



COMMUNITY SERVICES/ DUFFERIN OAKS COMMITTEE AGENDA

Tuesday, November 17, 2015 – 7:00 p.m.
Mel Lloyd Centre, Shelburne (EOC - Entrance C)

Declarations of Pecuniary Interests

PUBLIC QUESTION PERIOD

Members of the public will be provided an opportunity to ask questions of the Committee during this time. (Limited to 10 minutes).

COUNTY FOREST

1. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015 – ITEM #1
Forest Operation Review Minutes

Minutes from the Forest Operation Review Committee meeting held on November 11, 2015.

Recommendation:

THAT the minutes of the Forest Operation Review Committee meeting held on November 11, 2015 be received.

COMMUNITY SERVICES

2. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015 - ITEM #2
Provincial Announcement – Centennial Highlands Secondary School

A report from the Director of Community Services dated November 17, 2015 to advise the Committee of the Ministry of Educations' consideration under the 2015 Capital Priorities Grant program to approve capital funding for the creation of 73 childcare spaces at the Centennial Highlands Elementary School in Shelburne.

Recommendation:

THAT the report of the the Director of Community Services dated November 17th, 2015 regarding Provincial Announcement - Centennial Hylands Elementary School be received.

3. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015 - ITEM #3
Jean Hamlyn Day Care Centre – Fee Increase

A report from the Director of Community Services dated November 17, 2015 to provide the Committee with a recommendation to increase fees at Jean Hamlyn Day Care Centre in February 2016 to better align with local market rates.

Recommendation:

THAT the report of the the Director of Community Services dated November 17, 2015 regarding Jean Hamlyn Day Care Centre – Fee Increase be received;

AND THAT the fees at Jean Hamlyn Day Care Centre be increased as indicated, effective February 1, 2016, and the necessary by-law be presented to Council.

AND THAT the appropriate bylaws be updated to address the recommended changes.

DUFFERIN OAKS

4. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015 - ITEM #4
Permanent Coordinating Minutes

Permanent Coordinating minutes from the meeting held on October 26, 2015.

Recommendation:

THAT the minutes of the Permanent Coordinating meeting held on October 26, be received.

CORRESPONDENCE

5. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015 - ITEM #5
Central West LHIN

Correspondence dated November 3, 2015 from the Central West LHIN providing notice of the Service Accountability Agreement effective April 1, 2016.

Recommendation:

THAT the correspondence dated November 3, 2015 from the Central West LHIN regarding the Service Accountability Agreement effective April 1, 2016, be received.

NEXT MEETING: To be determined.
55 Zina Street, Orangeville – Sutton Room



FOREST OPERATION REVIEW COMMITTEE MINUTES

**Wednesday, November 11, 2015, 7:00 p.m.
55 Zina Street, Orangeville – Sutton Room (2nd Floor)**

The Committee met at 55 Zina Street, Orangeville at 7.00 p.m.

Members Present: Councillor Laura Ryan (Chair)
Al Buck (Public member)
Colleen Mitchell (Public member)
John Riley (Public member)
Johnny Yeaman (Public member)

Members Absent: Councillor Geoff Dunlop (prior notice)
Councillor Heather Hayes (prior notice)
Anne-Marie Roussy (Public member)

Staff Present: Sonya Pritchard, Chief Administrative Officer
Darrell Keenie, DCMA General Manager
Caroline Mach, County Forest Manager
Michelle Dunne, Deputy Clerk

Chair Ryan called the meeting to order at 7.00 p.m.

Declarations of Pecuniary Interest by Members (None)

COMMITTEE DISCUSSION

**1. FOREST OPERATION REVIEW COMMITTEE – November 11, 2015 – ITEM #1
Draft Forest Management Plan - Review**

The Committee reviewed the draft Forest Management Plan that was circulated with the agenda.

The Committee reviewed changing the order of the key actions in the executive summary (and, by extension, in the body of the plan) to better reflect priorities and that they be listed in the following order: “Environmental Sustainability”, “Economic Sustainability” and “Social Sustainability”.

The Committee discussed a land use class approach for the plan. This approach would reflect the different environmental, economic and social priorities by classifying areas of the Forest. This would clarify permitted uses within an overall framework, and eliminate the all-or-nothing basis for particular uses. Mapping of the land use classes was also discussed as a fundamental part of the plan.

