



## COMMUNITY SERVICES/ DUFFERIN OAKS COMMITTEE AGENDA

Thursday, August 27, 2015 – 7:00 p.m.  
55 Zina Street, Orangeville – Sutton Room (2<sup>nd</sup> Floor)

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Declarations of Pecuniary Interests

### **PUBLIC QUESTION PERIOD**

Members of the public will be provided an opportunity to ask questions of the Committee during this time. (Limited to 10 minutes)

### **DUFFERIN COUNTY FOREST**

1. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #1  
Dufferin County Forest – Timber Tender Opening

A report from the General Manager dated August 27, 2015 to report the results of the opening of timber tenders, which took place on August 13, 2015.

***Recommendation:***

***THAT the report of the General Manager dated August 27, 2015 regarding the results of the opening of timber tenders on August 13, 2015, be received;***

***AND THAT the 2015 Dufferin County Forest timber tenders be awarded as follows;***

- I. Tender CF 15-01 be awarded to Moggie Valley Timber for \$28,250.00***
  - II. Tender CF 15-02 be awarded to Kaster Logging Ltd. for \$27,120.00***
  - III. Tender CF 15-03 be awarded to Breen's Lumber for \$8,023.00***
2. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #2  
Forest Operation Review Committee – June 25, 2015

Notes from the Forest Operation Review Committee meeting held on June 25, 2015.

***Recommendation:***

***THAT the minutes of the Forest Operation Review Committee meeting held on June 25, 2015 be received.***

**DUFFERIN OAKS**

3. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #3  
Mel Lloyd Lease Agreements Update

A report from the Administrator dated August 27, 2015 to inform the committee of changes to two of the Mel Lloyd Centre leases.

***Recommendation:***

***THAT the report of the Administrator dated August 27, 2015 regarding the Mel Lloyd Centre Lease Agreements Update, be received.***

4. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #4  
Permanent Coordinating Minutes

Permanent Coordinating minutes from the meetings held on May 25, 2015 and June 15, 2015.

***Recommendation:***

***THAT the minutes of the Permanent Coordinating meetings held on May 25, 2015 and June 15, 2015, be received.***

**COMMUNITY SERVICES**

5. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #5  
Annual Rent Increase Guideline

A report from the Director of Community Services dated August 27, 2015 to seek direction from the Committee with respect to possible changes to the market rents for County-owned social housing locations.

***Recommendation:***

***THAT the report of the Director of Community Services, dated August 27, 2015 regarding 2016 rent increases be received;***

***AND THAT the 2016 market rents of Dufferin owned social housing locations be increased by the maximum level of 2% over the previous year.***

6. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #6  
Dufferin County Agency Collaboration Initiative (DC MOVES)

A report from the Director of Community Services dated August 27, 2015 to provide the Committee with information on an agency collaboration initiative that will see local agencies better working together to address local service needs.

***Recommendation:***

***THAT the report of the Director of Community Services dated August 27, 2015 regarding the Dufferin County Agency Collaboration Initiative (DC MOVES), be received;***

***AND THAT County Council endorses the DC MOVES initiative.***

7. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #7  
Local Poverty Reduction and Task Force Strategy

A report from the Director of Community Services dated August 27, 2015 to provide the Committee with information regarding work being undertaken by local agencies supporting the overall reduction, and ultimate end, of poverty in Dufferin County.

***Recommendation:***

***THAT the report of the Director of Community Services dated August 27, 2015 regarding Local Poverty Reduction Strategy and Task Force be received;***

***AND THAT Council endorses the creation of a Dufferin County Poverty Task Force;***

***AND THAT Council approves \$30,000 be provided to a host agency to assist with the cost of hiring a Full-Time or Part-Time Task Force Coordinator.***

8. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #8  
Food Programs in Dufferin County

A report from the Director of Community Services dated August 27, 2015 to provide the Committee with information regarding food programs available to residents of Dufferin County.

***Recommendation:***

***THAT the report of the Director of Community Services dated August 27, 2015 regarding Food Services Programs in Dufferin County be received.***

9. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #9  
Accessibility Advisory Minutes – June 15, 2015

Minutes from the Accessibility Advisory Committee held on June 15, 2015.

***Recommendation:***

***THAT the minutes of the Accessibility Advisory Committee meeting held on June 15, 2015 be received.***

**CORRESPONDENCE**

10. COMMUNITY SERVICES/DUFFERIN OAKS – August 27, 2015 - ITEM #10  
Orangeville Hydro

Correspondence from Orangeville Hydro dated June 8, 2015 to recognize the work of the Dufferin County Emergency Services Coordinator.

***Recommendation:***

***THAT the correspondence from Orangeville Hydro dated June 8, 2015 regarding the work of the Dufferin County Emergency Services Coordinator, be received.***

**NEXT MEETING:** Tuesday, September 22, 2015 – 7 p.m.  
55 Zina Street, Orangeville – Sutton Room



**REPORT TO  
Community Services Dufferin Oaks Committee**

**To:** Chair Darren White and Members of the Committee  
**From:** Darrell Keenie, General Manager - DCMA & County Forest  
**Meeting Date:** August 27, 2015  
**Subject:** **Dufferin County Forest Timber Tender Opening**

**In Support of Strategic Plan Priorities and Objectives:**

Economic Vitality: Foster a sustainable, vibrant and inclusive community.

Good Governance: Lead open, transparent and responsible decision making.

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**Purpose**

To report the results of the opening of timber tenders, which took place on August 13, 2015 after 2:00 p.m. The tender opening was attended by Alan Selby, Treasurer; Aimee Raves, Deputy Treasurer; Caroline Mach, County Forest Manager; and Bill Miller, Bauman Sawmill. For a more detailed description of the tenders, please refer to the attached timber sale summary.

**Background & Discussion**

The County of Dufferin issues timber tenders annually for selective harvesting in pre-determined locations within the County Forest properties. It is important to note that harvest locations are identified based on an annual assessment of tree stands that are in need of selective thinning in order to maintain the overall environmental health and viability of the stands themselves. The resulting timber sales – a by-product of this “managed forest” approach - assist in offsetting the annual costs of the Forest operation overall. The County Forest operating budget estimates annual timber sales at \$50,000.

**Results of Timber Tender Opening**

There were two bids for tender **CF 15-01**.

- |  |             |
|--|-------------|
| 1. Moggie Valley Timber<br>RR 1, Holland Centre, ON N0H 1R0                  | \$28,250.00 |
| 2. Breen's Lumber Inc.<br>1192 Ingram Road, Box 418<br>Coldwater, ON L0K 1E0 | \$25,425.00 |

There were three bids for tender **CF 15-02**.

