



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, June 11, 2015 at 7:00 pm
Council Chambers
51 Zina Street, Orangeville

Council Members Present:

Warden Warren Maycock (Orangeville)
Councillor Jane Aultman (Amaranth)
Councillor Geoff Dunlop (Shelburne)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Heather Hayes (Mulmur)
Councillor Don MacIver (Amaranth)
Councillor Ken McGhee (Mono)
Councillor Paul Mills (Mulmur)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)
Councillor Darren White (Melancthon)
Councillor Jeremy Williams (Orangeville)(Arrived at 7:02 p.m.)

Council Members Absent:

Councillor Ken Bennington (Shelburne)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk & Director of Corporate Services
Mike Giles, Chief Building Official
Alan Selby, Treasurer
Scott Burns, Director of Public Works
Valerie Quarrie, Administrator Dufferin Oaks
Darrell Keenie, General Manger, DCMA
Michelle Dunne, Deputy Clerk

Warden Maycock called the meeting to order at 7:00 pm

The Warden noted the upcoming meetings (55 Zina Street, Orangeville):

Public Works Committee – Tuesday, June 23, 7 a.m., Orangeville

General Government Services – Tuesday June 23, 4.00 pm., Orangeville

Community Services/Dufferin Oaks Committee - Tuesday, June 23, 7:00 p.m., Orangeville

Forest Operation Review Committee – Thursday, June 25, 6.00pm, Orangeville

The Warden reminded everyone about the MENtors Walk and Breakfast on June 20, 2015 at 9 am at the Alder Street Arena.

1. **APPROVAL OF AGENDA**

Moved by Councillor White, seconded by Councillor Mills

THAT the Agenda and any Addendum distributed for the June 11, 2015, meeting of Council, be approved.

-Carried-

2. **DECLARATIONS OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor McGhee, seconded by Councillor Dunlop

THAT the minutes of the Regular Meeting of Council of May 14, 2015 be adopted.

-Carried-

Councillor Williams arrived (7:02 p.m.)

DELEGATIONS AND PRESENTATIONS

4. **Proclamation - World Elder Abuse Awareness Day – June 15, 2015**

The Warden proclaimed June 15, 2015 as World Elder Abuse Awareness Day. Ms. Jennifer McCallum was present to receive the certificate of proclamation.

5. **Delegation – Laura Rundle & Eric Baldin, Credit Valley Conservation – Island Lake Conservation Area Management Plan**

Ms. Laura Rundle and Mr. Eric Baldin, Credit Valley Conservation addressed Council in regards to the Island Lake Conservation Area Management Plan. They gave an overview of what a Management Plan is and the framework that will guide the development of Island Lake Conservation Area (ILCA). An overview on the planning process will be done in 3 stages with 5 major reports, and will include public consultation through the project. The ILCA Management Committee is being replaced with a Stakeholder Advisory Committee to allow for a broad range of perspectives and the representatives will liaise between the organizations and Credit Valley Conservation. A list of next steps were presented and Council will receive updates at key milestones.

6. Delegation – Shirley Boxem – Headwaters Communities In Action Update

Ms. Shirley Boxem addressed Council to thank them for their support and provide an update on their activities. She provided an overview of what they do and outlined actions that will be taken going forward. She circulated information on the Well-being Survey and requested that everyone participate to assist in addressing the issues that matter to Dufferin County residents. She thanked Council for their support.

7. Delegation – Kelly Counsel – Horse Experience July 2015

Ms. Kelly Counsell addressed Council with respect to the events initiatives of equine Canada , Horse Experience 2015. She gave an overview of the Horse Experience 2015, which is a portal to events and opportunities for the equine sector, information on shuttle services for these events and information on sites for camping and RV parking. She provided information on the equine events happening in Dufferin County and invited everyone to visit their website, www.HorseExperience.ca, for more information.

8. Presentation – Matt Betik and Brendan Hall, KPMG presented the 2014 Financial Statements.

Mr. Matt Betik gave an overview of the KPMG Audit Report and formally thanked the Treasury staff for their cooperation.

Moved by Councillor Mills, seconded by Councillor McGhee

THAT the presentation from KPMG on the 2014 final draft financial statements, be received;

AND THAT the Audit Findings Report and the 2014 Consolidated Financial Statements be approved.

-Carried-

9. PUBLIC QUESTION PERIOD

Mr Don Kidd, Orangeville Councillor, thanked Council for the grant funding for the Pan Am Games event and invited them to take part in the torch activities at Tony Rose Arena from 5 pm to 8 pm on Friday June 12, 2015 and Orangeville Farmers Market on Saturday morning, where the torch will leave at 10:40 a.m.

