



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, April 14, 2016 at 7:00 pm
Council Chambers
51 Zina Street, Orangeville

Council Members Present:

Warden Laura Ryan (Mono)
Councillor Jane Aultman (Amaranth)
Councillor Ken Bennington (Shelburne)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Heather Hayes (Mulmur)
Councillor Ken McGhee (Mono)
Councillor Don MacIver (Amaranth)
Councillor Warren Maycock (Orangeville)
Councillor Paul Mills (Mulmur)
Councillor Steve Soloman (Grand Valley)
Councillor Darren White (Melancthon)
Councillor Jeremy Williams (Orangeville)

Members Absent:

Councillor Geoff Dunlop (Shelburne)(prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services
Mike Giles, Chief Building Official
Alan Selby, Treasurer
Scott Burns, Director of Public Works
Keith Palmer, Director of Community Services
Valerie Quarrie, Administrator Dufferin Oaks
Darrell Keenie, General Manager, DCMA
Tom Reid, Chief, Paramedic Service
Michelle Dunne, Deputy Clerk

Warden Ryan called the meeting to order at 7:00 pm

Warden Ryan noted the upcoming March meetings:

Public Works Committee – Wednesday, April 27 9.00 am (55 Zina Street)

General Government Services – Wednesday, April 27, 4.00 pm (55 Zina Street)

Community Services/Dufferin Oaks Committee - Thursday, April 28, 7:00 pm (Mel Lloyd Centre, Shelburne)

1. APPROVAL OF AGENDA

Moved by Councillor Maycock, seconded by Councillor Gardhouse

THAT the Agenda and any Addendum distributed for the April 14, 2016, meeting of Council, be approved.

-Carried-

2. DECLARATIONS OF INTEREST BY MEMBERS

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Hayes declared a pecuniary interest in Item # 6.3 Staff Report – Food for Thought Grant Allocation in 2016 as she is an employee for the Orangeville Food Bank. She advised that she would leave the room and take no part in the voting or discussion on this matter.

3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Moved by Councillor McGhee, seconded by Councillor Hayes

THAT the minutes of the regular meeting of Council of March 10, 2016, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

4. Proclamation – North American Occupational Safety and Health Week

The Warden proclaimed May 1 to May 7, 2016 as North American Occupational Safety and Health Week (NAOSH) in Dufferin County.

5. PUBLIC QUESTION PERIOD

Mr. Nick Garisto, Orangeville resident, asked Council to support the request for funding the flag pole at the entrance to Orangeville. He advised that any contribution would be appreciated.

PRESENTATION AND CONSIDERATION OF REPORTS

6. GENERAL GOVERNMENT SERVICES – March 23, 2016

Moved by Councillor Maycock, seconded by Councillor Mills

THAT the minutes of the General Government Services Committee meeting of March 23, 2016, and the recommendations set out, be adopted.

-Carried-

7. *GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #1*
Indexing of Development Charge

THAT the Treasurer's report dated March 23, 2016 with respect to Indexing of Development Charges be received;

AND THAT the residential per-unit Development Charge be set at \$2,670.00, and the non-residential Development Charge be set at \$6.29 per square metre, and the Wind Turbine charge be set at \$4,088.60 per unit, as of 1st of May, 2016.

8. *GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #2*
Building Reserve Fund Annual Report

THAT the Building Reserve Fund Annual Report, from the Treasurer, dated March 23, 2016, be received.

9. *GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #3*
Year-end 2015 Operations Variance Analysis

THAT the Treasurer's report, 2015 Operations Variance Analysis, dated March 23, 2016, be received:

AND THAT the 2015 County Operations Surplus be allocated as follows:

- \$300,000 to the existing Housing Providers Reserve Fund*
- \$200,000 to a new County Reserve for Economic Development*
- \$100,000 to replenish the Dufferin Oaks Operations Reserve*
- \$100,000 to replenish the Social Housing Operations Reserve*
- \$ 50,000 to replenish the Ontario Works Operations Reserve*
- \$ 10,406 to the Capital Asset Management Plan (AMP) project*
- the remainder of approximately \$1,399,304 to the Roads Rehabilitation Reserve, subject to any further adjustments coming from the 2015 external audit.*

