



COUNCIL AGENDA
Thursday, July 9, 2015 at 7:00 p.m.
Council Chambers
51 Zina Street, Orangeville

1. APPROVAL OF AGENDA

THAT the Agenda and any Addendum distributed for the July 9, 2015, meeting of Council, be approved.

2. DECLARATIONS OF INTEREST BY MEMBERS

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

THAT the minutes of the regular Meeting of Council of June 11, 2015, be adopted.

4. DELEGATIONS AND PRESENTATIONS

4.1. Delegation - Mr. Bob Shirley and Mr. Wayne White, Credit Valley Conservation - Friends of Island Lake - to thank the County of Dufferin for their support of the Island Lake Community of Trails and extend an invitation to the grand opening celebration which is being held on August 28, 2015.

5. PUBLIC QUESTION PERIOD

6. PRESENTATION AND CONSIDERATION OF REPORTS

6.1. PUBLIC WORKS – June 23, 2015

THAT the minutes of the Public Works Committee meeting of June 23, 2015, and the recommendations set out, be adopted.

*PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #1
County Road 11 Resident Letter*

THAT the Report, Dufferin Road 11 – Resident Letter, dated June 23, 2015, from the Director of Public Works/County Engineer be received.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #2
Tender Awards – June 2015

THAT Report, Award of Tenders – June 2015, dated June 23, 2015 from the Director of Public Works/County Engineer, be received.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #3
Authorization to Award RFP – 2016 Bridge/Large Culvert Design/Contract Administration

THAT Report, Authorization to Award – 2016 Bridge Design RFP, from the Director of Public Works & County Engineer, dated June 23, 2015 be received;

AND THAT Staff be authorized to award the 2016 Bridge/Large Culvert Design and Contract Administration RFP, following assessment per the County's Procurement Policy.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #4
PanAm No Parking By-law and Agreement

THAT Report, PanAm No Parking By-Law and Agreement, from the Director of Public Works/County Engineer, dated June 23, 2015 be received;

AND THAT the Temporary No Parking By-Law on Dufferin 8 (Mono Centre Road) be passed;

AND THAT the Warden and Clerk be authorized to sign the agreement with Pan/Parapan American Games.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #5
Additional Capital Works - 2015

THAT report, Additional Capital Works - 2015, from the Director of Public Works/County Engineer, dated Tuesday, June 23, 2015 be received;

AND THAT staff be authorized to utilize Capital Bridge and Culvert project savings within the 2015 season where warranted;

AND THAT staff be authorized to utilize Capital Road project savings within the 2015 season where warranted.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #6
Capital Project Update

THAT the report - Capital Project Update, dated June 23, 2015 from the Director of Public Works and County Engineer, be received.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #7
Charity “Toll Road” – Marsville Lions Club

THAT the correspondence dated April 22, 2015 from the Marsville Lions Club regarding a request for an annual ‘Toll Road’ event on September 7, 2015, be approved subject to the Lions Club providing documentation to staff such as indemnification, insurance, etc.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #8
Dufferin County Road Rationalization Plan

THAT the correspondence from the Township of Amaranth and the Town of Grand Valley requesting an extension be granted for the review and provision of comments regarding the Dufferin County Road Network Rationalization Plan until the end of September 2015, be approved.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #9
Off-Road Vehicle Use – Ministry of Transportation

THAT the correspondence from the Ministry of Transportation dated June 10, 2015 with respect to changes coming into effect on July 1, 2015 regarding off-road vehicle use for on-road access rules, be received.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #10
County Road 23 (B line) Speed Limit

THAT the correspondence dated June 15, 2015 from residents of East Garafraxa regarding the speed limit on County Road 23, be referred to Staff to investigate and report back to committee.

PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #11
Stop Signs at County Road 12 and 20th Sideroad, Township of Amaranth

THAT the correspondence dated June 19, 2015 from the Township of Amaranth regarding stop signs at the intersection of County Road 12 and 20th side road, be referred to Staff to investigate and report back to committee.

6.2. GENERAL GOVERNMENT SERVICES – June 23, 2015

THAT the minutes of the General Government Services Committee meeting of June 23, 2015, and the recommendations set out, be adopted.

GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #2
Community Living Dufferin Property Taxes

THAT the report of the Treasurer dated June 23, 2015 regarding property tax and Community Living Dufferin, be received;

AND THAT Community Living Dufferin be provided a grant in the amount of \$6,615.00 for the County portion of the 2014 municipal taxes;

AND THAT for 2015 and future years, Community Living Dufferin be exempt from the County portion of the municipal taxes in a manner similar to the Royal Canadian Legions.

*GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #3
County Response to Infrastructure Consultations*

THAT the Report, County Response to Infrastructure Consultations, from the County Treasurer, dated June 23, 2015 be received;

AND THAT the points identified be included in the feedback to be sent to the Ontario Government from the County of Dufferin, before September 18, 2015;

AND THAT an additional point be made to ask that the installation of natural gas in less populated areas be eligible for infrastructure funding

*GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #4
Update on Bill 8*

THAT the report from the Clerk/Director of Corporate Services dated June 23, 2015, regarding Bill 8 – Public Sector and MPP Accountability and Transparency Act, 2014, be received;

AND THAT staff be directed to create a Customer Service Policy, Complaints Registry and processes associated with the policy and registry;

AND THAT staff report back on options on the appointment of an Integrity Commissioner after consultation with the area municipal staff.

*GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #5
Committee Structure and Mandates*

THAT the report of the County Clerk/Director of Corporate Services dated June 23, 2015 regarding the Committee Structure Review, be received;

AND THAT the Committee Structure and Mandates Policy attached as Schedule A to the report, as amended, be adopted.

*GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #6
Procedural By-law Review*

THAT the report of the Clerk/Director of Corporate Services dated June 23, 2015 with respect to the Procedural By-law, be adopted;

AND THAT the Procedural By-law, as amended, be placed on the July 9, 2015 Council Agenda for approval.

6.3. Verbal Reports from Outside Boards

BOARD	MEMBER
WDG Health Unit	Councillor Ryan/Councillor Gardhouse
Hills of Headwaters Tourism Association	Councillor Ryan
Board of Trade	Councillor Aultman
Western Ontario Wardens Caucus	Warden Maycock
Physician Recruitment Committee	Councillor McGhee

7. CORRESPONDENCE

7.1. Township of Melancthon

Copy of correspondence to Premier Wynne from the Township of Melancthon dated June 19, 2015 regarding a resolution opposing the proposed privatization of Hydro One.

THAT the resolution from the Township of Melancthon dated June 19, 2015 opposing the privatization of Hydro One, be endorsed.

7.2. Municipality of Tweed

Correspondence from the Municipality of Tweed dated June 10, 2015 regarding their request for financial assistance for the Tweed Disaster Relief.

For the consideration of Council.

8. MOTIONS

9. NOTICE OF MOTIONS

10. BY-LAWS

2015-24 A by-law to govern the proceedings of Council and its Committees and to repeal by-law 2008-15 as amended.
(Authorization: General Government Service – June 23, 2015)

2015-25 A by-law to authorize a temporary no parking zone on County Road 8 on Saturday, July 18, 2015. (Temporary No Parking Zone – County Road 9 (Mono Centre Road) PanAM Games – Equestrian Event in the Town of Mono)
(Authorization: Public Works – June 23, 2015)

THAT by-laws 2015-24 to 2015-25, be read a first, second and third time and enacted.

11. **OTHER BUSINESS**

12. **CLOSED SESSION**

13. **CONFIRMATORY BY-LAW**

2015-xx A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on July 9, 2015.

THAT By-law 2015-xx be read a first, second and third time and enacted.

14. **ADJOURNMENT**

THAT the meeting adjourn



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, June 11, 2015 at 7:00 pm
Council Chambers
51 Zina Street, Orangeville

Council Members Present:

Warden Warren Maycock (Orangeville)
Councillor Jane Aultman (Amaranth)
Councillor Geoff Dunlop (Shelburne)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Heather Hayes (Mulmur)
Councillor Don MacIver (Amaranth)
Councillor Ken McGhee (Mono)
Councillor Paul Mills (Mulmur)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)
Councillor Darren White (Melancthon)
Councillor Jeremy Williams (Orangeville)(Arrived at 7:02 p.m.)

Council Members Absent:

Councillor Ken Bennington (Shelburne)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk & Director of Corporate Services
Mike Giles, Chief Building Official
Alan Selby, Treasurer
Scott Burns, Director of Public Works
Valerie Quarrie, Administrator Dufferin Oaks
Darrell Keenie, General Manger, DCMA
Michelle Dunne, Deputy Clerk

Warden Maycock called the meeting to order at 7:00 pm

The Warden noted the upcoming meetings (55 Zina Street, Orangeville):

Public Works Committee – Tuesday, June 23, 7 a.m., Orangeville

General Government Services – Tuesday June 23, 4.00 pm., Orangeville

Community Services/Dufferin Oaks Committee - Tuesday, June 23, 7:00 p.m., Orangeville

Forest Operation Review Committee – Thursday, June 25, 6.00pm, Orangeville

The Warden reminded everyone about the MENtors Walk and Breakfast on June 20, 2015 at 9 am at the Alder Street Arena.

1. **APPROVAL OF AGENDA**

Moved by Councillor White, seconded by Councillor Mills

THAT the Agenda and any Addendum distributed for the June 11, 2015, meeting of Council, be approved.

-Carried-

2. **DECLARATIONS OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor McGhee, seconded by Councillor Dunlop

THAT the minutes of the Regular Meeting of Council of May 14, 2015 be adopted.

-Carried-

Councillor Williams arrived (7:02 p.m.)

DELEGATIONS AND PRESENTATIONS

4. **Proclamation - World Elder Abuse Awareness Day – June 15, 2015**

The Warden proclaimed June 15, 2015 as World Elder Abuse Awareness Day. Ms. Jennifer McCallum was present to receive the certificate of proclamation.