Mr. Tony Currie , Amaranth Resident addressed Council with respect to his correspondence regarding safety concerns and the road improvements on County Road 11 above the 10th Sideroad. Mr. Currie requested a response as he believed the one he received from the Director of Public Works was not sufficient. The Director will send his response to all Council members and Mr. Currie's letter will be placed on the next Public Works Committee agenda.

Mr. Ed Crewson, Federal Liberal Candidate for Dufferin Caledon, addressed Council with respect to the SWIFT (South Western Integrated Fibre Technology) project. He noted that there are many complaints about high speed internet cost and the speed of service. He is aware that the Western Ontario Wardens Caucus is working on a solution through the SWIFT initiative. Mr. Crewson noted that he is going to Ottawa next week to speak with the Liberal party leadership and would like to present the SWIFT proposal and asked if he could be provided with the most up to date report. The Warden noted that Councillor Ryan is on the SWIFT Committee and asked her to provide her verbal update at this time.

Councillor Ryan reported that the project started four years ago to address the issue and significant work has been done. They would like a national strategy that is comparable to other countries with open access and net neutrality. They have launched a website www.swiftnetwork.ca that has many resources and materials on the project and it was featured in Municipal World.

PRESENTATION AND CONSIDERATION OF REPORTS

10. PUBLIC WORKS – May 26, 2015

Moved by Councillor McGhee, seconded by Councillor Hayes

THAT the minutes of the Public Works Committee meeting of May 26, 2015, and the recommendations set out, be adopted.

-Carried-

11. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #1 Road Allowance Land Ownership – Horning’s Mills, Melancthon

THAT the report Road Allowance Land Ownership – Main Street Horning’s Mills, Township of Melancthon, dated May 26, 2015, from the Director of Public Works/County Engineer be received;

AND THAT staff be directed to proceed with the necessary correction to the title of Main Street Horning’s Mills, Township of Melancthon.

12. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #2 Road Widening - County Road 11

THAT the report Road Widening – County Road 11, dated May 26, 2015, from the Director of Public Works/County Engineer be received;

AND THAT the Warden and Clerk be authorized to execute agreements of purchase and sale for road widening purposes along the County Road 11 Capital improvement project.

13. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #3
Capital Project Update

THAT the report - Capital Project Update, dated May 26, 2015 from the Director of Public Works and County Engineer, be received.

14. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #4
Dufferin Road 7 (Hockley Road) – School Area Review

THAT the report, Dufferin Road 7 – School Zone Review, dated May 26, 2015, from the Director of Public Works/County Engineer be received.

15. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #5
2013 Waste Diversion Ontario (WDO) Datacall Result

THAT the report, 2013 Waste Diversion Ontario (WDO) Datacall Results, from the Director of Public Works/County Engineer, dated May 26, 2015, be received.

16. **GENERAL GOVERNMENT SERVICES – May 26, 2015**

Moved by Councillor Williams, seconded by Councillor Soloman

THAT the minutes of the General Government Services Committee meeting of May 26, 2015, and the recommendations set out, excluding Item #7, be adopted.

-Carried-

17. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #1
Annual Development Charges Report

THAT the Treasurer's report dated May 26, 2015 regarding 2014 Development Charges (DC) Activity be received;

AND THAT Roads DC, collected for certain Studies, be applied in 2015, under Public Works operations, to 14.5% of actual 2014 and 2015 costs of the Roads Rationalization and Roads Needs studies.

18. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #2
Re-statement of Budget

THAT the Treasurer's report dated May 26, 2015 regarding the re-statement of the 2015 Budget, be adopted.

19. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #3
Timetable for 2016 Budget

THAT the Treasurer's report dated May 26, 2015 regarding the timetable for the 2016 Budget be received;

AND THAT the 2016 Budget Schedule be approved as follows:

Capital Budget Call to Senior Management	Fri. June 12 th , 2015
Capital Budgets to be returned to Treasury	Fri. July 17 th , 2015
Operating Budget Call to Senior Management	Fri. July 10 th , 2015
Operating Budgets to be returned to Treasury by	Fri. August 7 th , 2015
Budget Reviews with CAO and Department Heads	Sept. 8 th to 11 th , 2015
<u>Council discussions:</u> Full Budget Packages to Council (at regular meeting) plus initial presentation	Thur. Oct. 8 th , 2015
Detailed Reviews at Standing Committees	October 26-29, 2015 in normal Committee Cycle
Council Budget Discussion 2 <u>Public Consultation</u>	Council Nov. 12, 2015
Council Budget Discussion 3(as necessary)	Council Dec. 10, 2015 plus extra dates if required.
Regular Council Meeting - Approval of 2016 Budget	January 14, 2016

20. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #4
Tax Assistance Policies for 2015

THAT the Treasurer’s report dated May 26, 2015 with respect to Tax Assistance Policy for 2015 be received;

AND THAT the eligibility threshold for tax assistance be kept constant, namely any tax increases above \$50.00, for 2015;

AND THAT the Tax Assistance Bylaw be presented to County Council in June.

21. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #5
Mobile Services and Hardware Contract

THAT the report of Pam Hillock, Director of Corporate Services dated May 26, 2015 regarding the Mobile Services and Hardware Contract be received;

AND THAT staff be directed to commence the transition from Bell Mobility to Rogers Communications in accordance with the Province of Ontario VOR Arrangement# OSS_00415819 for the provision of mobile services and hardware.

22. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #6
Legal Services RFP

THAT the report of Pam Hillock, Clerk/Director of Corporate Services, dated May 26, 2015, be received;

AND THAT the firm of Thomson Rogers, Suite 3100, 390 Bay Street, Toronto, ON, be awarded the Request for Proposal for Legal Services for a three year term with an option to renew for two additional years;

AND THAT for the routine real estate matters local firms be engaged.

23. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #8
Procedural By-law Review

THAT the report of the Clerk/Director of Corporate Services dated May 26, 2015 regarding the review of the Procedural By-law, be received;

AND THAT the draft procedural by-law, attached as Schedule A, be circulated to Members of Council for comment for the next month;

AND THAT the comments and draft by-law be presented at the June 23rd meeting of General Government Services;

AND THAT a finalized by-law be presented to Council in July 2015.

24. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #9
Notice Policy

THAT the report from the Director of Corporate Services/Clerk dated May 26, 2015 with respect to the Provision of Notice and Manner of Giving Notice be received;

AND THAT Policy 1-2-3 Provision of Notice and Manner of Giving Notice be adopted.

25. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #7
Property Matter – Request by the Township of Melancthon to Use County Land for a Parkette

Moved by Councillor Soloman, seconded by Councillor Dunlop

THAT the report of the Chief Administrative Officer, dated May 26, 2015, with respect to a Memorandum of Understanding with the Township of Melancthon for use of County land for a parkette, be received;

AND THAT the Warden and Clerk be authorized to execute a mutually agreed to Memorandum of Understanding with the Township of Melancthon for the use of the County-owned lands in Corbetton as shown on the attached sketch.

-Carried-

26. Moved by Councillor White, seconded by Councillor Williams

WHERE AS the County of Dufferin has agreed to allow the use of a parcel of its land adjacent to the rail corridor on the north side of 260 Sideroad and on the west side of the rail bed for a parkette;

AND WHEREAS the County of Dufferin supports the Dufferin County Active Trails Master Plan (DCAT);

AND WHEREAS use of the rail corridor as a multi-use trail for recreation subsequent to completion of the DWPI power line was a cornerstone of discussions surrounding the agreement between DWPI and the County of Dufferin, and work on installation of the DWPI hydro line has been substantially completed;

AND WHEREAS a wayside parkette of the type planned in Corbetton is a way to promote the use of said multi-use trail for recreation, and to promote active living and community healthy living;

AND WHEREAS the development of a parkette of this type is in keeping with many of the key objectives of the County of Dufferin Corporate Strategic Plan;

THEREFORE BE IT RESOLVED that the County of Dufferin allocate \$10,000 towards the clean-up of the property and creation of said parkette in conjunction with the Township of Melancthon and private donors and that these funds be drawn from the DWPI community contribution regarding the rail line;

AND THAT the County of Dufferin investigate other possible locations along the rail bed through Melancthon, Shelburne and Amaranth to further develop more wayside parkettes.

-Carried-

27. COMMUNITY SERVICES DUFFERIN OAKS – May 26, 2015

Moved by Councillor Gardhouse, seconded by Councillor Dunlop

THAT the minutes of the Community Services Dufferin Oaks Committee meeting of May 26, 2015, and the recommendations set out, be adopted.

-Carried-

**28. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #1
Declaration of Compliance with Multi-Sector Accountability Agreement**

THAT the report of the Administrator of Dufferin Oaks dated May 26, 2015 regarding the Declaration of Compliance with the Multi-Sector Accountability Agreement be received;

AND THAT the Warden be authorized to sign the Declaration on behalf of Council for submission to the Central West LHIN.

- 29. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #2
Permanent Coordinating Minutes – March 23, 2015**

THAT the minutes of the Permanent Coordinating meeting held on March 23, 2015, be received.

- 30. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #3
Social Services Income Tax Program**

THAT the report of the Director of Community Services dated May 26, 2015 with respect to Social Services Income Tax Program dated May 26, 2015 be received.

