



## **GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES** **Tuesday, January 27, 2015**

The Committee met at 4:45 pm in the Sutton Room, 55 Zina Street, Orangeville

**Members Present:** Councillor Ken McGhee (Chair)  
Councillor Jane Aultman  
Councillor Guy Gardhouse  
Councillor Jeremy Williams  
Warden Warren Maycock

**Others Present:** Councillor Laura Ryan

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Alan Selby, Treasurer  
Mike Giles, Chief Building Official  
Tom Reid, Chief, Dufferin County Paramedic Service  
Pam Hillock, Clerk/Director of Corporate Services  
Aimee Raves, Deputy Treasurer

Chair McGhee called the meeting to order 4:00 p.m. and gave opening remarks regarding the mandate of the committee. He referred to the three guiding concepts of Environment, Economy and Equity. He asked the committee to consider these principles while making decisions.

Declarations of Pecuniary Interests – none

### **REPORTS**

**1. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #1**  
**Dufferin Board of Trade**

A report from the Chief Administrative Officer dated January 27, 2015 with respect to the Chamber of Commerce and Dufferin.biz rebranding to the Dufferin Board of Trade.

Members of the Dufferin Board of Trade were in attendance to answer questions from the Committee.

Staff were asked to include the role of economic development in the upcoming strategic planning discussions.

**Moved by Councillor Williams, seconded by Councillor Aultman,**

**THAT the report of the Chief Administrative Officer dated January 27, 2015, regarding the Dufferin Board of Trade, be received;**

**AND THAT staff be directed work with Dufferin Board of Trade representatives to finalize a Service Agreement for Council approval for;**

**AND THAT the County of Dufferin provide a financial contribution of \$200,000 for 2015 subject to final budget approval.**

**-Carried-**

- 2. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #2  
Western Ontario Wardens’ Caucus Ultra High Speed Broadband Project Update**

A report from the Chief Administrative Officer dated January 27, 2015 with respect to Western Ontario Wardens’ Caucus Ultra High Speed Broadband Project Update.

**Moved by Warden Maycock, seconded by Councillor Aultman,**

**THAT the report of the Chief Administrative Officer dated January 27, 2015, regarding the Western Ontario Wardens’ Caucus Ultra High Speed Broadband Project Update, be received;**

**AND THAT the SWIFT (South West Integrated Fibre Technology) project funding model consisting of a non-refundable portion based on area and population and a refundable portion based on assessment; to be paid over a five year period be endorsed;**

**AND THAT the County of Dufferin supports the annual contribution amount for 2015 of \$107,200 subject to final budget approval;**

**AND THAT County Council appoint Councillor Ryan to participate on the SWIFT steering committee.**

**-Carried-**

- 3. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #3  
Hills of Headwaters Tourism Agreement Renewal**

A report from the Chief Administrative Officer dated January 27, 2015 with respect to the Hills of Headwaters Tourism Agreement Renewal.

**Moved by Councillor Gardhouse, seconded by Warden Maycock,**

**THAT the report of the Chief Administrative Officer dated January 27, 2015, regarding the Agreement – Hills of Headwaters Tourism Association, be received;**

**AND THAT the Tourism Services Agreement – January 1, 2012 to December 31, 2014, be extended for a one-year period at a cost of \$69,837 (subject to final budget approval);**

**AND THAT staff be directed to work with The Hills of Headwaters Tourism Association to update the agreement and report back to Council no later than October 2015.**

**-Carried-**

- 4. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #4  
Memorandum of Understanding for IT Services – Townships of Amaranth and East Garafraxa**

A report from the Clerk/Director of Corporate Services dated January 27, 2015 with respect to a Memorandum of Understanding with the Townships of Amaranth and East Garafraxa for IT Services.