The Committee also discussed other minor amendments throughout the Plan.

The next steps will be for staff to incorporate the changes discussed and circulate the revised draft Forest Management Plan to the Committee. The Committee will then meet to review the new draft Plan.

Moved by Al Buck, seconded by Colleen Mitchell

THAT the meeting adjourn (8:27 p.m.).

-Carried-

Next Meeting: To be determined
55 Zina Street, Orangeville – Sutton Room

Respectfully Submitted,

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Councillor Laura Ryan, Chair
Forest Operation Review Committee.



REPORT TO COMMUNITY SERVICES/DUFFERIN OAKS COMMITTEE

To: Chair White and Members of the Community Services / Dufferin Oaks Committee
From: Keith Palmer, Director of Community Services
Date: November 17th, 2015
Subject: Provincial Announcement - Centennial Highlands Elementary School

IN SUPPORT OF STRATEGIC PLAN PRIORITIES AND OBJECTIVES:

Economic Vitality 1.4 Support Initiatives that improve Social Determinants of Health, Communication and Direction 2.3 Provide a strong voice for advocating to the Province, Service Excellence 4.2 Improve Seniors and Social Services 4.3 Enhance value for money

PURPOSE:

The purpose of this report is to advise Council of the Ministry of Education's consideration under the 2015 Capital Priorities Grant program to approve capital funding for the creation of 73 childcare spaces at the Centennial Highlands Elementary School in Shelburne.

BACKGROUND & DISCUSSION:

Over the next 10 years, the province is providing school boards with more than \$11 billion to help build new schools in areas of high growth, improve the condition of existing schools and invest in projects to reduce surplus space through school consolidations.

In November 2015, the Ministry announced \$498 million in funding to school boards for priority capital projects needed in the next three years. These include building new schools and additions/retrofits to address enrolment growth, to support full-day kindergarten, to replace schools in poor condition and to support school consolidations.

Over the next three years, \$120 million in new funding will be dedicated to building safe, high quality, licensed child care spaces in schools across the province where there is significant demand. Already, the province has allocated more than \$80 million to build 164 child care rooms that will add more than 2,900 new licensed child care spaces to schools in Ontario.

In early 2015 and in collaboration with the Upper Grand District School Board, County staff had recommended to the school board that childcare spaces should be considered in the Town of Shelburne. Based on criteria used by the Ministry of Education it was decided, in partnership, that Centennial Highlands Elementary School would be the site selected for capital funding. As such, the school board submitted a business case to create 73 additional childcare spaces. Criteria used to assess and prioritize eligible projects were as follows:

- Child care replacement due to school closure/accommodation review;
- Age groupings (infant rooms a priority);
- Accommodation pressures/service gaps; and
- Cost effectiveness/viability.

The new childcare spaces in Shelburne will allow for 4 new rooms at the school including one infant room, one toddler room and 2 pre-school rooms. The total investment by the province is just over two million dollars.

Project completion is scheduled for March 2017.

Dufferin County as the local Service Manager recognizes this investment is another step towards a modernized child care and early year's system that will enhance programs and supports for children in Dufferin County under age 12. This report and the awarding of these funds acknowledges the support of the Government of Ontario.

Financial Impact:

The creation of childcare spaces in Shelburne will require the County to enter into a service agreement with the new provider. Ministry funding will allow the County to assist the provider with normal administrative support which is common with other local service providers.

Local Municipal Impact:

With the steady growth in the Town of Shelburne, the awarding of capital funds for the creation of 73 childcare spaces will create needed childcare spaces in Shelburne and strengthen the overall childcare system in Dufferin County.

Strategic Direction and County of Dufferin Principles

The actions outlined in this report are in line with Strategic Priorities:

It adheres to the County of Dufferin Principles:

1. We Manage Change - by meeting regulatory requirements
2. We Deliver Quality Service – by delivering services that reflect the needs of the community
3. We Communicate – by providing timely, accurate and clearly articulated information
4. We Make Good Decisions – by fostering an environment that contributes to informed and thoughtful decisions

Recommendation:

THAT the report of the Director, Community Services dated November 17th, 2015 – *Provincial Announcement - Centennial Hylands Elementary School* be received for information purposes.

Respectfully submitted

Keith Palmer
Director, Community Services.