1. Kaster Logging Ltd.  
5265 Highway 26 East  
Stayner, ON L0M 1S0 \$27,120.00
2. Complete Woodlot Management  
113 Glenwood Pl.  
Markdale, ON N0C 1H0 \$24,004.59
3. Bauman Sawmill Inc.  
4201 Powell Road  
Wallenstein, ON N0B 2S0 \$21,115.00

There were two bids for tender **CF 15-03**.

1. Breen's Lumber Inc.  
1192 Ingram Road, Box 418  
Coldwater, ON L0K 1E0 \$8,023.00
2. Moggie Valley Timber  
RR 1, Holland Centre, ON N0H 1R0 \$7,910.00

### **Financial, Staffing, Legal, or IT Considerations**

The timber tenders CF15-01, CF15-02 and CF15-03 will generate a combined revenue of \$63,393.00 for the County of Dufferin.

### **Strategic Direction and County of Dufferin Principles**

Collaborating with the area municipalities is an identified action in support of the strategic objective to promote cohesiveness between each. It adheres to the County of Dufferin Principles:

1. *We Manage Change* - by meeting regulatory requirements for open bidding and procurement processes;
2. *We Deliver Quality Service* – by following competitive and open bidding and procurement processes;
3. *We Communicate* – by sharing results of bidding and procurement processes in a timely manner;
4. *We Make Good Decisions* – by working to ensure that timber tender bids recommended for awarding are by reputable firms and in line with the needs of the Corporation.

**Recommendation**

THAT the report from the General Manager, dated August 27, 2015 with respect to the 2015 Timber Tender openings be adopted;

AND THAT t the 2015 Dufferin County Forest timber tenders be awarded as follows:

- (i) Tender CF 15-01 be awarded to Moggie Valley Timber for \$28,250.00.
- (ii) Tender CF 15-02 be awarded to Kaster Logging Ltd. for \$27,120.00.
- (iii) Tender CF 15-03 be awarded to Breen's Lumber Inc. for \$8,023.00.

Attachments: 2015 DCF Timber Tender Summary

Respectfully submitted,

Darrell Keenie  
General Manager

Further information and/or tender packages for these sales can be obtained by contacting:

Caroline Mach, R.P.F., County Forest Manager

c/o Dufferin County Museum & Archives

936029 Airport Road, Mulmur, ON L9V 0L3

Phone: 705-435-1881 or 877-941-7787 Fax: 705-435-9876

e-mail: forestmanager@dufferinmuseum.com

**TENDER NUMBER: CF 15-01**

Location	Species	Number of Trees	Average Diameter	Estimated Volume	Remarks
County of Dufferin Township of Mulmur Lot: 20 Concession: 7 Area: 12.0 ha Main Tract Compartment(s): 10a	red pine	810	34 cm	659 m <sup>3</sup>	<b>1. Please note that the tender packages have been completely revised for this year, it is advisable to leave plenty of time to familiarize yourself with the contents and submission requirements.</b>  <b>2. Tender closes 2:00 p.m. August 13, 2015.</b>  3. Tender opening after 2:00 p.m. August 13, 2015.  4. Tender packages available from County Treasury Department, County Forest Manager, and on <a href="http://www.biddingo.com">www.biddingo.com</a> .  5. Operating period from September 18, 2015 to September 18, 2016.  6. Approximate Conversions: 1m <sup>3</sup> =227fbm; 1000fbm=4.4m <sup>3</sup>
	white pine	136	32 cm	74 m <sup>3</sup>	

(CONTINUED ON REVERSE)



Further information and/or tender packages for these sales can be obtained by contacting:

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e-mail: forestmanager@dufferinmuseum.com

**TENDER NUMBER: CF 15-02**

Location	Species	Number of Trees	Average Diameter	Estimated Volume	Remarks
County of Dufferin Township of Mulmur Lot: 17 Concession: 8 Area: 17.0 ha Main Tract Compartment(s): 12b, 13d, 13e	red oak	271	41 cm	182 m <sup>3</sup>	<b>1. Please note that the tender packages have been completely revised for this year, it is advisable to leave plenty of time to familiarize yourself with the contents and submission requirements.</b>  <b>2. Tender closes 2:00 p.m. August 13, 2015.</b>  3. Tender opening after 2:00 p.m. August 13, 2015.  4. Tender packages available from County Treasury Department, County Forest Manager, and on <a href="http://www.biddingo.com">www.biddingo.com</a> .  5. Operating period from September 18, 2015 to September 18, 2016.  6. Approximate Conversions: 1m <sup>3</sup> =227fbm; 1000fbm=4.4m <sup>3</sup>
	poplar	19	33 cm	8 m <sup>3</sup>	
	hard maple	16	38 cm	8 m <sup>3</sup>	
	white ash	7	38 cm	4 m <sup>3</sup>	
	red maple	4	44 cm	3 m <sup>3</sup>	
	basswood	1	48 cm	1 m <sup>3</sup>	

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Further information and/or tender packages for these sales can be obtained by contacting:

Caroline Mach, R.P.F., County Forest Manager

c/o Dufferin County Museum & Archives

936029 Airport Road, Mulmur, ON L9V 0L3

Phone: 705-435-1881 or 877-941-7787 Fax: 705-435-9876

e-mail: forestmanager@dufferinmuseum.com

**TENDER NUMBER: CF 15-03**

Location	Species	Number of Trees	Average Diameter	Estimated Volume	Remarks
County of Dufferin Township of Mulmur Lot: 19 Concession: 7 Area: 9.0 ha Main Tract Compartment(s): 16a, 17a	red pine	2272	19 cm	405 m <sup>3</sup>	<ol style="list-style-type: none"> <li>1. Please note that the tender packages have been completely revised for this year, it is advisable to leave plenty of time to familiarize yourself with the contents and submission requirements.</li> <li>2. Tender closes 2:00 p.m. August 13, 2015.</li> <li>3. Tender opening after 2:00 p.m. August 13, 2015.</li> <li>4. Tender packages available from County Treasury Department, County Forest Manager, and on <a href="http://www.biddingo.com">www.biddingo.com</a>.</li> <li>5. Operating period from September 18, 2015 to September 18, 2016.</li> <li>6. Approximate Conversions: 1m<sup>3</sup>=227fbm; 1000fbm=4.4m<sup>3</sup></li> </ol>



## FOREST OPERATION REVIEW COMMITTEE MEETING NOTES

**Thursday, June 25, 2015, 6:00 p.m.  
55 Zina Street, Orangeville**

The Committee met at 55 Zina Street, Orangeville at 6.00 p.m.

**Members Present:** Councillor Laura Ryan (Chair)  
Councillor Geoff Dunlop (arrived at 6:06 p.m.)  
Al Buck (Public member)  
Colleen Mitchell (Public member)  
John Riley (Public member)  
Anne-Marie Roussy (Public member)  
Johnny Yeaman (Public member)

**Members Absent:** Councillor Heather Hayes (prior notice)

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Darrell Keenie, DCMA General Manager  
Caroline Mach, County Forest Manager  
Michelle Dunne, Deputy Clerk

Chair Ryan called the meeting to order at 6.00 p.m.

