



COMMUNITY SERVICES/ DUFFERIN OAKS COMMITTEE AGENDA

Tuesday, January 27, 2015 – 7:00 p.m.
55 Zina Street, Orangeville – Sutton Room (2nd Floor)

Declarations of Pecuniary Interests

DUFFERIN OAKS

1. COMMUNITY SERVICES/DUFFERIN OAKS – January 27, 2015 - ITEM #1
Declaration of Compliance – Dufferin Oaks

A report from the Administrator dated January 27, 2015 to approve the signing of the Declaration of Compliance as required by Long Term Care Home Accountability Agreement.

Recommendation:

THAT the report of the Administrator of Dufferin Oaks dated January 27, 2015 with respect to the Declaration of Compliance be received;

AND THAT Council authorizes the Warden to sign the Declaration on behalf of Council for submission to the Central West LHIN.

2. COMMUNITY SERVICES/DUFFERIN OAKS – January 27, 2015 - ITEM #3
Funding Announcements from the Central West LHIN

A report from the Administrator dated January 27, 2015 to inform the Committee of three funding announcements from the Central West LHIN (Local Health Integration Network).

Recommendation:

THAT the report of the Administrator dated January 27, 2015 with respect to Funding Announcements from the Central West LHIN be received,

AND THAT additional funds required for the bus purchase beyond the one time funding be taken from the Reserves for Dufferin Oaks Capital;

AND THAT staff be permitted to award the bus tender in order to meet the March 31, 2015 deadline.

3. COMMUNITY SERVICES/DUFFERIN OAKS – January 27, 2015 - ITEM #3
Permanent Coordinating Minutes

Permanent Coordinating Minutes from the meetings on October 20, 2014 and November 24, 2014

Recommendation:

THAT the minutes of the Permanent Coordinating meetings for October 20, 2014 and November 24, 2014 be received.

COMMUNITY SERVICES

4. COMMUNITY SERVICES/DUFFERIN OAKS – January 27, 2015 - ITEM #4
2015 Child Care Fee Subsidy Increase

A report from the Director of Community Services dated January 27, 2015 to inform the Committee of the new municipal rate for child care fee subsidy per diems starting in January 2015.

Recommendation:

THAT the report from the Director of Community Services dated January 27, 2015 with respect to the 2015 Child Care Fee Subsidy increase, be received.

5. COMMUNITY SERVICES/DUFFERIN OAKS – January 27, 2015 - ITEM #5
Collaboration with Headwaters Community in Action and Dufferin.biz specific to Rural Transportation

A report from the Director of Community Services dated January 27, 2015 to advise the Committee of the progress achieved through the cooperative efforts of local community stakeholders to organize and review rural transportation resources in Dufferin County.

Recommendation:

THAT the report of the Director, Community Services dated January 27th, 2015 – Collaboration with Headwaters Community in Action and Dufferin.biz specific to Rural Transportation be received.

6. COMMUNITY SERVICES/DUFFERIN OAKS – January 27, 2015 - ITEM #6
County of Dufferin and Local School Boards Emergency Management Enhancements

A report from the Director of Community Services to advise the Committee of the progress achieved through the cooperative efforts of the Upper Grand District

School Board, the Dufferin Peel Catholic District School Board and the County of Dufferin in preparing for severe winter weather incidents.

Recommendation:

THAT the report of the Director, Community Services dated January 27th, 2015 with respect to the County of Dufferin and Local School Boards Emergency Management Enhancements be received.

MUSEUM

7. COMMUNITY SERVICES/DUFFERIN OAKS – January 27, 2015 - ITEM #7
Dufferin County Forest Management Next Steps

A report from the General Manager dated January 27, 2015 to update the Committee on the status of the County's twenty-year Forest Management Plan and associated Recreational Use of the County Forest Policy, and to propose options for next steps in the operation and management of the Dufferin County Forest lands.

Recommendation:

THAT the report of the General Manager dated January 27, 2015 with respect to Dufferin County Forest Management Plan 2015 to 2015 and recreational use of the County Forest policy be received;

AND THAT the Committee recommends that Option __ identified in the report be pursued.

BUDGET

8. COMMUNITY SERVICES/DUFFERIN OAKS – January 27, 2015 - ITEM #8
Draft 2015 Budget

Review and discussion of the Draft 2015 Operating and Capital Budget for Community Services, Dufferin Oaks and Dufferin County Museum and Archives. (Supplement documents have been attached. The full draft 2014 Budget is available on our website: <http://www.dufferincounty.ca/files/content-pdf/draft-budget-2015.pdf>)

NEXT MEETING: Thursday, February 26, 2015, 7:00 p.m.
(suggested change due to Good Roads Conference)
55 Zina Street, Orangeville – Sutton Room



To: Chair White and Members of Dufferin Oaks Committee
From: Valerie Quarrie, Administrator
Date: January 27, 2015
Subject: **Declaration of Compliance - Dufferin Oaks**

Purpose:

The purpose of this report is to approve the signing of the Declaration of Compliance as required by Long Term Care Home Accountability Agreement.

Background and Discussion:

As a requirement of the Local Health System Integration Act, 2006, each health service provider (HSP) funded by the LHIN must enter into a service accountability agreement with the LHIN in order to receive funding. The current Long Term Care Home Service Accountability Agreement (L-SAA) 2013- 2016 requires that each health service provider sign and submit a Declaration of Compliance after the completion of every funding year during the Agreement. The Declaration is a standard form that was included as Schedule E in the L-SAA. The Declaration confirms to the LHIN (Local Health Integration Network) that the HSP has fulfilled its obligations under the L-SAA, is compliant with the terms of the Local Health System Integration Act and has accurately completed all required reporting.

The Declaration of Compliance for Dufferin Oaks is attached and the LHIN requires that an individual be authorized by Council to make the Declaration on the Council's behalf.

Financial, Staffing, Legal, or IT Considerations:

None at this time.

Local Municipal Impact:

None at this time

Recommendation:

THAT the report of the Administrator of Dufferin Oaks dated January 27, 2015 regarding the Declaration of Compliance be received;

AND THAT the Council authorizes the Warden to sign the Declaration on behalf of Council for submission to the Central West LHIN.

Respectfully submitted,

Valerie Quarrie
Administrator

DECLARATION OF COMPLIANCE

Issued pursuant to the Long Term Care Service Accountability Agreement

To: The Board of Directors of the Central West Local Health Integration Network (the "LHIN").
Attn: Maria Britto, Board Chair.

From: Corporation of the County of Dufferin - Dufferin Oaks Home For Senior Citizens (the "HSP").

Date: February 12, 2015

Re: January 1, 2014 – December 30, 2014 (the "Applicable Period")

The Committee of Management has authorized me, by resolution dated February 12, 2015 to declare to you as follows:

After making inquiries of Valerie Quarrie, Administrator of Dufferin Oaks, and other appropriate officers of the HSP and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Committee's knowledge and belief, the HSP has fulfilled its obligations under the long term care service accountability agreement (the "Agreement") in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP confirms that:

- (i) it has complied with the provisions of The *Local Health System Integration Act, 2006*: and with any compensations restraint legislation which applies to the HSP; and
- (ii) every Report submitted by the HSP is accurate in all respects and in full compliance with the terms of the Agreement;

Unless otherwise defined in this declaration, capitalized terms have the same meaning as set out in the Agreement between the LHIN and the HSP effective April 1, 2013

Warren Maycock, Warden



To: Chair White and Members of Dufferin Oaks Committee

From: Valerie Quarrie, Administrator

Date: January 27, 2015

Subject: Funding Announcements from the Central West LHIN

Purpose:

The purpose of this report is to inform committee members of three funding announcements from the Central West LHIN (Local Health Integration Network).

Background and Discussion:

In December, the Central West LHIN announced the approval of funding to expand the transportation service provided by Dufferin County Community Support Services. DCCSS currently provides transportation to over 350 seniors and disabled adults who live in Dufferin County with the priority given for medical appointments. The new funding will allow for the purchase of a new wheelchair accessible van, hiring of an additional part time driver and increasing one of our Client Care Co-ordinator's hours by another day per week to co-ordinate the extra rides.

The LHIN also announced the expansion the Bridging you Home Program at the Lord Dufferin Centre. DCCSS partners with the Lord Dufferin Centre to provide supportive care for seniors in hospital who no longer require acute care services but are not yet ready to return home. The Lord Dufferin Centre provides 24 hour support and rehabilitation services to bridge these clients home. The Lord Dufferin provides the service and the County of Dufferin (Dufferin County Community Support Services) is the pay master and is accountable to the Central West LHIN for the program. The current program funds 2 beds at the Lord Dufferin Centre. This Funding announcement provides an additional ½ bed to the program.

In addition, on January 16, 2015, Dufferin County Community Support Services has received notice of approval for one-time funding from the Central West Local Health Integration Network (LHIN) for \$75,000. This funding is for the replacement of the Dufferin Oaks bus which is used to provide transportation for Dufferin Oaks' residents and Dufferin County Community Support Services' clients on various outings and programs. The one time funding is required to be spent by March 31st, 2015.

Financial, Staffing, Legal, or IT Considerations:

The expansion funding for the two programs will cover the cost of those services.

The one-time funding will cover the majority of the replacement cost of the bus. However, it is expected that the bus cost will exceed the one-time funding. It is estimated that the difference needed will be approximately \$10,000 - \$20,000. There is sufficient funds to cover the balance of the cost of the bus in the Reserve for Dufferin Oaks Capital.

Local Municipal Impact:

None

Recommendation:

THAT the report of the Administrator, dated January 27th, 2015, advising of Funding Announcements from the Central West LHIN be received,

AND THAT additional funds required for the bus purchase beyond the one time funding be taken from the Reserves for Dufferin Oaks Capital

AND THAT staff be permitted to award the bus tender in order to meet the March 31st deadline.

Respectfully submitted,

Valerie Quarrie
Administrator

PERMANENT CO-ORDINATING MEETING

October 20, 2014

PRESENT: Kevin Norris - Facilities Manager, Ashley Lush – FHT, Shelley Doney – Early Years, Valerie Quarrie - Dufferin Oaks Administrator, Tammy Conley – MOD, Pat Bachelor – New Horizons Tom Craig – WDGP, Patti Tardif – DCCSS

Items Discussed:

1. **New Horizons:**

- Due to demand, CCAC has begun 2 exercise classes for seniors. They are every Wednesday morning in New Horizons and one is for seniors who need exercises from a chair and one is for more active seniors.
- Reported that Alice Porter continues to hold church services across the hall in the chapel every 1st Wednesday of each month.

2. **March of Dimes Canada:**

- Had a very successful Thanksgiving dinner with 34 in attendance and no leftovers!
- Elaine Griffin's education session held October 14th was positive.
- Busy with staffing issues.

3. **Family Health Team (FHT):**

- Doctors are slowly taking people off the wait list.
- Specialist clinics are going well.
- Flu shots are available from the Family Health Team for their rostered patients. Patients can contact the FHT for information.

4. **Dufferin Oaks/DCCSS:**

- Country Boutique will be having a clothing sale in Dufferin Oaks front lounge from 10-1 on October 22nd. Anyone can attend.
- The Adult Day Program (ADP) will be holding their annual Christmas Bazaar in the ADP room from 10:30 to 3:00 on November 28th.
- ADP will be holding Monster Mingle in Crewson Court on Oct 31st at 10:00

5. **Facility Issues:**

- Mel Lloyd Centre roof work almost completed. Roof work will include fixing of eavestrough.
- Items for Early Years have been scheduled to be done.
- Fruit flies issue resolved in doctor's office
- Lights out in the back parking lot have been fixed.

- Transformer testing to be completed November 6 and as a result there will be no hydro from 9-1pm.
- If anyone has any facility issues between meetings, please contact Kevin @ ext. 5263 or Maintenance Shop @ ext. 5247

6. **WDGPH:**

- Staff have moved into Orangeville facility and all is going well.
- No concerns raised from staff over breastfeeding clinic.
- Public Health will not be holding a flu clinic this year but if someone wants a flu shot from Public Health they can book an appointment during their regular weekly Shelburne hours on November 13, 20, 27 & Dec 4, 11, & 18, 1-5PM at their office in Mel Lloyd Centre. The public is asked to arrange an appointment time by calling 1-800-265-7293 (ask for flu appt for Shelburne Office). Also, some of the pharmacies in town are also giving flu shots and people can contact them for more information

7. **Ontario Early Years:**

- Early Years is having a Halloween Party in conjunction with the Adult Day Program on October 31st.
- Family Transition Place signage has been completed. Requested bulletin board to be hung.