10. *GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #4*
Scholarship Program Update

THAT the Chief Administrative Officer's report, Scholarship Program Update, dated March 23, 2016, be received;

AND THAT the following minor amendments be implemented for the 2016 Scholarship Program application process:

- Change application deadline to May 31, panel review to June and the Award presentation to July Council;*
- Change the Agriculture stream eligibility to include students currently enrolled in post-secondary education;*
- Change the Business stream to Business and Social Sciences to include all administrative and soft services programs;*
- Increase marketing efforts*

11. GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #5
Headwaters Tourism Municipal Service Agreement

THAT the Chief Administrative Officer's report, Headwaters Tourism Municipal Services agreement dated March 23, 2016, be received;
AND THAT the attached Municipal Services Agreement be approved;

AND THAT the necessary by-law be presented to Council;

AND FINALLY THAT the budget shortfall of approximately \$12,500 be offset with a transfer from the Reserve for Rate Stabilization if there is not a sufficient general operating surplus to cover the amount

12. GENERAL GOVERNMENT SERVICES – March 23, 2016 – ITEM #6
Town of Orangeville Funding for New Flag and Flag Pole

THAT the request for funding for a new flag pole and flag at the gateway into Orangeville at the southwest corner of Highway 10 and Broadway in Orangeville, be referred to staff to look at possible funding options and to work with the Town of Orangeville regarding more information on the project such as engineering specifications and approvals from the Credit Valley Conservation Authority and to report back to the next meeting.

13. Staff Report – Ontario Early Years Van Replacement

A report from the Director of Community Services dated April 14, 2016 to seek approval from Council for the replacement of the Dufferin County Ontario Early Years Centre Transportation Van.

Moved by Councillor Maycock , seconded by Councillor McGhee

THAT the report of the Director of Community Services dated April 14, 2016 regarding the replacement of the Dufferin County Early Years Van, be received;

AND THAT Council approve the purchase of the new OEYC Van from Macmaster in the amount of \$35,000 plus tax to be taken from the Children's Service Reserve Fund.

-Carried-

Councillor Hayes declared a pecuniary interest and left the room (7:07 pm).

14. Staff Report – Food for Thought Grant Allocation 2016

A report from the Director of Community Services dated April 14, 2016 to provide County Council with information on the remaining funds for the Food for Thought Grant (FFTG) for 2016.

Moved by Councillor White, seconded by Councillor McGhee

THAT the report of the Director of Community Services dated April 14, 2016 regarding the Food For Thought Grant Allocation 2016, be received;

AND THAT Council award \$3,000 to the Orangeville Food Bank.

-Carried-

Councillor Hayes returned (7:08 pm)

15. Staff Report – Request for Proposal (RFP) Awards – Public Works

A report from the Director of Public Works/County engineer dated April 14, 2016 to provide recommend the award of the two following requests for proposals (RFP):

RFP PW 16-01 – Engineering Services for Design, Tender Documents, and Contract Administration for the Rehabilitation/Replacement of 3 Structures.

RFP PW 16-02 – Engineering Services for Ontario Structure Inspection Manual (OSIM) Structure Inspections.

Moved by Councillor White, seconded by Councillor Aultman

THAT the report of the Director of Public Works/County Engineer, dated April 14, 2016 with respect to Request for Proposals for OSIM Bridge Inspections and Bridge Design, dated April 14, 2016, from the Director of Public Works/County Engineer be received;

AND THAT staff be authorized to award RFP PW 16-01 to R.J. Burnside & Associates Ltd. with a total cost of \$174,811.00 excluding taxes;

AND THAT staff be authorized to award RFP PW 16-02 to GHD Services Inc. with a total cost of \$ 46,025.00 excluding taxes, be received.

-Carried-

16. Staff Report – Economic Development Update #2

A report from the Chief Administrative Officer dated April 14, 2016 to provide Council with a quarterly update of the activities of the County Economic Development Steering Committee.

Moved by Councillor Williams, seconded by Councillor Soloman

THAT the report of the Chief Administrative Officer, dated April 14, 2016 with respect to Economic Development Update #2 be received.