5. **Delegation – Laura Rundle & Eric Baldin, Credit Valley Conservation – Island Lake Conservation Area Management Plan**

Ms. Laura Rundle and Mr. Eric Baldin, Credit Valley Conservation addressed Council in regards to the Island Lake Conservation Area Management Plan. They gave an overview of what a Management Plan is and the framework that will guide the development of Island Lake Conservation Area (ILCA). An overview on the planning process will be done in 3 stages with 5 major reports, and will include public consultation through the project. The ILCA Management Committee is being replaced with a Stakeholder Advisory Committee to allow for a broad range of perspectives and the representatives will liaise between the organizations and Credit Valley Conservation. A list of next steps were presented and Council will receive updates at key milestones.

6. Delegation – Shirley Boxem – Headwaters Communities In Action Update

Ms. Shirley Boxem addressed Council to thank them for their support and provide an update on their activities. She provided an overview of what they do and outlined actions that will be taken going forward. She circulated information on the Well-being Survey and requested that everyone participate to assist in addressing the issues that matter to Dufferin County residents. She thanked Council for their support.

7. Delegation – Kelly Counsel – Horse Experience July 2015

Ms. Kelly Counsell addressed Council with respect to the events initiatives of equine Canada , Horse Experience 2015. She gave an overview of the Horse Experience 2015, which is a portal to events and opportunities for the equine sector, information on shuttle services for these events and information on sites for camping and RV parking. She provided information on the equine events happening in Dufferin County and invited everyone to visit their website, www.HorseExperience.ca, for more information.

8. Presentation – Matt Betik and Brendan Hall, KPMG presented the 2014 Financial Statements.

Mr. Matt Betik gave an overview of the KPMG Audit Report and formally thanked the Treasury staff for their cooperation.

Moved by Councillor Mills, seconded by Councillor McGhee

THAT the presentation from KPMG on the 2014 final draft financial statements, be received;

AND THAT the Audit Findings Report and the 2014 Consolidated Financial Statements be approved.

-Carried-

9. PUBLIC QUESTION PERIOD

Mr Don Kidd, Orangeville Councillor, thanked Council for the grant funding for the Pan Am Games event and invited them to take part in the torch activities at Tony Rose Arena from 5 pm to 8 pm on Friday June 12, 2015 and Orangeville Farmers Market on Saturday morning, where the torch will leave at 10:40 a.m.

Mr. Tony Currie , Amaranth Resident addressed Council with respect to his correspondence regarding safety concerns and the road improvements on County Road 11 above the 10th Sideroad. Mr. Currie requested a response as he believed the one he received from the Director of Public Works was not sufficient. The Director will send his response to all Council members and Mr. Currie's letter will be placed on the next Public Works Committee agenda.

Mr. Ed Crewson, Federal Liberal Candidate for Dufferin Caledon, addressed Council with respect to the SWIFT (South Western Integrated Fibre Technology) project. He noted that there are many complaints about high speed internet cost and the speed of service. He is aware that the Western Ontario Wardens Caucus is working on a solution through the SWIFT initiative. Mr. Crewson noted that he is going to Ottawa next week to speak with the Liberal party leadership and would like to present the SWIFT proposal and asked if he could be provided with the most up to date report. The Warden noted that Councillor Ryan is on the SWIFT Committee and asked her to provide her verbal update at this time.

Councillor Ryan reported that the project started four years ago to address the issue and significant work has been done. They would like a national strategy that is comparable to other countries with open access and net neutrality. They have launched a website www.swiftnetwork.ca that has many resources and materials on the project and it was featured in Municipal World.

PRESENTATION AND CONSIDERATION OF REPORTS

10. PUBLIC WORKS – May 26, 2015

Moved by Councillor McGhee, seconded by Councillor Hayes

THAT the minutes of the Public Works Committee meeting of May 26, 2015, and the recommendations set out, be adopted.

-Carried-

11. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #1 Road Allowance Land Ownership – Horning’s Mills, Melancthon

THAT the report Road Allowance Land Ownership – Main Street Horning’s Mills, Township of Melancthon, dated May 26, 2015, from the Director of Public Works/County Engineer be received;

AND THAT staff be directed to proceed with the necessary correction to the title of Main Street Horning’s Mills, Township of Melancthon.

12. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #2 Road Widenings - County Road 11

THAT the report Road Widenings – County Road 11, dated May 26, 2015, from the Director of Public Works/County Engineer be received;

AND THAT the Warden and Clerk be authorized to execute agreements of purchase and sale for road widening purposes along the County Road 11 Capital improvement project.

13. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #3
Capital Project Update

THAT the report - Capital Project Update, dated May 26, 2015 from the Director of Public Works and County Engineer, be received.

14. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #4
Dufferin Road 7 (Hockley Road) – School Area Review

THAT the report, Dufferin Road 7 – School Zone Review, dated May 26, 2015, from the Director of Public Works/County Engineer be received.

15. PUBLIC WORKS COMMITTEE – May 26, 2015 – ITEM #5
2013 Waste Diversion Ontario (WDO) Datacall Result

THAT the report, 2013 Waste Diversion Ontario (WDO) Datacall Results, from the Director of Public Works/County Engineer, dated May 26, 2015, be received.

16. **GENERAL GOVERNMENT SERVICES – May 26, 2015**

Moved by Councillor Williams, seconded by Councillor Soloman

THAT the minutes of the General Government Services Committee meeting of May 26, 2015, and the recommendations set out, excluding Item #7, be adopted.

-Carried-

17. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #1
Annual Development Charges Report

THAT the Treasurer's report dated May 26, 2015 regarding 2014 Development Charges (DC) Activity be received;

AND THAT Roads DC, collected for certain Studies, be applied in 2015, under Public Works operations, to 14.5% of actual 2014 and 2015 costs of the Roads Rationalization and Roads Needs studies.

18. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #2
Re-statement of Budget

THAT the Treasurer's report dated May 26, 2015 regarding the re-statement of the 2015 Budget, be adopted.

19. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #3
Timetable for 2016 Budget

THAT the Treasurer's report dated May 26, 2015 regarding the timetable for the 2016 Budget be received;

AND THAT the 2016 Budget Schedule be approved as follows:

Capital Budget Call to Senior Management	Fri. June 12 th , 2015
Capital Budgets to be returned to Treasury	Fri. July 17 th , 2015
Operating Budget Call to Senior Management	Fri. July 10 th , 2015
Operating Budgets to be returned to Treasury by	Fri. August 7 th , 2015
Budget Reviews with CAO and Department Heads	Sept. 8 th to 11 th , 2015
<u>Council discussions:</u> Full Budget Packages to Council (at regular meeting) plus initial presentation	Thur. Oct. 8 th , 2015
Detailed Reviews at Standing Committees	October 26-29, 2015 in normal Committee Cycle
Council Budget Discussion 2 <u>Public Consultation</u>	Council Nov. 12, 2015
Council Budget Discussion 3(as necessary)	Council Dec. 10, 2015 plus extra dates if required.
Regular Council Meeting - Approval of 2016 Budget	January 14, 2016

20. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #4
Tax Assistance Policies for 2015

THAT the Treasurer’s report dated May 26, 2015 with respect to Tax Assistance Policy for 2015 be received;

AND THAT the eligibility threshold for tax assistance be kept constant, namely any tax increases above \$50.00, for 2015;

AND THAT the Tax Assistance Bylaw be presented to County Council in June.

21. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #5
Mobile Services and Hardware Contract

THAT the report of Pam Hillock, Director of Corporate Services dated May 26, 2015 regarding the Mobile Services and Hardware Contract be received;

AND THAT staff be directed to commence the transition from Bell Mobility to Rogers Communications in accordance with the Province of Ontario VOR Arrangement# OSS_00415819 for the provision of mobile services and hardware.

22. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #6
Legal Services RFP

THAT the report of Pam Hillock, Clerk/Director of Corporate Services, dated May 26, 2015, be received;

AND THAT the firm of Thomson Rogers, Suite 3100, 390 Bay Street, Toronto, ON, be awarded the Request for Proposal for Legal Services for a three year term with an option to renew for two additional years;

AND THAT for the routine real estate matters local firms be engaged.

23. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #8
Procedural By-law Review

THAT the report of the Clerk/Director of Corporate Services dated May 26, 2015 regarding the review of the Procedural By-law, be received;

AND THAT the draft procedural by-law, attached as Schedule A, be circulated to Members of Council for comment for the next month;

AND THAT the comments and draft by-law be presented at the June 23rd meeting of General Government Services;

AND THAT a finalized by-law be presented to Council in July 2015.

24. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #9
Notice Policy

THAT the report from the Director of Corporate Services/Clerk dated May 26, 2015 with respect to the Provision of Notice and Manner of Giving Notice be received;

AND THAT Policy 1-2-3 Provision of Notice and Manner of Giving Notice be adopted.

25. GENERAL GOVERNMENT SERVICES – May 26, 2015 – ITEM #7
Property Matter – Request by the Township of Melancthon to Use County Land for a Parkette

Moved by Councillor Soloman, seconded by Councillor Dunlop

THAT the report of the Chief Administrative Officer, dated May 26, 2015, with respect to a Memorandum of Understanding with the Township of Melancthon for use of County land for a parkette, be received;

AND THAT the Warden and Clerk be authorized to execute a mutually agreed to Memorandum of Understanding with the Township of Melancthon for the use of the County-owned lands in Corbetton as shown on the attached sketch.

-Carried-

26. Moved by Councillor White, seconded by Councillor Williams

WHERE AS the County of Dufferin has agreed to allow the use of a parcel of its land adjacent to the rail corridor on the north side of 260 Sideroad and on the west side of the rail bed for a parkette;

AND WHEREAS the County of Dufferin supports the Dufferin County Active Trails Master Plan (DCAT);

AND WHEREAS use of the rail corridor as a multi-use trail for recreation subsequent to completion of the DWPI power line was a cornerstone of discussions surrounding the agreement between DWPI and the County of Dufferin, and work on installation of the DWPI hydro line has been substantially completed;

AND WHEREAS a wayside parkette of the type planned in Corbetton is a way to promote the use of said multi-use trail for recreation, and to promote active living and community healthy living;

AND WHEREAS the development of a parkette of this type is in keeping with many of the key objectives of the County of Dufferin Corporate Strategic Plan;

THEREFORE BE IT RESOLVED that the County of Dufferin allocate \$10,000 towards the clean-up of the property and creation of said parkette in conjunction with the Township of Melancthon and private donors and that these funds be drawn from the DWPI community contribution regarding the rail line;

AND THAT the County of Dufferin investigate other possible locations along the rail bed through Melancthon, Shelburne and Amaranth to further develop more wayside parkettes.