Declarations of Pecuniary Interest by Members (None)

### 1. Introductions

Welcome and introduction of the Chair and Committee. Each member of the Committee gave a brief introduction of themselves along with staff members. Chair Ryan gave an overview of mandate of the committee.

Councillor Dunlop arrived (6:06 p.m.)

### 2. Orientation Presentation

Staff provided an overview of the Background Report on the Forest Operation Review Committee. Ms. Caroline Mach gave a brief overview of the County Forest, size, location and history of each tract.

Ms. Mach noted that the goal of County Forest management has remained the same since 1995: To protect the quality and integrity of ecosystems in the Dufferin County Forest, including air, water, land and biota; and, where quality and integrity have been diminished, to encourage restoration or remediation to healthy conditions; while providing a variety of social and economic benefits to the public.

### 3. Discussion

The Chair led the Committee in a discussion of the following:

- a. Identification of needs for additional information
- b. Process moving forward

The Committee asked staff to provide them with the following information:

- Budget and financial information – including what is available in reserves
- Draft Dufferin County Forest Management Plan 2015-2035
- Draft Recreation Policy
- Survey results
- Detailed inventory list of County Forest tracts [part of draft management plan]
- Real Estate Evaluations – properties beside County Managed Forests
- Acreages of other County Forests

The Committee discussed the ecological, economic and social benefits of having a County managed forest. Best practices, Third Party Certification and other county managed forest systems were discussed. It was suggested that other County and Region Forest Managers could present to the Committee, such as York Region or Bruce County.

Anne-Marie Roussy left the meeting (7:20 p.m.)

The Chair asked members to give further consideration and thought to the high level questions of: Why have a County Forest? Do we have to have a County Forest? Do we have to manage it? And Do we have to manage it this way? Members were asked to send any additional thoughts on these questions to staff in anticipation of preparation of a document to address these questions in the fall.

The Chair also asked members to give consideration to questions that could be asked as part of a public engagement process.

### 4. Next Steps

Staff will organize a site visit to the County Forest with the Committee in August. The Committee will reconvene in September to start the active work required to create a concise document to bring forward to Council.

**ADJOURNMENT**

The meeting adjourned at 7:45 p.m.

Next Meeting:       To be determined  
                          55 Zina Street, Orangeville – Sutton Room

Respectfully Submitted,

.....  
Councillor Laura Ryan, Chair  
Forest Operation Review Committee.



## REPORT TO COMMITTEE

**To:** Chair White and Members of Dufferin Oaks Committee  
**From:** Valerie Quarrie, Administrator  
**Date:** August 27, 2015  
**Subject:** Mel Lloyd Centre Lease Agreements Update

<b><i>In Support of Strategic Plan, Priorities and Objectives:</i></b>
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- 1** ***Enhanced Communication and Connections:*** Internal communications
- 2** ***Service Excellence:*** Improving seniors and social services, Deliver innovative services considerate of community needs, Enhancing Value for money

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### **Purpose**

The purpose of this report is to inform the committee of changes to two of the Mel Lloyd Centre leases.

### **Background & Discussion**

The Mel Lloyd Centre is a large community hub owned and operated by the County of Dufferin. Three leases in the Mel Lloyd Centre recently required updating.

The March of Dimes Canada has been renting office space in the McKelvie Burnside Village since July 1, 2006. The current lease expired June 30, 2015 and thus it was necessary to enter into a new lease agreement. The new three year lease is based on a 3% per year increase retroactive to July 1, 2015 and an annual increase thereafter of three per cent.

LifeLabs (formerly CML HealthCare Inc.) has rented space in the Mel Lloyd Centre for the purpose of a medical diagnostic laboratory and specimen collection centre since 2009. The laboratory occupies 312 square feet and due to an increase in business requested to rent an additional 20 sq. foot storage room. The lease was updated to reflect rental of additional space.

Georgian College has been renting space in the Mel Lloyd Centre, collocated within the Dufferin County Employment Resource Centre. Their current lease expired May 30, 2015 and they wished to renew for an additional year. The new lease is based on a 3% increase and will expire March 31, 2016 to coincide with their year-end.

**Financial, Staffing, Legal or IT Considerations:**

The lease agreement with the March of Dimes Canada will generate \$15,046.56 in rental revenue annually.

The revised lease agreement with LifeLabs will generate an additional \$309.84 in rental revenue annually.

The lease agreement with Georgian College will generate \$1201.70 in rent revenue.

**Strategic Direction and County of Dufferin Principles**

The renewal and updating of these two leases adheres to the County of Dufferin Principles:

1. We Manage Change - addressing changes in partners need for space and responding to economic conditions with appropriate lease increases.
2. We Deliver Quality Service – providing space that meets the needs of the community and our partners.
3. We Communicate – by providing an update of changes in the Mel Lloyd Centre.
4. We Make Good Decisions – Increasing rent revenue with these changes helps ensure a sustainable community hub.

**Recommendations**

**THAT** the report of the Administrator regarding the Mel Lloyd Centre Lease Agreements Update, dated August 25, 2015, be received,

Respectfully submitted,

Valerie Quarrie  
Administrator

## PERMANENT CO-ORDINATING MEETING

May 25, 2015

**PRESENT:** Kevin Norris - Facilities Manager, Ann Abbott – MOD, Bruce Horsley– New Horizons, Patti Tardif – DCCSS

### Items Discussed:

1. **New Horizons:**

- David Tilson's Seniors Expo at New Horizons May 22<sup>nd</sup> was attended by 68 local seniors. New Horizons is hoping to have the Royal Bank Presenter back to speak to the club in October.
- The floor in front of the patio entrance needs to be repaired. Maintenance is aware and will address the repairs.

2. **March of Dimes Canada:**

- Ann advised that Tammy Conley has left MODC.
- MODC staff hold BBQs every second weekend during the warmer months. This year they are planting some vegetables in portable pots to use for the BBQs.
- Ann asked if they could have 2 hanging baskets installed outside the 200 Mill Street entrance this year; last year there was only one. Kevin will investigate.
- The Assisted Living Program in Shelburne is currently full.

3. **Family Health Team (FHT):**

- No report.

4. **Dufferin Oaks/DCCSS:**

- Alliston Golden Bells will perform in the auditorium on May 27<sup>th</sup> at 2pm. All are welcome.
- Clothing sale by Silverts Clothing is being held in the Dufferin Oaks front lounge from 10:30 – 3:00 on June 3<sup>rd</sup>.
- The annual Volunteer Appreciation Dinner will be held June 18<sup>th</sup> at New Horizons.

