



## DUFFERIN COUNTY COUNCIL ELECTION OF WARDEN MINUTES

Thursday, December 10, 2015 at 4:00 pm  
Council Chambers  
51 Zina Street, Orangeville

### Council Members Present:

Councillor Jane Aultman (Amaranth)  
Councillor Ken Bennington (Shelburne)  
Councillor Geoff Dunlop (Shelburne)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Heather Hayes (Mulmur)  
Councillor Don MacIver (Amaranth)  
Councillor Warren Maycock (Orangeville)  
Councillor Ken McGhee (Mono)  
Councillor Paul Mills (Mulmur)  
Councillor Laura Ryan (Mono)  
Councillor Steve Soloman (Grand Valley)  
Councillor Darren White (Melancthon)  
Councillor Jeremy Williams (Orangeville)

### Staff Present:

Sonya Pritchard, Chief Administrative Officer  
Pam Hillock, Clerk/Director of Corporate Services  
Mike Giles, Chief Building Official  
Alan Selby, Treasurer  
Scott Burns, Director of Public Works  
Keith Palmer, Director of Community Services  
Valerie Quarrie, Administrator Dufferin Oaks  
Tom Reid, Chief of Paramedic Services  
Darrell Keenie, General Manager DCMA  
Michelle Dunne, Deputy Clerk

### 1. Call Meeting to Order

Chief Administrative Officer, Sonya Pritchard called the meeting to order at 4.00 pm. She introduced the members of council and welcomed visitors to the County's Election of 2016 Warden session.

### 2. Introductions and Recognition of Past Wardens

The past Wardens, and other special guests who were in attendance were introduced:

|                     |   |
|---------------------|---|
| Roy Hillis          | 1968 (Reeve of East Garafraxa)                              |
| John Franklin       | 1991 (Deputy Reeve, Mulmur)                                 |
| Robert Shirley      | 1993 (Deputy Reeve of Mono)                                 |
| Pat Kalapaca        | 1994 (Reeve, Grand Valley)                                  |
| Rob Adams           | 1995-98 (Deputy Reeve of Orangeville and Mayor Orangeville) |
| John Creelman       | 2001 & 2002 (Mayor of Mono)                                 |
| Keith Thompson      | 2004 ( Mayor of Mono)                                       |
| John Oosterhof      | 2005, 2007-2008 (Mayor of Grand Valley)                     |
| Earl Lennox         | 2006 (Mayor of East Garafraxa)                              |
| Allen Taylor        | 2010 (Mayor of East Garafraxa)                              |
| Walter Kolodziechuk | 2012 (Deputy Mayor of Amaranth)                             |
| Bill Hill           | 2014 (Mayor of Melancthon)                                  |

Past Wardens on present council

|                |                                    |
|----------------|------------------------------------|
| Warren Maycock | 2011 (Deputy Mayor of Orangeville) |
| Laura Ryan     | 2013 (Mayor of Mono)               |

**3. Remarks from Past Warden – Warren Maycock**

Past Warden Warren Maycock addressed Council. He highlighted the achievements of 2015, which included the ratified memorandum of understanding with the Ontario Nurses Association, adoption the Corporate Strategic Plan, the 2015 and 2016 Budgets and awarded the first Dufferin County scholarships to four local students. He thanked council members, staff at all levels for being a dedicated group.

The Chief Administrative Officer presented Past Warden Maycock with the Warden's Pin

**4. Election of Warden**

The Chief Administrative Officer reviewed the role of the Head of Council noting that this year would be the 139<sup>th</sup> Warden of the County of Dufferin.

The Clerk called for nominations for the position of Warden.

**Moved by Councillor Aultman, seconded by Councillor Williams**

**THAT Councillor Maclver be nominated for the position of Warden of the County of Dufferin for the year 2015-2016.**

**-Carried-**

The Clerk asked a second and third time if there were any more nominations

**Moved by Councillor Bennington, seconded by Councillor Soloman**

**THAT Councillor Maycock be nominated for the position of Warden of the County of Dufferin for the year 2015-2016.**

**-Carried-**

The Clerk asked a second and third time if there were any more nominations

**Moved by Councillor McGhee, seconded by Councillor Hayes**

**THAT Councillor Ryan be nominated for the position of Warden of the County of Dufferin for the year 2015-2016.**

**-Carried-**

The Clerk asked a second and third time if there were any more nominations. No further nominations were received.

The Clerk then asked Councillor MacIver if he was willing to stand for the position of Warden. Councillor MacIver accepted the nomination.