-Carried-

27. COMMUNITY SERVICES DUFFERIN OAKS – May 26, 2015

Moved by Councillor Gardhouse, seconded by Councillor Dunlop

THAT the minutes of the Community Services Dufferin Oaks Committee meeting of May 26, 2015, and the recommendations set out, be adopted.

-Carried-

**28. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #1
Declaration of Compliance with Multi-Sector Accountability Agreement**

THAT the report of the Administrator of Dufferin Oaks dated May 26, 2015 regarding the Declaration of Compliance with the Multi-Sector Accountability Agreement be received;

AND THAT the Warden be authorized to sign the Declaration on behalf of Council for submission to the Central West LHIN.

- 29. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #2
Permanent Coordinating Minutes – March 23, 2015**

THAT the minutes of the Permanent Coordinating meeting held on March 23, 2015, be received.

- 30. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #3
Social Services Income Tax Program**

THAT the report of the Director of Community Services dated May 26, 2015 with respect to Social Services Income Tax Program dated May 26, 2015 be received.

- 31. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #4
Ontario Works Computer System Implementation Update**

THAT the report of the Director of Community Services dated May 26, 2015 regarding Ontario Works Computer System Implementation Update, be received.

- 32. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #5
Accessibility Advisory Committee Minutes – April 27, 2015**

THAT the minutes of the Accessibility Advisory Committee meeting held on April 27, 2015 be received.

- 33. COMMUNITY SERVICES/DUFFERIN OAKS – May 26, 2015 - ITEM #6
Ernie Hardeman M.P.P.**

THAT the correspondence from Ernie Hardeman, MPP requesting support for the Housing Services Corporation Accountability Act, be received

AND THAT the requirement of the Housing Services Corporation to report salaries over \$100,000 and to give the Provincial Auditor General the authority to audit the Housing Services Corporation, be supported.

- 34. JOINT COUNCIL STRATEGIC PLAN WORKSHOP – May 28, 2015**

Moved by Councillor Ryan, seconded by Councillor Aultman

THAT the minutes of the Strategic Planning Workshop meeting of May 28, 2015, be adopted.

-Carried-

35. Staff Report –Council Strategic Plan Project – Report #3

A report from the Chief Administrative Officer dated June 11, 2015 to seek approval of the County of Dufferin Corporate Strategic Plan.

Moved by Councillor McGhee, seconded by Councillor Mills

THAT the report of Sonya Pritchard, Chief Administrative Officer dated June 11, 2015, regarding Council Strategic Plan Project - Report #3 be received;

AND THAT the Corporation of the County of Dufferin Corporate Strategic Plan be approved;

AND THAT staff be directed to incorporate the principles and strategic priorities into future report and department operating plans, develop implementation proposals, and incorporate plan review into the annual budget process.

-Carried-

36. Verbal Reports from Outside Boards

Wellington Dufferin Guelph Health Unit

Councillor Ryan reported they received a report on mumps, as there was an outbreak in the high schools in Guelph. They discussed reports on Farmers markets, prenatal health and influenza rates for 2014-2015. Executive evaluations and tools will be developed for 2016.

Hills of Headwaters Tourism Association

Councillor Ryan reported that the Visitors guide has had overwhelming response. The Parade of Horses are installed around the area and the Pan Am torch is coming tomorrow. The Association is working on getting ready for all the fall fairs.

Board of Trade

Councillor Aultman reported that the AGM was held on May 20, 2015 at the Edlebrock Centre. The new board of directors were nominated and approved by the membership. The 2014 financials were reviewed and due to staff efficiencies they ended in a positive financial position. The new by-laws have now been approved. Rebranding is pending Federal approval, and they are working on updating the website to include Dufferin.biz and the Chamber and have more current promotional tools. There was a pullout section in the Toronto Star promoting municipalities in the surround GTA and Dufferin County was one of them. The Board is working on defining their goals and the new focus will be to encourage local entrepreneurs and raising awareness about Dufferin County.

37. CORRESPONDENCE

38. MOTIONS

39. NOTICE OF MOTIONS

40. BY-LAWS

- 2015-19 A by-law to authorize the borrowing upon amortizing debentures in the principal amount of \$3,170,000 towards the cost of the renovation of 301 First Avenue E., Shelburne, Ontario (Dynes Grey Apartments) (Authorization: Council – March 14, 2013)
- 2015-20 A by-law to adopt the optional tools for calculating the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes or multi-residential class during the year 2015. (Authorization: General Government Services – May 26, 2015)
- 2015-21 A by-law to provide for a rebate of a portion of property tax increases for low-income seniors and low-income persons with disabilities for the year 2015. (Authorization: General Government Services – May 26, 2015)
- 2015-22 A by-law to approve an agreement between the Corporation of the County of Dufferin and Product Care Association (PCA). (Product Care-Municipal ISP Materials Services Agreement) (Authorization: Public Works Committee – February 26, 2015)

Moved by Councillor McGhee, seconded by Councillor Hayes

THAT by-laws 2015-19 to 2015-22, be read a first, second and third time and enacted.

-Carried-

41. OTHER BUSINESS

42. CLOSED SESSION

There were no Closed Session items

43. CONFIRMATORY BY-LAW

- 2015-23 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on June 11, 2015.

Moved by Councillor Ryan, seconded by Councillor Hayes

THAT By-law 2015-23 be read a first, second and third time and enacted.

-Carried-

44. **ADJOURNMENT**

Moved by Councillor Dunlop, seconded by Councillor Gardhouse

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 8:06 pm.

Next meeting: Thursday, July 9, 2014 at 7.00 pm
51 Zina Street, Orangeville

Warren Maycock
Warden

Pam Hillock
Clerk

From: WAYNE WHITE

Sent: Friday, June 05, 2015 9:29 AM

To: Michelle Dunne

Subject: Friends of Island Lake Presentation to Dufferin County

Bob Shirley and I would like to attend the County Council meeting in July to thank all of the wardens for their support of the Island Lake Community of Trails. Our purpose is to also invite all of the Wardens to attend our grand opening celebration which is being held on August 28. We are scheduled to make a presentation to Town of Orangeville and Town of Mono so it is very important that we get a chance to thank the representatives on County Council.

I spoke to Warren Maycock early this morning and he was in full agreement that Bob and I should attend a County Council meeting.

Thank you for your time and consideration

Wayne White

Co-chairman, Friends of Island Lake



PUBLIC WORKS COMMITTEE MINUTES

Tuesday, June 23, 2015, 7:00 a.m.
55 Zina Street, Orangeville

The Committee met at 55 Zina Street, Orangeville at 7:00 a.m.

Members Present: Councillor Paul Mills (Chair)
Councillor Don MacIver
Councillor Steve Soloman
Warden Warren Maycock

Members Absent: Councillor Ken Bennington

Staff Present: Sonya Pritchard, Chief Administrative Officer
Scott Burns, Director of Public Works
Michelle Dunne, Deputy Clerk
Scott Martin, Operations Manager

Chair Mills called the meeting to order at 7.00 a.m.

Declarations of Pecuniary Interest by Members

PUBLIC QUESTION PERIOD

Members of the public were provided an opportunity to ask questions of the Committee during this time. (Limited to 10 minutes).

REPORTS

1. **PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #1**
County Road 11 Resident Letter

A report from the Director of Public Works/County Engineer dated June 23, 2015 with respect to correspondence received from an Amaranth Resident with respect to concerns related to the construction on County Road 11 as it relates to his property entrance.

Moved by Warden Maycock, seconded by Councillor Soloman

THAT the Report, Dufferin Road 11 – Resident Letter, dated June 23, 2015, from the Director of Public Works/County Engineer be received.

-Carried-

2. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #2
Tender Awards – June 2015

A report from the Director of Public Works/Engineer dated June 23, 2015 with respect to tenders TDR PW -15-09 Line Paint and TDR PW-15-10 Purchase Tractor Backhoe.

Moved by Councillor MacIver, seconded by Councillor Soloman

THAT Report, Award of Tenders – June 2015, dated June 23, 2015 from the Director of Public Works/County Engineer, be received.

-Carried-

3. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #3
Authorization to Award RFP – 2016 Bridge/Large Culvert Design/Contract Administration

A report from the Director of Public Works/County Engineer dated June 23, 2015 to seek authorization to award an RFP for the design and contract administration of 2016 bridge and large culvert work.

Moved by Warden Maycock, seconded by Councillor MacIver

THAT Report, Authorization to Award – 2016 Bridge Design RFP, from the Director of Public Works & County Engineer, dated June 23, 2015 be received;

AND THAT Staff be authorized to award the 2016 Bridge/Large Culvert Design and Contract Administration RFP, following assessment per the County's Procurement Policy.

-Carried-

4. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #4
PanAm No Parking By-law and Agreement

A report from the Director of Public Works/County Engineer dated June 23, 2015 to seek approval for a by-law for temporary No Parking Zone on Dufferin Road 8 (Mono Centre Road) and enter into a cost recovery Incremental Service Agreement with Pan/Parapan American Games in conjunction with the Town of Mono.

Moved by Warden Maycock, seconded by Councillor Soloman

THAT Report, PanAm No Parking By-Law and Agreement, from the Director of Public Works/County Engineer, dated June 23, 2015 be received;

AND THAT the Temporary No Parking By-Law on Dufferin 8 (Mono Centre Road) be passed;

AND THAT the Warden and Clerk be authorized to sign the agreement with Pan/Parapan American Games.

-Carried-

- 5. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #5**
Additional Capital Works - 2015

A report from the Director of Public Works/County Engineer dated June 23, 2015 with respect to additional Public Works Capital projects.