**Moved by Councillor Williams, seconded by Chair McGhee,**

**THAT the report of the County Clerk/Director of Corporate Services dated January 27, 2015, regarding the Memorandum of Understanding with the Townships of Amaranth and East Garafraxa, be received;**

**AND THAT the County Clerk and Warden be authorized to execute a mutually agreed upon Memorandum of Understanding with the Townships of Amaranth and East Garafraxa for the provision of IT Services.**

**-Carried-**

- 5. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #5  
Memorandum of Understanding for Provincial Offences Administration Space – Town of Caledon**

A report from the Director of Corporate Services/Clerk dated January 27, 2015 regarding the Memorandum of Understanding with the Town of Caledon for Provincial Offences Court space and Administration space.

**Moved by Councillor Gardhouse, seconded by Warden Maycock,**

**THAT the report of the County Clerk/Director of Corporate Services dated January 27, 2015, with respect to the Memorandum of Understanding with the Town of Caledon for Provincial Offences Court space and Administration space, be received;**

**AND THAT the Memorandum of Understanding between the County of Dufferin and the Town of Caledon for Provincial Offences Court space and Administration space be renewed for a period of one year to January 1, 2016.**

**-Carried-**

**6. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #6  
Dedicated Offload Nursing Program**

A report from the Chief of Dufferin Paramedic Service dated January 27, 2015 to inform the Committee about the dedicated offload nursing program established at Headwaters Health Care Centre.

**Moved by Councillor Williams, seconded by Councillor Gardhouse,**

**THAT the report of Tom Reid, Chief of Dufferin County Paramedic Service, dated January 27, 2015 with respect to the Dedicated Nursing Program, be received.**

**-Carried-**

**7. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #7  
Community Paramedic Program**

A report from the Chief of Dufferin Paramedic Service dated January 27, 2015 to update the Committee with respect to the Community Paramedic Program.

**Moved by Warden Maycock, seconded by Councillor Aultman,**

**THAT the report from the Chief of Dufferin Paramedic Service dated January 27, 2015 to update the Committee with respect to the Community Paramedic Program, be received.**

**-Carried-**

**8. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #8  
2014 Ambulance Service Review**

A report from the Chief of Dufferin Paramedic Service dated January 27, 2015 to update the Committee with respect to the 2014 Ambulance Service Review. The 2014 Ambulance Service Review Final Report is available on our website.

**Moved by Councillor Williams, seconded by Councillor Gardhouse,**

**That the report by Tom Reid, Chief Dufferin County Paramedic Service dated January 27, 2015 with respect to the 2014 Ambulance Service Review be received.**

**-Carried-**

**9. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #9  
Capital Account Closures**

A report from the Treasurer dated January 27, 2015 with respect to Capital Account Closures.

**Moved by Warden Maycock, seconded by Councillor Gardhouse,**

**THAT the report from the Treasurer dated January 27, 2015 with respect to Capital Account Closures, be received;**

**AND THAT the seven capital projects listed in the report be closed, and the identified Reserves be increased and/or decreased with the following transactions:**

**Transfer from Facilities reserve to Courthouse concrete project - \$24,404.62  
Transfer from Museum Maintenance project to Stanton Hotel project - \$332.54  
Transfer from Museum Maintenance project to Museum capital reserve - \$5,512.78  
Transfer from Cty Rd 12 project to Roads Rehabilitation reserve - \$51,910.59  
Transfer from Development Charges to Shelburne Ambulance project - \$165,000.00  
Transfer from Ambulance Capital reserve to Shelburne Ambulance project - \$60,623.00  
Transfer from Cty Rd 11 (phase 1) project to Road Rehabilitation reserve - \$110,092.02  
Transfer from Cty Rd 11 (phase 2) project to Roads Rehabilitation reserve- \$971,710.00**

**-Carried-**

**10. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #10  
Health Unit Building Project Cost Recovery**

A report from the Treasurer dated January 27, 2015 with respect to the Health Unit Building Project Cost Recovery.