The Clerk then asked Councillor Maycock if he was willing to stand for the position of Warden. Councillor Maycock accepted the nomination.

The Clerk then asked Councillor Ryan if she was willing to stand for the position of Warden. Councillor Ryan accepted the nomination.

**5. Motion to Close Nominations**

**Moved by Councillor McGhee, seconded by Councillor Mills**

**THAT the nominations for the position of Warden of the County of Dufferin for the year 2015-2016, be closed.**

**-Carried-**

**6. Speakers**

The Clerk invited the nominees to address council and advised that they would be called upon to speak in alphabetical order of the nominee's name. They would be allowed to speak for not more than 3 minutes.

**7. Voting**

The Treasurer acted as returning officer for the election of Warden. He collected the completed ballots and retired to the Interview Room to conduct the count. Councillor Aultman , Councillor Bennington and Councillor McGhee, movers for

the three nominees, accompanied the Treasurer and acted as scrutineers for the counting of the votes.

The results of the voting for Warden were as follows:

Ballot Number 1

|                    |    |
|--------------------|----|
| Votes Cast         | 13 |
| Votes Spoiled      | 0  |
| Councillor MacIver | 3  |
| Councillor Maycock | 6  |
| Councillor Ryan    | 4  |

Councillor MacIver had the least number of votes so was eliminated from the second ballot

Ballot Number 2

|                    |    |
|--------------------|----|
| Votes Cast         | 13 |
| Votes Spoiled      | 0  |
| Councillor Maycock | 6  |
| Councillor Ryan    | 7  |

The Clerk announced the Warden Elect was Councillor Ryan.

The Clerk then declared Councillor Ryan to be the duly elected Warden for the 2015/2016 term.

**8. Motion to Destroy Ballots**

The Clerk asked for a motion to destroy the ballots.

**Moved by Councillor Aultman, seconded by Councillor Dunlop,**

**THAT the Returning Officer be directed to destroy the ballots from the election of the 2015/2016 Warden.**

**-Carried-**

**9. Oath of Office - Warden**

The Oath of Office was administered by His Worship Justice of the Peace, John E. Creelman, Ontario Court of Justice, Central West Region. The Chain of Office, and Gavel were presented to Warden Ryan.

**10. Invocation by Reverend Barbara Moulton**

Reverend Moulton, Coordinator of Pastoral Care for Headwaters Health Care Centre gave the invocation.

11. **Remarks by the 2015/2016 Warden**

Warden Ryan thanked Past Warden Maycock, fellow Council members, staff and his family for their support and looks forward to the challenges of 2016.

Warden Ryan presented Justice Creelman, Rev. Barbara Moulton with thank you gifts.

12. **Election of Committee Chairs and Selection of Committee Members**

The Clerk called for nominations for Committee Chairs starting with General Government Services.

**Moved by Councillor Soloman, seconded by Councillor Williams**

**THAT Councillor McGhee be nominated for the position of Chair for the General Government Services Committee for the County of Dufferin for the year 2015-2016.**

Councillor McGhee accepted the nomination.

The Clerk asked if there were any other nominations for position of Committee Chair. No other nominations were presented.

The Clerk announced Councillor McGhee as Chair of General Government Services.

The Warden then called for the nominations for the **Chair of the Community Services Committee/Dufferin Oaks Committee.**

**Moved by Warden Ryan, seconded by Councillor Dunlop**

**THAT Councillor White be nominated for the position of Chair for the Community Services Committee/Dufferin Oaks Board for the year 2015-2016.**

Councillor White accepted the nomination.

The Clerk asked if there were any other nominations for position of Committee Chair. No other nominations were presented.

The Clerk announced Councillor White as Chair of Community Services Dufferin Oaks.

The Clerk then called for the nominations for the Chair of the **Public Works Committee**.

**Moved by Councillor Soloman, seconded by Councillor McGhee**

**THAT Councillor Mills be nominated for the position of Chair for the Public Works Committee for the year 2015-2016.**

Councillor Mills accepted the nomination

The Clerk asked if there were any other nominations for position of Committee Chair. No other nominations were presented.

The Clerk announced the Councillor Mills as Chair of Public Works.

**Moved by Councillor Williams, seconded by Councillor Gardhouse**

**THAT the slate of Committee Membership as set out below, be adopted:**

**General Government Services Committee**

**Councillor Guy Gardhouse  
Councillor Warren Maycock  
Councillor Jeremy Williams  
Councillor Ken McGhee - Chair**

**Community Services/Dufferin Oaks Committee**

**Councillor Ken Bennington  
Councillor Geoff Dunlop  
Councillor Heather Hayes  
Councillor Darren White - Chair**

**Public Works Committee**

**Councillor Jane Aultman  
Councillor Don MacIver  
Councillor Steve Soloman  
Councillor Paul Mills - Chair**

**-Carried-**

Council recessed at 5:00 p.m. and a reception was held for guests.