Moved by Councillor Soloman, seconded by Councillor MacIver

THAT report, Additional Capital Works - 2015, from the Director of Public Works/County Engineer, dated Tuesday, June 23, 2015 be received;

AND THAT staff be authorized to utilize Capital Bridge and Culvert project savings within the 2015 season where warranted;

AND THAT staff be authorized to utilize Capital Road project savings within the 2015 season where warranted.

-Carried-

- 6. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #6**
Capital Project Update

A report from the Director of Public Works/County Engineer dated June 23, 2015 to provide an update on the 2015 Public Works Capital projects.

Moved by Warden Maycock, seconded by Councillor MacIver

THAT the report - Capital Project Update, dated June 23, 2015 from the Director of Public Works and County Engineer, be received.

-Carried-

CORRESPONDENCE

- 7. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #7**
Charity “Toll Road” – Marsville Lions Club

Correspondence from the Marsville Lions Club dated April 22, 2015 requesting to hold an Annual “Toll Road” event on September 7, 2017 on Dufferin Road #3 in the hamlet of Marsville.

Moved by Warden Maycock, seconded by Councillor MacIver

THAT the correspondence dated April 22, 2015 from the Marsville Lions Club regarding a request for an annual 'Toll Road' event on September 7, 2015, be approved subject to the Lions Club providing documentation to staff such as indemnification, insurance, etc.

-Carried-

- 8. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #8**
Dufferin County Road Rationalization Plan

Correspondence from the Township of Amaranth and the Town of Grand Valley requesting an extension be granted for the review and provision of comments regarding the Dufferin County Road Network Rationalization Plan.

Moved by Warden Maycock, seconded by Councillor Soloman

THAT the correspondence from the Township of Amaranth and the Town of Grand Valley requesting an extension be granted for the review and provision of comments regarding the Dufferin County Road Network Rationalization Plan until the end of September 2015, be approved.

-Carried-

- 9. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #9**
Off-Road Vehicle Use – Ministry of Transportation

Correspondence from the Ministry of Transportation dated June 10, 2015 with respect to off-road access for "single-rider" ATVs to be extended to additional off-road vehicle types which meet specified voluntary off-highway industry standards.

Moved by Warden Maycock, seconded by Councillor Soloman

THAT the correspondence from the Ministry of Transportation dated June 10, 2015 with respect to changes coming into effect on July 1, 2015 regarding off-road vehicle use for on-road access rules, be received.

-Carried-

- 10. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #10**
County Road 23 (B line) Speed Limit

Correspondence dated June 15, 2015 from East Garafraxa residents regarding the speed limit on County Road 23.

Moved by Warden Maycock, seconded by Councillor MacIver

THAT the correspondence dated June 15, 2015 from residents of East Garafraxa regarding the speed limit on County Road 23, be referred to Staff to investigate and report back to committee.

-Carried-

- 11. PUBLIC WORKS COMMITTEE – June 23, 2015 – ITEM #11
Stop Signs at County Road 12 and 20th Sideroad, Township of Amaranth**

Correspondence date June 19, 2015 from the Township of Amaranth regarding the stop signs at the intersection of County Road 12 and 20th side road.

Moved by Warden Maycock, seconded by Councillor Soloman

THAT the correspondence dated June 19, 2015 from the Township of Amaranth regarding stop signs at the intersection of County Road 12 and 20th side road, be referred to Staff to investigate and report back to committee.

-Carried-

ADJOURNMENT

The meeting adjourned at 7:36 a.m.

**Next Meeting: Tuesday, August 25, 2015 – 7.00 am
55 Zina Street, Orangeville – Sutton Room**

Respectfully Submitted,

.....
Councillor Paul Mills, Chair
Public Works Committee.



**GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES
Tuesday, June 23, 2015**

The Committee met at 4:00 pm in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Councillor Ken McGhee (Chair)
Councillor Jane Aultman (4:10 p.m.)
Councillor Guy Gardhouse
Councillor Jeremy Williams
Warden Warren Maycock

Staff Present: Sonya Pritchard, Chief Administrative Officer
Alan Selby, Treasurer
Pam Hillock, Clerk/Director of Corporate Services

Chair McGhee called the meeting to order at 4.00pm

Declarations of Pecuniary Interest by Members – None

PUBLIC QUESTION PERIOD

There were no public in attendance.

DELEGATION

1. GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #1
Community Living Dufferin – Property Tax Rebate

Sheryl Chandler, Director and Pat Dunwoody, Board Chair addressed the Committee regarding their request for a rebate of the County’s portion of the 2014 property tax and a rebate of the county’s portion of the education taxes for 2011-2014.

REPORTS

2. GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #2
Community Living Dufferin Property Taxes

A report from the Treasurer dated June 23, 2015 to address the property tax situation with Community Living Dufferin (CLD), at their request, and follow-up on action taken in 2014.

Councillor Aultman arrived at this time (4:10 p.m.).

Moved by Councillor Williams, seconded by Warden Maycock,

THAT the report of the Treasurer dated June 23, 2015 regarding property tax and Community Living Dufferin, be received;

AND THAT Community Living Dufferin be provided a grant in the amount of \$6,615.00 for the County portion of the 2014 municipal taxes;

AND THAT for 2015 and future years, Community Living Dufferin be exempt from the County portion of the municipal taxes in a manner similar to the Royal Canadian Legions.

-Carried-

**3. GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #3
County Response to Infrastructure Consultations**

A report from the Treasurer dated June 23, 2015 to provide some suggested feedback from the County of Dufferin to the current Ontario Government Consultations.

Moved by Councillor Aultman, seconded by Warden Maycock,

THAT the Report, County Response to Infrastructure Consultations, from the County Treasurer, dated June 23, 2015 be received;

AND THAT the points identified be included in the feedback to be sent to the Ontario Government from the County of Dufferin, before September 18, 2015;

AND THAT an additional point be made to ask that the installation of natural gas in less populated areas be eligible for infrastructure funding

-Carried-

**4. GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #4
Update on Bill 8**

A report from the Clerk/Director of Corporate Services dated June 23, 2015 to provide an update on Bill 8 – Public Sector and MPP Accountability and Transparency Act, 2014.

Moved by Councillor Gardhouse, seconded by Councillor Aultman,

THAT the report from the Clerk/Director of Corporate Services dated June 23, 2015, regarding Bill 8 – Public Sector and MPP Accountability and Transparency Act, 2014, be received;

AND THAT staff be directed to create a Customer Service Policy, Complaints Registry and processes associated with the policy and registry;

AND THAT staff report back on options on the appointment of an Integrity Commissioner after consultation with the area municipal staff.

-Carried-

5. GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #5
Committee Structure and Mandates

A report from the Clerk/Director of Corporate Services dated June 23, 2015 to adopt a policy that reflects the current committee structure and mandates.

The committee made an amendment to the draft policy to discontinue the honourariums paid to public committee members at the end of 2015.

Moved by Councillor Aultman, seconded by Councillor Gardhouse,

THAT the report of the County Clerk/Director of Corporate Services dated June 23, 2015 regarding the Committee Structure Review, be received;

AND THAT the Committee Structure and Mandates Policy attached as Schedule A to the report, as amended, be adopted.

-Carried-

6. GENERAL GOVERNMENT SERVICES – June 23, 2015 – ITEM #6
Procedural By-law Review

A report from the Clerk/Director of Corporate Services dated June 23, 2015 to seek approval of the final draft of the procedural by-law.

The committee made the following changes to the draft by-law.

Section 3.8 – remove the words “each mover and seconder of a nominee and” and change the speaking time of the nominee from 5 minutes to 3 minutes.

Section 3.10 – delete

Add - Section 9.7 – “In the case of the death of the Warden or a vacancy in the Warden’s office under circumstances which by law render the Warden’s seat on the Council vacant, the members shall without delay at their first meeting thereafter proceed in the manner in accordance with Section 3 elect a successor for the remainder of the term.”

Section 12.5 – limit public questions to 3 minutes per person and add a clause “or at the discretion of the Warden” after the 15 minute time limit.

Moved by Warden Maycock, seconded by Councillor Williams,

THAT the report of the Clerk/Director of Corporate Services dated June 23, 2015 with respect to the Procedural By-law, be adopted;

AND THAT the Procedural By-law, as amended, be placed on the July 9, 2015 Council Agenda for approval.

-Carried-

ADJOURNMENT

The meeting adjourned at 5:15 p.m.

NEXT MEETING: Tuesday, August 25, 2015 at 4.00 p.m.
55 Zina Street, Orangeville

Respectfully submitted,

Councillor Ken McGhee, Chair
General Government Services Committee



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

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June 19, 2015

Honourable Kathleen Wynne, Premier
Legislative Building, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Wynne:

Re: Proposed Privatization of Hydro One

At the meeting of Council held on June 18, 2015, the following motion was introduced and passed:

Moved by Webster ~ Seconded by Besley

Be it resolved that: "WHEREAS the public electricity system in Ontario is a critical asset to the economy and vital to the living standard and well-being of all Ontarians;

AND WHEREAS it is essential that Ontarians maintain public control and public decision-making with respect to electricity;

AND WHEREAS experience in other jurisdictions shows that privatization typically means consumers pay more for electricity;

AND WHEREAS a privatized Hydro One will no longer be subject to scrutiny by the Auditor General, the Ombudsman, the Financial Accountability Officer, or the Integrity Commissioner, and will no longer be required to provide information or services to citizens under the *Freedom of Information and Protection of Privacy Act*, the *Public Sector Salary Disclosure Act*, or the *French Language Services Act*;

AND WHEREAS our public electricity system currently generates hundreds of millions of dollars in revenue for the provincial government every year to help pay for public services we all depend on;

AND WHEREAS the sale of shares in Hydro One will provide a short-term financial gain for the province in exchange for a much larger long-term financial loss;

AND WHEREAS the provincial government has no mandate from voters to sell any part of Hydro One;

AND WHEREAS opinion polls show Ontarians oppose the privatization of Hydro One by a significant margin in every part of the province;