5. **Facility Issues:**

- Maintenance has installed the speed bumps.
- Roofing repairs have been done around Entrance "C". Final eaves trough repairs will be done this summer.
- New sink has been installed in the Contact North bathroom.
- Dufferin Oaks and the Mel Lloyd Centre are being sprayed for ants.
- Still trying to figure out if we can accommodate a hitching post. Kevin will get in touch with the Town of Shelburne Engineer to discuss.

6. **WDG Public Health:**

- No report.

7. **Ontario Early Years:**

- No report.



**Next Meeting: June 15, 2015 @ 11:30 am at DCCSS office**

## PERMANENT CO-ORDINATING MEETING

June 15, 2015

**PRESENT:** Kevin Norris - Facilities Manager, Ann Abbott – MOD, Bruce Horsley– New Horizons, Patti Tardif – DCCSS, Valerie Quarrie- Administrator, Shelley Doney – Ontario Early Years Centre

### Items Discussed:

1. **New Horizons:**

- The floor in front of the patio entrance needs to be repaired. Maintenance has contacted the flooring company and have not heard back yet.

2. **March of Dimes Canada:**

- MODC staff has begun to hold BBQs every second weekend during the summer. They will be having their big Anniversary BBQ on Tuesday June 30th
- 2 hanging baskets have been placed outside the 200 Mill Street entrance this year.
- One apartment is vacant and they are working to fill it.
- Have requested their BBQ be cleaned. Maintenance will follow up.
- Washing machine in Village is making loud noises. Bearings? Kevin to go and check.

3. **Family Health Team (FHT):**

- No report.

4. **Dufferin Oaks/DCCSS:**

- The annual Volunteer Appreciation Dinner will be held Thursday June 18<sup>th</sup> at New Horizons.
- DCCSS will be participating in the Orangeville Seniors Expo Thursday June 18<sup>th</sup> at the Lord Dufferin Centre.
- Patti will be participating in a meeting Friday at Edlebrock of the ROI (Rural Ontario Institute) regarding transportation in Dufferin

5. **Facility Issues:**

- Final eavestrough repairs have been completed.
- Ants a problem everywhere this year. Dufferin Oaks and the Mel Lloyd Centre have booked to be sprayed for ants. Kevin to confirm if it has been completed or not.
- Mennonite community has requested a hitching post at the Mel Lloyd Centre. As they are requesting it on Town of Shelburne land, Town of Shelburne has asked that they contact the town planner.
- As we do not have summer meetings, all are reminded to contact maintenance @ ext. 5411 or Kevin @ ext. 5263 if any facility issues arise during the summer.

6. **WDG Public Health:**

- No report.

7. **Ontario Early Years:**

- On June 25<sup>th</sup>, OEYC will be having a potluck lunch and BBQ for their families. Shelley has asked for use of one of Dufferin Oaks BBQ. Maintenance will set up.

- OEYC children will be doing cookie decorating with the seniors of the Adult Day Program on July 6<sup>th</sup>.
- The intergenerational program with the residents of Dufferin Oaks is going well. The program is every other Thursday with 15-17 Oaks' residents coming over to interact with the OEYC children.
- OEYC's Running Room will be designated as an emergency shelter for Highlands Child Care (only during the hours of 7 am – 6pm Monday to Friday) if ever required.
- Dufferin Child and Family Services have been using meeting rooms in the OEYC for when they need to meet with Shelburne clients.
- All is going well with the Speech Language pathologists in the basement office.

**Next Meeting: Sept 14th, 2015 @ 11:30 am at DCCSS office**



## REPORT TO COMMUNITY SERVICES/DUFFERIN OAKS COMMITTEE

**To:** Chair White and Members of the Community Services Committee

**From:** Keith Palmer, Director of Community Services

**Date:** August 27, 2015

**Subject:** Annual Rent Increase Guideline 2016

***In Support of Strategic Plan, Priorities and Objectives:***

**1 Enhanced Communication and Connections:** Develop a long term financial plan that responsibly balances infrastructure requirements against local economic conditions

**2 Good Governance:** Ensure compliance with Ministerial standards and requirements

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### **Purpose:**

The purpose of this report is to seek direction with respect to possible changes to the market rents for County-owned social housing locations.

### **Background & Discussion:**

The Housing Services Act, 2011 makes it a requirement of all social housing landlords that in its leases with its tenants that:

*The lease cannot be for longer than one year and should state both the market rent for their unit and the RGI rent as well as other charges that the tenants must pay.*

The County of Dufferin directly owns and manages 225 units formerly owned by Ontario Housing Corporation (OHC) and 54 units constructed under the Canada Ontario Affordable Housing Program. The Ontario government is capping rent increases for 2016 at two (2.0%) per cent for the province's one million tenant households. The cap, also known as the Rent Increase Guideline, is the maximum amount a landlord can increase a tenants' rent without seeking the approval of the Landlord and Tenant Board. A total of twenty (20) households in County operated buildings will be impacted by rent increases.

*The following table shows the current (2015) Market Rents at County of Dufferin owned units:*

County Operated	Unit Size - 2015				
	Bachelor	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Orangeville	\$747	\$896	\$1,003	\$1,161	\$1,278
Shelburne		\$761	\$878		
Grand Valley		\$786			
	1 Bedroom Affordable	1 Bedroom Market Rent	2 Bedroom Affordable	2 Bedroom Market Rent	
40 Lawrence Avenue	\$711	\$888	\$819	\$1,024	
301 First Avenue	\$700	\$876	\$828	\$1,035	

*The following table shows 2016 Market Rents with a 2% increase applied:*

County Operated	Unit Size - 2016				
	Bachelor	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Orangeville	\$762	\$914	\$1,023	\$1,184	\$1,304
Shelburne		\$776	\$896		
Grand Valley		\$802			
	1 Bedroom Affordable	1 Bedroom Market	2 Bedroom Affordable	2 Bedroom Market	
40 Lawrence Avenue	\$725	\$906	\$835	\$1,044	
301 First Avenue	\$714	\$894	\$845	\$1,056	

*Services included with all rental units in all Municipalities (Market, Affordable and RGI):*

Unit Style	Services Included - most locations
Apartment	Heat, hot water, water, refrigerator, stove, hydro, microwave (Lawrence Avenue)
Semi-detached	Heat, hot water, water

Historical Increase Trends	Location		
	Orangeville	Shelburne	Grand Valley
2012	3.1%	3.1%	3.1%
2013	2.5%	2.5%	2.5%
2014	0.8%	0.8%	0.8%
2015	1.6%	1.6%	1.6%
2016	2.0%	2.0%	2.0%

**Financial Impact:**

County of Dufferin owned units are priced competitively within each local market, and offer good value based on the services (utilities) included. With the intention of social housing being to provide support to those individuals and families in need of affordable accommodation, the County of Dufferin has very few tenants paying the maximum rent and therefore rental increases will be minimal. Financial impacts are based on the current tenant complement and there are no assurances financial gains for losses will be realized in 2016.