Next Meeting: November 24, 2014 @ 11:30 am at DCCSS office

PERMANENT CO-ORDINATING MEETING

November 24, 2014

PRESENT: Kevin Norris - Facilities Manager, Ashley Lush – FHT, Valerie Quarrie - Dufferin Oaks Administrator, Tammy Conley – MOD, Bruce Horsley– New Horizons, Patti Tardif – DCCSS, Tom Craig – WDGPH , Scott Iseppon - WDGPH

Items Discussed:

1. **New Horizons:**

- Xmas Party on November 21st was a success. Oaks staff had the Xmas tree set up early for the party.
- New Horizons is concerned about parking at the top of the Mel Lloyd Centre (MLC) parking lot. They have concerns over the snow not being removed and about the Simon Street Apartments that park in the MLC and the distance their seniors have to walk. Valerie stated she would pass along their concerns regarding snow removal to the County. In regards to Simon Street, Valerie stated that the County is looking at a long term parking solution as there are no quick fixes to add additional spots at the top of the parking lot and Simon Street needs parking for their seniors. Bruce stated he wished to be involved in future planning.
- New Horizons is making a donation to the Shelburne Food Bank and the Xmas Hamper fund this year

2. **March of Dimes Canada:**

- March of Dimes is having a Bake sale in Crewson Court on December 10th.
- They are wanting a door with a window for their office. Suggested if they purchase it, Oaks staff will install. March of Dimes will follow up with Kevin.

3. **Family Health Team (FHT):**

- Doctors continue to slowly taking people off the wait list. Some people are wanting to keep their Doctor in Brampton and then have one in Shelburne. This is not allowed.
- Flu shots are available from the Family Health Team for their rostered patients. Patients can contact the FHT for information.
- FHT will be closing at 12:30 on Friday Dec 12th for staff Xmas party and will also be closing at noon on Dec 24th, Xmas Day and New Years Day.

4. **Dufferin Oaks/DCCSS:**

- The Adult Day Program (ADP) will be holding their annual Christmas Bazaar in the ADP room from 10:30 to 3:00 on November 28th.
- ADP will be holding their Annual Xmas Luncheon in the Auditorium on Dec. 12th
- On Dec 16th, Ontario Early Years (OEY) and the ADP will be having pictures with Santa in Crewson Court @ 11:15 am

- On Dec 18th, ADP and OEY will be doing an inter-generational program, baking cookies together.
- The ADP will be closed Xmas Eve Day and New Year's Eve Day in addition to the stats.
- DCCSS will close at 3 pm on Christmas Eve and New Year's Eve
- There is no congregate dining program on Dec 23rd or Dec 30th.
- There are no Orangeville hot meals on wheels deliveries on Dec 25th and Jan 1st.
- Lions Amaranth Club is sponsoring Orangeville Meals on Wheels on Dec 23rd.
- Shelburne Rotary is sponsoring Shelburne Meals on Wheels on Dec 22, 24, and 26th
New Horizons will be doing the delivery.
- Dufferin Piecemakers Quilting Guild is making Christmas placements for our Meals on Wheels and Congregate Dining clients

5. **Facility Issues:**

- Mel Lloyd Centre roof work should be completed this week or next. Last items to be completed are eavestrough and snow guards. They have been waiting on delivery of the snow guards to install over the entrances.
- Maintenance is descaling hot water tank on Wednesday so hot water levels may be low from 9-10:30 for the Village. Patti will give notice to the Village tenants.
- Concern brought forward regarding a car in Village parking lot not being moved during winter and other tenants complaining. Patti will follow up.
- Village and New Horizons has been leaving books at Entrance F for a book exchange and the books are taking over the entrance bench. Will do a trial of a bookshelf for the book exchange and monitor if appropriate.
- If anyone has any facility issues between meetings, please contact Kevin @ ext. 5263 or Maintenance Shop @ ext. 5247

6. **WDG Public Health:**

- Orangeville facility is going well and they are looking to lease their 3rd floor.
- Welcome to Scott Iseppon, new Building Systems Operator for WDG Public Health

7. **Ontario Early Years:**

- No report.

Next Meeting: January 19, 2015 @ 11:30 am at DCCSS office



**REPORT TO
DIRECTOR OF COMMUNITY SERVICES**

To: Chair White and Members of Community Services Committee
From: Keith Palmer, Director of Community Services
Date: January 27, 2015
Subject: **2015 Child Care Fee Subsidy Increase**

Purpose

The purpose of this report is to share with council the new municipal rate for child care fee subsidy per-diems starting in January 2015; for informational purposes.

Background & Discussion

In 2007, a municipal child care subsidy maximum for parents of \$37.00/child/day was placed on all purchase of service agreements within the County of Dufferin – Fee Subsidy Program. Over the past 7 years, the County has seen a 28% rise in the average daily cost for child care (Chart 1).

Chart 1 - Child Care Fee Costs 2007 vs 2014

Age Group	2007	2014	Percent Increase
Infant	\$42.00	\$54.30	29%
Toddler	\$35.00	\$45.33	29%
Preschool	\$34.20	\$42.46	24%
Before & After school	\$16.20	\$21.52	32%
PD Days/School Holidays	\$33.40	\$42.06	26%

Currently families with a net income under \$20,000.00 are eligible for full child care fee subsidies of \$37.00 (per day per child). As most child care providers charge more than the maximum subsidy, parents are required to pay the balance directly to the child care provider.

As outlined in the Ontario Child Care Service Management Guidelines:

“CMSMs and DSSABs are strongly discouraged from adopting parent fee practices that cause subsidized parents to pay fees that may exceed their ability to pay as determined by their income test.”

As such, the Children Services Division will increase the municipal subsidy maximum from \$37.00 per day to a figure reflective of the age of the child and type of care required; ranging from \$40.00 to \$51.00 per day effective January 1st 2015. (Chart 2)

Chart 2 – 2015 Per Diems (95% of average)	
Age group	Municipal Daily Maximum
Infants (0-18 months)	\$51.00
Toddlers (19 months – 30 months)	\$43.00
Preschool (31 months – 33 months – 3.8 years)	\$40.00
JK/SK Before & After School	\$25.00
JK/SK PD Days & School Holidays	\$40.00
School Age Before & After School	\$21.00
School Age PD Days & School Holidays	\$40.00

Currently, centres have the option to raise rates once per year. Children’s Services will be exploring the option of “capping” what centres charge subsidized parents. Current business processes are being reviewed to link Purchase of Service Agreement to fees.

Local Municipal Impact

This change will lessen the impact of increasing child care costs to eligible families. Families with a net family income over \$20,000.00 will continue to pay their calculated parent fees as determined by the provincial income test guidelines.

Financial, Staffing, Legal, or IT Considerations

The change in per diems continues to allow the child care Fee Subsidy Program to operate within annual budgets. As normal the Division’s monthly monitoring of subsidy claims in collaboration with the Treasury Department remains ongoing. As subsidy funds are only provided where dollars are available, there are no financial risks to the County.

For 2014 the fee subsidy budget is forecasted to be underspent by approximately \$230,000. This is due in part to lower demand for “subsidy” and more 4 and 5 year old children using only before & after school care.

Below is a comparison showing municipal costs using the 2014 per diem and the new 2015 per diems showing no financial impact to the County on the child subsidy budget.

Fee Subsidy	2014	2015
Budgeted	\$1,981,809.00	\$1,981,809.00
Annual Expenditure	\$1,747,375.00	\$1,886,556.00
Remaining Budget	\$234,434.00	\$95,253.00

Recommendations:

THAT the report of the Director, Community Services dated January 27th, 2015 be received.

Respectfully submitted,

Keith Palmer
Community Services Director



REPORT TO COMMUNITY SERVICES/DUFFERIN OAKS COMMITTEE

To: Chair White and Members of the Community Services / Dufferin Oaks Committee
From: Keith Palmer, Director of Community Services
Date: January 27, 2015
Subject: **Collaboration with Headwaters Community in Action and Dufferin.biz specific to Rural Transportation**

PURPOSE:

This report is intended to advise council of the progress achieved through the cooperative efforts of local community stakeholders to organize and review rural transportation resource in Dufferin County.

BACKGROUND & DISCUSSION:

On October 9th, 2014, Council directed staff to organize a Stakeholder meeting to discuss possible coordination of rural transportation resources. As such a meeting was scheduled by the Director of Community Services for the end of October with 4 local partners (including Community Support Services) who would plan a much larger meeting to take place on November 10th 2014. The November meeting was coordinated and attended by 11 community agencies who focused on the following meeting objectives:

1. Review need and commitment to local transportation program from local partners
2. Plan for report to council on progress including need and commitment level
3. Report to council on being the Municipal entity for possible grant application
4. Report to council to move ahead with possible grant application

The following bullets provide a summary of the items discussed during the meeting:

- There is a local appetite for an overall coordinated transportation solution
- Concluded that the lead agency should be the County because a level of government (Municipal or County) is required if pursuing possible provincial grants
- Evidence of transportation gaps are needed (metrics) – most of the need has been anecdotal or varying, but not enough to financially sustain a transportation program
- A transportation model is needed – one representing “pooled resources” or third party services because there was no local agency that could take on the full range of transportation needs
- Potential for seed funding via MTO grant
- Sustainability funding needs to be considered (including *potential* flexibility from current agency funders). Most transportation program do not recoup operational cost
- Need for a consultant to address needs and potentially assist with grant writing and coordination plan

- Greater education required including the use of OTN and resources that will reduce dependency on local transportation

Subsequent smaller meetings and several phone calls had taken place with Dufferin.biz, Community Support Services, Community Services and Headwaters Community in Action (HCIA) since the November 10th meeting. On December 4th four agencies attended a webinar that provided information specific to the new Provincial Community Transportation Pilot Grant Program Application Guidelines and Requirements 2014-15. Once concluded and after learning more about the grant criteria, Dufferin.biz, Community Services, Community Support Services and HCIA decided that pursuing funding from the province for the implementation of a rural transportation program was premature as most of the requirements were going to be a challenge for the County (as the lead agency).

To be eligible, community organizations must have available and ready the following:

- Strategic rationale for the involvement of each organization, and demonstrate that each organization will:
 - Support the application;
 - Participate in the planning and execution of the project;
 - Contribute to the project, either financially or through in-kind contributions; and
- At least one community organization must provide transportation services or have transportation resources or assets, or both.
- The level of contribution, including financial or in-kind (e.g., sharing of assets or resources), will be determined by the municipality and the community organization(s).
- Ultimately the municipality, as the lead applicant, will be responsible for ensuring the municipality and collaborating community organization(s) have all the resources, experience and expertise required to carry out the CT Project.

In efforts to satisfy the criteria for the grant, it was necessary for the County to partner with a local agency who was willing to share its resources and who currently provides transportation services. Although from meetings past it was shared that agencies were in favour of a transportation model, formally agreeing to share resources (necessary for the application) could not be attained. This was not as a result of agencies not supporting a plan, it was more specific to current agency funding agreements with funders, insurance, maintenance, drivers, availability and other quality service type concerns.

As a result the Director of Community Services and other lead agencies have concluded that pursuing a provincial grant is premature and more investigation and formally established partnerships are needed that do not jeopardize current agency access to funding or assets.

It has also been concluded that Dillion Consulting will work with Dufferin.Biz to draft a transportation needs template that will better provide a snap shot of rural transportation needs in Dufferin County. This template will be distributed by HCIA to local agencies currently providing transportation services. As rural transportation remains important in Dufferin County, efforts will continue to be made to identify, sustainable funding, assessment of need and local partnerships.

Financial Impact:

There was no financial impact as a result of this undertaking.

Local Municipal Impact:

Through the efforts of the various stakeholders rural transportation will continue to be investigated.

Recommendation:

THAT the report of the Director, Community Services dated January 27th, 2015 – Collaboration with Headwaters Community in Action and Dufferin.biz specific to Rural Transportation be received.

Respectfully submitted

Keith Palmer
Director, Community Services.



REPORT TO COMMUNITY SERVICES/DUFFERIN OAKS COMMITTEE

To: Chair White and Members of the Community Services / Dufferin Oaks Committee

From: Keith Palmer, Director of Community Services

Date: January 27th, 2015

Subject: County of Dufferin and Local School Boards Emergency Management Enhancements

PURPOSE:

This report is intended to advise council of the progress achieved through the cooperative efforts of the Upper Grand District School Board, the Dufferin Peel Catholic District School Board and the County of Dufferin in preparing for severe winter weather incidents.

BACKGROUND & DISCUSSION:

Council directed that staff consult with representatives from the (local) School Board to seek clarification on the Board's Emergency Management Plan, in efforts to build greater stakeholder capacity and to better understand stakeholder emergency procedures including, community communication, sheltering and road closures as requested by constituents in member municipalities.

During stakeholder meetings on June 6th and August 11th a gap analysis was completed and areas in need of enhancement were identified. Some of these enhancements included:

- The benefits of a consistent communications process between stakeholders
- The need for school board representation in the County Emergency Operations Centre
- The advantages of coordinated information sharing with the public and media
- The benefit of school boards participation in Dufferin County emergency exercises and training

In response to these areas stakeholders have agreed to sharing 24/7 contact information. The County of Dufferin has committed to; providing emergency management training to school board employees who have a responsibility specific to emergency planning; adding a liaison from affected school boards into the County Emergency Operations Centre when required; disseminating information to School Board officials for emergencies that are mutual in nature. The County of Dufferin has also extended an invitation to the School Boards to participate in local emergency exercise.

