

## **PUBLIC WORKS COMMITTEE MINUTES**

**Wednesday June 25, 2014, 9:00 a.m.**  
**Operations Centre, Primrose**

The Committee met at the Operations Centre, Primrose at 9:00 a.m.

**Members Present:** Councillor Ken McGhee (Chair)  
Councillor Don MacIver  
Councillor Paul Mills  
Warden Bill Hill

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Scott Burns, Director of Public Works  
Michelle Dunne, Deputy Clerk

Chair McGhee called the meeting to order at 9.00 a.m.

### **APPROVAL OF AGENDA**

The Chair requested that New Business be added to all future agendas, to allow for verbal updates.

**1. Moved by Councillor Mills, seconded by Warden Hill**

**THAT the agenda, as amended, be approved.**

**-Carried-**

### **REPORTS**

**2. PUBLIC WORKS COMMITTEE – June 25, 2014 – ITEM #1**  
**Stanton Property Purchase – June 2014**

A report from the Director of Public Works and County Engineer dated June 25, 2014 to recommend the purchase of a small parcel of property on the northeast corner of the intersection of County Road 18 (Airport Road) and 5 Sideroad, Mulmur, across from the former Stanton Hotel lands.

**Moved by Councillor MacIver, seconded by Councillor Mills**

**THAT the report from the Director of Public Works and County Engineer dated June 25, 2014 with respect to Stanton Property Purchase, be received;**

**AND THAT staff be authorized to purchase the lands as described in the report, at the northeast corner of Airport Road and 5th Sideroad, per the agreement;**

**AND THAT the necessary by-law be presented to Council.**

**-Carried-**

**3. PUBLIC WORKS COMMITTEE – June 25, 2014 – ITEM #2**  
**Award of Tenders**

A report from the Director of Public Works and County Engineer dated June 25, 2014 to advise the Committee of the following tender openings in accordance with the Procurement By-law 2007-28.

- Tender PW-14-01 Resurfacing of County Roads 18 and 109
- Tender PW-14-02 Purchase of Snow Plow
- Tender 01PW-14 Traffic Signal Maintenance
- Tender PW-14-03 Sale of Grader

**Moved by Warden Hill, seconded by Councillor MacIver**

**THAT the report from the Director of Public Works and County Engineer, dated June 25, 2014 with respect to Award of Tenders, be received.**

**-Carried-**

**4. PUBLIC WORKS COMMITTEE – June 25, 2014 – ITEM #3**  
**Additional Capital Works 2014**

A report from the Director of Public Works and County Engineer dated June 25, 2014 to provide the Committee with a recommendation to authorize staff to utilize a capital surplus to perform other warranted projects during the 2014 season.

**Moved by Councillor Mills, seconded by Warden Hill**

**THAT the report from the Director of Public Works and County Engineer dated June 25, 2014 with respect to Additional Capital Works, be received;**

**AND THAT staff be authorized to utilize Capital Bridge and Culvert project surplus within the 2014 season where warranted;**

**AND THAT staff be authorized to utilize Capital Road project surplus for the rehabilitation of County Road 12, should the surplus be sufficient;**

**AND THAT staff be authorized to incorporate additional 2014 bridge/culvert design and contract administration work into the previously awarded 2014 OSIM & structure rehabilitation contract with R. J. Burnside & Associates Ltd.**

**-Carried-**

**5. PUBLIC WORKS COMMITTEE – June 25, 2014 – ITEM #4**  
Public Works Update – June 2014

A report from the Director of Public Works and County Engineer dated June 25, 2014 to provide the Committee with an update on the progress of Public Works tasks.

**Moved by Councillor MacIver, seconded by Councillor Mills**

**THAT the report from the Director of Public Works and County Engineer dated June 25, 2014 with respect to Public Works Update June 2014, be received.**

**-Carried-**

**NEW BUSINESS**

Verbal Updates were provided on the following matters:

- Arbour Farms Meeting held on June 14, 2014
- Ministry of the Environment Report - *Management of Excess Soil – A Guide for Best Management Practices*. A copy of the report will be circulated to all members of Council by staff.

**ADJOURNMENT**

The meeting adjourned at 9:25 a.m.

**Next Meeting:** August 27, 2014 – 9:00 a.m.  
Operations Centre, Primrose

Respectfully Submitted,

.....  
Councillor Ken McGhee, Chair  
Public Works Committee