**Local Municipal Impact:**

No local municipal impact is anticipated as a result of this action.

## **Strategic Direction and County of Dufferin Principles**

1. **We Manage Change:** We believe in proactively addressing changes in community needs; meeting regulatory requirements; and responding to shifts in environmental, economic and demographic conditions.
2. **We Communicate** –We believe in engaging in regular, timely, accurate and clearly articulated conversations in a multitude of ways.

## **Recommendation(s):**

**THAT the report of Keith Palmer, Director of Community Services, dated August 27, 2015 regarding 2016 rent increases be received;**

**AND THAT the 2016 market rents of Dufferin owned social housing locations be increased by the maximum level of 2% over the previous year.**

Respectfully submitted,

Keith Palmer  
Director, Community Services



## REPORT TO COMMITTEE

**To:** Chair Darren White and Members of Community Services Committee  
**From:** Keith Palmer, Director of Community Services  
**Date:** August 27, 2015  
**Subject:** **Dufferin County Agency Collaboration Initiative (DC MOVES)**

***In Support of Strategic Plan, Priorities and Objectives:***

- 1 Economic Vitality:** Investigate and review opportunities to collaborate with local agencies
- 2 Enhanced Communication and Connections:** Collaborate to provide feedback on provincial policy, promote and market County and community programs and services
- 3 Good Governance:** Identify areas of County-wide and common interests, investigate opportunities to partner and share resources/services
- 4 Service Excellence:** Deliver innovative services considerate of community needs, ensure that inclusive support services that promote safe and healthy living are available to Dufferin residents

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### **PURPOSE:**

The purpose of this report is to provide Council with information on an agency collaboration initiative that will see local agencies better working together to address local service needs.

### **BACKGROUND & DISCUSSION:**

Across the province, many local agencies are reviewing their business practices, and, where possible, are enhancing their service delivery models to generate better outcomes. As a result of funding pressures, pressures to provide a greater number of outcomes, and requests from funders to better align with other local agencies, many local providers are relying on local information, data, and analytics to support many of their responsibilities. Some providers are moving to multi-agency models and with that, comes the expectation that such partnerships should address many local service concerns. Human services providers within Dufferin County, although providing valuable supports to individuals and families, have, in some cases, experienced challenges with local data collection, communication strategies, service overlap, and maintaining current information on available services. Many service providers are aware of each other's mandates, client base, and availability in the community, but many service providers are not.

To increase the benefits to this ever-evolving community, it is necessary for human services providers to work closely together, increase their understanding of one another, and be better connected, in order to enhance service systems management within the County.

An approach titled DC MOVES (Dufferin County – Managing Organizing Validating Engagement Strategies) is an initiative of the Dufferin County Community Services Department, in partnership with Headwaters Community in Action (HCIA), who will be undertaking the coordination and creation of a local association that will be designed to foster a “Made in Dufferin” agency integration model. Working with a collaborative and service system management mindset, organizations will be able to investigate service integration strategies, create a true sense of agency cohesiveness, and, ultimately, provide better services in our community. The DC MOVES association will be made up of human services providers found within the County of Dufferin. Amongst other goals, the association’s primary objective will be to maximize local agency information, increase training and learning opportunities, share in data collection, and address community needs in efforts to minimize service barriers faced by community members and staff working in such agencies.

Members of the DC MOVES association will be able to share in the design and development of service systems management, and establish a coordinated approach to the provision of services within Dufferin County. The collaboration of service providers will assist in combating the effects of silos, therefore increasing cohesion within the sector. Decreasing silos not only minimizes the overlapping of services, but, also allows service providers to better coordinate their current services, and establish partnerships that may not have previously existed.

### **Objectives**

As shared by many individuals and families utilizing services in Dufferin County, a recognized disconnection between service providers exist. As a result, community members often find it difficult to locate and/or navigate the different services available to them. These obstacles, at times, can deter ones desire/ability to connect with a service provider and, in turn, create further obstacles for individuals. In an effort to better service members of this community, all agencies and their staff must be equipped with local service provider information and, through knowledge transfer opportunities, acquire a big picture view of the human services landscape in Dufferin County.

DC MOVES desires to achieve the following:

- Creation of a local human services provider association
- Utilize collective impact strategies
- Build collaborative approaches to service delivery
- Create a social planning hub
- Allow for the creation of a human services think-tank
- Foster joint implementation strategies
- Create opportunities to partner and acquire funding supports
- Increase our ability to perform social planning/priority setting
- Build data capturing and data sharing strategies
- Allow for a venue to share programs, progress, ideas and local strategies
- Coordinate organizational knowledge transfer opportunities
- Review provider mandates thus reducing the possibility of service duplication
- Acquiring additional services needed in Dufferin County



- Overall building of agency capacity

### **Benefits to Association Members**

DC MOVES will seek to provide the following benefits to its members:

- Formal setting to participate and discuss local planning
- Benefits from improved communication strategies between agencies
- A real potential to pool resources
- Ongoing training and staff development opportunities
- Opportunity for agency staff to learn about other agencies
- Share in the outcomes of collective impact strategies
- Venue for local tables to share and discuss local issues (i.e. DuCK, Poverty Task Force, Rural Transportation, Seniors Committee, Accessibility Tables, etc.)

The collective impact of a multitude of diverse shareholders is further reinforced by the creation of a collaborative network of service providers. DC MOVES provides opportunities for service providers to share knowledge and bring together the diverse talents and capabilities unique to each member agency.

Members are provided with the opportunity to gain a better understanding of other organizations within the community, which not only increases community capacity, but also provides service providers an opportunity to “plug in”, and make connections with already established organizations via one platform.

### **Benefits to Community Members**

For residents of Dufferin County, the key benefit of DC MOVES is the provision of a “no wrong door” approach to service delivery; community members can be connected to appropriate services no matter which service provider they contact first, even if they are not the service provider that the client requires. This simplistic approach to service delivery conveys a message of support, open communication, and a desire to assist individuals when in need. DC MOVES perpetuates an approach inclusive of effective and efficient program delivery, and increased awareness of available services and service providers. The provision of a continuum of services, and service delivery strategies, also enhances the effectiveness of interventions that are available to assist community members with attaining the services/supports that they require.

A collective approach by service providers eliminates systemic barriers that may have previously inhibited and discouraged community members from accessing services. Creating an environment which enables service providers to share information and resources, decreases the perception of silos, and creates an increased sense of inclusion and integration.