The school boards and local transportation consortium have also committed to making the necessary changes to ensure a more efficient and effective method for information sharing during severe weather events.

Representatives of the UGDSB have successfully completed the 16 hour Basic Emergency Management course as facilitated by Dufferin County Emergency Coordinator. The School Boards will also be invited to participate in upcoming emergency management training throughout 2015.

In colaberation with the Dufferin County Public Works Department the gap analysis process culminated with an 'all-stakeholders' meeting held on November 6th, 2014. During this meeting information and revised emergency

procedures were shared and discussed in depth. In attendance at this meeting were 40 representatives from the following 22 stakeholder groups;

- Ministry of Transportation
- County of Dufferin
- Town of Orangeville
- Town of Mono
- Town of Shelburne
- Town of Grand Valley
- Township of Amaranth
- Township of East Garafraxa
- Township of Melancthon
- Township of Mulmur
- Upper Grand District School Board
- Dufferin Peel Catholic District School Board
- Ontario Provincial Police – Dufferin
- Ontario Provincial Police - Caledon
- Orangeville Police
- Shelburne Police
- Orangeville Fire Department
- Rosemont Fire Department
- Mulmur Melancthon Fire Department
- Dufferin Paramedic Service
- Student Transportation Service
- Integrated Maintenance and Operations Services (IMOS)

This meeting included an update from Environment Canada on 2014/2015 winter weather outlook; a presentation on the benefits and operations of Ontario's 511 traveller information system; the road closure procedures followed by the OPP and local police; discussion around the school bus cancellation procedures due to poor weather; an update from MTO on Emergency Detour Routes, Visual Message Boards and finally an overview of the revised Severe Weather Plan as it pertains to winter conditions.

In summary, there now exists a more robust means of communications and cooperation between the County of Dufferin, municipal public works departments and the two primary school boards serving our community. All parties have committed to working together to ensure the continued resilience of our community and the families that call Dufferin County home.

Financial Impact:

There was no financial impact as a result of this undertaking.

Local Municipal Impact:

Through the efforts of the various stakeholders a more efficient response to severe winter weather events impacting schools has been greatly increased.

Recommendation:

THAT the report of the Director, Community Services dated January 27th, 2015 – County of Dufferin and Local School Boards Emergency Management Enhancements be received.

Respectfully submitted,

Keith Palmer
Director, Community Services.



**REPORT TO
Community Services Committee**

To: Chair Darren White and Members of the Committee
From: Darrell Keenie, General Manager, DCMA & County Forest
Meeting Date: January 27, 2015
Subject: **Dufferin County Forest Management Plan Next Steps**

Purpose

The purpose of this report is update members on the status of the County's twenty-year Forest Management Plan and associated Recreational Use of the County Forest Policy, and to propose options for next steps in the operation and management of the Dufferin County Forest lands.

Background & Discussion

Since the County of Dufferin took over day-to-day management of the Dufferin County Forest from the Ministry of Natural Resources and Forestry in 1995, management of the forest has been governed by a twenty-year forest management plan supported by five-year operating plans and annual reports and work schedules.

In 2015 the current forest management plan will expire, necessitating the development of a new plan, a process which began in 2013. In conjunction with the new management plan, the establishment of a policy to govern recreational use of the County Forest lands has been part of the process to date, involving significant discussion at meetings of Council/Committee and public forums in 2014. A brief summary of the process to date is attached as Appendix A for background information.

As the end of the previous Council's term approached in the fall of last year, it was directed that the approval of a new management plan and recreational policy be deferred until the new term of County Council.

At this time, the County is at an important juncture in its management of the forest lands, in that the term of the plan which has guided operations over the last 20 years has now expired, and a new term of County Council has begun. In the broader view, there are a number of options for moving forward:

Options for Next Steps

Option A: “First Principles” Review of the County Forest Operation

Pursuing this option would involve a review and discussion of the requirements and purpose of the County Forest operation overall. As such, this review would both precede and inform any decision to move forward with a new 20 year forest management plan, recreational use policy, and overall County Forest operations.

Such a review might consist of collecting background information on best practices for other municipal forests; historical information on condition, health and use of Dufferin County forest compared to other forest properties; applicable legislation; the requirement to manage forest property at the County level; potential future uses; and the role of the forest and the County of Dufferin in relation to regional conservation and environmental protection organizations. Should Council choose to conduct a comprehensive evaluation of the forest, its purpose and operations, it is recommended that staff be directed to develop a high level process and make recommendations on a plan of action. It is anticipated that it may be necessary to engage some professional expertise. It is also recommended that the process include a public consultation component.

Option B: Bring forward recommendations about a new forest management plan and recreational use policy, building on the work completed to date.

This option is borne out of the deliberations of the previous County Council and Committee (Museum Board) which, in the fall of 2014, passed motions to defer consideration of the draft management plan and recreation policy to the new term of Council. (Motions are attached as Appendix B.)

Should Option B be chosen, it is suggested that an ad hoc committee be formed to bring recommendations forward to the Community Services Committee/County Council about a new forest management plan and policy concerning the recreational use of the County Forest. Prior to establishing a committee is recommended that a detailed terms of reference be developed to ensure the mandate and role of the committee members is clear.

Option C: Bring the current draft *Dufferin County Forest Management Plan 2015-2035* forward for adoption, along with a recreational use policy based on maintaining the County’s current prohibition on motorized vehicles in the County Forest.

With this option, staff would complete a draft of a recreational use policy based on the continued prohibition of motorized vehicles on County Forest lands, and that draft policy and the draft *Dufferin County Forest Management Plan 2015-2035* would be brought forward to the Community Services Committee and County Council for review and adoption.

Local Municipal Impact

None at this time.

Financial, Staffing, Legal, or IT Considerations

None.

Recommendation

THAT the report of the General Manager dated January 27, 2015 re: Dufferin County Forest Management Plan 2015-2035 and Recreational Use of the County Forest Policy be received;

AND THAT the Community Services Committee recommends that Option ___ identified in the report be pursued.

Respectfully submitted,

Darrell Keenie
General Manager DMA and County Forest

Attachments:

APPENDIX A – Forest Management Plan Development Timeline To-date

APPENDIX B – Motions deferred from previous Council

APPENDIX A – Forest Management Plan Development Timeline To-date:

2013

- forest inventory conducted
- user survey conducted (online and on-site)
- mailing to forest property neighbours and users regarding management plan development
- random household survey
- Introductory Forest Plan Advisory Team meeting

January 2014

- signs at key locations in the Forest informing the public about the management plan process
- Forest Plan Advisory Team meeting
 - brainstorm ideas for management plan
 - discuss any concerns/issues that could be addressed in the plan
 - to-date survey results provided prior to the meeting to inform discussion

February-March 2014

- closed responses to user survey
- closed responses to random household survey
- developed draft management plan

April 2014

- mailing to interested parties regarding draft forest management plan open houses
- Forest Plan Advisory Team meeting
 - review of draft forest management plan and draft recreation policy
 - presentation of proposal for use from Ontario Federation of Trail Riders (off-road motorcyclists)

May 2014

- open houses for general public to review draft forest management plan, draft recreation policy, and proposal for use from Ontario Federation of Trail Riders (off-road motorcyclists) (May 9 at 55 Zina St.; May 10 at Dufferin County Museum & Archives)
- start of review period (May 1-July 31) for draft forest management plan, draft recreation policy, and proposal for use from Ontario Federation of Trail Riders (off-road motorcyclists)
- draft forest management plan (and draft recreation policy and proposal for use by Ontario Federation of Trail Riders) sent to three municipal forestry colleagues primarily for review of technical forestry aspects of the draft forest management plan

June 17, 2014

- open public meeting to receive input and comments on the draft forest management plan, draft recreation policy, and proposal for use from Ontario Federation of Trail Riders (off-road motorcyclists)

APPENDIX A – continued.

July 31, 2014

- end of review period of draft forest management plan, draft recreation policy, and proposal for use from Ontario Federation of Trail Riders (off-road motorcyclists)

August, 2014

- development of final forest management plan
- Forest Plan Advisory Team meeting
 - discussion and minor revisions to final forest management plan

September, 2014

- submission of forest management plan to Museum Board/County Council

APPENDIX B – Motions deferred from previous Council

Museum Board – Item #2 - September 23, 2014

Moved by Warden Hill, seconded by Councillor White,

That the report of the Director dated September 23, 2014, Dufferin County Forest Management Plan 2015-2035 and Recreational Use of the County Forest Policy, be received;

AND THAT Dufferin County Forest Management Plan 2015-2035 be approved;

AND THAT staff be directed to pursue Option 1 in the development of the Recreational Use of the County Forest Policy.

Option 1: That the development of the Recreational Use of the County Forest Policy be deferred until the new term of County Council, at which time an ad hoc committee of County Council, including representation from affected municipalities, be formed to make a recommendation regarding the Recreational Use of the County Forest Policy to County Council.

-Carried-

Dufferin County Council - October 9, 2014

Moved by Councillor McGhee, Seconded by Councillor Ryan,

THAT Item #2 of the Museum Board regarding the Dufferin County Forest Management Plan 2015-2035 and Recreation Use of the County Forest Policy, be deferred to the next Council.

-Carried-

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
DUFFERIN OAKS							
Administration							
Salaries and Benefits	446,600	453,760	461,030	468,430	432,450	14,150	3.27%
Administrative and Office	1,745,060	1,757,320	1,773,050	1,795,970	1,729,200	15,860	0.92%
Service Delivery	26,200	27,000	28,000	29,000	26,000	200	0.77%
IT and Communications	22,200	22,600	22,900	23,300	23,000	(800)	-3.48%
Total Expenditures	2,240,060	2,260,680	2,284,980	2,316,700	2,210,650	29,410	1.33%
Revenues	(25,680)	(25,680)	(25,680)	(25,680)	(18,180)	(7,500)	41.25%
Total Administration	2,214,380	2,235,000	2,259,300	2,291,020	2,192,470	21,910	1.00%
Accommodation							
Building and Property							
Salaries and Benefits	408,370	414,950	421,670	428,460	420,430	(12,060)	-2.87%
Administrative and Office	600	600	600	600	600	0	0.00%
IT and Communications	60,700	62,850	62,950	63,050	60,900	(200)	-0.33%
Facilities	667,680	673,790	721,770	768,700	582,300	85,380	14.66%
Vehicles and Equipment	12,850	13,550	13,650	13,750	13,050	(200)	-1.53%
Total Expenditures	1,150,200	1,165,740	1,220,640	1,274,560	1,077,280	72,920	6.77%
Revenues	(95,700)	(97,610)	(99,560)	(101,550)	(94,100)	(1,600)	1.70%
Total Building and Property	1,054,500	1,068,130	1,121,080	1,173,010	983,180	71,320	7.25%
Housekeeping							
Salaries and Benefits	671,980	682,890	694,100	705,360	664,730	7,250	1.09%
Administrative and Office	500	550	600	650	800	(300)	-37.50%
Service Delivery	31,200	31,600	32,300	7,800	31,200	0	0.00%
Facilities	36,000	36,500	36,500	37,000	33,000	3,000	9.09%
Vehicles and Equipment	7,800	8,000	8,200	8,400	8,700	(900)	-10.34%
Total Expenditures	747,480	759,540	771,700	759,210	738,430	9,050	1.23%
Revenues	(91,900)	(93,720)	(95,570)	(97,460)	(90,500)	(1,400)	1.55%
Total Housekeeping	655,580	665,820	676,130	661,750	647,930	7,650	1.18%
Laundry							
Salaries and Benefits	321,120	326,320	331,660	337,030	315,860	5,260	1.67%
Administrative and Office	200	200	200	200	200	0	0.00%
Service Delivery	31,000	32,000	33,000	33,000	32,500	(1,500)	-4.62%
Vehicles and Equipment	13,700	13,700	13,700	13,700	3,800	9,900	260.53%
Total Expenditures	366,020	372,220	378,560	383,930	352,360	13,660	3.88%
Total Laundry	366,020	372,220	378,560	383,930	352,360	13,660	3.88%
TOTAL ACCOMODATION	2,076,100	2,106,170	2,175,770	2,218,690	1,983,470	92,630	4.67%
NET ADMIN/ACCOMOD. EXPENDITURES	4,290,480	4,341,170	4,435,070	4,509,710	4,175,940	114,540	2.74%
Admin./Accommodation Revenue							
Total Revenue	(4,223,320)	(4,206,360)	(4,239,720)	(4,273,380)	(4,229,240)	5,920	-0.14%
TOTAL NET ADMIN/ACCOMODATION	67,160	134,810	195,350	236,330	(53,300)	120,460	-226.00%
Program and Support							
Salaries and Benefits	552,070	561,090	570,310	579,630	541,290	10,780	1.99%
Administrative and Office	500	500	500	500	500	0	0.00%
Service Delivery	192,840	194,050	194,600	195,150	187,000	5,840	3.12%
Vehicles and Equipment	1,500	1,500	1,500	1,500	1,500	0	0.00%
Total Expenditures	746,910	757,140	766,910	776,780	730,290	16,620	2.28%
Revenues	(665,370)	(671,920)	(678,520)	(685,220)	(651,110)	(14,260)	2.19%
Total Program and Support	81,540	85,220	88,390	91,560	79,180	2,360	2.98%
Food Services							
Dietary Services							
Salaries and Benefits	1,106,600	1,124,350	1,142,680	1,161,110	1,095,680	10,920	1.00%
Administrative and Office	3,350	3,400	3,550	3,600	3,950	(600)	-15.19%
Service Delivery	36,400	35,600	36,600	37,100	33,900	2,500	7.37%
IT and Communications	5,000	5,000	5,000	5,000	5,600	(600)	-10.71%
Vehicles and Equipment	19,500	20,600	21,700	22,700	21,500	(2,000)	-9.30%
Total Expenditures	1,170,850	1,188,950	1,209,530	1,229,510	1,160,630	10,220	0.88%

