



**GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES
Tuesday, September 22, 2015**

The Committee met at 4:00 pm in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Councillor Ken McGhee (Chair)
Councillor Jane Aultman
Councillor Guy Gardhouse
Warden Warren Maycock

Members Absent: Councillor Jeremy Williams (prior notice)

Staff Present: Sonya Pritchard, Chief Administrative Officer
Alan Selby, Treasurer
Pam Hillock, Clerk/Director of Corporate Services

Chair McGhee called the meeting to order at 4:00 p.m.

Declarations of Pecuniary Interest by Members – None

PUBLIC QUESTION PERIOD

There were no public in attendance.

DELEGATION

1. GENERAL GOVERNMENT SERVICES – September 22, 2015 – ITEM #1
Volunteer Dufferin

Kaarina Dillabough and Sue Snider, Volunteer Dufferin addressed the Committee with a request for further consideration of their 2015 funding application. Ms. Dillabough and Ms. Snider explained how the Volunteer Dufferin website worked and stated that the County of Dufferin was an original partner in the initiative. They explained that organizations pay a \$100 fee to advertise for volunteers but the volunteers do not pay any fees. They also stated that five County Departments use the website at no cost. They are requesting \$1,000.00 in funding.

Moved by Warden Maycock, Seconded by Councillor Gardhouse,

THAT \$1,000 in funding be approved for 2015 for Volunteer Dufferin and that the funds to be taken from the Grants Class 1 line item.

-Carried-

REPORTS

**2. GENERAL GOVERNMENT SERVICES – September 22, 2015 – ITEM #2
Insurance RFP Results**

A report from the Treasurer dated September 22, 2015 to advise the Committee of the results of the Request for Proposals (RFP) for Insurance and Risk Management Services.

Moved by Councillor Aultman, seconded by Councillor Gardhouse

THAT the report regarding 2015 Insurance RFP Results, from the Treasurer, dated September 22, 2015, be received;

AND THAT the contract for Insurance and Risk Management Services for the County, for 2016 at \$561,448 and for 2017 at a premium to be determined later, be awarded to Aon Risk Solutions;

AND THAT staff investigate extending the accident benefits for Members of Council up to age 70 (current coverage), over 70 years of age, seeking other insurers if necessary and/or looking at a self-insure model.

-Carried-

**3. GENERAL GOVERNMENT SERVICES – September 22, 2015 – ITEM #3
Audit RFP Results**

A report from the Treasurer dated September 22, 2015 to review the bids received from vendors who wish to be the auditors for the County.

Moved by Warden Maycock, seconded by Councillor Aultman,

THAT the report - 2015 Audit Services RFP Results from the Treasurer, dated September 22, 2015, be received;

AND THAT the contract for Audit Services for 2015 be awarded to the firm of BDO Canada LLP be appointed as Auditors of Dufferin County for 2015 to 2017 inclusive, and an appointment Bylaw be presented to Council.

-Carried-

**4. GENERAL GOVERNMENT SERVICES – September 22, 2015 – ITEM #4
2015 Cardiac Monitor/Defibrillator Replacement**

A report from the Chief of Paramedic Service to update the Committee on the upcoming purchase of the Zoll X Series Cardiac Monitors/Defibrillators (CMD's) by

utilizing the Region of Waterloo R.F.P., dated December 16, 2014.

Moved by Councillor Gardhouse, seconded by Councillor Aultman,

THAT the report of the Chief of Dufferin County Paramedic Service dated September 22, 2015 regarding 2015 Cardiac Monitor/Defibrillator replacement, be received;

AND THAT Dufferin County Paramedic Service be approved to proceed with the process of purchasing the Zoll X Series Cardiac Monitors/Defibrillator's based on the Region of Waterloo's R.F.P. in the amount of \$215,730.00 dated December 16, 2014.