## **Municipal Impact**

DC MOVES provides an opportunity to minimize the impact of the social determinants of health within Dufferin County. Providing a platform for collaboration allows for increased connections between community members and service providers, in addition to working towards fostering a sustainable, vibrant, and inclusive community. Establishing a venue that fosters communication, and brings the possibility of information sharing, allows for enhanced communication between service providers.

Gaps in access to services have been recognized in Dufferin County. By design, affiliation with DC MOVES allows for innovation in service delivery within the County, and, takes into consideration the needs specific to this community. A commitment to DC MOVES is a commitment to the betterment of the community at large.

A number of successful collaborations have contributed to making positive impacts within their communities. Some examples of this are as follows:

Originally known as Opportunities 2000, Opportunities Waterloo Region, a member of Vibrant Communities Canada, plays a unique role in their regional community by working at a systems level – on root causes. They act as a regional convener, engaging multi-sectors of the community (business, government, non-profits, and people) and facilitating efforts necessary to develop and implement comprehensive, community-owned solutions with the goal to provide people with opportunities to prosper and reach their fullest potential. They build on existing assets and increase community strengths.

The Agincourt Community Services Association (ACSA) was initiated by eight local churches to assist residents with information and referrals, emergency food and clothing, and providing space where professionals could provide supportive counselling to people in the Agincourt area. Today, ACSA addresses a variety of issues including systemic poverty, hunger, housing, homelessness, unemployment, accessibility, and social isolation.

The BC Partners for Social Impact is a diverse network that leads social innovation in BC. The partnership includes leaders in government, non-profit organizations, businesses, universities and community groups, all working collaboratively to improve social outcomes for British Columbians. BC Partners is a valuable network, offering connections and information regarding social innovation, social finance, and social enterprise.

## **Financial Impact**

The DC MOVES initiative in year one will focus on the formation of the association and the establishing of term of reference, framework and other early administration requirements. At this time the Community Services Budget for 2015 and for 2016 will allow for the minimal costs associated with this initiative.

## **Strategic Direction and County of Dufferin Principles**

Collaborating with local human services agencies through the DC MOVES Initiative relates directly with the County's vision of "The Corporation of the County of Dufferin will be a leader

in providing innovative, high-quality programs and services that contribute to a vibrant and connected community”.

1. We make good decisions: Dufferin County believes in fostering an environment of collaboration that contributes to informed and thoughtful decisions that are reflective of the needs of those affected.
2. We Communicate –We believe in engaging in regular, timely, accurate and clearly articulated conversations in a multitude of ways.

**Recommendation:**

**THAT** the report of the Director, Community Services dated August 27, 2015 with respect to a Dufferin County Agency Collaboration initiative, be received;

**AND THAT** Council endorses the DC MOVES initiative.

Respectfully submitted

Keith Palmer  
Director, Community Services.



## REPORT TO COMMITTEE

**To:** Chair Darren White and Members of Community Services Committee  
**From:** Keith Palmer, Director of Community Services  
**Date:** August 27, 2015  
**Subject:** **Local Poverty Reduction and Task Force Strategy**

### ***In Support of Strategic Plan, Priorities and Objectives:***

**1 Economic Vitality:** Investigate a local Dufferin poverty reduction strategy, Investigate and review opportunities to collaborate with local agencies, Work with partners to develop sustainable economic development plan/strategy

**2 Enhanced Communication and Connections:** Collaborate to provide feedback on provincial policy, promote and market County and community programs and services, Encourage public feedback and comments in a variety of innovative forums, Advocate and pursue other levels of government for funding

**3 Good Governance:** Identify areas of County-wide and common interests, investigate opportunities to partner and share resources/services

**4 Service Excellence:** Deliver innovative services considerate of community needs, ensure that inclusive support services that promote safe and healthy living are available to Dufferin residents, Engage with community partners to address service provision and access

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### **PURPOSE:**

The purpose of this report is to provide County Council with information regarding work being undertaken by local agencies supporting the overall reduction, and ultimate end, of poverty in Dufferin County.

### **BACKGROUND & DISCUSSION:**

Over the last 10 years, communities across Ontario have been implementing plans to reduce poverty. In Dufferin County, there is a causal message that we do experience a form of poverty that is different from that found in larger urban areas. In recent months, it has been discussed by local service providers and local politicians, that a collaborative, “made in Dufferin” community-driven poverty strategy, is needed to respond to such issues. In fact, under the Strategic Priority - Economic Vitality - Section 1.4.3 of the 2015 - 2018 Dufferin County Strategic Plan, local politicians have identified “The investigation of a local Dufferin poverty reduction strategy” as a key priority for the next four years. As such, a made in Dufferin Poverty Reduction strategy, and the creation of a Poverty Task Force, is being shaped to mobilize the community around a vision in which all members are active players in ending poverty. It is an approach which will encourage all sectors, organizations, and citizens to take responsibility for reducing, and ultimately ending,

poverty. This holistic strategy which will see poverty alleviation as more than an end in itself, but, rather a part of a broader economic development and community wellbeing strategy.

According to the County of Dufferin Municipal Social Services Attitudinal Benchmark Poll conducted by Forum Research (N=421) June 7-9, 2014, the following key findings were shared about local social services:

- On a whole, 42% of residents surveyed in the County of Dufferin indicated they, or a member of their family, have used social services
- Just over 4 in 10 local residents polled think the government should take full responsibility to ensure the population is provided for, while just under a third think people should take full responsibility, and provide for themselves
- The most serious community issues according to respondents were 'affordable housing', 'youth unemployment', and 'people living in poverty'
- When it came to priorities surrounding economic development, nearly 6 out of 10 local residents ranked the government increasing job opportunities by encouraging the development of existing businesses and labour markets as a 'high priority'.
- The government involving more citizens in planning for the local community's economic future was ranked as a 'high priority' by over 4 in 10 of local residents.

From these findings, it can be said that poverty in Dufferin County is complex, and requires attention from private entities, the County, and Municipalities, by utilizing a community-based strategy.

From what is heard from many people living in poverty in Dufferin County, financial independence is just beyond their grasp. Access to additional resources that include full-time employment opportunities, skills training and education, mentoring and coaching opportunities, and greater social inclusion, might open up a world of possibilities. A more robust and targeted stretch of hands-on work experience can launch a lifelong career, instill a strong work ethic, and establish an environment of role modeling that can strengthen a family unit and end a cycle of poverty. An inspiring educational program and job opportunity can build confidence in youth, spark new interests, and help them realize their full potential to become an integral part of their community. Early investments in educational saving plans for children can assist families financially in the future, while holding on to the goal of post-secondary education in the present. An affordable dwelling can provide the stability for families in poverty to plan for the future with little concern given to the loss of accommodations due to high rental rates in Dufferin County. Building, and designing affordable housing properties, is a key factor in effectively addressing financial independence and creating stability.