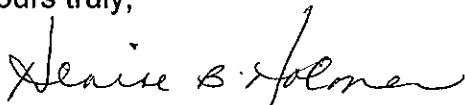
THEREFORE BE IT RESOLVED that the Township of Melancthon call on the provincial government to:

- Halt the sale of any part of Hydro One, and maintain Hydro One as a public asset for the benefit of all Ontarians;
- Strengthen Hydro One by investing in the next generation of workers and upgrading our electricity transmission infrastructure;
- Respect the autonomy and local decision-making powers of local distribution companies by not forcing these companies into mergers or sales;

AND BE IT FURTHER RESOLVED that the Township of Melancthon communicate this resolution to the Premier, with copies to the Minister of Finance, the Minister of Energy, area MPPs, and the Association of Municipalities of Ontario (AMO);

AND BE IT FURTHER RESOLVED that the Township of Melancthon work through AMO to encourage other Ontario municipalities to express their opposition to the privatization of Hydro One." **Carried.**

Yours truly,



Denise B. Holmes, AMCT
CAO/Clerk

- c. Hon. Charles Sousa, Minister of Finance
Hon. Bob Chiarelli, Minister of Energy
Sylvia Jones, MPP Dufferin-Caledon
Association of Municipalities of Ontario
Keep Hydro Public
Dufferin County Municipalities



Municipality of Tweed

Disaster Relief Committee

255 Metcalf St., Postal Bag 729
Tweed, ON K0K 3J0
(613) 478-2535

June 10, 2015

Dear Members of Council

In April 2014, serious flooding around Stoco Lake and adjoining waterways resulted in thousands of dollars' worth of damage to local homeowners and businesses. The destructive waters forced residents to temporary shelters and many were faced with major renovations once they were able to return.

At the request of the Municipality of Tweed, the Ministry of Municipal Affairs and Housing declared the region a "Disaster Area" for the purpose of the Ontario Disaster Relief Assistance Program. Under ODRAP, the province will top up funds raised to the amount that is needed to pay eligible claims at 90 per cent up to a maximum of 2:\$1 ratio.

A volunteer committee has been set up to spearhead the local fundraising effort. A tentative target of \$40,000 has been set to provide assistance to homeowners whose essential property has been damaged in the flood.

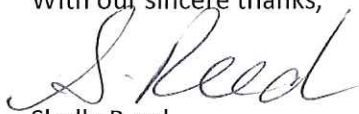
The Tweed area is predominately rural in nature and is not densely populated. For that reason, we know that the \$40,000 goal is a challenge but one we are confident in reaching. Our fundraising campaign recently began and results are encouraging. For your information, I am enclosing a copy of our brochure.

On behalf of the Tweed Disaster Relief Committee, I am asking municipal councils across the province to support our fundraising efforts by making a donation to this worthy cause. Contributions in any amount will be gratefully accepted.

Cheques should be made out to; Tweed Disaster Relief Committee and mailed to the Municipality of Tweed, 225 Metcalfe Street, Tweed On K0K 3J0.

If you require additional information, please contact Betty Gallagher, Municipality of Tweed, at (613) 478-2535.

With our sincere thanks,


Shelly Reed,

Chairperson, Tweed Disaster Relief Committee





DUFFERIN
COUNTY

PROCEDURAL BY-LAW

NUMBER 2015-24

**ENACTED BY COUNTY COUNCIL
ON**

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CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW NUMBER 2015-24

**A BY-LAW TO GOVERN THE PROCEEDINGS OF
COUNCIL AND ITS COMMITTEES AND TO REPEAL BY-
LAW 2008-15 AS AMENDED.**

WHEREAS the Municipal Act provides that a Council shall adopt a procedural by-law for governing the calling, place and proceedings of meetings.

1. INTERPRETATION

In this By-law:

“Acting Warden” is the Member that acts from time to time in the place and stead of the Warden and shall be the Chair of the General Government Services Committee;

“Chair” means the person presiding at a meeting;

“Chief Administrative Officer” means the Chief Administrative Officer of the County of Dufferin;

"Chief Executive Officer" means the person elected to hold the position of Warden and who is a signing officer of the corporation and who interfaces between council, staff, community groups and other levels of government in accordance with the shared purposes of council;

“Clerk” means the Clerk of the County of Dufferin;

“Closed Session” means a meeting that is closed to the public in accordance with the *Municipal Act*;

“Committee” means a Standing Committee, Ad Hoc, Statutory or Special Committee of the Council;

“Committee Chair” means the Chair of a Committee;

“Confirmatory By-law” means a by-law passed for the purpose of giving general effect to a previous decision or proceedings of Council;

“Council” means the Council of the Corporation of the County of Dufferin;

“County” means Corporation of the County of Dufferin;

“deputation” means an address to Council or Committee at the request of a person wishing to speak;

“delivery” means circulation of the agenda package or addendum in electronic format.

“majority vote” in Council means an affirmative vote of more than one-half of the votes cast by those present, as determined pursuant to Section 4 (1) of the *County of Dufferin Act*, S.O. 1994, C.Pr13;

“majority vote” in Committee means an affirmative vote of more than one-half of the votes cast by those members present;

“meeting” means a meeting of the Council or a Committee;

“member” means a Member of Council or Committee;

"member who voted on the prevailing side" means:

1. Where the vote was not recorded, any member of Council that was present at the meeting;
2. Where a recorded vote was taken, a member of Council who voted on the side with the most votes

“motion to defer” means a motion to delay consideration of a matter until later in the same meeting or to a future meeting of Council or a Committee;

“motion to receive” means a motion to acknowledge the particular item, report or recommendation under consideration and to have it placed in the records of Council with no additional action being taken;

"motion to reconsider" means to review a previous decision and vote on it again;

“motion to refer” means that the said matter or item is referred to the body or person named in the motion specified to report back to the Council or Committee;

“motion to table” means a motion to postpone without setting a definite date as to when the matter will be considered again;

“Municipal Act” means the *Municipal Act 2001*, S.O. 2001, c 25 as amended;

"Newspaper" means a printed publication in sheet form, intended for general circulation, published regularly at intervals of not longer than a week, consisting in great part of news of current events of general interest;

"Notice of Motion" means a written motion received by the Clerk at a meeting of Council, moved by a Member for inclusion on an agenda of a subsequent meeting of Council;

"point of order" means a question by a Member with the view to calling attention to any issue relating to the Procedural By-law or the conduct of Council's business or in order to assist the Member in understanding Council's procedures, making an appropriate motion, or understanding the effect of a motion;

"point of privilege or personal privilege" means a question by a Member who believes that another Member has spoken disrespectfully towards that Member or another Member or who considers that his or her integrity or that of a Member or County Official has been impugned or questioned by a Member;

"presentation" means an address to Council or Committee at the request of Council, a Committee or staff;

"Public Question Period" means the time set aside at Council meetings for a member of the public to ask a question of Council;

"Published" means published in a newspaper that, in the opinion of the Clerk has such circulation within the municipality as to provide reasonable notice to those affected thereby and includes posting on the internet to the County website and social media accounts. "Publication" has a corresponding meaning.

"Quorum" means the minimum number of members required to be present at a meeting to carry on business;

"Recorded Vote" means a written record of the name and vote of every Member voting on any matter or question;

"Resolution" means the decision of Council on any motion;

"two-thirds majority vote" means an affirmative vote of more than two-thirds of the votes cast by those present, as determined pursuant to Section 4 (1) of the *County of Dufferin Act*, S.O. 1994, C.Pr13;

"Warden" means the Head of County Council.

2. APPLICATION

- 2.1. The rules of procedure set out in this by-law shall govern all proceedings of Council and its Committees.
- 2.2. Roberts Rules of Order shall prevail where applicable in all matters not covered by this by-law. The Chair may call upon the Clerk to provide advice regarding procedure. The Clerk shall provide this advice following which the Chair shall announce his or her ruling.

3. INAUGURAL MEETING OF COUNCIL – ELECTION OF WARDEN AND SELECTION OF COMMITTEE CHAIRS AND COMMITTEE MEMBERS

- 3.1. The inaugural meeting of Council after a regular election, shall be held after the councils of the area municipalities have held their first meeting but, in any event, at 9.00 in the morning on the second Thursday in December following the election or on such day prior to the third Tuesday in December following the election as determined by the Clerk.
- 3.2. The election of Warden shall be conducted by the Clerk at the inaugural meeting of Council in December following the regular municipal election. The term of office will be one year.
- 3.3. The Chief Administrative Officer shall act as Chair until the Warden is elected.
- 3.4. The Clerk shall call for nominations.
- 3.5. Each nomination shall be in writing and shall be signed by the nominator and a seconder to the nomination and shall have the written consent of the nominee.
- 3.6. Where it appears to the Clerk, by asking for further nominations and receiving no response, that there are no further nominations, the Clerk shall call for a motion declaring nominations closed.
- 3.7. After nominations have been closed, no motion shall be in order except a motion to recess for a specified time period.
- 3.8. After nominations have been closed each nominee shall, prior to the vote being taken, be permitted to speak to the nomination for not more than three (3) minutes.
- 3.9. The speakers shall be called upon to address Council in alphabetical order of the nominees' surnames.