## DUFFERIN COUNTY COUNCIL MINUTES

Thursday, December 10, 2015 at 6:00 pm  
Council Chambers  
51 Zina Street, Orangeville

### Council Members Present:

Warden Laura Ryan (Mono)  
Councillor Jane Aultman (Amaranth)  
Councillor Ken Bennington (Shelburne)  
Councillor Geoff Dunlop (Shelburne)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Heather Hayes (Mulmur)  
Councillor Don MacIver (Amaranth)  
Councillor Warren Maycock (Orangeville)  
Councillor Ken McGhee (Mono)  
Councillor Paul Mills (Mulmur)  
Councillor Steve Soloman (Grand Valley)  
Councillor Darren White (Melancthon)  
Councillor Jeremy Williams (Orangeville)

### Staff Present:

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Pam Hillock, Clerk/Director of Corporate Services  
Mike Giles, Chief Building Official  
Alan Selby, Treasurer  
Scott Burns, Director of Public Works  
Keith Palmer, Director of Community Services  
Valerie Quarrie, Administrator Dufferin Oaks  
Darrell Keenie, General Manager, DCMA  
Tom Reid, Chief, Paramedic Service  
Michelle Dunne, Deputy Clerk

Warden Ryan called the meeting to order at 6:00 pm

The Warden announced that the County Administrative offices will be closed during the holidays from Thursday, December 24, 2016 at noon until Monday, January 4, 2016 at 8:30 am.

### 1. APPROVAL OF AGENDA

Councillor Williams asked that Item 6.3- Staff Report regarding the Responses to Next Generation 911 Request for Proposal be moved to Closed session.

Warden Ryan noted that the RFP could not be discussed in closed, but it could be considered after Council has moved out of from closed session as there is

correspondence from the County solicitor on the agenda in closed under Section 239 (2) (f) advise that is subject to solicitor-client privilege.

**Moved by Councillor Maycock, seconded by Councillor Mills**

**THAT the Agenda and any Addendum distributed for the December 10, 2015, meeting of Council, be approved.**

**-Carried-**

**2. DECLARATIONS OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Jeremy Williams declared a pecuniary interest in Item #6.2 a request from the Town of Orangeville for reimbursement of airfare expenses for a delegation to China that Councillor William participated. He advised that he would take no part in the voting or discussion on this matter.

**3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor McGhee, seconded by Councillor Hayes**

**THAT the minutes of the regular Meeting of Council of November 12, 2015, be adopted.**

**-Carried-**

**PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

**4. Presentation - Association of Municipal Clerks and Treasurers of Ontario's (AODA) 10th Anniversary Champion Award.**

The Warden and Walter Benotto, Chair of Access Dufferin presented Mike Gravelle, member of the Access Dufferin Committee with the Association of Municipal Clerks and Treasurers of Ontario's (AMCTO) Accessibility of Ontarians with Disabilities Act (AODA) 10<sup>th</sup> Anniversary Champion Award.

**5. Presentation – Friends of Island Lake**

Wayne White, Chair, Friends of Island Lake presented a publication, Vicki Barron Lakeside Trail : Ten Years in the Making 2005-2015 to Council and thanked them for all their support.

**6. Delegation - Project Safe Haven**

Angus Murray and David LeGallais , Project Safe Haven, addressed Council to request funding for sponsorship of a Syrian refugee family. Project Safe Haven is a group of six Orangeville families committed to sponsoring and supporting a Syrian refugee family for a year after their arrival, which is expected this spring.



**Moved by Councillor Gardhouse, seconded by Councillor White**

**THAT the matter of funding and co-ordination of the Syrian refugees be referred to the Community Services Dufferin Oaks Committee to create a policy.**

**-Carried-**

**7. Moved by Councillor Maycock, seconded by Councillor Aultman**

**THAT the request by Angus Murray and David LeGallais , Project Safe Haven, for funding to assist in the sponsorship of a Syrian family, be approved in the amount of \$1,500 and that funds be taken from the 2015 Warden's Budget.**

**-Carried-**

**8. PUBLIC QUESTION PERIOD**

Mr. Nick Garisto, Orangeville resident suggested to Council that cooperation is needed for the overall good of the County of Dufferin residents.