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Revenues	(21,200)	(21,200)	(21,200)	(21,200)	(21,200)	0	0.00%
Total Dietary Services	1,149,650	1,167,750	1,188,330	1,208,310	1,139,430	10,220	0.90%
Raw Food							
Service Delivery	552,000	555,000	561,000	563,000	543,000	9,000	1.66%
Revenues	(484,440)	(489,100)	(494,800)	(499,600)	(480,400)	(4,040)	0.84%
Total Raw Food	67,560	65,900	66,200	63,400	62,600	4,960	7.92%
TOTAL FOOD SERVICES	1,217,210	1,233,650	1,254,530	1,271,710	1,202,030	15,180	1.26%
Nursing							
Administration							
Salaries and Benefits	276,870	281,300	285,810	290,380	274,370	2,500	0.91%
Administrative and Office	43,140	43,740	43,840	43,840	43,140	0	0.00%
Service Delivery	213,000	217,260	221,600	226,030	203,000	10,000	4.93%
IT and Communications	15,000	18,000	18,500	19,000	12,300	2,700	21.95%
Vehicles and Equipment	47,500	49,200	49,200	49,200	46,600	900	1.93%
Total Expenditures	595,510	609,500	618,950	628,450	579,410	16,100	2.78%
Revenues	(20,920)	(20,920)	(17,920)	(17,920)	(17,920)	(3,000)	16.74%
Total Nursing Administration	574,590	588,580	601,030	610,530	561,490	13,100	2.33%
Nursing Direct Care							
Non Registered Staff							
Salaries and Benefits	4,040,110	4,104,640	4,170,970	4,237,620	3,996,000	44,110	1.10%
Total Non Registered Staff	4,040,110	4,104,640	4,170,970	4,237,620	3,996,000	44,110	1.10%
RPN							
Salaries and Benefits	1,415,100	1,437,630	1,460,800	1,484,070	1,378,600	36,500	2.65%
Revenues	(33,780)	(32,450)	(31,090)	(29,720)	(30,500)	(3,280)	10.75%
Total RPN	1,381,320	1,405,180	1,429,710	1,454,350	1,348,100	33,220	2.46%
RAI Initiative							
Salaries and Benefits	113,080	114,910	116,770	118,660	115,080	(2,000)	-1.74%
Total Expenditures	113,080	114,910	116,770	118,660	115,080	(2,000)	-1.74%
Revenues	(78,800)	(78,800)	(78,800)	(78,800)	(78,800)	0	0.00%
Total RAI	34,280	36,110	37,970	39,860	36,280	(2,000)	-5.51%
RPN Initiative							
Salaries and Benefits	81,720	83,050	84,410	85,780	81,800	(80)	-0.10%
Service Delivery	33,280	31,950	30,590	29,220	30,500	2,780	0.00%
Total Expenditures	115,000	115,000	115,000	115,000	112,300	2,700	2.40%
Revenues	(115,000)	(115,000)	(115,000)	(115,000)	(112,300)	(2,700)	2.40%
Total RPN Initiative	0	0	0	0	0	0	0.00%
Behavioural Support							
Salaries and Benefits	83,120	84,450	85,810	87,180	81,800	1,320	1.61%
Administrative and Office	1,000	1,150	1,200	1,250	1,000	0	0.00%
Service Delivery	0	0	0	0	500	(500)	-100.00%
Total Expenditures	84,120	85,600	87,010	88,430	83,300	820	0.98%
Revenues	(73,680)	(73,680)	(73,680)	(73,680)	(73,680)	0	0.00%
Total BS	10,440	11,920	13,330	14,750	9,620	820	8.52%
RN							
Salaries and Benefits	922,500	937,780	952,840	968,610	923,330	(830)	-0.09%
Revenues	(300)	(300)	(300)	(300)	(300)	0	100.00%
Total Nursing RNs	922,200	937,480	952,540	968,310	923,030	(830)	-0.09%
High Intensity Needs							
Service Delivery	40,000	41,000	42,000	43,000	36,800	3,200	8.70%
Revenues	(38,000)	(39,000)	(40,000)	(41,000)	(36,800)	(1,200)	3.26%
Total High Intensity Needs	2,000	2,000	2,000	2,000	0	2,000	0.00%

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Nurse Practitioner							
Salaries and Benefits	126,900	126,900	126,900	126,900	116,200	10,700	9.21%
Service Delivery	7,563	7,563	7,563	7,563	10,390	(2,827)	-27.21%
IT and Communications	950	950	950	950	960	(10)	-1.04%
Total Expenditures	135,413	135,413	135,413	135,413	127,550	7,863	6.16%
Revenues	(122,850)	(122,850)	(122,850)	(122,850)	(122,840)	(10)	0.01%
Total Nurse Practitioner	12,563	12,563	12,563	12,563	4,710	7,853	166.73%
TOTAL NURSING EXPENDITURES	6,977,503	7,098,473	7,220,113	7,339,983	6,879,230	98,273	1.43%
Total Revenue	(5,394,780)	(5,446,520)	(5,498,820)	(5,551,620)	(5,282,180)	(112,600)	2.13%
TOTAL NURSING	1,582,723	1,651,953	1,721,293	1,788,363	1,597,050	(14,327)	-0.90%
TOTAL DUFFERIN OAKS	2,948,633	3,105,633	3,259,563	3,387,963	2,824,960	123,673	4.38%
Mel Lloyd Centre							
IT and Communications	1,900	1,950	1,950	1,950	1,900	0	0.00%
Facilities	317,150	318,620	335,760	351,760	302,840	14,310	4.73%
Total Expenditures	319,050	320,570	337,710	353,710	304,740	14,310	4.70%
Revenues	(362,400)	(368,860)	(375,450)	(382,170)	(335,600)	(26,800)	7.99%
Total Mel Lloyd Centre	(43,350)	(48,290)	(37,740)	(28,460)	(30,860)	(12,490)	40.47%
Community Support Services							
Administration							
Salaries and Benefits	111,770	113,580	115,430	117,300	115,830	(4,060)	-3.51%
Administrative and Office	20,950	21,800	22,350	23,500	21,000	(50)	-0.24%
Service Delivery	104,100	104,700	105,200	105,700	100,800	3,300	3.27%
IT and Communications	7,900	8,000	8,000	8,000	9,000	(1,100)	-12.22%
Facilities	44,200	45,530	46,900	48,310	42,900	1,300	3.03%
Vehicles and Equipment	9,180	9,500	9,630	9,780	9,050	130	1.44%
Total Expenditures	298,100	303,110	307,510	312,590	298,580	(480)	-0.16%
Adult Day Program							
Salaries and Benefits	154,530	157,010	159,570	162,140	146,710	7,820	5.33%
IT and Communications	250	250	250	250	0	250	0.00%
Total Adult Day Program	154,780	157,260	159,820	162,390	146,710	8,070	5.50%
Meals on Wheels							
Salaries and Benefits	44,800	45,530	46,280	47,030	28,690	16,110	56.15%
Service Delivery	10,360	10,520	10,680	10,840	0	10,360	0.00%
Total Meals on Wheels	55,160	56,050	56,960	57,870	28,690	26,470	92.26%
Friendly Visiting							
Salaries and Benefits	1,290	1,310	1,330	1,350	800	490	61.25%
Total Friendly Visiting	1,290	1,310	1,330	1,350	800	490	61.25%
Service Coordination							
Salaries and Benefits	35,080	35,630	36,190	36,760	63,590	(28,510)	-44.83%
Total Service Coordination	35,080	35,630	36,190	36,760	63,590	(28,510)	-44.83%
CSS Revenues							
Total CSS Revenues	(458,590)	(458,590)	(458,590)	(458,590)	(466,200)	7,610	-1.63%
Transportation							
Salaries and Benefits	170,340	172,970	175,700	178,410	128,890	41,450	32.16%
Administrative and Office	53,300	53,800	54,300	54,800	53,300	0	0.00%
Service Delivery	1,880	1,880	1,880	1,880	1,420	460	32.39%
IT and Communications	1,300	1,300	1,300	1,300	800	500	62.50%
Vehicles and Equipment	28,600	28,820	30,060	30,330	27,000	1,600	5.93%
Total Expenditures	255,420	258,770	263,240	266,720	211,410	44,010	20.82%
Revenues	(192,470)	(192,470)	(192,470)	(192,470)	(114,340)	(78,130)	68.33%
Total Transportation	62,950	66,300	70,770	74,250	97,070	(34,120)	-35.15%

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Congregate Dining							
Service Delivery	22,000	22,000	22,000	22,000	21,200	800	3.77%
Revenues	(23,970)	(23,970)	(23,970)	(23,970)	(23,970)	0	0.00%
Total Congregate Dining	(1,970)	(1,970)	(1,970)	(1,970)	(2,770)	800	100.00%
Bathing							
Service Delivery	10,390	10,390	10,390	10,390	8,540	1,850	21.66%
Revenues	(8,540)	(8,540)	(8,540)	(8,540)	(8,540)	0	0.00%
Total Bathing	1,850	1,850	1,850	1,850	0	1,850	100.00%
PSW Escort							
Service Delivery	15,380	15,380	15,380	15,380	15,380	0	0.00%
Revenues	(15,380)	(15,380)	(15,380)	(15,380)	(15,380)	0	0.00%
Total PSW Escort	0	0	0	0	0	0	0.00%
Lord Dufferin							
Service Delivery	150,310	150,310	150,310	150,310	150,300	10	0.01%
Revenues	(150,310)	(150,300)	(150,300)	(150,300)	(150,300)	(10)	0.01%
Total Lord Dufferin	0	10	10	10	0	0	0.00%
Assisted Living							
Service Delivery	524,280	524,280	524,280	524,280	250,000	274,280	109.71%
Revenues	(524,280)	(524,280)	(524,280)	(524,280)	(250,000)	(274,280)	109.71%
Total Shelburne - Assisted Living	0	0	0	0	0	0	0.00%
Total Community Support Services	148,650	160,960	173,880	186,510	166,470	(17,820)	-10.70%
McKelvie Supportive Housing							
Salaries and Benefits	10,400	10,570	10,740	10,910	9,830	570	5.80%
IT and Communications	16,550	16,600	16,650	16,700	17,500	(950)	-5.43%
Facilities	150,860	152,330	158,670	165,700	147,050	3,810	2.59%
Transfers	37,890	38,530	34,020	28,840	36,620	1,270	3.47%
Total Expenditures	215,700	218,030	220,080	222,150	211,000	4,700	2.23%
Revenues	(215,700)	(218,030)	(220,080)	(222,150)	(211,000)	(4,700)	2.23%
TOTAL MCKELVIE SUPPORTIVE HOUSING	0	0	0	0	0	0	
TOTAL DUFFERIN OAKS (STATUS QUO)	3,053,933	3,218,303	3,395,703	3,546,013	2,960,570	93,363	3.15%
SERVICE ENHANCEMENTS							
Wages Part Time	21,800	33,600	34,100	34,610	0	21,800	
Part-time Benefits	4,400	8,450	8,620	8,790	0	4,400	
Total Oaks Service Enhancements	26,200	42,050	42,720	43,400	0	26,200	
TOTAL SERVICE ENHANCEMENTS	26,200	42,050	42,720	43,400	0	26,200	
TOTAL DUFFERIN OAKS	3,080,133	3,260,353	3,438,423	3,589,413	2,960,570	119,563	4.04%