REPORT TO COMMUNITY SERVICES/DUFFERIN OAKS COMMITTEE

To: Chair White and Members of the Community Services / Dufferin Oaks Committee

From: Keith Palmer, Director of Community Services

Date: November 17th, 2015

Subject: **Jean Hamlyn Day Care Centre – Fee Increase**

In Support of Strategic Plan Priorities and Objectives:

Good Governance 3.2 Increase Transparency
Service Excellence: 4.3 Enhance value for money

Purpose

The purpose of this report is to provide council with a recommendation to increase fees at Jean Hamlyn Day Care Centre in February 2016 to better align with local market rates.

Background & Discussion

Jean Hamlyn's last daily fee increase took place in February 2013. This resulted from a review of operations in 2012 and council's approval to increase all fees to better address cost containment strategies at the centre. A market review was conducted in November 2015 to determine how Jean Hamlyn's fees compared to other licensed child care centres in Dufferin.

The chart below shows the highest and lowest fees (as of January 1, 2016) charged in each care category by all other licensed child care centres in the County. In the chart Jean Hamlyn's current rates (as of Nov. 11, 2015) are shown as a comparator. The chart also includes Jean Hamlyn proposed 2016 fees and corresponding percentage increase.

Current and Proposed Daily Fees for Jean Hamlyn Compared to Other Dufferin Licensed Child Care Centres

	Dufferin Child Care Centres (not incl Jean Hamlyn)		Jean Hamlyn		
	Fee Range, effective Jan 2016		Current Fee	Proposed Fee	% Increase
	High	Low			
Full Time Preschool	\$48.75	\$34.00	\$41.80	\$43.00	2.9%
JK/SK before school	\$18.00	\$8.00	\$11.00	\$13.00	22.0%
JK/SK after school	\$19.00	\$13.00	\$15.40	\$18.00	16.9%
JK/SK b & a school	\$32.00	\$20.00	\$18.70	\$20.00	7.0%
JK/SK P.A. days/holidays	\$45.00	\$34.00	\$41.80	\$45.00	7.7%
SA before school	\$17.00	\$8.00	\$11.00	\$12.00	9.1%
SA after school	\$18.20	\$13.00	\$15.40	\$16.00	3.9%
SA b & a school	\$27.00	\$20.00	\$18.70	\$19.00	1.6%
SA P.A. days/holidays	\$45.00	\$34.00	\$41.80	\$43.00	2.9%
Early Learning Program	n/a	n/a	\$16.25	\$17.00	4.6%

JK/SK = Junior Kindergarten/Senior Kindergarten
SA = School Age

The chart shows that the 2016 market rates are generally higher than Jean Hamlyn’s current rates. In most cases, Jean Hamlyn’s rates are on the lower end of the ranges. In particular, for JK/SK before and after care, Jean Hamlyn’s rate is outside (lower) the market range. In addition, an adjustment to Jean Hamlyn’s rates is advised in order to better reflect the legislated staff ratios required to support JK/SK care versus School Age care. The fee increases in the chart are recommended for implementation on February 1, 2016, as this was the timing of the last increase in 2013.

These findings provide justification that will support an increase to Jean Hamlyn’s overall rates in 2016.

Should council choose to approve this recommendation, Jean Hamlyn’s annual revenue will increase by 4.3% or a total of \$17,085. This modest increase in revenue will assist in offsetting operational cost at the centre and ensures the continued provision of quality and safe licensed child care services to families in Dufferin County.

Local Municipal Impact

Increases in fees will cause a maximum of \$3.20 per/day increase for a family using JK/SK P.A days with the lowest change being \$0.30 for SA b&a school.

Financial, Staffing, Legal, or IT Considerations

An increase in Jean Hamlyn fees will better reflect the cost of care in the County's directly operated centre and assist in reducing operational cost in 2016 by approximately \$17,000.

Strategic Direction and County of Dufferin Principles

The actions outlined in this report are in line with strategic priorities and adhere to the County of Dufferin Principles:

1. We Manage Change - by meeting regulatory requirements
2. We Deliver Quality Service – by delivering services that reflect the needs of the community
3. We Communicate – by providing timely, accurate and clearly articulated information
4. We Make Good Decisions – by fostering an environment that contributes to informed and thoughtful decisions

Recommendation

THAT the report of the Director, Community Services dated November 11th, 2015 - Jean Hamlyn Day Care Centre – Fee Increase Report be received;

AND THAT the fees at Jean Hamlyn Day Care Centre be increased as indicated, effective February 1, 2016, and necessary by-law be presented to Council.

