tree cover will see a greater impact, both economically and ecologically.

<sup>1</sup> Black ash makes up 80% of the basal area in one 2 ha (5 acre) stand; white ash makes up 20% of the basal area in three stands that make up a total area of 23 ha (57 acres); and white ash makes up 10% of the basal area in eleven stands that make up a total area of 125 ha (309 acres). The total area of the Dufferin County Forest is 1,054 ha (2,606 acres). The only areas where issues with the number of dead ash would be expected to arise are in the black ash stand and in the northeast part of the Main Tract where there are several stands with a 10 or 20% ash component adjacent to each other.

<sup>2</sup> This publication is available from the County Forest Manager's office or online at: [www.ontariowoodlot.com/pages\\_pdf\\_new/EAB%20Prescriptions%20for%20Managing%20Ash%20in%20Farm%20Woodlots.pdf](http://www.ontariowoodlot.com/pages_pdf_new/EAB%20Prescriptions%20for%20Managing%20Ash%20in%20Farm%20Woodlots.pdf)

### 3.7 Forest Fire Management

Forest fire management involves the maintenance of fire roads, trimming of brush to provide access for fire suppression, and the actual suppression of forest fires. The County is responsible for the maintenance of fire roads and the trimming of brush, while fire suppression is conducted by the local fire departments. In co-operation with Emergency Management Services and Public Works, a forest fire management plan for the County Forest is being developed.

## 4.0 ADMINISTRATION

### 4.1 Budget Summary - 2013

Besides staff, the majority of expenses in 2013 included contract enforcement, advertising and promotion, tree marking, and signs. The majority of revenues were generated from timber sales. These were supplemented by land use, forest use, and special event permits. In 2013, timber sales were over \$200,000. There are many factors that affect the value of the timber sold from the Dufferin County Forest, some of which are difficult to predict from year to year. These factors include the price of wood locally and regionally, the location, size and species of trees offered for sale, and the supply of wood of various species and sizes in a given year. For details of the budget, please refer to the County of Dufferin's Budget 2013.

### 4.2 Grants Under the *Forestry Act*

In the past, the provincial government provided grants for the purchase of Dufferin County Forest properties. Since the Memorandum of Understanding signed between the County and the Ministry of Natural Resources has expired, the re-payment of the grants is governed by the following excerpts from the *Forestry Act*:

"forestry purposes" includes the production of wood and wood products, provision of proper environmental conditions for wild life, protection against floods and erosion, recreation, and protection and production of water supplies; ("fins forestières")

2. (1) The Minister may enter into agreements with owners of land suitable for forestry purposes that provide for the management or improvement of the land for these purposes upon such conditions as the Minister considers proper. 1998, c. 18, Sched. I, s. 20.

#### **Grants**

(2) The Minister may make grants of the sums provided for in the agreement, on such conditions as the Minister considers appropriate, out of the money appropriated by the Legislature to any conservation authority or municipality for the purpose of assisting it in the acquisition of land that is suitable for forestry purposes and that is to be managed under an agreement. 1998, c. 18, Sched. I, s. 20.

#### **Forestry purposes only**

(3) A conservation authority or municipality that has entered into an agreement under subsection (1) or a predecessor provision shall not, without the approval of the Minister, use any land in respect of which grants have been made under subsection (2) or a predecessor provision for any purpose that is inconsistent with forestry purposes at any time during or after the term of the agreement. 1998, c. 18, Sched. I, s. 20.

#### **Repayment**

(4) A conservation authority or municipality that uses land covered by an agreement authorized under subsection (1) or a predecessor provision for a purpose that is inconsistent with forestry purposes shall repay to the Province of Ontario all grants that it received under the agreement to acquire the land unless the Minister provides that the grants need not be repaid. 1998, c. 18, Sched. I, s. 20.

#### **Sale of land**

(5) Land in respect of which grants have been made under subsection (2) or a predecessor provision shall not, without the approval of the Minister, be sold, leased or otherwise disposed of during or after the term of the agreement. 1998, c. 18, Sched. I, s. 20.

#### **Proceeds shared**

(6) The proceeds from any sale, lease or other disposition of land in respect of which grants have been made under subsection (2) or a predecessor provision shall be divided as the Minister directs between the conservation authority or municipality, as the case may be, and the Province of Ontario, with the conservation authority or municipality receiving not less than 50 per cent of the proceeds. 2000, c. 26, Sched. L, s. 4 (2).

#### **Exception**

(7) Subsection (6) does not apply to a sale, lease or other disposition for the use of the Province of Ontario. 1998, c. 18, Sched. I, s. 20.

These provisions are not substantially different from those under previous *Forestry Act* agreements or the Memorandum of Understanding.