Community Services/ Dufferin Oaks Capital

Dufferin Oaks

2015 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	400,000	25,000	375,000	-
Bed/Nursing Equipment Replacement	65,000	65,000	-	-
Macerators	22,000	22,000	-	-
Oaks Buildings (elevators, HVAC, exterior, etc.)	75,000	75,000	-	-
Tub Replacement/Resident Bathing	40,000	40,000	-	-
Point of Care	56,000	56,000	-	-
Kitchen Equipment Replacement	10,000	10,000	-	-
DO/DCCSS Vehicle Replacement	85,000	85,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
Prog & Supp/Res Prog Appliance Replacement	3,000	3,000	-	-
MBV Village Replacements	13,000	13,000	-	-
Parking Lot and Site Improvements	77,000	50,000	27,000	-
Total Dufferin Oaks	854,500	452,500	402,000	0

2016 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	25,000	25,000	-	-
Bed/Nursing Equipment Replacement	50,000	50,000	-	-
Macerators	9,000	9,000	-	-
Oaks Buildings (elevators, HVAC, exterior, etc.)	25,000	25,000	-	-
Tub Replacement/Resident Bathing	40,000	40,000	-	-
Kitchen Equipment Replacement	11,000	11,000	-	-
DO/DCCSS Vehicle Replacement	30,000	30,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
Prog & Supp/Res Prog Appliance Replacement	3,000	3,000	-	-
MBV Village Replacements	13,000	13,000	-	-
MLC Roof	70,000	70,000	-	-
Parking Lot and Site Improvements	80,000	80,000	-	-
Laundry Equipment	15,000	15,000	-	-
MBV Sprinklers	60,000	60,000	-	-
Kitchen Flooring Restoration	10,000	10,000	-	-
Res Lounges/Den Furniture Replacement	15,000	15,000	-	-
Total Dufferin Oaks	464,500	464,500	0	0

2017 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	25,000	25,000	-	-
Bed/Nursing Equipment Replacement	50,000	50,000	-	-
Tub Replacement/Resident Bathing	50,000	50,000	-	-
Kitchen Equipment Replacement	9,000	9,000	-	-
DO/DCCSS Vehicle Replacement	30,000	30,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
Prog & Supp/Res Prog Appliance Replacement	3,000	3,000	-	-
MBV Village Replacements	13,000	13,000	-	-
MLC Roof	90,000	90,000	-	-
Parking Lot and Site Improvements	40,000	40,000	-	-
Laundry Equipment	15,000	15,000	-	-
MBV Sprinklers	90,000	90,000	-	-
Kitchen Flooring Restoration	10,000	10,000	-	-
Nurse Help-Call System	30,000	30,000	-	-
Total Dufferin Oaks	463,500	463,500	0	0

2018 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	25,000	25,000	-	-
Bed/Nursing Equipment Replacement	60,000	60,000	-	-
Tub Replacement/Resident Bathing	10,000	10,000	-	-
DO/DCCSS Vehicle Replacement	35,000	35,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
MBV Village Replacements	13,000	13,000	-	-
MLC Roof	90,000	90,000	-	-
Parking Lot and Site Improvements	130,000	130,000	-	-
Laundry Equipment	30,000	30,000	-	-
Kitchen Flooring Restoration	15,000	15,000	-	-
Res Lounges/Den Furniture Replacement	20,000	20,000	-	-
Nurse Help-Call System	30,000	30,000	-	-
Total Dufferin Oaks	466,500	466,500	0	0

2019 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	25,000	25,000	-	-
Bed/Nursing Equipment Replacement	60,000	60,000	-	-
Oaks Buildings (elevators, HVAC, exterior, etc.)	35,000	35,000	-	-
Tub Replacement/Resident Bathing	10,000	10,000	-	-
Kitchen Equipment Replacement	10,000	10,000	-	-
DO/DCCSS Vehicle Replacement	25,000	25,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
MBV Village Replacements	13,000	13,000	-	-
MLC Roof	150,000	150,000	-	-
Parking Lot and Site Improvements	30,000	30,000	-	-
Kitchen Flooring Restoration	10,000	10,000	-	-
Res Lounges/Den Furniture Replacement	40,000	40,000	-	-
Nurse Help-Call System	50,000	50,000	-	-
Total Dufferin Oaks	466,500	466,500	0	0

2020 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	25,000	25,000	-	-
Bed/Nursing Equipment Replacement	60,000	60,000	-	-
Macerators	10,000	10,000	-	-
Oaks Buildings (elevators, HVAC, exterior, etc.)	150,000	150,000	-	-
Tub Replacement/Resident Bathing	20,000	20,000	-	-
Kitchen Equipment Replacement	10,000	10,000	-	-
DO/DCCSS Vehicle Replacement	26,000	26,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
MBV Village Replacements	13,000	13,000	-	-
MLC Roof	20,000	20,000	-	-
Parking Lot and Site Improvements	30,000	30,000	-	-
Laundry Equipment	20,000	20,000	-	-
Res Lounges/Den Furniture Replacement	12,500	12,500	-	-
Nurse Help-Call System	60,000	60,000	-	-
Total Dufferin Oaks	465,000	465,000	0	0

2021 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	25,000	25,000	-	-
Bed/Nursing Equipment Replacement	65,000	65,000	-	-
Macerators	10,000	10,000	-	-
Oaks Buildings (elevators, HVAC, exterior, etc.)	150,000	150,000	-	-
Tub Replacement/Resident Bathing	15,000	15,000	-	-
Kitchen Equipment Replacement	15,000	15,000	-	-
DO/DCCSS Vehicle Replacement	26,000	26,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
MBV Village Replacements	13,000	13,000	-	-
MLC Roof	20,000	20,000	-	-
Parking Lot and Site Improvements	30,000	30,000	-	-
Laundry Equipment	10,000	10,000	-	-
Res Lounges/Den Furniture Replacement	12,500	12,500	-	-
Nurse Help-Call System	70,000	70,000	-	-
Total Dufferin Oaks	470,000	470,000	0	0

2022 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	25,000	25,000	-	-
Bed/Nursing Equipment Replacement	65,000	65,000	-	-
Macerators	10,000	10,000	-	-
Oaks Buildings (elevators, HVAC, exterior, etc.)	150,000	150,000	-	-
Tub Replacement/Resident Bathing	15,000	15,000	-	-
Kitchen Equipment Replacement	15,000	15,000	-	-
DO/DCCSS Vehicle Replacement	31,000	31,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
MBV Village Replacements	13,000	13,000	-	-
MLC Roof	20,000	20,000	-	-
Parking Lot and Site Improvements	30,000	30,000	-	-
Laundry Equipment	10,000	10,000	-	-
Res Lounges/Den Furniture Replacement	12,500	12,500	-	-
Nurse Help-Call System	80,000	80,000	-	-
Total Dufferin Oaks	485,000	485,000	0	0

2023 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	25,000	25,000	-	-
Bed/Nursing Equipment Replacement	65,000	65,000	-	-
Macerators	10,000	10,000	-	-
Oaks Buildings (elevators, HVAC, exterior, etc.)	150,000	150,000	-	-
Tub Replacement/Resident Bathing	15,000	15,000	-	-
Kitchen Equipment Replacement	15,000	15,000	-	-
DO/DCCSS Vehicle Replacement	26,000	26,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
MBV Village Replacements	13,000	13,000	-	-
MLC Roof	20,000	20,000	-	-
Parking Lot and Site Improvements	30,000	30,000	-	-
Laundry Equipment	10,000	10,000	-	-
Res Lounges/Den Furniture Replacement	12,500	12,500	-	-
Nurse Help-Call System	80,000	80,000	-	-
Total Dufferin Oaks	480,000	480,000	0	0

2024 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
DO Roof Replacement	25,000	25,000	-	-
Bed/Nursing Equipment Replacement	65,000	65,000	-	-
Macerators	10,000	10,000	-	-
Oaks Buildings (elevators, HVAC, exterior, etc.)	170,000	170,000	-	-
Tub Replacement/Resident Bathing	15,000	15,000	-	-
Kitchen Equipment Replacement	15,000	15,000	-	-
DO/DCCSS Vehicle Replacement	26,000	26,000	-	-
Housekeeping Equipment Replacement	8,500	8,500	-	-
Prog & Supp/Res Prog Appliance Replacement	10,000	10,000	-	-
MBV Village Replacements	13,000	13,000	-	-
MLC Roof	20,000	20,000	-	-
Parking Lot and Site Improvements	30,000	30,000	-	-
Laundry Equipment	10,000	10,000	-	-
Kitchen Flooring Restoration	20,000	20,000	-	-
Res Lounges/Den Furniture Replacement	12,500	12,500	-	-
Nurse Help-Call System	35,000	35,000	-	-
Total Dufferin Oaks	485,000	485,000	0	0

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
COMMUNITY SERVICES							
Emergency Services							
Salaries and Benefits	110,200	112,400	114,643	116,931	106,500	3,700	3.47%
Administrative and Office	18,880	19,620	19,670	20,140	17,800	1,080	6.07%
Service Delivery	36,300	38,900	38,900	38,900	38,700	(2,400)	-6.20%
IT and Communication	2,630	2,630	2,630	2,630	2,950	(320)	-10.85%
Total Expenditures	168,010	173,550	175,843	178,601	165,950	2,060	1.24%
Revenues	(7,000)	(6,000)	(5,000)	(4,000)	(10,000)	3,000	-30.00%
Total Emergency Services Operations	161,010	167,550	170,843	174,601	155,950	5,060	3.24%
911							
Service Delivery	100,000	100,000	100,000	100,000	100,000	0	0.00%
Total 911	100,000	100,000	100,000	100,000	100,000	0	0.00%
ARES							
IT and Communication	2,500	2,500	2,500	2,500	2,500	0	0.00%
Vehicles and Equipment	2,350	2,400	2,450	2,500	2,550	(200)	-7.84%
Total ARES	4,850	4,900	4,950	5,000	5,050	(200)	-3.96%
Operations Centres							
Administrative and Office	500	500	500	500	500	0	0.00%
IT and Communication	8,600	8,600	8,600	8,600	10,300	(1,700)	-16.50%
Total Operations Centres	9,100	9,100	9,100	9,100	10,800	(1,700)	-15.74%
Total Emergency Services	274,960	281,550	284,893	288,701	271,800	3,160	1.16%
Edelbrock Centre							
Administrative and Office	318,260	312,690	305,020	298,549	324,740	(6,480)	-2.00%
Facilities	258,920	261,480	270,490	278,850	243,620	15,300	6.28%
Total Expenditures	577,180	574,170	575,510	577,399	568,360	8,820	1.55%
Revenues	(501,379)	(504,668)	(510,722)	(517,274)	(491,196)	(10,183)	2.07%
Total Edelbrock Centre	75,801	69,502	64,788	60,125	77,164	(1,363)	-1.77%
Ontario Works							
Administration							
Salaries and Benefits	1,641,575	1,676,074	1,711,279	1,747,327	1,714,700	(73,125)	-4.26%
Administrative and Office	170,610	174,080	176,800	189,210	140,180	30,430	21.71%
Service Delivery	15,000	15,000	15,000	15,000	14,000	1,000	7.14%
IT and Communication	21,000	21,000	21,000	21,000	22,300	(1,300)	-5.83%
Facilities	274,731	273,377	273,980	274,830	267,762	6,969	2.60%
Reserve Transfer	20,000	20,000	20,000	20,000	20,000	0	0.00%
Total Expenditures	2,142,916	2,179,531	2,218,058	2,267,367	2,178,942	(36,026)	-1.65%
Revenues	(1,221,490)	(1,221,490)	(1,221,490)	(1,221,490)	(1,299,700)	78,210	-6.02%
Total OW Administration	921,426	958,041	996,568	1,045,877	879,242	42,184	4.80%
Ontario Works Programs							
OW Regular							
Service Delivery	3,660,000	3,660,000	3,660,000	3,660,000	3,590,000	70,000	1.95%
Revenues	(3,436,100)	(3,453,520)	(3,560,320)	(3,660,000)	(3,321,880)	(114,220)	3.44%
Total OW Regular	223,900	206,480	99,680	0	268,120	(44,220)	-16.49%
OW Regular - 100% Provincial							
Service Delivery	55,000	55,000	55,000	55,000	55,000	0	0.00%
Revenues	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)	0	0.00%
Total OW Regular - 100% Provincial	0	0	0	0	0	0	
Additions							
Service Delivery	25,000	25,000	25,000	25,000	25,000	0	0.00%
Revenues	(22,850)	(23,550)	(24,300)	(25,000)	(22,150)	(700)	3.16%
Total Additions	2,150	1,450	700	0	2,850	(700)	-24.56%
Discretionary Benefits							
Service Delivery	145,000	145,000	145,000	145,000	140,000	5,000	3.57%
Revenues	(127,960)	(131,880)	(136,080)	(140,000)	(124,000)	(3,960)	3.19%
Total Discretionary Benefits	17,040	13,120	8,920	5,000	16,000	1,040	6.50%