- 3.10. A nominee may withdraw his or her name at any time prior to a vote being called.
- 3.11. If there are two or more nominees, the election of the Warden shall be by secret ballot as permitted by the *Municipal Act*, under the authority and direction of the Clerk. There is one vote per member.
- 3.12. To be elected as Warden, a nominee shall obtain the majority of the votes that are counted.
A vote is determined by placing an “X” or other mark in the space provided.
- 3.13. Where there are three or more candidates, if on any given ballot no candidate receives a majority of the vote the name of the candidate with the lowest number of votes will be dropped off the next ballot and voting will continue using the second ballot.
- 3.14. In the case of a vote where no nominee receives the majority required for election and where two or more nominees are tied with the least number of votes, the Clerk or presiding officer shall place the names of the nominees with an equality of votes on equal size pieces of paper in a box and one name shall be drawn by a person named by the Clerk or presiding officer. The name of the nominee drawn shall be successful and continue in the election. The names of the nominee(s) remaining in the box shall be eliminated from the next secret ballot.
- 3.15. If only two nominees remain, and if on the next secret ballot the nominees are tied, the Clerk or presiding officer shall place the names of the two nominees with an equality of votes on equal size pieces of paper in a box and one name shall be drawn by a person named by the Clerk or presiding officer. The name of the nominee drawn shall be successful.
- 3.16. Where there are two or more nominees, the Clerk shall announce the result of the vote to the assembly.
- 3.17. The members of Council shall elect the Committee Chairs.
- 3.18. Where there are three or more candidates for Committee Chair:
 - a) Where no nominee receives a majority of the votes, the nominee receiving the fewest votes shall be deemed to have withdrawn his or her candidacy.
 - b) In the case of a vote where no nominee receives the majority required for election and where two or more nominees are tied with the least number of votes, the Clerk or presiding officer shall place the names of the nominees with an equality of votes on equal size pieces of paper in a box and one name shall be drawn by a person named by the Clerk or presiding officer. The name of the nominee drawn shall be successful and continue in the election.

- 3.19. The members of Council will complete forms indicating their preferences for sitting on the various standing committees. Committee members should be decided by consensus of the Members of Council. If no consensus can be reached, then an election of committee members will be conducted.

4. MEETINGS OF COUNCIL

- 4.1. The regular meetings of Council shall be held at 7:00 p.m. on the second Thursday of each month at the Court House, 51 Zina Street in the Town of Orangeville or at a time, date and location determined by Council from time to time.
- 4.2. A special meeting may be called:
- a) by the Warden at any time by providing direction to the Clerk to issue a Notice of Special Meeting; or
 - b) upon the receipt of a petition of the majority of Members, the Clerk shall call a Special Meeting for the purpose and at the time noted in the petition; or
 - c) by the Clerk in an emergency situation.
- 4.3. At Special Meetings of Council, the Council shall not decide upon any matter unless the matter has been specified in the Notice calling the meeting. This provision may be waived only where all Members are present to vote upon a motion to waive it.
- 4.4. When it is deemed to be advisable, the Warden is authorized to change the date and/or time of, or cancel a regular Council meeting. To effect the change, the agreement of the majority of the members of Council representing the majority of local municipalities, having been polled by the Clerk, at least 24 hours before the scheduled date of the meeting, shall be required.
- 4.5. In the event of inclement weather, the Warden will have authority to cancel a meeting of Council.
- 4.6. No meeting of Council or Committee shall go beyond 11:00 p.m. A majority vote is required to extend the meeting past 11:00 p.m.

5. COUNCIL AGENDAS

- 5.1. The Clerk shall prepare for distribution a Council Agenda with the routine order of business for regular meetings of Council to be as follows:
- Approval of Agenda
 - Disclosure of Pecuniary Interest

- Approval Minutes of the Previous Council Meeting
 - Presentations
 - Delegations
 - Public Question Period
 - Committee Minutes
 - Staff Reports
 - Correspondence
 - Motions
 - Notice(s) of Motion
 - By-laws
 - Other Business
 - Consideration of Matters in Closed Session (if required)
 - Matters Arising from Closed Session (if required)
 - Confirming By-law
 - Adjournment
- 5.2. The Clerk shall cause to be delivered an Agenda with supporting documents to each Member of Council on or before the Friday preceding the regular meeting of Council.
- 5.3. After delivery of the Council Agenda, the Clerk may for time-sensitive material, prepare an Addendum to the Agenda.
- 5.4. The business of Council shall, as a general rule, be taken up in the order in which it appears on the Agenda, unless otherwise decided by Council.
- 5.5. As soon as Agenda information is distributed by the Clerk to Members, the information will be made available to the public except for information relating to matters to be considered in closed session. The agendas and supporting material will be posted on the County's website no later than the Monday at 1:00 p.m. of a council meeting week.
- 5.6. Any member of Council, at any time up to 12:00 noon on the Wednesday in the week prior to the regular council meeting, may file in writing with the Clerk an item for inclusion in the agenda if it is relevant to item already on the Agenda. Items brought forward by a Member of Council that are not germane to the matters to be presented to Council, must be put forward as a notice of motion at a meeting of Council.
- 5.7. Any communication within the jurisdiction of a Committee shall first be referred by the Clerk to the appropriate Committee unless the communication relates to a subject or report scheduled to be considered by Council or is time sensitive.
- 5.8. All or several items on the agenda for Council or Committee meetings containing recommendations may be adopted in a single motion. Any specific items of

business will be provided individual deliberation and debate upon the request of any Member.

6. QUORUM

- 6.1. A quorum of Council is a majority of Members of Council representing at least five area municipalities in accordance with the County of Dufferin Act, 1994.
- 6.2. A quorum of a committee shall be a majority of the members.
- 6.3. If a quorum is not present at a scheduled meeting of Council or Committee 15 minutes after the scheduled commencement time, the meeting may stand adjourned until the date of the next regular meeting and the Clerk shall record the names of the Members present. If the Members who are present at the time remain until a quorum is present, then the meeting shall proceed.
- 6.4. Where the number of Members, who by reason of the provisions of the Municipal Conflict of Interest Act, are prohibited from participating in a meeting is such that, at that meeting, the remaining Members are not of sufficient number to constitute a quorum, then the remaining number of Members shall be deemed to constitute a quorum, provided this number is not fewer than two (2).

7. DUTIES OF THE WARDEN

- 7.1. As soon as there is a quorum after the time set for the meeting, the Warden shall take the chair and call the Members to order.
- 7.2. The Warden shall preserve order and decorum and shall decide questions of order, subject to an appeal to the Council, and when called upon to decide a point of order or practice shall state the rule or authority applicable to the case without argument or comment.
- 7.3. As Chief Executive Officer of a municipality, the head of council shall conduct themselves as prescribed in the Municipal Act.
- 7.4. The Warden, after three warnings, shall call by name any Member persisting in breach of the rules of procedure and, subject to a majority vote of Members present, order him or her to vacate his or her seat and leave the meeting.
- 7.5. If a Member disagrees with the ruling of the Warden with respect to an order to vacate, he or she may (with a seconder) appeal the ruling of the Warden in accordance with Section 14.
- 7.6. The Acting Warden shall be the Chair of the General Government Services Committee.

8. DUTIES OF MEMBERS

- 8.1. Members shall conduct themselves according to the Code of Conduct Policy for Members of Council.
- 8.2. All Members at a meeting shall:
- a) not speak disrespectfully of any member of the Royal Family, the Governor General, the Lieutenant Governor of any Province, the Council, any member municipality, any Member or any official or employee of the County;
 - b) refrain from use of offensive words or unparliamentary language;
 - c) not engage in private conversation while in the Council meeting or use electronic devices (including cellular phones) in a manner which interrupts the proceedings of the Council;
 - d) not leave his or her seat or make any noise or disturbance while a vote is being taken and until the result of the vote is announced;
 - e) only speak on the subject under debate;
 - f) where a matter has been discussed in a closed session, and where the matter remains confidential, not disclose the content of the matter or the substance of deliberations of the closed meeting;
 - g) not criticize any decision of the Council except for the purpose of moving that the question be reconsidered; or
 - h) obey the rules of the Council or a decision of the Chair or of the Council on questions of order or practice or upon the interpretation of the rules of the Council. In case a Member persists in any such disobedience, after having been called to order by the Chair, the Chair shall not recognize that Member, except for the purpose of receiving an apology from the Member tendered at that meeting or any subsequent meeting.

9. ABSENCE /TEMPORARY VACANCIES

- 9.1. When the Warden is absent from the County or is absent through illness or otherwise, or when the Warden is absent from the office in the course of his or her duties, or on vacation or an approved leave, the Acting Warden has and may exercise all the rights, powers and authority of the Warden.
- 9.2. If the Warden does not attend a meeting of Council within 15 minutes after the time appointed, the Acting Warden shall call the members to order, and if a quorum is present, shall preside during the meeting or until the arrival of the

Warden. If the Acting Warden is not present, the most recent past Warden in attendance shall preside during the meeting or until the arrival of the Warden.

- 9.3. In the event of the Chair of a Committee not attending the Committee at which he/she is to preside within fifteen (15) minutes after the time appointed for the commencement of the meeting, then, the Warden if present will call the meeting to order. If the Warden is not present, those Members in attendance shall appoint one of the Members to act in the place and stead of the Committee Chair for that meeting. Such Member shall then call the Members to order and shall preside until the arrival of the Committee Chair.
- 9.4. The Warden shall formally advise Council of any intention to be absent from the office for a period longer than two consecutive weeks.
- 9.5. If any member is absent for period exceeding one month, the local council may appoint, by Council resolution, one of its members as an alternate member to County Council to act in place of the member until the member is able to return.
 - 9.5.1. If the member absent is the Warden or a Chair of a Committee, and the local council has appointed an alternate member, the alternate member will not assume the Warden or Chair position and Council will appoint a temporary Chair until the member is able to return.
- 9.6. Any member who knows ahead of time that they will be absent from a committee or Council meeting, shall notify the Clerk. A notation will be made on the minutes "prior notice" next to the Member's name.
- 9.7. In the case of the death of the Warden or a vacancy in the Warden's office under circumstances which by law render the Warden's seat on the Council vacant, the members shall without delay at their first meeting thereafter proceed in the manner in accordance with Section 3 elect a successor for the remainder of the term.

10. DISCLOSURES OF PECUNIARY INTEREST

- 10.1. Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting at which the matter is the subject of consideration, the Member shall, in accordance with *the Municipal Conflict of Interest Act*:
 - a) prior to any consideration of the matter at the meeting, disclose the Member's interest verbally and the general nature thereof; and
 - b) not take part in the discussion of, or vote on any question in respect of the matter;
 - c) not attempt in any way whether before, during or after the meeting to influence the voting on the matter.

- 10.2. Where a meeting is not open to the public, the Member shall, in accordance with the *Municipal Conflict of Interest Act*, forthwith leave the meeting or the part of the meeting during which the matter is under consideration.
- 10.3. Where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting.
- 10.4. The Clerk shall record in reasonable detail the particulars of any disclosure of pecuniary interest made by a Member and this record shall appear in the Minutes or Report of that meeting.

