



GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES

Wednesday, May 25, 2016

The Committee met at 4:00 pm in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Councillor Ken McGhee (Chair)
Warden Laura Ryan
Councillor Guy Gardhouse
Councillor Warren Maycock

Members Absent: Councillor Jeremy Williams (prior notice)

Staff Present: Pam Hillock, Clerk/Director of Corporate Services
Michelle Dunne, Deputy Clerk

Chair McGhee called the meeting to order at 4:00 p.m.

Declarations of Pecuniary Interest by Members – None

The Chair noted that correspondence from the Dufferin County Cultural Resource Circle that was received earlier in the day was on desk due to the timing of the event in which they are requesting sponsorship.

PUBLIC QUESTION PERIOD

There were no members of the public in attendance.

CORRESPONDENCE

1. GENERAL GOVERNMENT SERVICES – May 25, 2016 – ITEM #1
Dufferin County Cultural Resource Circle – Request for Sponsorship

Correspondence from the Dufferin County Cultural Resource Circle received May 25, 2016 requesting sponsorship for the 3rd Annual Aboriginal Day in Orangeville on June 18, 2016. (The letter was circulated on desk).

Moved by Warden Ryan, seconded by Councillor Gardhouse

THAT the correspondence from the Dufferin County Cultural Resource Circle received May 25, 2016 requesting sponsorship for the 3rd Annual Aboriginal Day in Orangeville on June 18, 2016, be received.

-Carried-

REPORTS

**2. GENERAL GOVERNMENT SERVICES – May 25, 2016 – ITEM #2
Request for Proposal - Award for Integrity Commissioner**

A report from the Clerk/Director of Corporate Services dated May 25, 2016 to recommend the award of the Request for Proposal for Integrity Commissioner Services. Staff was directed to prepare a package for the local municipalities on the process to appoint the Integrity Commissioner and investigate training opportunities for County and local Councillors.

Moved by Councillor Maycock, seconded by Warden Ryan

THAT the report of the Clerk/Director of Corporate Services dated May 25, 2016 regarding Request for Proposal Integrity Commissioner, be received;

AND THAT Guy Giorno at the firm of Fasken Martineau be appointed Integrity Commissioner for the County of Dufferin for the term July 1, 2016 to July 1, 2019 with a two-year optional renewal;

AND THAT the Warden and Clerk be authorized to execute the necessary agreement.

-Carried-

**3. GENERAL GOVERNMENT SERVICES – May 25, 2016 – ITEM #3
Information Management Team Activity Update**

A report from the Clerk/Director of Corporate Services dated May 25, 2016 to provide the Committee and Council with an update on the activities of the Information Management Team. The Committee requested an information report on IT activities and to include an update on cyber security.

Moved by Warden Ryan, seconded by Councillor Gardhouse

THAT the report of the Director of Corporate Services, dated May 25, 2016 Information Management Team Activity Update, be received.

-Carried-

4. **GENERAL GOVERNMENT SERVICES – May 25, 2016 – ITEM #3**
Provincial Offences Administration – Report #3

A report from the Clerk/Director of Corporate Services dated May 25, 2016 to provide further information and updates on the administration of the Provincial Offences Court in Dufferin County. The last update was provided on January 27, 2016.

The Chair provided an update on the Provincial Offences Administration Board meeting that was held on May 20, 2016. At the meeting, they reviewed a list of questions that were given to the CAO of Caledon regarding the costs of the administration of the service. The local municipal Treasurers will be meeting with the Caledon Treasurer to further clarify the financial implications. The Clerk informed the Committee that the MOU for the space between Dufferin and Caledon will be on a month to month basis until the service delivery model is sorted out and a report will be coming to the next meeting.

Moved by Warden Ryan , seconded by Councillor Maycock

THAT the report from the Clerk/Director of Corporate Services regarding Provincial Offences Administration – Report #3 dated May 25, 2016, be received.

-Carried-

5. **GENERAL GOVERNMENT SERVICES – May 25, 2016 – ITEM #4**
2017 Budget Timetable

A report from the Treasurer dated May 25, 2016 to propose a timetable for future meetings devoted to the 2017 County Budget. The Committee had a discussion on the possibility of Council setting parameters for staff prior to the budget preparations.

Moved by Warden Maycock , seconded by Warden Ryan

THAT the Report, 2017 Budget Timetable, from the Treasurer dated May 25, 2016, be received,

AND THAT the budget timetable be approved and for Council budget be set as follows:

Overview Presentation to Council	October 13, 2016
Committee Budget Discussions	October 24-29, 2016
Council Budget Discussion	November 10, 2016
Council Budget Discussion	December 8, 2016

-Carried-

ADJOURNMENT

The meeting adjourned at 4:47 pm.

NEXT MEETING: Wednesday, June 22, 2016 at 4.00 p.m.
55 Zina Street, Orangeville

Respectfully submitted,

Councillor Ken McGhee, Chair
General Government Services Committee