The following Dufferin County Forest properties were bought partially with grants from the province (the amount of the grant is shown in brackets):

- i. compartments 15, 16, 17, and 18 of the Main Tract (\$4,603.67); purchased in 1963
- ii. the south half of compartment 25 of the Main Tract (\$468.80); purchased in 1961
- iii. compartment 46 of the Mono Tract (\$327.25); purchased in 1960
- iv. Simmons Tract (\$3,884.83); purchased in 1967
- v. Little Tract (\$19,012.65); purchased in 1971

Due to the size and location of these properties, it is unlikely that the County will be disposing of any of them or using them for other than "forestry purposes".

#### **4.3 Property Acquisition and Disposal**

There was no property acquisition or disposal during 2013.

#### **5.0 MONITORING**

In 2013 the primary monitoring activities were cut inspections conducted during commercial harvesting operations, monitoring of hunting activity (particularly during the two five-day deer shotgun hunt periods), and enforcement of the County Forest by-law (2003-50). To improve enforcement of the County Forest by-law, off-duty OPP officers were hired to patrol the Main Tract from September to December.

Cut inspections were done to ensure that the loggers complied with the terms and conditions of the Agreement for the Sale of Timber. There were no significant violations of timber sale agreements in 2013.

Other monitoring activities included:

- i. general observation of, and communication with, users of the Forest and;
- ii. surveying signs and gates at the forest properties and arranging for replacement when and where necessary.

#### **6.0 MANAGEMENT PLAN**

While the management plan (*Our Forest, Our Future: Dufferin County Forest Management Plan 1995-2015*) continues to provide the overall goal and objectives for the management of the County Forest, the operating plan (2010-2015) provides more details on current management activities.

#### **7.0 STAFF**

The Forest is included in the activities of the Dufferin County Museum & Archives and Heritage Lands Department headed by Director/Curator Wayne Townsend. The day-to-day activities involving the Forest are conducted and co-ordinated by the County Forest Manager, Caroline Mach, and supervised by Darrell Keenie,

Assistant Director/General Manager. Activities and issues dealing with the Forest are presented to the Dufferin County Museum & Archives and Heritage Lands Board, and subsequently to Dufferin County Council.

County Operations Supervisor Scott Martin and his staff must also be acknowledged for their work in posting signs, cutting hazard trees, and cleaning up garbage.

## 8.0 ANNUAL WORK SCHEDULE - 2014

The annual work schedule for the Dufferin County Forest will follow the outline in the new operating plan (2010-2015). The specific activities for 2014 are described in the following sections.

### 8.1 Public Use and Relations

Although no new signs are planned, sign replacement will continue to be a part of public use and relations in 2014.

In 2014, it is anticipated that the Mansfield Outdoor Centre will lease cross-country ski trails in the Main Tract as they have done in the past.

It is expected that the Main Tract will host three Ontario Competitive Trail Riding Association horseback rides and four Substance Projects mountain bike rides in 2014.

Public relations activities will continue to be conducted in partnership with the Dufferin County Museum & Archives and the Dufferin Simcoe Land Stewardship Network. These will include two educational walks (tree identification and wildflower identification).

The County Forest will participate in the County of Dufferin's displays at the spring and fall home shows at the Orangeville Fairgrounds.

### 8.2 Environmental and Resource Management

It is anticipated that there will be 39 hectares of conifer plantations and tolerant hardwood stands marked to be tendered for sale in 2014. The breakdown of the areas is shown in Table 5.

**Table 5: Areas Planned to be Marked in the Dufferin County Forest 2014**

Tract (Compartment)	Species	Area (hectares)
Main (10a)	red pine	12
Main (16a & 17a)	red pine	9
Main (26b)	tolerant hardwoods	18
<b>Total Area</b>		<b>39</b>

As in the past, the number of trees and the volume to be harvested will be known once the tree marking is completed. The stands will be publicly tendered in the fall of 2014.

Information about the emerald ash borer and how to manage trees and woodlots in its presence will continue

to be distributed to the general public.

### **8.3 Administration**

For details of the budget, refer to the County of Dufferin's Budget 2014.

### **8.4 Monitoring**

In 2014, the monitoring program will continue to focus on three broad areas:

- i. conducting regular cut inspections of ongoing logging operations;
- ii. enforcing the County Forest by-law (2003-50) through the hiring of off-duty OPP officers and;
- iii. monitoring of hunting activity, particularly during the two five-day deer shotgun hunts.

### **8.5 Management Plan**

In 2014, a new twenty-year management plan will be developed for the Dufferin County Forest. This ongoing process will include meetings of the Forest Plan Advisory Team, public open houses, and a public comment period, prior to the presentation of the plan for County Council approval in the fall of 2014.