Mr. Keith McGibbon, Amaranth resident expressed concern about the abuse of disabled parking spots around the County.

**PRESENTATION AND CONSIDERATION OF REPORTS**

**9. COMMUNITY SERVICES DUFFERIN OAKS – November 17, 2015**

**Moved by Councillor McGhee , seconded by Councillor Soloman**

**THAT the minutes of the Community Services Dufferin Oaks Committee meeting of November 17, 2015, and the recommendations set out, be adopted.**

**-Carried-**

**10. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015-ITEM #1  
Forest Operation Review Minutes**

*THAT the minutes of the Forest Operation Review Committee meeting held on November 11, 2015 be received.*

**11. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015 - ITEM #2  
Provincial Announcement – Centennial Highlands Secondary School**

*THAT the report of the Director of Community Services dated November 17th, 2015 regarding Provincial Announcement - Centennial Highlands Elementary School be received.*

12. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015 - ITEM #3  
Jean Hamlyn Day Care Centre – Fee Increase

*THAT the report of the Director of Community Services dated November 17, 2015 regarding Jean Hamlyn Day Care Centre – Fee Increase be received;*

*AND THAT the fees at Jean Hamlyn Day Care Centre be increased as indicated, effective February 1, 2016, and the necessary by-law be presented to Council.*

*AND THAT the appropriate bylaws be updated to address the recommended changes.*

13. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015 - ITEM #4  
Permanent Coordinating Minutes

*THAT the minutes of the Permanent Coordinating meeting held on October 26, be received.*

14. COMMUNITY SERVICES/DUFFERIN OAKS – November 17, 2015 - ITEM #5  
Central West Local Health Integration Network (LHIN)

*THAT the correspondence dated November 3, 2015 from the Central West LHIN regarding the Service Accountability Agreement effective April 1, 2016, be received.*

Councillor Williams declared a pecuniary interest and left the room (6:34 p.m.)

15. Staff Report – Request Reimbursement – Town of Orangeville

A report from the Treasurer dated December 10, 2015 to seek Council direction with respect to a request from the Town of Orangeville to reimburse airfare expenses for Councillor Williams who participated in a delegation to China.

**Moved by Councillor Maycock , seconded by Councillor Mills**

**THAT the report of the Treasurer dated December 10, 2015 with respect to a request from the Town of Orangeville to reimburse airfare expenses for Councillor Williams in a delegation to China, be received.**

A recorded vote was requested and taken as follows:

Yea      Nay

|                       |     | Yea | Nay |
|-----------------------|-----|-----|-----|
| Councillor Aultman    | (1) | x   |     |
| Councillor Bennington | (2) | x   |     |
| Councillor Dunlop     | (1) | x   |     |
| Councillor Gardhouse  | (2) | x   |     |

|                     |      |    |   |
|---------------------|------|----|---|
| Councillor Hayes    | (1)  | x  |   |
| Councillor MacIver  | (1)  |    | x |
| Councillor Maycock  | (6)  | x  |   |
| Councillor McGhee   | (2)  | x  |   |
| Councillor Mills    | (1)  | x  |   |
| Councillor Ryan     | (3)  | x  |   |
| Councillor Soloman  | (2)  | x  |   |
| Councillor White    | (2)  |    | x |
| Councillor Williams | (0)  |    |   |
| Total               | (24) | 21 | 3 |
| <b>-CARRIED-</b>    |      |    |   |

Councillor Williams returned (6:43 p.m.)

**16. Staff Report – Economic Development Steering Committee Update #1**

A report from the Chief Administrative Officer dated December 10, 2015 to update Council following the first meeting of the newly formed Economic Development Steering Committee.

**Moved by Councillor Maycock , seconded by Councillor Soloman**

**THAT, the report of the Chief Administrative Officer with respect to Economic Development Steering Committee Update #1 dated December 10, 2015 be received.**

**-Carried-**

**17. Verbal Reports from Outside Boards**

**Wellington Dufferin Guelph Health Unit**

Councillor Gardhouse reported that they met on December 2, 2015 and are still working on issues with the new funding model, continuing procedure policies under governance best practices and reviewed a report on second-hand smoke in social housing.

Warden Ryan asked Council members to consider taking her position on the health unit as she will not be able to continue now that she is Warden. They meet the first Wednesday of the month at 4 pm.

**Hills of Headwaters Tourism Association**

Warden Ryan reported they will be publishing a tourism guide similar to the one that was done with the PanAM games, as they are receiving great feedback.

