



**GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES
Wednesday, March 23, 2016**

The Committee met at 4:00 pm in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Councillor Ken McGhee (Chair)
Councillor Guy Gardhouse
Councillor Warren Maycock
Councillor Jeremy Williams
Warden Laura Ryan

Staff Present: Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services

Chair McGhee called the meeting to order at 4:00 p.m.

Declarations of Pecuniary Interest by Members – None

PUBLIC QUESTION PERIOD

There were no members of the public in attendance.

REPORTS

1. **GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #1**
Indexing of Development Charge

A report from the Treasurer dated March 23, 2016 to recommend the annual indexing of Development Charge (DC) rates.

Moved by Councillor Maycock, seconded by Warden Ryan,

THAT the Treasurer’s report dated March 23, 2016 with respect to Indexing of Development Charges be received;

AND THAT the residential per-unit Development Charge be set at \$2,670.00, and the non-residential Development Charge be set at \$6.29 per square metre, and the Wind Turbine charge be set at \$4,088.60 per unit, as of 1st of May, 2016.

-Carried-

2. GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #2
Building Reserve Fund Annual Report

A report from the Treasurer dated March 23,2016 to update members of Committee on the Building Permit Reserve Fund (BPRF) results for 2015, as required under the Building Code Act, S.O. 1992, Chapter 23.

Moved by Councillor Gardhouse, seconded by Councillor Williams,

THAT the Building Reserve Fund Annual Report, from the Treasurer, dated March 23, 2016, be received.

-Carried-

3. GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #3
Year-end 2015 Operations Variance Analysis

A report from the Treasurer dated March 23,2016 to disclose a review of County Operations results for 2015, and to propose how to allocate the funds arising from a net positive bottom-line variance for that year.

Moved by Warden Ryan, seconded by Councillor Williams,

THAT the Treasurer's report, 2015 Operations Variance Analysis, dated March 23, 2016, be received:

AND THAT the 2015 County Operations Surplus be allocated as follows:

- \$300,000 to the existing Housing Providers Reserve Fund
- \$200,000 to a new County Reserve for Economic Development
- \$100,000 to replenish the Dufferin Oaks Operations Reserve
- \$100,000 to replenish the Social Housing Operations Reserve
- \$ 50,000 to replenish the Ontario Works Operations Reserve
- \$ 10,406 to the Capital Asset Management Plan (AMP) project
- the remainder of approximately \$1,399,304 to the Roads Rehabilitation Reserve, subject to any further adjustments coming from the 2015 external audit.

-Carried-

4. GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #4
Scholarship Program Update

A report from the Chief Administrative Officer dated March 23,2016 to recommend minor amendments to the Scholarship program based on observations from the first year of the program.

Moved by Councillor Maycock, seconded by Councillor Gardhouse,

THAT the Chief Administrative Officer's report, Scholarship Program Update dated March 23, 2016, be received;

AND THAT the following minor amendments be implemented for the 2016 Scholarship Program application process:

- **Change application deadline to May 31, panel review to June and the Award presentation to July Council;**
- **Change the Agriculture stream eligibility to include students currently enrolled in post-secondary education;**
- **Change the Business stream to Business and Social Sciences to include all administrative and soft services programs;**
- **Increase marketing efforts**

-Carried-

**5. GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #5
Headwaters Tourism Municipal Service Agreement**

A report from the Chief Administrative Officer dated March 23, 2016 to recommend approval of The Headwaters Tourism municipal service agreement for 2016-2019.

Moved by Warden Ryan, seconded by Councillor Gardhouse,

THAT the Chief Administrative Officer's report, Headwaters Tourism Municipal Services agreement dated March 23, 2016, be received;

AND THAT attached Municipal Services Agreement be approved;

AND THAT the necessary by-law be presented to Council;

AND FINALLY THAT the budget shortfall of approximately \$12,500 be offset with a transfer from the Reserve for Rate Stabilization if there is not a sufficient general operating surplus to cover the amount.

-Carried-

OTHER BUSINESS

**6. GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #6
Headwaters Tourism Municipal Service Agreement**

Councillor Williams circulated a letter from himself asking the County of Dufferin to consider funding a new flag pole and flag at the gateway into Orangeville at the southwest corner of Highway 10 and Broadway in Orangeville. Councillor Williams reporting that this is a community fundraising initiative. R.J. Burnside has donated \$2,000 towards the engineering fees.

Moved by Councillor McGhee, Seconded by Councillor Gardhouse,

THAT the request for funding for a new flag pole and flag at the gateway into Orangeville at the southwest corner of Highway 10 and Broadway in Orangeville, be referred to staff to look at possible funding options and to work with the Town of Orangeville regarding more information on the project such as engineering specifications and approvals from the Credit Valley Conservation Authority and to report back to the next meeting.

-Carried-

ADJOURNMENT

The meeting adjourned at 4:45 p.m.

NEXT MEETING: Wednesday, April 27, 2016 at 4.00 p.m.
55 Zina Street, Orangeville

Respectfully submitted,

Councillor Ken McGhee, Chair
General Government Services Committee