- 31. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #4
Ontario Works Computer System Implementation Update**

THAT the report of the Director of Community Services dated May 26, 2015 regarding Ontario Works Computer System Implementation Update, be received.

- 32. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #5
Accessibility Advisory Committee Minutes – April 27, 2015**

THAT the minutes of the Accessibility Advisory Committee meeting held on April 27, 2015 be received.

- 33. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #6
Ernie Hardeman M.P.P.**

THAT the correspondence from Ernie Hardeman, MPP requesting support for the Housing Services Corporation Accountability Act, be received

AND THAT the requirement of the Housing Services Corporation to report salaries over \$100,000 and to give the Provincial Auditor General the authority to audit the Housing Services Corporation, be supported.

- 34. JOINT COUNCIL STRATEGIC PLAN WORKSHOP – May 28, 2015**

Moved by Councillor Ryan, seconded by Councillor Aultman

THAT the minutes of the Strategic Planning Workshop meeting of May 28, 2015, be adopted.

-Carried-

35. Staff Report –Council Strategic Plan Project – Report #3

A report from the Chief Administrative Officer dated June 11, 2015 to seek approval of the County of Dufferin Corporate Strategic Plan.

Moved by Councillor McGhee, seconded by Councillor Mills

THAT the report of Sonya Pritchard, Chief Administrative Officer dated June 11, 2015, regarding Council Strategic Plan Project - Report #3 be received;

AND THAT the Corporation of the County of Dufferin Corporate Strategic Plan be approved;

AND THAT staff be directed to incorporate the principles and strategic priorities into future report and department operating plans, develop implementation proposals, and incorporate plan review into the annual budget process.

-Carried-

36. Verbal Reports from Outside Boards

Wellington Dufferin Guelph Health Unit

Councillor Ryan reported they received a report on mumps, as there was an outbreak in the high schools in Guelph. They discussed reports on Farmers markets, prenatal health and influenza rates for 2014-2015. Executive evaluations and tools will be developed for 2016.

Hills of Headwaters Tourism Association

Councillor Ryan reported that the Visitors guide has had overwhelming response. The Parade of Horses are installed around the area and the Pan Am torch is coming tomorrow. The Association is working on getting ready for all the fall fairs.

Board of Trade

Councillor Aultman reported that the AGM was held on May 20, 2015 at the Edlebrock Centre. The new board of directors were nominated and approved by the membership. The 2014 financials were reviewed and due to staff efficiencies they ended in a positive financial position. The new by-laws have now been approved. Rebranding is pending Federal approval, and they are working on updating the website to include Dufferin.biz and the Chamber and have more current promotional tools. There was a pullout section in the Toronto Star promoting municipalities in the surround GTA and Dufferin County was one of them. The Board is working on defining their goals and the new focus will be to encourage local entrepreneurs and raising awareness about Dufferin County.

37. CORRESPONDENCE

38. MOTIONS

39. NOTICE OF MOTIONS

40. BY-LAWS

- 2015-19 A by-law to authorize the borrowing upon amortizing debentures in the principal amount of \$3,170,000 towards the cost of the renovation of 301 First Avenue E., Shelburne, Ontario (Dynes Grey Apartments) (Authorization: Council – March 14, 2013)
- 2015-20 A by-law to adopt the optional tools for calculating the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes or multi-residential class during the year 2015. (Authorization: General Government Services – May 26, 2015)
- 2015-21 A by-law to provide for a rebate of a portion of property tax increases for low-income seniors and low-income persons with disabilities for the year 2015. (Authorization: General Government Services – May 26, 2015)
- 2015-22 A by-law to approve an agreement between the Corporation of the County of Dufferin and Product Care Association (PCA). (Product Care-Municipal ISP Materials Services Agreement) (Authorization: Public Works Committee – February 26, 2015)

Moved by Councillor McGhee, seconded by Councillor Hayes

THAT by-laws 2015-19 to 2015-22, be read a first, second and third time and enacted.

-Carried-

41. OTHER BUSINESS

42. CLOSED SESSION

There were no Closed Session items

43. CONFIRMATORY BY-LAW

- 2015-23 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on June 11, 2015.

Moved by Councillor Ryan, seconded by Councillor Hayes

THAT By-law 2015-23 be read a first, second and third time and enacted.

-Carried-

44. **ADJOURNMENT**

Moved by Councillor Dunlop, seconded by Councillor Gardhouse

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 8:06 pm.

Next meeting: Thursday, July 9, 2014 at 7.00 pm
51 Zina Street, Orangeville

Warren Maycock
Warden

Pam Hillock
Clerk