



## DUFFERIN COUNTY COUNCIL MINUTES

Thursday, September 11, 2014 at 7:00 pm  
Council Chambers  
51 Zina Street, Orangeville

### Council Members Present:

Warden Bill Hill (Melancthon)  
Councillor Rob Adams (Orangeville)  
Councillor Ken Bennington (Shelburne)  
Councillor Rhonda Campbell Moon (Mulmur)  
Councillor Ed Crewson (Shelburne)  
Councillor Walter Kolodziechuk (Amaranth)  
Councillor Ken McGhee (Mono)  
Councillor Don MacIver (Amaranth)  
Councillor Warren Maycock (Orangeville)  
Councillor Paul Mills (Mulmur)  
Councillor John Oosterhof (Grand Valley)  
Councillor Laura Ryan (Mono)  
Councillor Allen Taylor (East Garafraxa)

### Council Members Absent:

Councillor Darren White (Melancthon)

### Staff Present:

Sonya Pritchard, Chief Administrative Officer  
Pam Hillock, Clerk & Director of Corporate Services  
Mike Giles, Chief Building Official  
Alan Selby, Treasurer  
Scott Burns, Director of Public Works  
Valerie Quarrie, Administrator Dufferin Oaks  
Wayne Townsend, Museum Director/Curator  
Michelle Dunne, Deputy Clerk

Warden Hill called the meeting to order at 7:00 pm

Warden Hill noted the upcoming committee meetings:

Museum Board - Tuesday, September 23, 7:00pm, Mel Lloyd Centre, Shelburne  
Public Works Committee – Wednesday, September 24, 9:00am Primrose Yard  
Community Services Dufferin Oaks – Thursday, September 25, 1:00pm, Mel Lloyd Centre, Shelburne  
General Government Services – Monday, September 29, 4.45pm, 55 Zina Street, Orangeville

1. **APPROVAL OF AGENDA**

A report from the Director of Public Works regarding Rail Crossing Repair on County Road 109 was circulated on desk and added to the agenda.

**Moved by Councillor Taylor, seconded by Councillor Campbell Moon**

**THAT the Agenda distributed and additional item for the September 11, 2014, meeting of Council, as amended, be approved.**

**-Carried-**

2. **DECLARATIONS OF INTEREST BY MEMBERS**

No declarations were made.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Maycock, seconded by Councillor Adams**

**THAT the minutes of the Regular Meeting of Council of July 10, 2014 and Public Meeting of August 13, 2014, be adopted.**

**-Carried-**

4. **DELEGATIONS AND PRESENTATIONS**

5. **PUBLIC QUESTION PERIOD**

Mr. Bernhardt, a Mono resident asked how Council can separate the recreation plan from the Forest Plan. The Warden noted that there will be a Museum Board meeting held on September 23 that will deal the issue. Reported that the matter was not on the agenda for this evening.

**PRESENTATION AND CONSIDERATION OF REPORTS**

6. **GENERAL GOVERNMENT SERVICES – August 25, 2014**

**Moved by Councillor McGhee, seconded by Councillor Ryan**

**THAT the minutes of the General Government Services meeting of August 25, 2014, and the recommendations set out, be adopted.**

**-Carried-**

7. **GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #1**  
**Viki Reynolds**

THAT the presentation from Ms. Viki Reynolds from Not So Hollow Farm, Township of Mulmur, with respect to a request for funding and support for an event to be held at their farm in June 2015 during National Pollinator Week, be received.

**8. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #2**  
**Ontario Building Code Act Reserve Fund Analysis**

THAT the Treasurer's report dated August 25, 2014 with respect to the OBCA Reserve Fund Analysis be received;

AND THAT staff be directed to organize and advertise a Stakeholders Meeting, for the purpose of gathering public input on changes to the existing building permit fees.

**9. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #3**  
**Strategies for New Health Unit Debt**

THAT the Treasurer's report dated August 25, 2014 with respect to Strategies for new Health Unit Debt be received;

AND THAT \$705,000 from the Rate Stabilization Reserve be applied to the Health Unit capital project;

AND THAT the remainder of the Health Unit capital project be financed by a Bank Loan from the County's bankers, with a 10-year Term and a 20-year Amortization Period.

**10. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #4**  
**Records Management Software**

THAT the report of the Director of Corporate Services/Clerk dated August 25, 2014 with respect to seeking approval for a records management software program be received;

AND THAT Staff be authorized to proceed with implementing a records management software program;

AND THAT TAB Canada be awarded the project in the amount of \$78,329;

AND THAT funds for Stage 1 of project be taken from the Information Management Operating budget and anything that is over and above the budgeted \$18,500 will be funded from the IT reserve in 2014, and Stage 2 to be funded from the IT reserve in 2015.

**11. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #5**  
**Dufferin County Scholarship Program Implementation**

THAT the report of the Chief Administrative Officer dated August 25, 2014 with respect to Dufferin County Scholarship Program Implementation be received;

AND THAT proposed program including the awards, selection criteria and application process as presented in the Scholarship Program Guide be

approved;

AND THAT staff be directed to include \$15,000 for the program in the draft 2015 budget.