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Social Assistance Reinvestment SAR							
Service Delivery	100,000	100,000	100,000	100,000	100,000	0	0.00%
Total SAR	100,000	100,000	100,000	100,000	100,000	0	0.00%
TOTAL ONTARIO WORKS	1,264,516	1,279,091	1,205,868	1,150,877	1,266,212	(1,696)	-0.13%
Child Care							
Administration							
Salaries and Benefits	263,500	268,754	274,112	279,576	189,600	73,900	38.98%
Administrative and Office	11,400	11,550	11,550	11,650	10,650	750	7.04%
IT and Communication	2,550	2,550	2,550	2,550	2,350	200	8.51%
Facilities	17,315	17,225	17,265	17,322	17,051	265	1.55%
Total Expenditures	294,765	300,079	305,477	311,098	219,651	75,115	34.20%
Revenues	(457,100)	(382,100)	(307,100)	(257,100)	(384,080)	(73,020)	19.01%
Total Child Care Administration	(162,335)	(82,021)	(1,623)	53,998	(164,429)	2,095	-1.27%
Child Care Programs							
Wage Subsidy							
Service Delivery	453,200	453,200	453,200	453,200	453,200	0	0.00%
Revenues	(453,200)	(453,200)	(453,200)	(453,200)	(453,200)	0	0.00%
Total	0	0	0	0	0	0	#DIV/0!
Regular Fee Subsidy							
Service Delivery	1,981,809	1,981,809	1,981,809	1,981,809	1,823,759	158,050	8.67%
Revenues	(1,781,113)	(1,781,113)	(1,781,113)	(1,781,113)	(1,623,063)	(158,050)	9.74%
Total	200,696	200,696	200,696	200,696	200,696	0	0.00%
Formal Child Care							
Service Delivery	29,125	29,125	29,125	29,125	29,125	0	0.00%
Revenues	(29,125)	(29,125)	(29,125)	(29,125)	(29,125)	0	0.00%
Total	0	0	0	0	0	0	#DIV/0!
Informal Child Care							
Service Delivery	25,000	25,000	25,000	25,000	25,000	0	0.00%
Revenues	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	0	0.00%
Total	0	0	0	0	0	0	#DIV/0!
Pay Equity							
Service Delivery	1,500	1,500	1,500	1,500	1,500	0	0.00%
Revenues	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	0	0.00%
Total	0	0	0	0	0	0	0.00%
Special Needs Resourcing							
Service Delivery	254,000	254,000	254,000	254,000	254,000	0	0.00%
Revenues	(254,000)	(254,000)	(254,000)	(254,000)	(254,000)	0	0.00%
Total	0	0	0	0	0	0	0.00%
Rep & Maint - Child Care							
Service Delivery	10,680	10,680	10,680	10,680	10,201	479	4.70%
Revenues	(10,680)	(10,680)	(10,680)	(10,680)	(10,201)	(479)	4.70%
Total	0	0	0	0	0	0	0.00%
Capacity Building - Quality							
Service Delivery	25,395	25,395	25,395	25,395	23,788	1,607	0.00%
Revenues	(25,395)	(25,395)	(25,395)	(25,395)	(23,788)	(1,607)	0.00%
Total	0	0	0	0	0	0	0.00%
Transformation							
Service Delivery	26,114	26,114	26,114	26,114	34,428	(8,314)	-24.15%
Revenues	(26,114)	(26,114)	(26,114)	(26,114)	(34,428)	8,314	-24.15%
Total	0	0	0	0	0	0	0.00%
Capital Retrofits							
Service Delivery	33,268	33,268	33,268	33,268	40,804	(7,536)	-18.47%
Revenues	(33,268)	(33,268)	(33,268)	(33,268)	(40,804)	7,536	-18.47%
Total	0	0	0	0	0	0	0.00%
Total Child Care Programs	200,696	200,696	200,696	200,696	200,696	0	0.00%

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Jean Hamlyn Daycare Centre							
Salaries and Benefits	527,700	545,120	559,440	570,560	565,800	(38,100)	-6.73%
Administrative and Office	6,820	6,920	6,920	6,920	6,270	550	8.77%
Service Delivery	23,650	23,650	23,650	23,650	23,650	0	0.00%
IT and Communication	2,000	2,000	2,000	2,000	1,800	200	11.11%
Facilities	53,900	53,800	55,010	56,130	53,470	430	0.80%
Vehicles and Equipment	500	500	500	500	500	0	0.00%
Total Expenditures	614,570	631,990	647,520	659,760	651,490	(36,920)	-5.67%
Revenues	(444,500)	(444,500)	(444,500)	(444,500)	(455,536)	11,036	-2.42%
Total Jean Hamlyn Day Care	170,070	187,490	203,020	215,260	195,954	(25,884)	-13.21%
TOTAL CHILD CARE	208,431	306,165	402,093	469,954	232,221	(23,789)	-10.24%
MCYS PROGRAMS							
MCYS Admin							
Salaries and Benefits	125,800	128,310	130,820	133,380	128,500	(2,700)	-2.10%
Administrative and Office	4,000	4,000	4,000	4,000	3,900	100	2.56%
Service Delivery	400	400	400	400	400	0	0.00%
Total Expenditures	130,200	132,710	135,220	137,780	132,800	(2,600)	-1.96%
Revenues	(73,196)	(73,196)	(73,196)	(73,196)	(67,000)	(6,196)	9.25%
Total MCYS Admin	57,004	59,514	62,024	64,584	65,800	(8,796)	-13.37%
Children's Community Support - Other							
Service Delivery	6,196	6,196	6,196	6,196	6,196	0	0.00%
Revenues	(6,196)	(6,196)	(6,196)	(6,196)	(6,196)	0	0.00%
Total	0	0	0	0	0	0	0.00%
ELCD - Planning Funding							
Service Delivery	22,225	22,225	22,225	22,225	22,225	0	0.00%
Revenues	(22,225)	(22,225)	(22,225)	(22,225)	(22,225)	0	0.00%
Total	0	0	0	0	0	0	0.00%
Total Programs and Admin	57,004	59,514	62,024	64,584	65,800	(8,796)	0.00%
Ontario Early Years							
Salaries and Benefits	717,300	731,640	746,270	761,190	692,900	24,400	3.52%
Administrative and Office	19,830	19,950	20,250	21,100	21,300	(1,470)	-6.90%
Service Delivery	16,900	16,900	16,900	16,900	18,900	(2,000)	-10.58%
IT and Communication	8,800	8,800	8,800	8,800	9,200	(400)	-4.35%
Facilities	120,301	121,520	122,001	122,524	118,522	1,779	1.50%
Vehicles and Equipment	5,450	5,500	5,550	5,600	5,650	(200)	-3.54%
Total Expenditures	888,581	904,310	919,771	936,114	866,472	22,109	2.55%
Revenues	(483,583)	(483,583)	(483,583)	(483,583)	(483,583)	0	0.00%
Total Ontario Early Years	404,998	420,727	436,188	452,531	382,889	22,109	5.77%
TOTAL MCYS PROGRAMS	462,002	480,241	498,212	517,115	448,689	13,313	2.97%
TOTAL EMS/EDELBROCK/OW/CC/MCYS (Status Quo)	2,285,710	2,416,549	2,455,855	2,486,771	2,296,085	(10,375)	-0.45%
SERVICE ENHANCEMENTS							
Wages Part-time	15,000	15,300	15,610	15,920	0	15,000	
Part-time Benefits	2,000	2,040	2,080	2,120	0	2,000	
Total OEYC Enhancements	17,000	17,340	17,690	18,040	0	17,000	
TOTAL SERVICE ENHANCEMENTS	17,000	17,340	17,690	18,040	0	17,000	
TOTAL EMS/EDELBROCK/OW/CC/MCYS	2,302,710	2,433,889	2,473,545	2,504,811	2,296,085	6,625	0.29%

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Housing Services							
Administration							
Salaries and Benefits	973,500	1,017,815	1,047,955	1,078,795	928,200	45,300	4.88%
Administrative and Office	56,750	57,250	57,920	59,580	57,000	(250)	-0.44%
IT and Communication	42,700	42,700	42,700	42,700	38,900	3,800	9.77%
Facilities	34,631	34,450	34,531	34,644	34,102	529	1.55%
Vehicles and Equipment	3,150	3,300	3,350	3,400	0	3,150	100.00%
Total Expenditures	1,110,731	1,155,515	1,186,456	1,219,119	1,058,202	52,529	4.96%
Revenues	(48,570)	(45,600)	(31,560)	(27,910)	(58,441)	9,871	-16.89%
Total Housing Administration	1,062,161	1,109,915	1,154,896	1,191,209	999,761	62,400	6.24%
HOMELESSNESS PROGRAMS							
URHOME							
Service Delivery	240,000	240,000	240,000	240,000	240,000	0	0.00%
Revenues	(240,000)	(240,000)	(240,000)	(240,000)	(240,000)	0	0.00%
Total URHOME	0	0	0	0	0	0	0.00%
Federal Homelessness Program							
Service Delivery	66,900	66,900	66,900	66,900	66,900	0	0.00%
Revenues	(66,900)	(66,900)	(66,900)	(66,900)	(66,900)	0	0.00%
Total	0	0	0	0	0	0	0.00%
LEAP Hydro							
Service Delivery	6,000	6,000	6,000	6,000	6,400	(400)	-6.25%
Revenues	(6,000)	(6,000)	(6,000)	(6,000)	(6,400)	400	-6.25%
Total	0	0	0	0	0	0	0.00%
LEAP Enbridge							
Service Delivery	12,000	12,000	12,000	12,000	9,400	2,600	27.66%
Revenues	(12,000)	(12,000)	(12,000)	(12,000)	(9,400)	(2,600)	27.66%
Total	0	0	0	0	0	0	0.00%
Emergency Shelter							
Service Delivery	295,000	295,000	295,000	295,000	295,000	0	0.00%
Revenues	(295,000)	(295,000)	(295,000)	(295,000)	(295,000)	0	0.00%
Total	0	0	0	0	0	0	0.00%
TOTAL HOMELESSNESS PROGRAMS							
0							
Rent Supplement							
Service Delivery	730,500	737,800	745,100	752,600	661,100	69,400	10.50%
Revenues	(296,865)	(296,865)	(296,865)	(296,865)	(296,865)	0	0.00%
Net Cost Rent Supplement Program	433,635	440,935	448,235	455,735	364,235	69,400	19.05%
Affordable Housing Program							
Service Delivery	0	0	0	0	59,880	(59,880)	-100.00%
Revenues	0	0	0	0	(59,880)	59,880	-100.00%
Total Affordable Housing Program	0	0	0	0	0	0	0.00%
Investment in Affordable Housing Administration							
Service Delivery	29,500	29,500	29,500	0	16,620	12,880	77.50%
Revenues	(29,500)	(29,500)	(29,500)	0	(16,620)	(12,880)	77.50%
Total IAH Admin	0	0	0	0	0	0	0.00%
Home Ownership							
Service Delivery	50,000	50,000	50,000	0	50,000	0	0.00%
Revenues	(50,000)	(50,000)	(50,000)	0	(50,000)	0	0.00%
Total Home Ownership	0	0	0	0	0	0	0.00%
Rent Supplement							
Service Delivery	48,400	48,400	48,400	0	48,400	0	0.00%
Revenues	(48,400)	(48,400)	(48,400)	0	(48,400)	0	0.00%
Total Rent Supplement	0	0	0	0	0	0	0.00%