AND THAT the appropriate bylaws be updated to address the recommended changes.

Respectfully submitted by,

Keith Palmer
Director, Community Services

PERMANENT CO-ORDINATING MEETING

Oct 26, 2015

PRESENT: Kevin Norris - Facilities Manager, Kelly Semple– MOD, Bruce Horsley– New Horizons, Patti Tardif – DCCSS, Valerie Quarrie- Administrator, Ashley Lush- Family Health Team

Items Discussed:

1. **New Horizons:**

- New Horizons is having their Christmas Party Nov 20th. They have asked to use the Day Program Kitchen that day. They are also requesting Maintenance have the Christmas tree put up in Crewson Court lounge for their party. Kevin will look after.
- New Horizons was inquiring about vehicles in the back parking lot. The bus has been moved to the side parking lot as staff having trouble maneuvering new bus in former parking spot. Also a used Oaks truck is being sold on the internet and Kevin will move to free up a place in the back parking lot.
- The New Horizons' group trip to Quebec was successful but a lots of walking and stairs required. More local bus trips being planned.

2. **March of Dimes Canada:**

- Mat at Village front entrance way is going to be replaced. Should be here shortly.

3. **Family Health Team (FHT):**

- Have held very successful flu clinics with over 500 people already receiving their shots.
- Dr. dela Cruz is back from mat leave and Dr. Somasunduram is about to go off on mat leave. They are currently recruiting a doctor to replace her.
- The Nurse Practitioner has left and they are currently in the process of recruiting her replacement.
- Specialist clinics are doing well.

4. **Dufferin Oaks/DCCSS:**

- On October 30th the Ontario Early Years' children will be trick or treating with the ADP clients and Dufferin Oaks residents.
- The ADP is holding their Xmas bazaar on Nov 27th. All are welcome.
- The ADP is holding their Xmas party on December 17th.
- Dufferin Oaks is holding a clothing sale on November 25th from 1-3 pm in the front lounge with Alia/Tan Jay clothing. All are welcome.

5. **Facility Issues:**

- The washing machines at the Village will need to be replaced as too costly to repair. Kevin obtaining quotes.
- All are reminded to contact maintenance @ ext. 5411 or Kevin @ ext. 5263 if any facility issues arise that need addressed immediately.

6. **WDG Public Health:**

- No report.

7. **Ontario Early Years:**
 - **No report.**

8. **Next Meeting: November 30th, 2015 @ 11:30 am at DCCSS office**



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Télécopieur : 905 455-0427
www.rliisscentre-ouest.on.ca

November 3, 2015

Mr. Warren Maycock
Warden
Corporation of the County of Dufferin
Dufferin Oaks Home for Senior Citizens
55 Zina Street
Orangeville, Ontario
L9W 1E5

Dear Mr. Maycock:

NOTICE

The *Commitment to the Future of Medicare Act, 2004*, requires the Central West Local Health Integration Network (the "LHIN") to give sixty (60) days' notice to a health service provider that the LHIN proposes to enter into a service accountability agreement.

The LHIN hereby gives notice that it proposes to enter into a service accountability agreement with your organization on or before March 31, 2016 (the "LSAA"). The LSAA will take effect April 1, 2016.

Between now and March 31, 2016 the LHIN will be reviewing your planning submissions and working with you to finalize your LSAA.

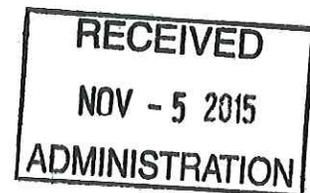
Should you have any questions, please contact Neil McIntosh, Director, Performance & Accountability by email at neil.mcintosh@lhins.on.ca or by phone at 905-452-6990.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'Scott McLeod', written over a horizontal line.

Scott McLeod
Chief Executive Officer

cc: Darren White, Chair, Corporation of the County of Dufferin
Valerie Quarrie, Administrator, Dufferin Oaks
Maria Britto, Board Chair, Central West Local Health Integration Network
Brock Hovey, Senior Director, Health System Performance, Central West Local Health Integration Network
Neil McIntosh, Director, Performance & Accountability, Central West Local Health Integration Network



Ontario

Local Health Integration
Network
Réseau local d'intégration
des services de santé