**Moved by Councillor Aultman, seconded by Warden Maycock,**

**THAT the Treasurer's report dated January 27, 2015 with respect to the Health Unit Building Project Cost Recovery be received;**

**AND THAT the \$321,000 received from the Health Unit in 2014 be transferred to a new Reserve for Health Unit Loan;**

**AND THAT the annual Health Unit section of the County Budget, be decreased for a four-year period in equal amounts of \$80,250 to offset the principle and interest of the long-term borrowing.**

**-Carried-**

11. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #11  
Building Permit Stats

A report from the Chief Building Official dated January 27, 2015 with respect to the 2014 Building Statistics.

**Moved by Warden Maycock, seconded by Councillor Aultman,**

**THAT the report from the Chief Building Official dated January 27, 2015 with respect to the 2014 Building Statistics be received.**

**-Carried-**

### **CORRESPONDENCE**

12. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #12  
Dufferin Municipal Provincial Offences Act Board Appointment

Correspondence from the Town of Caledon dated December 1, 2014 with respect to the Dufferin Municipal Provincial Offences Act Board appointment.

**Moved by Warden Maycock, seconded by Councillor Aultman,**

**THAT the correspondence dated December 1, 2014 from the Town of Caledon with respect to the Dufferin Municipal Provincial Offences Act Board Appointment, be received.**

**-Carried-**

13. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #13  
Mono Mulumur Citizen's Coalition (MC<sup>2</sup>) – Neonicotinoids

Correspondence from MC<sup>2</sup>, received December 10, 2014 requesting support for their request to the Province of Ontario and the Government of Canada to phase out the use of all neonicotinoids in agriculture and ornamental use, and to provide an orderly transition to an alternative management program.

**Moved by Chair McGhee, seconded by Councillor Williams,**

**THAT the correspondence dated December 10, 2014 from MC<sup>2</sup> with respect to a request for support in phasing out the use of all neonicotinoids in agriculture and ornamental use, and to provide an orderly transition to an alternative management program, be received;**

**AND THAT the Provincial and Federal Governments be requested to work with the agricultural community regarding to phase out the use of all neonicotinoids in agriculture and ornamental use and to provide an orderly transition to an alternative management program based on science and evidence.**

**-Carried-**

**BUDGET**

- 14. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #14  
2015 Draft Budget – Ad Hoc Committee to Establish Grant Criteria**

Chair McGhee addressed the Class 1 Grants (\$132,500) contained in the budget. The past practice is to have grant applications for County Council approval to first come through General Government Services Committee for recommendations and then proceeding to Council for final budget approval. He suggested that criteria be developed for granting/not granting applications.

**Moved by Chair McGhee, Seconded by Councillor Williams,**

**THAT an ad hoc committee consisting of the Warden and Committee Chairs be struck to develop criteria for the distribution of the Class 1 grants;**

**AND THAT a report be presented to County Council approval prior to General Government Services Committee considering Class 1 grant applications for 2015.**

**-Carried-**

- 15. GENERAL GOVERNMENT SERVICES – January 27, 2015 – ITEM #15  
2015 Draft Budget**

The committee reviewed the draft 2015 Budget.

**Moved by Warden Maycock, Seconded by Councillor Gardhouse,**

**THAT the following changes be made to the Draft 2015 General Government Services Budget:**

ITEM	AMOUNT
Decrease Health Unit Budget	-120,000
Increase for Insurance Premiums	50,000
Health Unit Recovery over 4 years	-80,250
Revise SWIFT contribution	19,200
Increase Economic Development	10,000
Increase Headwaters Tourism Contribution	2,362

Postpone commencement of Natural Heritage Systems Strategy to 2016	50,000
TOTAL OPERATING	-168,688
Capital – reduce Building and Facilities contribution to capital	-60,000
TOTAL CAPITAL	-60,000
TOTAL REDUCTION	-228,688

**ADJOURNMENT**

The meeting adjourned at 6:23 p.m.

**NEXT MEETING:** Wednesday, February 25, 2014 at 3:15 p.m.  
55 Zina Street, Orangeville

Respectfully submitted,

---

Councillor Ken McGhee, Chair  
General Government Services Committee