-Carried-

**5. GENERAL GOVERNMENT SERVICES – September 22, 2015 – ITEM #5
Economic Development Review**

A report from the Chief Administrative Officer dated September 22, 2015 to recommend a process for review of the County's economic development role in consultation with community partners and local municipalities

Moved by Councillor Gardhouse, seconded by Warden Maycock,

THAT the report of the Chief Administrative Officer with respect to Economic Development Review dated September 22, 2015 be received;

AND THAT, a steering committee be established to create a plan and to identify areas of County wide interest that should be financially supported at the County level;

AND THAT, the steering committee be comprised of representatives from County Council, Dufferin Board of Trade, Headwaters Tourism, and Local EDCs/Municipalities;

AND THAT, funding to partner organizations be included at the status quo in the 2016 Draft Budget.

-Carried-

**6. GENERAL GOVERNMENT SERVICES – September 22, 2015 – ITEM #6
Lieutenant Governor's Ontario Heritage Award**

A report from the Clerk/Director of Corporate Services dated September 22, 2015 to seek permission from the Committee to apply for a Lieutenant Governor's Ontario Heritage Award.

Moved by Councillor Gardhouse, seconded by Councillor McGhee,

THAT the report from the Clerk/Director of Corporate Services and the Chief Building Official/Director of Property dated September 22, 2015 regarding the Lieutenant Governor's Ontario Heritage Award, be received;

AND THAT a nomination be submitted for the Lieutenant Governor's Ontario Heritage Award, Excellence in Conservation, for the Courthouse Complex located at 51 Zina Street, 55 Zina Street and 10 Louisa Street, Orangeville, by the Warden by the September 30, 2015 deadline.

-Carried-

**7. GENERAL GOVERNMENT SERVICES – September 22, 2015 – ITEM #7
AMO Conference Attendance**

A report from the Clerk/Director of Corporate Services dated September 22, 2015 to provide information about staff's attendance at the recent AMO (Association of Municipalities of Ontario) Conference held August 16 to 19 in Niagara Falls.

Moved by Councillor Gardhouse, seconded by Councillor Aultman,

THAT the report of the Clerk/Director of Corporate Services regarding AMO Conference Attendance – August 16 to 19, 2015, be received;

AND THAT staff prepare a report for a future meeting on aboriginal relations in Dufferin County and the implications on the Haldimand Tract in Dufferin County.

-Carried-

**8. GENERAL GOVERNMENT SERVICES – September 22, 2015 – ITEM #8
Provincial Offences Administration**

A report from the Clerk/Director of Corporate Services dated September 22, 2015 to provide information and updates on the administration of the Provincial Offences Act in Dufferin County.

Moved by Councillor Aultman, seconded by Warden Maycock,

THAT the report from the Clerk/Director of Corporate Services regarding Provincial Offences Administration dated September 22, 2015, be received;

AND THAT the Clerk/Director of Corporate Service work with the area municipalities to continue to investigate options for Provincial Offences Administration.

-Carried-

9. **GENERAL GOVERNMENT SERVICES – September 22, 2015 – ITEM #9**
Options for the Appointment of an Integrity Commissioner

A report from the Clerk/Director of Corporate Services dated September 22, 2015 to provide further information to the Committee regarding the appointment of an Integrity Commissioner.

Moved by Councillor Aultman, seconded by Councillor Gardhouse,

THAT the report from the Clerk/Director of Corporate Services dated September 22, 2015, regarding the Options for the Appointment of an Integrity Commissioner be received;

AND THAT an Ad Hoc Committee be struck of the Committee Chairs to review the Council Code of Conduct, the Accountability-related policies and make a recommendation regarding the appointment of an Integrity Commissioner.

-Carried-

ADJOURNMENT

The meeting adjourned at 5:27 p.m.

NEXT MEETING: Tuesday, October 27, 2015 at 4.00 p.m.
55 Zina Street, Orangeville

Respectfully submitted,

Councillor Ken McGhee, Chair
General Government Services Committee