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Ontario Renovates							
Service Delivery	10,700	10,700	10,700	0	10,700	0	0.00%
Revenues	(10,700)	(10,700)	(10,700)	0	(10,700)	0	0.00%
Total Ontario Renovates	0	0	0	0	0	0	0.00%
Affordable Housing							
Service Delivery	0	0	0	0	426,158	(426,158)	-100.00%
Revenues	0	0	0	0	(426,158)	426,158	-100.00%
Total Affordable Housing	0	0	0	0	0	0	0.00%
Total IAH	0	0	0	0	0	0	0.00%
Non-Profits and Cooperatives							
Service Delivery	1,800,500	1,873,300	1,966,900	2,065,300	1,687,000	113,500	6.73%
Revenues	(650,193)	(479,159)	(479,159)	(479,159)	(665,742)	15,549	-2.34%
Total Non-Profits and Co-operatives	1,150,307	1,394,141	1,487,741	1,586,141	1,021,258	129,049	12.64%
Total Housing Admin and Programs	2,646,103	2,944,991	3,090,872	3,233,085	2,385,254	260,849	10.94%
PUBLIC HOUSING							
S-OH-1							
Facilities	136,025	139,865	144,665	150,125	128,945	7,080	5.49%
Vehicles and Equipment	250	250	250	250	250	0	0.00%
Total Expenditures	136,275	140,115	144,915	150,375	129,195	7,080	5.48%
Revenues	(85,600)	(86,400)	(87,300)	(88,200)	(82,450)	(3,150)	3.82%
Total S-OH-1	50,675	53,715	57,615	62,175	46,745	3,930	8.41%
O-OH-1A							
Facilities	8,872	8,962	8,200	8,510	8,722	150	1.72%
Revenues	(10,650)	(10,800)	(10,900)	(11,000)	(8,400)	(2,250)	26.79%
Total O-OH-1A	(1,778)	(1,838)	(2,700)	(2,490)	322	(2,100)	-652.17%
O-OH-1B							
Facilities	8,693	8,773	7,990	8,280	8,973	(280)	-3.12%
Revenues	(1,300)	(1,300)	(1,300)	(1,300)	(10,400)	9,100	-87.50%
Total O-OH-1B	7,393	7,473	6,690	6,980	(1,427)	8,820	-618.08%
O-OH-1C							
Facilities	8,152	8,232	7,440	7,720	8,072	80	0.99%
Revenues	(8,600)	(8,700)	(8,800)	(8,900)	(10,100)	1,500	-14.85%
Total O-OH-1C	(448)	(468)	(1,360)	(1,180)	(2,028)	1,580	-77.91%
O-OH-1D							
Facilities	8,303	8,383	7,590	7,870	8,773	(470)	-5.36%
Revenues	(1,000)	(1,000)	(1,000)	(1,000)	(8,200)	7,200	-87.80%
Total O-OH-1D	7,303	7,383	6,590	6,870	573	6,730	1174.52%
O-OH-1E							
Facilities	8,572	8,652	7,880	8,180	8,472	100	1.18%
Revenues	(10,500)	(10,600)	(10,700)	(10,800)	(3,500)	(7,000)	200.00%
Total O-OH-1E	(1,928)	(1,948)	(2,820)	(2,620)	4,972	(6,900)	-138.78%
O-OH-1F							
Facilities	8,623	8,703	7,920	8,320	9,273	(650)	-7.01%
Revenues	(15,000)	(15,200)	(15,400)	(15,600)	(15,000)	0	0.00%
Total O-OH-1F	(6,377)	(6,497)	(7,480)	(7,280)	(5,727)	(650)	11.35%
O-OH-1G							
Facilities	8,392	8,372	7,680	7,960	8,822	(430)	-4.87%
Revenues	(5,000)	(5,100)	(5,200)	(5,300)	(3,300)	(1,700)	51.52%
Total O-OH-1G	3,392	3,272	2,480	2,660	5,522	(2,130)	-38.57%
O-OH-1H							
Facilities	9,015	9,015	8,340	8,650	9,175	(160)	-1.74%
Revenues	(3,700)	(3,700)	(3,700)	(3,700)	(4,700)	1,000	-21.28%
Total O-OH-1H	5,315	5,315	4,640	4,950	4,475	840	18.77%

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
O-OH-1							
Facilities	71,260	72,430	75,130	77,660	68,750	2,510	3.65%
Vehicles and Equipment	100	100	100	100	100	0	0.00%
Total Expenditures	71,360	72,530	75,230	77,760	68,850	2,510	3.65%
Revenues	(28,000)	(28,300)	(28,600)	(28,900)	(26,600)	(1,400)	5.26%
Total O-OH-1	43,360	44,230	46,630	48,860	42,250	1,110	2.63%
O-OH-2							
Facilities	97,757	99,477	102,737	96,930	90,297	7,460	8.26%
Vehicles and Equipment	100	100	100	100	100	0	0.00%
Total Expenditures	97,857	99,577	102,837	97,030	90,397	7,460	8.25%
Revenues	(32,650)	(32,950)	(33,250)	(33,550)	(31,350)	(1,300)	4.15%
Total O-OH-2	65,207	66,627	69,587	63,480	59,047	6,160	10.43%
S-OH-2							
Facilities	87,501	89,571	92,471	95,401	77,641	9,860	12.70%
Vehicles and Equipment	100	100	100	100	100	0	0.00%
Total Expenditures	87,601	89,671	92,571	95,501	77,741	9,860	12.68%
Revenues	(50,900)	(51,400)	(51,900)	(52,400)	(52,250)	1,350	-2.58%
Total S-OH-2	36,701	38,271	40,671	43,101	25,491	11,210	43.98%
O-OH-4							
Facilities	629,740	641,950	663,510	685,130	596,130	33,610	5.64%
Vehicles and Equipment	1,600	1,600	1,600	1,600	1,600	0	0.00%
Total Expenditures	631,340	643,550	665,110	686,730	597,730	33,610	5.62%
Revenues	(503,000)	(508,000)	(513,000)	(518,100)	(502,500)	(500)	0.10%
Total O-OH-4	128,340	135,550	152,110	168,630	95,230	33,110	34.77%
S-OH-3							
Facilities	440,737	451,267	464,757	478,827	401,797	38,940	9.69%
Vehicles and Equipment	1,000	1,000	1,000	1,000	1,000	0	0.00%
Total Expenditures	441,737	452,267	465,757	479,827	402,797	38,940	9.67%
Revenues	(358,000)	(361,500)	(365,100)	(368,700)	(364,200)	6,200	-1.70%
S-OH-3	83,737	90,767	100,657	111,127	38,597	45,140	116.95%
G-OH-1							
Facilities	163,448	165,433	169,458	173,428	152,958	10,490	6.86%
Vehicles and Equipment	500	500	500	500	500	0	0.00%
Total Expenditures	163,948	165,933	169,958	173,928	153,458	10,490	6.84%
Revenues	(98,000)	(99,000)	(100,000)	(101,000)	(96,800)	(1,200)	1.24%
Total G-OH-1	65,948	66,933	69,958	72,928	56,658	9,290	16.40%
O-OH-5							
Facilities	519,000	525,420	533,110	541,100	487,850	31,150	6.39%
Vehicles and Equipment	500	500	500	500	500	0	0.00%
Total Expenditures	519,500	525,920	533,610	541,600	488,350	31,150	6.38%
Revenues	(406,500)	(414,870)	(423,480)	(432,460)	(383,200)	(23,300)	6.08%
Total O-OH-5	113,000	111,050	110,130	109,140	105,150	7,850	7.47%
S-OH-4							
Facilities	357,981	424,244	433,284	442,374	232,250	125,731	54.14%
Vehicles and Equipment	500	500	500	500	300	200	66.67%
Total Expenditures	358,481	424,744	433,784	442,874	232,550	125,931	54.15%
Revenues	(266,550)	(326,440)	(332,435)	(338,560)	(176,975)	(89,575)	50.61%
Total S-OH-4	91,931	98,304	101,349	104,314	55,575	36,356	65.42%
Total Public Housing (Facilities only)	691,771	718,139	754,747	791,645	531,425	160,346	30.17%
TOTAL HOUSING (STATUS QUO)	3,337,874	3,663,130	3,845,619	4,024,730	2,916,679	421,195	14.44%

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
SERVICE ENHANCEMENTS							
<i>Salaries Full-time</i>	62,800	64,700	66,600	68,600	0	62,800	
<i>Benefits</i>	20,200	20,800	21,400	22,000	0	20,200	
Total Housing Service Enhancements	83,000	85,500	88,000	90,600	0	83,000	
<i>Program Cost Recoveries</i>	(30,000)	(30,000)	(30,000)	(30,000)	0	(30,000)	
<i>Transfer from Reserve</i>	(53,000)	0	0	0	0	(53,000)	
Revenues	(83,000)	(30,000)	(30,000)	(30,000)			
TOTAL SERVICE ENHANCEMENTS	0	55,500	58,000	60,600	0	0	
TOTAL HOUSING	3,337,874	3,718,630	3,903,619	4,085,330	2,916,679	421,195	14.44%
TOTAL COMMUNITY SERVICES	5,640,584	6,152,519	6,377,163	6,590,141	5,212,764	427,820	8.21%



REPORT TO COMMUNITY SERVICES/DUFFERIN OAKS COMMITTEE

To: Dufferin County 2015 Council

From: Keith Palmer, Director of Community Services

Date: 19 January 2015

Subject: **Community Services – Housing Staffing Request**

Purpose:

The Purpose of this report is to provide Council with information on and to seek approval for the recruitment of a Community Services Worker (CSW) to be added to the Housing division within Community Services.

Background and Discussion:

The County of Dufferin has been designated through the Housing Services Act 2011, as the Service Manager for Social Housing for Dufferin County. The Housing Division is responsible for the administration and delivery of a wide range of Housing Services which include the responsibility of working with local housing providers. Currently 4 Community Services Workers (CSW's) provide a number of services and support to housing providers, tenants, management companies and local agencies who are supporting social housing needs. The overall services provided by the division have increased in the last three years and will continue to increase in the very near future. Program administration provided by the CSWs includes:

- Manage 279 County owned Units
- Coordination of Rent Supplement Program
- Administration/Regulation of Housing Providers
- Operational Reviews on Housing Providers
- Homeownership Program
- Emergency Social Housing issues
- Eligibility review for social housing compliance
- Rent Calculations (Monthly and/or Annually)
- Social programming with local social agencies
- Rent Supplement Program

- Rent Supplement Program Centralized Waiting List - subsidized and affordable
- Homelessness Prevention Program (HPP)
- Communication Coordination of maintenance requests
- Eviction prevention and conflict management

As the responsibilities around social housing continue to increase both as a result of provincial legislative changes and local initiatives designed to address social housing needs and greater local governance, the overall workload and responsibilities of the division has significantly increased.

The current staffing compliment of the division will be challenged to meet both its local and mandatory provincial obligations should changes not be made to increase the staffing level.

Factors Causing Increase in Services

The recent legislative change that brought the Social Housing Act, 2011 gave Service Managers more responsibilities around the administration of social housing projects. Where the province detailed program expectations, flexibility has now been given to Service Managers to address local program concerns specific to housing providers. Other factors contributing to an overall increase in services include:

- Increased responsibility for operational reviews. Operational Reviews are an extremely important tool to gauge the operational effectiveness of a provider and serve as a risk management tool for the County. If a provider is in difficulty, it is the County who is required to help resolve both tenant, administrative and financial issue. As a result of the ending of Operating Agreements, conducting these reviews much more frequently will better prepare or assist the County in avoiding high administration cost should a provider unsuccessfully manage its operation.
- 54 additional County owned rental units added since 2011
- Administering the revised Ontario Renovates Program for local families
- Increase in demand for financial assistance for hydro cut offs, eviction prevention, other related utility issues under divisional programs
- The county is responsible to meet its legislative service targets and funding obligations for rent sup programs. Rent Supplement numbers have continued to increase in recent years. Currently there are approximately 100 rent supplement agreements with agreement changes each month.
- Increased Homeownership Loans as a result new provincial funding. Currently there are approximately 50 loans agreements existing with additional dollars being provided to increase these contracts by 4-5 annually for the next 5 years. All loan agreements require initial eligibility an annual review be carried out to ensure compliance with program requirements.
- Ongoing and increased responsibility to address marginalized residents and commit to local and provincial poverty reduction strategies as they emerge.

The new CSW position will primarily work on Operational Reviews, ongoing Asset Management/Social Housing Revitalisation, end of operating agreements and ongoing activities associated with the provincially legislated 10 Year Housing and Homelessness Plan. By allowing a single staff person to manage this portfolio the County will be in a much better position to engage local providers ensuring operational compliances with County and provincial policy.

Financial Impact:

The addition of a CSW position in the Housing Division will see an increase of approximately \$83,000 annually. For 2015, \$21,000 of IAH administrative funding, \$9,000 from the Community Homelessness Prevention Initiative (CHPI) administration funding and \$53,000 from the Social Housing Operating Reserve will be used to offset the cost of this position, resulting in zero impact on the County budget in 2015. In future years, the administrative funding will continue to be used to offset the cost of this position; however, beginning in 2016 the balance of the costs (approximately \$56,000 in 2016) will be on the tax levy.

Local Municipal Impact:

The addition of a CSW to the Housing Division will result in greater service accountability that will mitigate or address potential increases to cost of social housing and poverty - specific to local housing providers, operating agreements, rent supplement tenants and access to the affordable housing market. It will allow the Housing Division to work more proactively to address local poverty reduction strategies, greater social inclusion, and support to County and local housing providers.

Recommendation:

THAT the report of the Director, Community Services dated January 19th, 2015 be received;

AND THAT staff commence the recruitment of a CSW in the Housing Division, with the position commencing April 1st 2015 with a zero impact the 2015 County budget.

Respectfully submitted

Keith Palmer
Director, Community Services.