-Carried-

17. **Staff Report – Planning Activities 2016**

A report from the Chief Administrative Officer dated April 14, 2016 to provide Council with an overview of some significant planning activities for 2016 and to recommend moving forward with additional work to support local planning initiatives and the County Natural Heritage Systems Strategy.

Moved by Councillor Bennington, seconded by Councillor Hayes

THAT the report of the Chief Administrative Officer, dated April 14, 2016 with respect to Planning Activities 2016 be received;

AND THAT, the work proposed by the MMM Group with respect to the Growth Management Analysis Update for approximately \$35,000 and the Natural Heritage Systems Strategy Study for approximately \$58,000 be approved in accordance with Section 16.1 (i) of the County Purchasing Policy.

-Carried-

18. **CORRESPONDENCE**

There was no correspondence.

19. **MOTIONS**

Moved by Councillor White, seconded by Councillor Hayes

BE IT RESOLVED THAT the County of Dufferin strike an Ad Hoc committee to develop and implement a plan to celebrate Canada 150, Canada's 150 birthday on July 1, 2017 across Dufferin County, and that this committee be made up of two members of Dufferin County Council, two members of staff, a member of the public and a representative from a local service organization, and further that this committee bring forth a terms of reference and a mission and report on a regular basis to Dufferin County Council;

AND BE IT FURTHER RESOLVED that this committee develop a plan to recruit members from the public, including youth members, members from service organizations and other bodies to form sub committees on an as needed basis to assist in developing and implementing the Canada 150-Dufferin Plan;

AND BE IT FURTHER RESOLVED that this committee be responsible for seeking alternate sources of funding and sponsorship opportunities for the Canada 150-Dufferin celebrations and that an amount be included in budget deliberations for the 2017 budget for the County of Dufferin.

20. NOTICES OF MOTION

There was no notices of motion.

21. BY-LAWS

- 2016-17 A by-law to authorize an agreement between the County of Dufferin and Northern Communication Services Inc. (operating as Northern 911). (911 Service Agreement)
(Authorization – Council – December 10, 2015)
- 2016-18 A by-law to appoint Doug Kopp as Building Inspector under the Building Code Act.
(Authorization – Council – April 14, 2016)
- 2016-19 A by-law to authorize an agreement between the County of Dufferin and Georgian College of Applied Arts and Technology. (Lease Agreement Renewal - Mel Lloyd Centre, Shelburne)
(Authorization – Council – April 14, 2016)
- 2016-20 A by-law to authorize an agreement between the County of Dufferin and Headwaters Tourism. (Municipal Service Agreement
(Authorization – General Government Services – March 23, 2016)

Moved by Councillor Maycock, seconded by Councillor Mills

THAT by-laws 2016-17 to 2016-20 be read a first, second and third time and enacted.

-Carried-

22. OTHER BUSINESS

Councillor Mills spoke to the press release that was circulated on desk about the Dufferin County Museum hosting the Air Miles Detour Campaign. He noted he was excited that Mulmur was among the five communities in Canada chosen for the campaign. He invited everyone to the Pep Rally at the Museum on Saturday, April 16, 2016 from 11 am to 2 pm for entertainment and prizes.

23. CLOSED SESSION

Moved by Councillor Gardhouse, seconded by Councillor Soloman

THAT Council move into Closed Session (7:21 pm) in accordance with Section 239 (2) (b) personal matters about an identifiable individual, and Section 239 (2) (e) litigation.

-Carried-

The Chief Administrative Officer gave a verbal report on an ongoing litigation matter.

Moved by Councillor Mills, seconded by Councillor MacIver

THAT Council move into open session (7:26 pm).

-Carried-

24. CONFIRMATORY BY-LAW

2016-21 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on April 14, 2016.

Moved by Councillor Mills, seconded by Councillor Hayes

THAT By-law 2016-21 be read a first, second and third time and enacted.

-Carried-

25. ADJOURNMENT

Moved by Councillor White, seconded by Councillor Soloman

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 7:27 pm.

Next meeting: Thursday, May 12, 2016 at 7:00 pm
51 Zina Street, Orangeville

Laura Ryan
Warden

Pam Hillock
Clerk