



GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES Monday, August 25, 2014

The Committee met at 4:45 pm in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Councillor Warren Maycock (Chair)
Councillor Rhonda Campbell Moon
Councillor Water Kolodziechuk
Warden Bill Hill

Absent: Councillor Rob Adams

Staff Present: Sonya Pritchard, Chief Administrative Officer
Alan Selby, Treasurer
Mike Giles, Chief Building Official
Tom Reid, Chief, Chief, Dufferin County Paramedic Service
Steve Hett, Manager, Information Technology
Michelle Dunne, Deputy Clerk

Chair Maycock called the meeting to order 4:45 p.m.

Declarations of Pecuniary Interests – none

DELEGATION

1. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #1
Viki Reynolds

Ms. Viki Reynolds from Not So Hollow Farm, Township of Mulmur, addressed the Committee with respect to an event to be held at their farm in June 2015 during National Pollinator Week. She gave an overview of the event and requested funding and support from Dufferin County. Staff was directed to forward a copy of the 2015 grant application.

Moved by Warden Hill, seconded by Councillor Campbell Moon

THAT the presentation from Ms. Viki Reynolds from Not So Hollow Farm, Township of Mulmur, with respect to a request for funding and support for an event to be held at their farm in June 2015 during National Pollinator Week, be received.

-Carried-

REPORTS

2. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #2 Ontario Building Code Act Reserve Fund Analysis

A report from the Treasurer dated August 25, 2014 to update members of the Committee on the project to review the Building Permit Reserve Fund (BPRF) status, and prepare an updated forecast.

Mr. Peter Simcisko, Watson & Associates Economists Ltd was in attendance to give an overview of the Building Reserves Study and answer questions from the Committee.

Moved by Warden Hill, seconded by Councillor Campbell Moon

THAT the Treasurer's report dated August 25, 2014 with respect to the OBCA Reserve Fund Analysis be received;

AND THAT staff be directed to organize and advertise a Stakeholders Meeting, for the purpose of gathering public input on changes to the existing building permit fees.

-Carried-

3. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #3 Strategies for New Health Unit Debt

A report from the Treasurer dated August 25, 2014 to recommend a financing structure related to the new long-term debt for the capital costs of two new Wellington Dufferin Guelph Health Unit buildings.

Moved by Councillor Maycock , seconded by Warden Hill

THAT the Treasurer's report dated August 25, 2014 with respect to Strategies for new Health Unit Debt be received;

AND THAT \$705,000 from the Rate Stabilization Reserve be applied to the Health Unit capital project;

AND THAT the remainder of the Health Unit capital project be financed by a Bank Loan from the County's bankers, with a 10-year Term and a 20-year Amortization Period.

-Carried-

4. **GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #4**
Records Management Software

A report from the Director of Corporate Services/Clerk dated August 25, 2014 to provide information on the ongoing records management projects and to seek approval to purchase records management software.

Moved by Councillor Kolodziechuk, seconded by Councillor Campbell Moon

THAT the report of the Director of Corporate Services/Clerk dated August 25, 2014 with respect to seeking approval for a records management software program be received;

AND THAT Staff be authorized to proceed with implementing a records management software program;

AND THAT TAB Canada be awarded the project in the amount of \$78,329;

AND THAT funds for Stage 1 of project be taken from the Information Management Operating budget and anything that is over and above the budgeted \$18,500 will be funded from the IT reserve in 2014, and Stage 2 to be funded from the IT reserve in 2015.

-Carried-

5. **GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #5**
Dufferin County Scholarship Program Implementation

A report from the Chief Administrative Officer dated August 25, 2014 with respect to implementing a Dufferin County Scholarship program.

Moved by Warden Hill, seconded by Councillor Campbell Moon

THAT the report of the Chief Administrative Officer dated August 25, 2014 with respect to Dufferin County Scholarship Program Implementation be received;

AND THAT the proposed program including the awards, selection criteria and application process as presented in the Scholarship Program Guide be approved;

AND THAT staff be directed to include \$15,000 for the program in the draft 2015 budget.

-Carried-

6. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #6
Health & Safety Review - 2013

A report from the Health and Safety Coordinator dated August 25, 2014 to provide a review of the Health & Safety activities for 2013.

Moved by Councillor Kolodziechuk, seconded by Councillor Campbell Moon

THAT the report of the Health and Safety Advisor, dated August 25, 2014 regarding the 2013 Health & Safety Review, be received.

-Carried-

CORRESPONDENCE

7. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #7
Community Living Dufferin

Correspondence from Community Living Dufferin dated June 18, 2014 requesting a tax rebate for the County's portion of property tax for the years 2011, 2012 and 2013. Ms. Sheryl Chandler was in attendance to answer any questions.

Moved by Councillor Kolodziechuk, seconded by Warden Hill

THAT the correspondence from Community Living Dufferin dated June 18, 2014, requesting a tax rebate for the County's portion of property tax for the years 2011, 2012 and 2013 be approved;

AND THAT the funds come from the Rate Stabilization Reserve;

AND THAT the Community Living Dufferin property tax rebate be included in future budget discussions.

-Carried-

8. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #8
Halton Region

Correspondence from Halton Region dated July 11, 2014 requesting support for their resolution with respect to Bill 83 – Protection of Public Participation Act 2014.

Moved by Councillor Campbell Moon, seconded by Councillor Kolodziechuk

THAT the correspondence from Halton Region dated July 11, 2014 with respect to a request for support for their resolution regarding Bill 83 – Protection of Public Participation Act 2014 be received.

-Carried-

9. **GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #9**
Ministry of Health and Long Term Care

Correspondence from the Ministry of Health and Long Term Care dated August 13, 2014 advising that Dufferin County Paramedic Service was successful in meeting the legislated requirements for certification as a land ambulance operator.

Moved by Councillor Campbell Moon, seconded by Councillor Kolodziechuk

THAT the correspondence from the Ministry of Health and Long Term Care dated August 13, 2014 with respect to Dufferin County Paramedic service successful certification as a land ambulance operator, be received.

-Carried-

ADJOURNMENT

The meeting adjourned at 5:30 p.m.

NEXT MEETING: Monday, September 29, 2014 at 4.45 p.m.
55 Zina Street, Orangeville

Respectfully submitted,

Councillor Warren Maycock, Chair
General Government Services Committee