### **Board of Trade**

Councillor Aultman reported that they met last week. The Board is in a financially good position moving forward. They will be working on a corporate strategic plan in January. The Executive Director has resigned, so the Board will discuss in January how to move forward with staffing.

### **Western Ontario Wardens Caucus**

Warden Ryan reported the next meeting is in January 2016.

## **CORRESPONDENCE**

### **18. Ministry of the Environment and Climate Change (MOECC)**

Correspondence from Mr. Glen Murray, Minister of the Environment and Climate Change (MOECC) dated November 13, 2015 with respect to soil management policies in response to the County's delegation at the 2015 Association of Municipalities of Ontario (AMO) Annual Conference in Niagara Falls.

#### **Moved by Councillor McGhee , seconded by Councillor White**

**THAT the correspondence from the Minister of the Environment and Climate Change dated November 13, 2015 with respect to soil management policies, in response to the County's delegation at the 2015 Association of Municipalities of Ontario (AMO) Annual Conference in Niagara Falls, be received.**

**-Carried-**

### **19. Ontario Good Roads Association (OGRA)**

Correspondence from Ontario Good Roads Association (OGRA) dated November 16, 2015 seeking nominations for the 2016-2017 Board of Directors.

#### **Moved by Councillor McGhee, seconded by Councillor Gardhouse**

**THAT the correspondence dated November 16, 2016 from the Ontario Good Roads Association seeking nominations for the 2016 to 2017 Board of Directors, be received.**

**-Carried-**

### **20. MOTIONS**

### **21. NOTICES OF MOTION**

## 22. BY-LAWS

- 2015-40 A by-law to adopt the estimates for the sums required during the year 2016 for general purposes of the Corporation of the County of Dufferin.  
(Authorization: Council – November 12, 2015)
- 2015-41 A by-law to approve fees and charges for services and activities provided by the County of Dufferin and to repeal by-laws 2012-08, 2012-40 and 2013-26.  
(Authorization: General Government Services – October 27, 2015)
- 2015-42 A by-law to amend by-law 2010-24, Schedule “A” under the Building Code Act respecting permits and related matters. (Amending Building Permit Fees)  
(Authorization: General Government Services – October 2014)

**Moved by Councillor Dunlop, seconded by Councillor Hayes**

**THAT by-laws 2015-40 to 2015-42 be read a first, second and third time and enacted.**

**-Carried-**

## 23. OTHER BUSINESS

Councillor White thanked Keith Palmer, Director of Community Services and his staff for organizing the Poverty Homelessness Forum held on November 24, 2015.

Councillor Mills informed Council that the Niagara Escarpment Commission staff has requested to meet with the Town of Mulmur staff. Simcoe County now has been appointed a representative.

## 24. CLOSED SESSION

**Moved by Councillor Maycock, seconded by Councillor Mills**

**THAT Council move into Closed Session (6:54 pm) in accordance with Section 239 (2) (f), advice that is subject to solicitor-client privilege and Section and Section 239 (b) personal matters about an identifiable individual, including municipal or local board employees;**

While in closed session, Council reviewed a legal opinion dated November 17, 2015 from Thomson Rogers with respect to RFP CS 15-01 for enhanced 911 Services.

The Chief Administrative presented a verbal report regarding an identifiable individual.

**Moved by Councillor Maycock , seconded by Councillor Aultman**

**THAT Council move into open session ( 7:10 pm)**

**-Carried-**

**25. Staff Report – Responses to NG911 (Next Generation 911) Request for Proposal**

A report from the Director of Community Services dated December 10, 2015 to recommend the award of the Request for Proposal (RFP) for Provision of NG911 services to Northern911.

**Moved by Councillor Mills, seconded by Councillor Aultman**

**THAT the report of the Director of Community Services dated December 10<sup>th</sup>, 2015 with respect to Responses to NG911 Request for Proposal be received;**

**AND THAT Northern911 be awarded the Request for Proposal for 911 Services for a three year term commencing July 1, 2016;**

**AND THAT the appropriate By-law be presented to Council.**

**-Carried-**

**26. CONFIRMATORY BY-LAW**

2015-43      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on December 10, 2015.

**Moved by Councillor Dunlop, seconded by Councillor Gardhouse**

**THAT By-law 2015-43 be read a first, second and third time and enacted.**

**-Carried-**

**27. ADJOURNMENT**

**Moved by Councillor Soloman, seconded by Councillor Mills**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 7:21 pm

Next meeting: Thursday, January 14, 2016 at 7:00 pm  
51 Zina Street, Orangeville

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Laura Ryan  
Warden

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Pam Hillock  
Clerk