**12. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #6**  
**Health & Safety Review - 2013**

THAT the report of the Health and Safety Advisor, dated August 25, 2014 regarding the 2013 Health & Safety Review, be received.

**13. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #7**  
**Community Living Dufferin**

THAT the correspondence from Community Living Dufferin dated June 18, 2014, requesting a tax rebate for the County's portion of property tax for the years 2011, 2012 and 2013 be approved;

AND THAT the funds come from the Rate Stabilization Reserve;

AND THAT Community Living Dufferin be considered for future tax exemptions in the budget discussions.

**14. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #8**  
**Halton Region**

THAT the correspondence from Halton Region dated July 11, 2014 with respect to a request for support for their resolution regarding Bill 83 – Protection of Public Participation Act 2014 be received.

**15. GENERAL GOVERNMENT SERVICES – August 25, 2014 – ITEM #9**  
**Ministry of Health and Long Term Care**

THAT the correspondence from the Ministry of Health and Long Term Care dated August 13, 2014 with respect to Dufferin County Paramedic service successful certification as a land ambulance operator, be received.

Councillor Crewson arrived (7:08 p.m.)

**16. COMMUNITY SERVICES DUFFERIN OAKS COMMITTEE – September 2, 2014**

**Moved by Councillor Crewson, seconded by Councillor Mills**

**THAT the minutes of the Community Services Dufferin Oaks Committee meeting of September 2, 2014, and the recommendations set out, be adopted.**

**-Carried-**

17. COMMUNITY SERVICES/DUFFERIN OAKS – September 2, 2014 - ITEM #1  
Extension to the Investment in Affordable Housing (2014/15)

THAT the report of the Director of Community Services, dated September 2, 2014, Extension to the Investment in Affordable Housing be received;

AND THAT the 2014/15 allocation be applied to the cost of units in the Dynes Grey apartments currently under renovations and 5% of the allocation be applied to the cost of administration;

AND THAT if the Ministry does not approve the allocation to the existing units at the Grey Dynes Apartments, that funds be applied to the construction of additional units at Dynes Grey Apartments with 25% of the funding (265,000) being borne by the County of Dufferin and be included in the 2015 budget for this purpose.

18. COMMUNITY SERVICES/DUFFERIN OAKS – September 2, 2014 - ITEM #2  
Annual Rent Increase Guideline 2015

THAT the report of the Director of Community Services, dated September 2, 2014 regarding 2015 rent increases be received;

AND THAT the 2015 market rents of Dufferin owned social housing locations be increased by the maximum level of 1.6% over the previous year.

19. Staff Report – County Official Plan Report 12 – Administration and Approvals

A report from the Chief Administrative Officer dated September 11, 2014 to provide an update on the administration and delegation decisions made to date and to recommend a process for Official Plan Amendment approvals.

Moved by Councillor Ryan, seconded by Councillor Oosterhof

**THAT the report from the Chief Administrative Officer dated September 11, 2014, regarding, County Official Plan Report 12 - Administration and Approvals, be received;**

**AND THAT following the approval of both the proposed amendment to O.Reg 699/98 and the County Official Plan by the Ministry of Municipal Affairs and Housing, County Council delegate approval of Section 17 local Official Plan Amendments to Orangeville and Mono;**

**AND THAT following approval of the County Official Plan that approval of local OPAs under Section 17 of the Planning Act (with the exception of Mono and Orangeville) be delegated to the County planning position;**

**AND THAT staff present the necessary by-laws to Council at the first County Council meeting after the Official Plan is approved.**

**-Carried-**

**20. Staff Report – Final Version of the County of Dufferin Official Plan for Adoption**

A report from Tracey Atkinson, Project Manager dated September 11, 2014 to provide a summary of the process since the statutory public meeting and provide recommendations relating to the adoption of the County of Dufferin Official Plan. A revised Schedule C was circulated on desk.

**Moved by Councillor Ryan, seconded by Councillor Mills**

**THAT the report from Tracey Atkinson, Project Manager dated September 11, 2014 with respect to the Final Version of the County of Dufferin Official Plan for Adoption, be received;**

**AND THAT the final version of the Dufferin County Official Plan be adopted;**

**AND THAT staff be authorized to forward the necessary documentation to the Ministry of Municipal Affairs and Housing for approval.**

**-Carried-**

**21. Staff Report - Award of RFP for Building Condition Assessment**

A report from the Chief Building Official and Director of Community Services dated September 11, 2014 with respect to the award of a Request for Proposal for Consulting Services for Building Condition Assessments (BD-14-01).

**Moved by Councillor Maycock, seconded by Councillor McGhee**

**THAT the report from the Chief Building Official/Director of Facilities and Director of Community Services dated September 11, 2014, regarding the RFP for Consulting Services for Building Condition Assessments, be received;**

**AND THAT the RFP for Consulting Services for Building Condition Assessments be awarded to Altus Group Limited in the amount of \$42,682.**

**-Carried-**

**22. Staff Report – 2014 Second Quarter Result**

A report from the Treasurer dated September 11, 2014 to provide Council information on the interim financial results of operations to June 30, 2014.