11. ACCOUNTABILITY & TRANSPARENCY

- 11.1. All meetings shall be open to the public except as provided for in this section and no person shall be excluded from a meeting open to the public except for improper conduct or for breach of this by-law.
- 11.2. A meeting may be conducted in closed session if the subject matter being considered relates to:
 - a) the security of County property;
 - b) personal matters about an identifiable individual, including a County employee;
 - c) a proposed or pending acquisition or disposition of land for County purposes;
 - d) labour relations or employee negotiations
 - e) litigation or potential litigation including matters before administrative tribunals, affecting the County;
 - f) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; or
 - g) a matter in respect of which Council has authorized a meeting to be in private session under specific legislation.
 - (h) A meeting shall be closed to the public if the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the Council, board, commission or other body is the head of an institution for the purposes of that Act.
 - (i) A meeting of a council or local board or a committee of either of them may be closed to the public if the following conditions are satisfied:

1. The meeting is held for the purpose of educating or training the members.
 2. At the meeting, no member discusses or otherwise deal with a matter in a way that materially advances the business or decision-making of the council, local board or committee.
- 11.3. Prior to Council resolving into Closed Session for one of the reasons noted in Section 11.2, Council shall state by resolution
 - a) the fact of holding the closed session; and
 - b) the general nature of the matter to be considered.
- 11.4. A meeting shall not be closed to the public during the taking of a vote.
- 11.5. Despite section 11.4, a meeting may be closed to the public during a vote if:
 - a) the *Municipal Act*, Section 239 (2) or (3) permits or requires a meeting to be closed to the public; and
 - b) the vote is for a procedural matter or for giving directions or instructions to Officers, employees or agents of the municipality, local board or committee of either of them or persons retained by or under a contract with the municipality of local board.
- 11.6. A person may request that an investigation of whether a municipality or local board has complied with Section 239 of the *Municipal Act* or a procedural by-law under subsection 238(2) in respect of a meeting that was closed to the public. The investigation is undertaken by the investigator referred to in subsection 239.2.

12. DEPUTATIONS AND MEMBERS OF THE PUBLIC

- 12.1. Deputants shall be directed by the Clerk to the appropriate Committee except where the deputant wishes to address Council with respect to a matter which will be before Council or where the Chair, Chief Administrative Officer or the Clerk determines that the matter is of such an urgent nature that there is insufficient time to direct the deputant to a Committee.
- 12.2. Requests for deputations will be submitted to the Clerk in writing providing an outline of the nature of the deputation no later than 12:00 noon on the Wednesday in the week prior to the regular council or committee meeting. All deputants at Council, not listed on the agenda, shall only be heard upon the consent of Council.
- 12.3. All deputants shall address the Chair and shall state their name and whom they represent.

- 12.4. Deputants shall be limited to ten minutes for speaking at Council and at Committee or such other time period approved by Council or Committee at the meeting. If there is a group of people wishing to address Council or Committee with respect to a particular position on a particular issue, then Council or Committee may determine that the group shall be represented by one person or that the time limit shall be other than as stated above.
- 12.5. Despite the foregoing, a person on his or her own behalf, may ask questions of council during the public question period. The Public Question Period will be limited to fifteen minutes, or at the discretion of the Warden, and no one person shall address Council for more than three minutes.
- 12.6. Deputants shall;
 - a) speak respectfully of any person;
 - b) use respectful language;
 - c) speak only on the subject for which he or she has received approval to address Council or Committee;
 - d) obey the rules of procedure or a decision of the Chair or Council.
- 12.7. The Chair may shorten the time of any deputation, any questions of a deputant or debate during a deputation for disorder or any other breach of this by-law.
- 12.8. No person, except Members and authorized staff shall be allowed to come within the area of Council during a Council Meeting without permission of the Chair or Council.
- 12.9. Members of the public who constitute the audience at a meeting shall not disrupt the meeting and refrain from any activity or behaviour that would affect the Council or Committee deliberations.
- 12.10. The Chair may cause to be expelled and excluded any member of the public, who creates any disturbance or acts improperly, during a meeting of Council or Committee. If necessary, the Chair may call upon the Clerk to seek the appropriate assistance from security or police officers.

13. RULES OF DEBATE

- 13.1. The form of address for Members of Council shall be "Councillor".
- 13.2. To address Council, a Member shall raise their hand requesting to speak, be recognized by the Chair, stand and direct all comments through the Chair.
- 13.3. When two or more Members indicate their desire to speak at the same time, the Chair shall designate the order of speakers.

- 13.4. When a Member is speaking, no other Member shall interrupt the Member speaking except to raise a point of order, privilege or personal privilege.
- 13.5. Any Member may require a motion or question under discussion to be read at any time during the debate but not so as to interrupt the Member speaking.
- 13.6. No Member shall speak for longer than five (5) minutes on a question without Council's permission.
- 13.7. No Member shall speak more than twice to the same question provided that no member shall speak more than once until each Member who has indicated a desire to speak on the issue and has not been heard, has spoken on the question, except that a reply shall be permitted only from a Member who has presented the main motion.
- 13.8. A Member may ask a question only for the purpose of obtaining information relating to the matter under discussion and the question shall be stated succinctly and asked only of the Chair, the previous speaker, the Chief Administrative Officer or Department Heads and their designates.
- 13.9. When a Member rises on a point of order, point of privilege or point of personal privilege, the Member shall ask leave of the Chair to raise the point. After leave is granted, the member shall state the point to the Chair and then remain silent until the Chair has ruled upon the point.
- 13.10. The Chair shall rule on the point.
- 13.11. The Chair's ruling is final unless it is challenged.
- 13.12. Any Member may challenge the ruling of the Chair immediately following the ruling.
- 13.13. Council's decision is final if the Chair is challenged.

14. APPEAL/CHALLENGING A RULING OF THE CHAIR

- 14.1. The following procedures apply when making an appeal:
 - a) A member addresses the Chair directly, using a form of words such as: "I wish to appeal for";
 - b) An appeal does not require a seconder under an order to vacate;
 - c) When an appeal is made, the current business before the meeting is immediately suspended, while the Chair considers the matter
 - d) The appeal is not open to debate, but the Chair shall ask for a brief explanation from the member making the appeal before making a ruling, and

- e) If the Chair grants the appeal the requested action is taken and the agenda is then resumed at the point at which it was interrupted.
- 14.2. Any Member may challenge the ruling of the Chair immediately following the ruling. In the event a Member challenges the ruling, Council shall vote on the ruling immediately without debate. Council's Majority vote is final if the Chair is challenged.

15. MOTIONS AND NOTICES OF MOTIONS

- 15.1. All or several items on the agenda for Council or Committee meetings containing recommendations may be adopted in a single motion. Any specific items of business will be provided individual deliberation and debate upon the request of any Member.
- 15.2. A Motion or Notice of Motion in respect of a matter which is not within the jurisdiction of the Council, shall not be in order and shall not be considered by the Council.
- 15.3. A Member may introduce any item to the Council for its consideration if:
- a) the item relates to a matter on the Agenda for that meeting; or
 - b) the matter is of an urgent nature and leave is granted on a majority.
- 15.4. A motion shall be moved and seconded before the Chair shall put the question and the motion is recorded in the minutes of the meeting.
- 15.5. A Member may move a motion in order to initiate discussion and debate and that Member may vote in opposition to the motion. A seconder of a motion may vote against the motion.
- 15.6. After a motion is moved at the Council meeting or placed on the Council Agenda as a Notice of Motion, it shall be deemed to be in the possession of Council and may not be withdrawn without the consent of the mover and seconder and a majority vote.
- 15.7. A Notice of Motion shall be in writing, include the name of the mover and be presented at a Council meeting for consideration at a subsequent Council meeting.
- 15.8. Any Notice of Motion shall take the form of a motion and be automatically placed on the agenda of the next regularly scheduled Council meeting.
- 15.9. All Notices of Motions on the Agenda and not disposed of shall be placed on the Agenda for the next regular meeting of the Council.

- 15.10. When a Notice of Motion has been on the Agenda for two consecutive meetings after notice has been given, and not proceeded with, it shall be dropped from the Agenda and deemed withdrawn unless the Council decides otherwise.

16. SPECIFIC MOTIONS

- 16.1. A motion to recess is not debatable or amendable, shall specify the length of the recess, and is only amendable with respect to the length of the recess.
- 16.2. Motion to Adjourn:
- 16.2.1. A motion to adjourn the Council meeting is not debatable or amendable and shall always be in order except:
- a) when another Member is in possession of the floor;
 - b) when a vote has been called;
 - c) when the Members are voting; or
 - d) when a Member has indicated to the Chair his or her desire to speak on the matter before Council.
- 16.2.2. A motion to adjourn shall take precedence over any other motion and shall be put immediately without debate.
- 16.3. Motion to Call the Question:
- 16.3.1. A motion to call the question is not debatable.
- 16.3.2. A Member who moved a motion to call the question shall not be allowed to speak to the question again if the motion is decided in the negative.
- 16.3.3. A motion to call the question shall be put immediately without debate.
- 16.4. Motion to Table:
- 16.4.1. A motion to table is not amendable or debatable and shall apply to the motion and any amendments under debate when the motion to table is made.
- 16.4.2. If the motion to table carries, in the absence of any direction from Council, the matter may not be discussed until a Member through a Notice of Motion, brings it forward to a subsequent meeting.
- 16.5. A motion to refer and any amendment to it is debatable and shall include:
- a) the name of the Committee or official to whom the motion or amendment is to be referred;
 - b) the terms upon which it is to be referred and the time or period, if any.