According to Social Determinants of Health: "The Canadian Facts by Juha Mikkonen and Dennis Raphael".

Canadians are largely unaware that our health is shaped by how income and wealth is distributed, whether or not we are employed and if so, the working conditions we experience. Our health is also determined by the health and social services we receive, and our ability to obtain quality education, food and housing, among other factors. And contrary to the assumption that Canadians have personal control over these factors, in most cases these living conditions are – for better or worse – imposed upon us by the

quality of the communities, housing situations, work settings, health and social service agencies, and educational institutions with which we interact.

The County's Community Services Department, local non-profits, charities and some citizen groups have been leaders at the community-level struggle to combat poverty and its effects. Their programs and services are directly connected to the people and families that stand to gain from a coordinated poverty reduction strategy. To date, staff from the County of Dufferin Community Services and local agencies like WDG Public Health, Headwaters Community in Action, DCAFS, and Headwaters Food and Farming Alliance, have collaborated to open the conversation on poverty. With a goal to end poverty in mind, the following actions have taken, or will be taking place to raise local awareness, and measure the need for a local strategy:

- February 4<sup>th</sup>, "Do The Math Challenge" – Focusing on surviving on food provided by a typical food bank
- May 5<sup>th</sup>, "Town Hall Event" – Served as the first stage of forming ideas and identifying the need for a Poverty Task Force in Dufferin County
- June 4<sup>th</sup>, "Let's do more than just talk about it" event – Served to raise further awareness of the impact of poverty in Dufferin County, with a desired outcome of securing a core planning group to work towards a Poverty Forum in the fall of 2015
- November 24<sup>th</sup>, Housing, Homelessness and Poverty Forum, planned in partnership with the Canadian Mortgage and Housing Corporation and local agencies to share information on local social issues with the intent to solidify a poverty task force table

In Dufferin County, once a task force is established, the approach for community-based poverty reduction will consist of several key objectives including:

- Collective partnerships and advocacy work that addresses social policy created by different levels of government
- Local leadership around poverty issues
- Designing community tables that serve as venues to address poverty
- Service system management fundamentals that simplify poverty-related services and barriers
- Accessing funding and grant opportunities that assist with local poverty reduction work

Creating a local poverty strategy, built on progress made to date, will allow for a pragmatic plan that will be built on evidence. As the County's economy continues to adjust to new realities, we need to focus on steady progress in a continuously evolving economy that considers poverty as a barrier to personal and community success.

### **Municipal Impact**

The creation of a Poverty Task Force will give rise to a unified voice that will address local poverty issues. In the coming months, community agencies and individuals will be asked to attend the November 24<sup>th</sup> Forum in efforts to establish the Task Force. An interim table will be created, and will act as a steering committee to establish the following:

- Dufferin Poverty Task Force meetings dates
- Terms Of Reference
- Mission, Vision, Goals, and Objectives
- A Collaborative Framework
- Work Plan Development
- Poverty Work Funding Opportunities
- Securing a paid Full-Time or Part-Time Task Force Coordinator
- A Host Agency to support coordinator

As is in many areas, it will not be possible to address every issue related to poverty, but we can be creative in making full use of the resources and abilities we do have. In order to create a Dufferin County that is a place where people can take that last step out of poverty, we must rely on its citizens, social agencies, and local governments to work together to make it happen.

### **Financial Impact**

At present, the cost to investigate poverty can be covered with the current 2015 Community Services Budget. In 2016, the Community Services Department would like to see \$30,000 be provided to a host agency to assist with the cost of hiring a Full-Time or Part-Time Task Force Coordinator. Should this be approved by County Council, it will be provided to a host agency on the condition that all work conducted by a coordinator be shared with the Director of Community Services semi-annually, and provided as an update to County Council in efforts to meet the goals of its Strategic Plan.

### **Strategic Direction and County of Dufferin Principles**

Collaborating with local human services agencies for poverty reduction relates directly to the County's vision of "The Corporation of the County of Dufferin will be a leader in providing innovative, high-quality programs and services that contribute to a vibrant and connected community".

1. We make good decisions: Dufferin County believes in fostering an environment of collaboration that contributes to informed and thoughtful decisions that are reflective of the needs of those affected.
2. We Communicate –We believe in engaging in regular, timely, accurate and clearly articulated conversations in a multitude of ways.
3. Service Excellence – We deliver innovative services considerate of community needs

### **Recommendation:**

**THAT** the report of the Director, Community Services dated August 27, 2105 titled *Local Poverty Reduction Strategy and Task Force* be received;

**AND THAT** Council endorse the creation of a Dufferin County Poverty Task Force;

**AND THAT** Council approves \$30,000 be provided to a host agency to assist with the cost of hiring a Full-Time or Part-Time Task Force Coordinator;

Respectfully submitted

Keith Palmer  
Director, Community Services.





## REPORT TO COMMITTEE

**To:** Chair Darren White and Members of Community Services Committee  
**From:** Keith Palmer, Director of Community Services  
**Date:** August 27, 2015  
**Subject:** Food Programs in Dufferin County

***In Support of Strategic Plan, Priorities and Objectives:***

**1 Economic Vitality:** Investigate a local Dufferin poverty reduction strategy  
**2 Enhanced Communication and Connections:** Encourage sharing of information between all municipalities  
**3 Good Governance:** Collaborate with the area municipalities to look for innovative opportunities to partner and responsibly share resources and Identify areas of County-wide and common interests  
**4 Service Excellence:** Ensure inclusive support services that promote safe and healthy living are available to Dufferin residents

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### **PURPOSE:**

The purpose of this report is to provide County Council with information regarding food programs available to residents of Dufferin County, as discussed with the Community Services Dufferin Oaks Committee.

### **BACKGROUND & DISCUSSION:**

Dufferin County, with its population of just under 57,000, has well over 41 programs dedicated to individuals and families who may face financial limitations in accessing nutritional food. As indicated by research conducted by Community Services, these programs are maintained by local service agencies, faith-based organizations, and schools, including two food programs located in Grey County who assist residents of north Dufferin. This research illustrates that food programs can be broken down into two main categories, those that target children and those that target singles, families, and seniors. Food programs offered in Dufferin County range from scheduled meal programs, such as breakfast and lunch programs, emergency food assistance, special occasion programs, and gift cards.

Based on the information collected during this research, during the 2014-2015 school year, more than 2,400 students were provided with nutritious meals on a daily basis through 23 food programs offered Dufferin County schools. A majority of the schools offer either a breakfast or lunch program, while other schools provide nutritious snacks on a daily basis. The programs offered by public and catholic schools are offered throughout the County.

Outside of the school system, there are three traditional Food Banks serving Dufferin; located in Orangeville, Grand Valley, and Shelburne. There is an additional Food Bank in Grey County which can be accessed by families in north Dufferin. Many faith-based organizations within Dufferin County also have minimal quantities of food, which can be accessed when required, often by a referral.