**Moved by Councillor Oosterhof, seconded by Councillor Kolodziechuk**

**THAT the Treasurer's report dated September 11, 2014 with respect to the 2014 Second Quarter Results be received.**

**-Carried-**

## **23. Verbal Reports from Outside Boards**

### **Wellington Dufferin Guelph Health Unit**

Councillor Ryan reported that the grand opening for the new Broadway location was held and the Guelph location will be opening in October. The projects have come in under budget. She also noted there was a report from Officer of Health regarding the Ebola virus and concerns.

### **Hills of Headwaters Tourism Association**

Councillor Ryan reported the Association is discussing the municipal service agreements. They are holding a media tour for the Pam Am games on October 22 & 23, 2014.

### **Chamber of Commerce**

Councillor Oosterhof reported that due to the Chamber policies, once a member declares candidacy in a municipal election they are ineligible to attend meetings.

### **Greater Dufferin Area Physician Search Committee**

Councillor Oosterhof reported that Shelburne has a waiting list and will be looking for another doctor.

### **Niagara Escarpment Commission**

Councillor McGhee reported on two meetings. At the July meeting they discussed the Coptic Orthodox Church construction in camera, the appeal on the Adamo development permit for a winery and two papers for the 2015 review, "Woodlands and Significant Woodlands" and "NEP and Endangered Species Act".

At the August meeting they discussed development permit application and notice was given that the first of several Aggregate Resource Policies will be on the September agenda.

### **Western Ontario Wardens' Caucus**

Warden Hill reported that at the August meeting there was a slide presentation of the SWIFT project presented to interested parties. The key note speaker was Brad Woodside, Mayor of Fredericton. The business meeting focused on a presentation by BDO and Lou Milrad, solicitor for SWIFT, to recommend various options to structure of the SWIFT Group. They decided on a Not-For-Profit Non-Share Capital set up.

There was also a joint meeting with the Eastern Ontario Wardens Caucus, where they discussed developing a closer relationship with the OFA, sustainable funding and general planning issues.

## **24. Staff Report – Rail Crossing Repair – County Road 109**

A report from the Director of Public Works dated September 11, 2014 with respect to the Rail Crossing Repair on County Road 109.

**Moved by Councillor Crewson, seconded by Councillor Campbell Moon**

THAT Report, Rail Crossing – County Road 109 (SAR), from the Director of Public Works and County Engineer, dated Thursday, September 11, 2014 be received;

AND THAT staff be authorized to utilize funds from the 2014 capital budget surplus or the Reserve for Roads Rehabilitation to complete the project within the 2014 year.

-Carried-

**CORRESPONDENCE**

**25. Lupus Awareness Month – October 2014**

Correspondence from the Lupus Foundation of Ontario requesting October be declared as Lupus Awareness month in the County of Dufferin.

**Moved by Councillor Maycock, seconded by Councillor Crewson**

THAT October 2014 be declared as “Lupus Awareness” month in the County of Dufferin.

-Carried-

**26. MOTIONS**

No motions.

**27. NOTICE OF MOTIONS**

**Moved by Councillor Campbell Moon, seconded by Councillor MacIver**

WHEREAS the current council was charged with the review of the County Forest Management Review;

AND WHEREAS there are numerous reports and studies revealing a negative environmental impact when ATV's and motorized vehicles use Forests and environmentally sensitive areas;

AND WHEREAS there was an abundance of responses from the Dufferin Residents against the use of motorized vehicles in the County Forest;

AND WHEREAS the member municipalities most impacted by allowing motorized vehicles in the county forest do not support the off road use of motorized vehicles;

AND WHEREAS some member municipalities have By-Laws in place prohibiting the use of off road motorized vehicles, rallies or races;



THEREFORE BE IT RESOLVED THAT Dufferin County Council do not permit the use of motorized vehicles in the Dufferin County Forest.

**BY-LAWS**

2014-31 A by-law to adopt an Official Plan for the County of Dufferin.  
(Authorization: Council – August 13, 2014)

**Moved by Councillor Oosterhof, seconded by Councillor Ryan**

**THAT by-laws 2014-31, be read a first, second and third time and enacted.**  
**-Carried-**

**28. OTHER BUSINESS**

The Warden announced there will be a Barn Dance at the Museum on September 20, 2014 and the admission is \$10.

**29. CLOSED SESSION**

There was no closed session.

**30. CONFIRMATORY BY-LAW**

2014-32 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meetings held on August 13 and September 11, 2014.

**Moved by Councillor McGhee, seconded by Councillor Crewson**

**THAT By-law 2014-32 be read a first, second and third time and enacted.**  
**-Carried-**

**31. ADJOURNMENT**

**Moved by Councillor Taylor, seconded by Councillor Crewson**

**THAT the meeting adjourn.**  
**-Carried-**

The meeting adjourned at 7:48 pm.

Next meeting: Thursday, October 9, 2014 at 7.00 pm  
51 Zina Street, Orangeville

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Bill Hill  
Warden

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Pam Hillock  
Clerk