- 16.6. A motion to defer and any amendment to it is debatable and shall include:
 - a) the time to or period within which, consideration of the matter is to be deferred; and
 - b) whatever explanation is necessary to demonstrate the purpose of the motion to defer.
- 16.7. A motion that Council consider a matter previously deferred indefinitely or to a time or eventuality which has not yet been reached or occurred, is debatable and shall be presented only if the Council so decides.
- 16.8. A motion to Amend:
 - 16.8.1. A motion to amend is debatable.
 - 16.8.2. Only one motion to amend a main motion shall be on the floor at any one time.
- 16.9. A motion to receive is amendable and debatable.
- 16.10. An amendment shall be out of order if it is ruled by the Chair to be a substantive motion and not an amendment.
- 16.11. An amendment which, in effect, is nothing more than a rejection of the main motion is not in order.
- 16.12. A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a member who voted on the prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.
- 16.13. A motion to reconsider may not be introduced without notice, unless the Council, without debate, dispenses with notice on a two-thirds majority vote. Notice in this case means that a member must give notice on a Council Agenda.
- 16.14. A motion to reconsider is debatable and not amendable.
- 16.15. No discussion of the main question shall be allowed until the motion for reconsideration is carried.
- 16.16. No motion to reconsider may, itself, be the subject of a motion to reconsider.

17. VOTING

- 17.1. Motions relating to an item under consideration shall be voted on in the following order:
 - a) a motion to waive or suspend the rules of procedure;
 - b) a motion to recess;
 - c) a motion to adjourn;
 - d) a motion to call the question
 - e) a motion to receive an item;
 - f) a motion to table an item;
 - g) a motion to refer;
 - h) a motion to defer;
 - i) a motion to amend the amendment;
 - j) a motion to amend, in reverse order of its being placed; and
 - k) the main motion
- 17.2. Every member present at a meeting where a question is put shall vote on the question, unless prohibited by statute or by-law in which case the Clerk shall so record.
- 17.3. A Member shall vote by raising a hand, except where a recorded vote is requested.
- 17.4. If a Member doubts the results of a vote by a show of hands as announced by the Warden or Chair, the Member may immediately call for the vote to be taken again and the Warden or Chair may request that the Members shall vote again.
- 17.5. If any Member present does not vote at a meeting of the Council where a question is put and a recorded vote taken, he or she shall be deemed to vote in the negative except where the Member is prohibited from voting by statute.
- 17.6. When the Warden or Chair calls for the vote on a question,
 - a) each Member shall occupy his or her seat and shall remain in place until the result of the vote has been declared by the Chair, and
 - b) during this time no Member shall walk across the room or make any other motion or speak to the question or any other Member or make any noise or disturbance.
- 17.7. Upon the request of any Member, and when the Warden or Chair is satisfied that a matter under consideration contains distinct proposals, the vote upon each proposal shall be taken separately.
- 17.8. All decisions of Council shall require a majority vote except as otherwise set out in this By-law.

- 17.9. Any motion that results in a tie vote shall be deemed to have been lost.
- 17.10. A request by a Member for a recorded vote shall be made prior to the commencement of the vote being taken or immediately thereafter.
- 17.11. In the case of a recorded vote, the Clerk shall call and Members shall announce their vote in alphabetical order of their surnames, beginning with the Member who requested the recorded vote.
- 17.12. The Clerk shall announce the result of the vote.

18. BY-LAWS

- 18.1. The adoption of every by-law presented to Council, with the exception of the Confirmatory By-law, may be the subject of one motion.
- 18.2. By request of any Member, any by-law(s) may be discussed or voted on individually.
- 18.3. No by-law, except a by-law to confirm the proceedings of Council, shall be presented to Council unless its subject matter has been approved by Council or Committee of Council. A by-law may be placed on the same Council Agenda as the staff report if it is time sensitive.
- 18.4. The proceedings at every meeting of Council shall be confirmed by by-law so that every decision of Council at that meeting of Council and every resolution thereof shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
- 18.5. All amendments to any by-laws approved by Council shall be deemed to be incorporated into the by-law and if the by-law is enacted by Council, the amendments shall be inserted by the Clerk.
- 18.6. Every by-law enacted by Council shall be signed by the Warden and Clerk. The corporate seal shall be affixed to the by-law and the by-law shall be numbered, dated and filed in the Office of the Clerk.

19. MINUTES OF COUNCIL & COMMITTEES

- 19.1. The Clerk shall record council minutes without note or comment which includes all resolutions, decisions and other proceedings at a meeting of the body whether it is closed to the public or not.

In the case of a local board or committee, the appropriate officer shall record the minutes without note or comment.

- 19.2. The Minutes of each Council meeting and each Committee meeting shall be presented to Council for approval at the next regular meeting but will be made available in draft to the public as soon as possible after the meeting and prior to adoption by Council.
- 19.3. After the Council Minutes have been approved by Council, they shall be signed by the Warden and Clerk.
- 19.4. After the Committee Minutes have been approved by Council, they shall be signed by the appropriate Committee Chair.

20. COMMITTEES PROCEDURES

- 20.1. Council shall, determine the appropriate number of Committees, their membership, terms of reference and reporting practices.
- 20.2. The rules governing the procedure of the Council and the conduct of Members at the Council shall be observed in all Committees so far as they are applicable and in accordance with the terms of reference for each committee as provided by by-law and provided that:
 - a) no recorded vote shall be taken; and
 - b) each member shall be accorded one vote.
- 20.3. The Warden shall be a member as-of-right of each Committee and shall be counted for quorum purposes and entitled to vote at such meetings.
- 20.4. The Warden shall not be eligible to be the Chair of a Standing Committee.
- 20.5. Each Standing Committee Chair shall hold office for one year and thereafter until the new Chair is elected, unless in the meantime they cease to be a member of Council.
- 20.6. Members who are not Members of a specific committee may attend meetings of that committee and may, with consent of the Chair of that Committee, take part in the discussion, but shall not be counted in the quorum or entitled to make motions or to vote but their attendance shall be noted in the minutes at these meetings.
- 20.7. The Chair of a Committee may cancel or reschedule a meeting in consultation with the Warden, Chief Administrative Officer and Clerk.
- 20.8. A Committee Chair after consultation with the Warden may, at any time, summon a Special Meeting of his or her Committee by providing written direction to the Clerk to issue a Notice of Special Meeting.

- 20.9. Upon the receipt of a petition of the majority of the Members of a Committee, the Clerk shall summon a Special Committee Meeting for the purpose and at the time noted in the petition.
- 20.10. All Members shall receive all Notices and corresponding agendas for all Committees.
- 20.11. Any matter, which is within the Committee's terms of reference and which is not on the Committee Agenda or does not relate to a matter on the Agenda, may be considered by the Committee if it agrees to consider it by a majority vote.
- 20.12. A quorum of a Committee of the Council shall be a majority of the Members of the Committee unless otherwise stipulated in the Terms of Reference of the Committee.
- 20.13. The Chair or Presiding Officer at a Committee has the right to expel or exclude any person from any meeting for improper conduct.
- 20.14. All items considered by a Committee shall be forwarded to the Council in the form of Committee Minutes.
- 20.15. Any recommendation to establish an ad hoc, special committee or sub-committee shall include its terms of reference outlining:
 - a) its membership;
 - b) quorum requirements
 - c) the matters to be dealt with; and
 - d) when the matters will be reported on
- 20.16. There is one vote per member in committee.

21. NOTICE PROVISION

- 21.1. The form and notice and times when notice will be provided to the public regarding specific by-laws and the holding of certain meetings is outlined in the "Provisions of Notice and Manner of Giving Notice" Policy.

22. SUSPENSION OF BY-LAW PROVISIONS

- 22.1. A motion to suspend or not to follow a rule of procedure established by this By-law, shall not be passed without a two-thirds majority vote.

23. AMENDMENTS TO BY-LAW

- 23.1. No amendment or repeal of this By-law shall be considered at any meeting of the Council unless notice of the proposed amendment or repeal was given at a previous meeting of the Council. Council may not waive this notice requirement.

24. CONFLICT

- 24.1. If there is any conflict between this By-law and any statute, the provisions of the statute prevail.

25. REPEAL AND ENACTMENT

- 25.1. By-law number 2008-15, as amended, is hereby repealed.
- 25.2. This by-law shall come into full force and effect on the date of its enactment.

READ a first, second and third time and finally passed this 9th day of July, 2015.

Warren Maycock, Warden

Pam Hillock, Clerk

CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW NUMBER 2015-24

A BY-LAW TO AUTHORIZE A TEMPORARY NO PARKING ZONE ON COUNTY ROAD 8 ON SATURDAY, JULY 18, 2015.

(Temporary No Parking Zone – County Road 8 (Mono Centre Road) – PanAM Games – Equestrian Event in Town of Mono)

BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN:

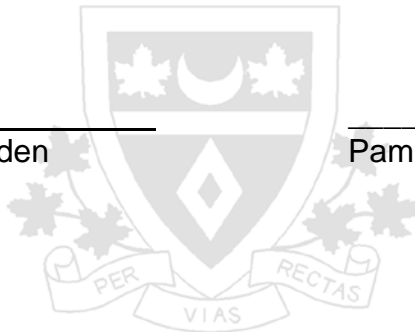
1. That a temporary No Parking Areas be applied to County Road 8 on Saturday, July 18, 2015 from 6:00 a.m. to 6:00 p.m. as follows:

County Road Number	From	To	Side	Timing
8	300 metres west of 4 th Line Mono, Town of Mono	300 metres east of 4 th Line Mono, Town of Mono.	north and south	July 18, 2015 from 6:00 AM to 6:00 PM
8	300 Metres west of 5 th Line Mono, Town of Mono	Dufferin Road 18 (Airport Road), Town of Mono	north and south	July 18, 2015 from 6:00 AM to 6:00 PM

READ a first, second and third time and finally passed this 9th day of July, 2015.

Warren Maycock, Warden

Pam Hillock, Clerk



CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW NUMBER 2015-xx

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AT ITS MEETING HELD ON JULY 9, 2015

WHEREAS Section 5 (1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5 (3) of the *Municipal Act, 2001*, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

1. All actions of the Council of the Corporation of the County of Dufferin at its meetings held on July 9, 2015 in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Warden of the Council and the proper officers of the Corporation of the County of Dufferin are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

READ a first, second and third time and finally passed this 9th day of July, 2015.

Warren Maycock, Warden

Pam Hillock, Clerk