Community Services/ Dufferin Oaks Capital

Social Housing

2015 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	9,500	-	5,500
Electrical/Security/Intercom	20,000	-	-	20,000
Roof Replacement	15,000	-	-	15,000
Kitchen Retrofits	5,000	-	-	5,000
Structural (balconies, etc.)	5,000	-	-	5,000
Flooring	10,000	-	-	10,000
HVAC	20,000	-	-	20,000
Bathrooms	5,000	-	-	5,000
Exterior Painting	5,000	-	-	5,000
Asphalt Paving	10,000	-	-	10,000
Window Replacement	20,000	-	-	20,000
Appliance Replacement	12,000	-	-	12,000
Elevator Replacement	25,000	-	-	25,000
Total Social Housing	167,000	9,500	0	157,500

2016 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	15,000	-	-
Electrical/Security/Intercom	20,000	-	-	20,000
Roof Replacement	15,000	-	-	15,000
Kitchen Retrofits	5,000	5,000	-	-
Structural (balconies, etc.)	10,000	9,500	-	500
Flooring	10,000	-	-	10,000
HVAC	20,000	-	-	20,000
Bathrooms	5,000	5,000	-	-
Exterior Painting	5,000	5,000	-	-
Asphalt Paving	10,000	-	-	10,000
Window Replacement	25,000	-	-	25,000
Appliance Replacement	12,000	-	-	12,000
Elevator Replacement	30,000	-	-	30,000
Total Social Housing	182,000	39,500	0	142,500

2017 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	15,000	-	-
Electrical/Security/Intercom	20,000	-	-	20,000
Roof Replacement	15,000	-	-	15,000
Kitchen Retrofits	5,000	5,000	-	-
Structural (balconies, etc.)	10,000	5,000	-	5,000
Flooring	10,000	5,000	-	5,000
HVAC	20,000	-	-	20,000
Bathrooms	5,000	5,000	-	-
Exterior Painting	5,000	5,000	-	-
Asphalt Paving	10,000	-	-	10,000
Window Replacement	25,000	-	-	25,000
Appliance Replacement	12,000	12,000	-	-
Elevator Replacement	30,000	-	-	30,000
Construction of Social Housing Units	4,400,000	-	-	4,400,000
Total Social Housing	4,582,000	52,000	0	4,530,000

2018 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	15,000	-	-
Electrical/Security/Intercom	20,000	10,000	-	10,000
Roof Replacement	15,000	-	-	15,000
Kitchen Retrofits	5,000	5,000	-	-
Structural (balconies, etc.)	10,000	5,000	-	5,000
Flooring	10,000	5,000	-	5,000
HVAC	20,000	-	-	20,000
Bathrooms	5,000	5,000	-	-
Exterior Painting	5,000	5,000	-	-
Asphalt Paving	10,000	5,000	-	5,000
Window Replacement	25,000	-	-	25,000
Appliance Replacement	12,000	12,000	-	-
Elevator Replacement	30,000	-	-	30,000
Total Social Housing	182,000	67,000	0	115,000

2019 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	15,000	-	-
Electrical/Security/Intercom	20,000	10,000	-	10,000
Roof Replacement	15,000	-	-	15,000
Kitchen Retrofits	5,000	5,000	-	-
Structural (balconies, etc.)	10,000	10,000	-	-
Flooring	12,000	7,000	-	5,000
HVAC	20,000	-	-	20,000
Bathrooms	5,000	5,000	-	-
Exterior Painting	6,000	6,000	-	-
Asphalt Paving	15,000	10,000	-	5,000
Window Replacement	25,000	-	-	25,000
Appliance Replacement	15,000	15,000	-	-
Elevator Replacement	35,000	5,000	-	30,000
Total Social Housing	198,000	88,000	0	110,000

2020 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	15,000	-	-
Electrical/Security/Intercom	20,000	10,000	-	10,000
Roof Replacement	15,000	-	-	15,000
Kitchen Retrofits	5,000	5,000	-	-
Structural (balconies, etc.)	10,000	10,000	-	-
Flooring	12,000	12,000	-	-
HVAC	20,000	5,000	-	15,000
Bathrooms	7,500	7,500	-	-
Exterior Painting	6,000	6,000	-	-
Asphalt Paving	15,000	15,000	-	-
Window Replacement	30,000	5,000	-	25,000
Appliance Replacement	15,000	15,000	-	-
Elevator Replacement	35,000	-	-	35,000
Total Social Housing	205,500	105,500	0	100,000

2021 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	15,000	-	-
Electrical/Security/Intercom	20,000	20,000	-	-
Roof Replacement	15,000	-	-	15,000
Kitchen Retrofits	5,000	5,000	-	-
Structural (balconies, etc.)	10,000	10,000	-	-
Flooring	12,000	12,000	-	-
HVAC	20,000	5,000	-	15,000
Bathrooms	7,500	7,500	-	-
Exterior Painting	6,000	6,000	-	-
Asphalt Paving	15,000	15,000	-	-
Window Replacement	30,000	5,000	-	25,000
Appliance Replacement	15,000	15,000	-	-
Elevator Replacement	35,000	-	-	35,000
Total Social Housing	205,500	115,500	0	90,000

2022 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	15,000	-	-
Electrical/Security/Intercom	20,000	20,000	-	-
Roof Replacement	15,000	5,000	-	10,000
Kitchen Retrofits	5,000	5,000	-	-
Structural (balconies, etc.)	10,000	10,000	-	-
Flooring	12,000	12,000	-	-
HVAC	20,000	10,000	-	10,000
Bathrooms	7,500	7,500	-	-
Exterior Painting	6,000	6,000	-	-
Asphalt Paving	15,000	15,000	-	-
Window Replacement	30,000	10,000	-	20,000
Appliance Replacement	20,000	20,000	-	-
Elevator Replacement	40,000	-	-	40,000
Total Social Housing	215,500	135,500	0	80,000

2023 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	15,000	-	-
Electrical/Security/Intercom	20,000	20,000	-	-
Roof Replacement	15,000	7,500	-	7,500
Kitchen Retrofits	5,000	5,000	-	-
Structural (balconies, etc.)	10,000	10,000	-	-
Flooring	12,000	12,000	-	-
HVAC	20,000	12,500	-	7,500
Bathrooms	7,500	7,500	-	-
Exterior Painting	6,000	6,000	-	-
Asphalt Paving	15,000	15,000	-	-
Window Replacement	30,000	15,000	-	15,000
Appliance Replacement	20,000	20,000	-	-
Elevator Replacement	40,000	-	-	40,000
Total Social Housing	215,500	145,500	0	70,000

2024 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Public Housing Reserve Contrib. "Maintenance Fund"	15,000	15,000	-	-
Electrical/Security/Intercom	20,000	20,000	-	-
Roof Replacement	15,000	10,000	-	5,000
Kitchen Retrofits	5,000	5,000	-	-
Structural (balconies, etc.)	10,000	10,000	-	-
Flooring	12,000	12,000	-	-
HVAC	20,000	15,000	-	5,000
Bathrooms	7,500	7,500	-	-
Exterior Painting	6,000	6,000	-	-
Asphalt Paving	15,000	15,000	-	-
Window Replacement	30,000	20,000	-	10,000
Appliance Replacement	20,000	20,000	-	-
Elevator Replacement	40,000	10,000	-	30,000
Total Social Housing	215,500	165,500	0	50,000

**COUNTY OF DUFFERIN
2015 DRAFT OPERATING BUDGET**

	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2014 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Museum, Archives and Forest							
Operations							
Salaries and Benefits	627,350	615,570	605,790	623,510	581,800	45,550	7.83%
Administrative and Office	71,100	69,130	67,830	74,510	72,450	(1,350)	-1.86%
Service Delivery	8,000	8,000	8,000	8,000	6,000	2,000	33.33%
IT and Communication	24,700	24,700	24,700	24,700	20,200	4,500	22.28%
Facilities	156,000	160,580	165,440	170,580	125,930	30,070	23.88%
Vehicles and Equipment	13,000	13,090	13,190	13,300	13,200	(200)	-1.52%
Total Expenditures	900,150	891,070	884,950	914,600	819,580	80,570	9.83%
Revenues	(146,950)	(106,450)	(106,450)	(106,450)	(103,150)	(43,800)	42.46%
Total Museum Operations	753,200	784,620	778,500	808,150	716,430	36,770	5.13%
Collections							
Service Delivery	11,000	11,000	11,000	11,000	11,000	0	0.00%
Revenues	(12,000)	(12,000)	(15,000)	(15,000)	(12,000)	0	0.00%
Total Collections	(1,000)	(1,000)	(4,000)	(4,000)	(1,000)	0	0.00%
Sponsored Purchases							
Service Delivery	16,000	16,000	18,000	18,000	16,000	0	0.00%
Donations	(16,000)	(16,000)	(18,000)	(18,000)	(16,000)	0	0.00%
Total Sponsored Purchases	0	0	0	0	0	0	0.00%
Special Fundraising Projects/Events							
Service Delivery	5,000	5,000	5,000	5,000	5,000	0	0.00%
Donations	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	0	0.00%
Total Special Fundraising Projects/Events	0	0	0	0	0	0	0.00%
Gift Shop							
Service Delivery	38,500	38,500	38,500	38,500	38,500	0	0.00%
Revenues	(50,200)	(50,200)	(50,200)	(50,200)	(50,200)	0	0.00%
Total Gift Shop	(11,700)	(11,700)	(11,700)	(11,700)	(11,700)	0	0.00%
Archives							
Salaries and Benefits	152,300	142,630	149,260	153,490	143,100	9,200	6.43%
Administrative and Office	4,000	4,000	4,000	4,000	4,000	0	0.00%
Service Delivery	500	500	500	500	500	0	0.00%
Total Archives	156,800	147,130	153,760	157,990	147,600	9,200	6.23%
TOTAL MUSEUM	897,300	919,050	916,560	950,440	851,330	45,970	5.40%
County Forest							
Salaries and Benefits	120,900	121,030	123,160	126,690	122,325	(1,425)	-1.16%
Administrative and Office	13,800	11,350	11,350	11,350	31,250	(17,450)	-55.84%
Service Delivery	17,300	15,500	15,500	15,500	17,100	200	1.17%
IT and Communication	500	500	500	500	600	(100)	-16.67%
Vehicles and Equipment	5,050	5,100	5,150	5,200	5,250	(200)	-3.81%
Total Expenditures	157,550	153,480	155,660	159,240	176,525	(18,975)	-10.75%
Revenues	(103,400)	(101,180)	(103,160)	(105,300)	(103,875)	475	-0.46%
Total County Forest	54,150	52,300	52,500	53,940	72,650	(18,500)	-25.46%
TOTAL MUSEUM AND COUNTY FOREST	951,450	971,350	969,060	1,004,380	923,980	27,470	2.97%

Community Services/ Dufferin Oaks Capital

Museum

2015 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	6,000	6,000	-	-
Museum Vehicle Replace (2019)	6,000	6,000	-	-
Microfilm Reader/Printer/Scanner (2016)	10,000	10,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Parking Lot Repavement (2017)	15,000	15,000	-	-
Total Museum and Forest	87,000	87,000	0	0

2016 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	6,000	6,000	-	-
Museum Vehicle Replace (2019)	6,000	6,000	-	-
Microfilm Reader/Printer/Scanner (2016)	10,000	10,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Parking Lot Repavement (2017)	15,000	15,000	-	-
Total Museum and Forest	87,000	87,000	0	0

2017 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	3,000	3,000	-	-
Museum Vehicle Replace (2019)	6,000	6,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Parking Lot Repavement (2017)	15,000	15,000	-	-
Large Artifact Storage Facility (2019)	50,000	50,000	-	-
Total Museum and Forest	124,000	124,000	0	0

2018 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	3,000	3,000	-	-
Museum Vehicle Replace (2019)	6,000	6,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Large Artifact Storage Facility (2019)	50,000	50,000	-	-
Total Museum and Forest	109,000	109,000	0	0

2019 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	3,000	3,000	-	-
Museum Vehicle Replace (2019)	6,000	6,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Large Artifact Storage Facility (2019)	50,000	50,000	-	-
Facility Expansion - CF Gallery (2023)	50,000	50,000	-	-
Total Museum and Forest	59,000	59,000	0	0

2020 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	3,000	3,000	-	-
Museum Vehicle Replace (2019)	3,000	3,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Facility Expansion - CF Gallery (2023)	50,000	50,000	-	-
Total Museum and Forest	56,000	56,000	0	0

2021 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	3,000	3,000	-	-
Museum Vehicle Replace (2019)	3,000	3,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Facility Expansion - CF Gallery (2023)	50,000	50,000	-	-
Total Museum and Forest	56,000	56,000	0	0

2022 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	3,000	3,000	-	-
Museum Vehicle Replace (2019)	3,000	3,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Facility Expansion - CF Gallery (2023)	50,000	50,000	-	-
Total Museum and Forest	56,000	56,000	0	0

2023 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	3,000	3,000	-	-
Museum Vehicle Replace (2019)	3,000	3,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Facility Expansion - CF Gallery (2023)	50,000	50,000	-	-
Total Museum and Forest	56,000	56,000	0	0

2024 Project Description	Project Cost	Tax Levy Requirements	DC/Reserves	Other Contributions
Forest Vehicle Replace (2016)	3,000	3,000	-	-
Museum Vehicle Replace (2019)	3,000	3,000	-	-
Facility Equipment Systems Fund (Ongoing)	50,000	50,000	-	-
Total Museum and Forest	56,000	56,000	0	0