There are three programs which provide full meals to residents of Dufferin County. Of these providers, one offers a delivery service with a cost, and the other two offer sit-down, congregate dining at no cost. One program located in Orangeville offers lunch five days a week. In Southgate Township, a monthly meal program is available to residents of north Dufferin.

Although there are dedicated programs in most communities within Dufferin County, it has been observed, through research, that the majority of service providers are based out of Orangeville. Smaller agencies, and volunteer supported programs, however, are not as well distributed county-wide. Two programs have been identified in Shelburne, one in Grand Valley, one in Mono, with the remaining programs located in Orangeville. A number of the Orangeville-based programs do service residents throughout Dufferin County, however, a number of programs have geographical criteria for qualification. In all cases, food programs are available during specified business hours as a result of staffing capacity (volunteers, limited hours of operation, etc.). It is apparent that access to food programs in Dufferin County can become challenging, depending on location of the program, criteria, or its geographic location in proximity to the individual or family in need.

Funding is another aspect that affects the availability of these food programs, as discovered through the research conducted. Out of the more than 41 programs reviewed, three received funding from the County of Dufferin in 2015, while the others rely on grants, grocery stores, community and/or congregational donations, or other financial avenues to acquire the necessary supports needed for their initiatives.

### **Financial Impact**

None

### **Strategic Direction and County of Dufferin Principles**

By sharing information on food programs with Council;

1. **We Communicate** – *We believe in engaging in regular, timely, accurate and clearly articulated conversations in a multitude of way.*
2. **We make good decisions** - *We believe in fostering an environment of collaboration that contributes to informed and thoughtful decisions that are reflective of the needs of those affected*

### **Recommendation:**

**THAT** the report of the Director, Community Services titled **Food Services Programs in Dufferin County** be received.

Respectfully submitted

Keith Palmer  
Director, Community Services.



## **ACCESSIBILITY ADVISORY COMMITTEE MINUTES**

**Monday, June 15, 2015, 1:00 p.m.**

**55 Zina Street, Orangeville – Sutton Room**

The Committee met at 1:00 p.m. in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Walter Benotto  
Peggy Bond  
Ann Camm  
Richard Carrera  
Mike Gravelle  
Frank Hunt Jr  
Anthony Kilmartin

Members Absent: Anne Jordan (prior notice)  
Trevor Lewis (prior notice)

Staff Present: Steve Murphy, CEMC/Accessibility Coordinator  
Michelle Dunne, Deputy Clerk

Chair Benotto called the meeting to order at 1:05 p.m.

Declarations of Pecuniary Interest by Members – None

1. **ACCESSIBILITY ADVISORY – June 15, 2015 – ITEM #1**  
Review of Minutes – April 27, 2015

The Committee reviewed of the minutes of the April 27, 2105 meeting, for information only.

**Moved by Mike Gravelle, seconded by Richard Carrera**

**THAT the minutes of the Accessibility Advisory Committee meeting held on April 27, 2015 be received.**

**-Carried-**

2. **ACCESSIBILITY ADVISORY – June 15, 2015 – ITEM #2**  
Multi-Year Accessibility Plan

The Committee discussed strategic goals for their term and how to achieve them. The goals for the 2015-2018 term is:

- Increase awareness of resources available
- Creation of a Public Washroom Map in Dufferin
- Plan an event to provide information on the Built Environment Standard (2016)
- Joint Venture with Access Orangeville and Shelburne Accessibility Advisory Committee
- Corporate County of Dufferin Website accessibility review for compliance

**3. ACCESSIBILITY ADVISORY – June 15, 2015 – ITEM #3**  
AODA 10<sup>th</sup> Anniversary Celebration in Fergus

The Chair provided an update on AODA 10<sup>th</sup> Anniversary celebration at the Aboyne Hall, Wellington Museum in Fergus on Wednesday May 27, 2015. He gave an overview of the speakers and their presentations. He also informed the Committee of the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) AODA 10th Anniversary Champion Award. This is a one time award to recognize outstanding individuals who demonstrate passion and commitment in the promotion of awareness of accessibility and inclusiveness in their community.

**Moved by Annie Camm, seconded by Frank Hunt Jr.**

**THAT Mike Gravelle be nominated for the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) AODA 10th Anniversary Champion Award;**

**AND THAT staff be directed to submit the nomination package to AMCTO prior to the June 30, 2015 deadline.**

**-Carried-**

Mike Gravelle accepted the nomination.

**4. ACCESSIBILITY ADVISORY – June 15, 2015 – ITEM #4**  
Making Accessibility Happen

Copy of the Making Accessibility Happen: An information guide for Accessibility Committees was circulated electronically with the agenda. Chair Benotto encouraged the Committee to visit [www.ontario.ca/AccessON](http://www.ontario.ca/AccessON) to access the many resources.

**5. OTHER BUSINESS**

Mike Gravelle informed the Committee that Access Orangeville won the first ever David C. Onley Award for Leadership in Accessibility. They attended a ceremony in the Lieutenant Governor's Suite at Queen's Park, Toronto. The award was presented by The Honourable David C. Onley, Ontario's 28th Lieutenant Governor,

The Honourable Elizabeth Dowdeswell, our Current Lieutenant Governor, and Minister Brad Duguid, MPP for Scarborough Centre.

A discussion took place on the formal name of the Committee. It was agreed that a shorter name would be beneficial.

**Moved by Pegg Bond, seconded by Frank Hunt Jr.**

**THAT the County of Dufferin Accessibility Advisory Committee name be changed to Access Dufferin.**

**-Carried-**

## **6. AJOURNMENT**

There being no further business, the meeting adjourned at 2:17 p.m.

Next Meeting:                    To be determined.  
    55 Zina Street, Orangeville – Sutton Room

Respectfully submitted

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Walter Benotto, Chair  
Accessibility Advisory Committee



## ORANGEVILLE HYDRO

June 8, 2015

County of Dufferin  
55 Zina Street  
Orangeville, Ontario  
L9W 1E5

Attn: Warren Maycock – Warden

Re: Steve Murphy – Emergency Management Coordinator

Dear Warden Maycock,

This letter is to bring to your attention the outstanding work that Steve Murphy the County's Emergency Services Coordinator, has done in connection with emergencies involving Orangeville Hydro Limited power outages.

Steve's participation in recent meetings involving a potential power outage was very much appreciated by the Chairman of the Orangeville Hydro Board, Adrian Maes. Mr. Maes brought this to the attention of the rest of the board members at our last board meeting.

Steve is a confident, take-charge guy and is always ready and willing to help us. It's great to have him in our community.

Yours truly,  
Orangeville Hydro Limited

George Dick  
President

Copy: Keith Palmer

