



GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES **Wednesday, August 24, 2016**

The Committee met at 4:00 pm in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Councillor Ken McGhee (Chair)
Warden Laura Ryan
Councillor Warren Maycock

Members Absent: Councillor Guy Gardhouse (prior notice)
Councillor Jeremy Williams (prior notice)

Others Present: Councillor Jane Aultman

Staff Present: Sonya Pritchard, Chief Administrative Officer
Alan Selby, Treasurer
Cheri French, Human Resources Manager
Michelle Dunne, Deputy Clerk
Rebecca Whelan, Information Management Coordinator

Chair McGhee called the meeting to order at 4:00 PM.

Declarations of Pecuniary Interest by Members – None

PUBLIC QUESTION PERIOD

There were no members of the public in attendance.

REPORTS

1. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #1
Financial Budgeting Software

A report from the Treasurer dated August 24, 2016 to obtain approval to pursue the purchase, installation and training for municipal budgeting software.

Moved by Councillor Maycock, seconded by Warden Ryan,

THAT Report, Financial Budgeting Software, from the Treasurer, dated August 24, 2016, be received;

AND THAT staff be authorized to proceed with an RFP for Budgeting Software, to be funded from the Rate Stabilization Reserve.

-Carried-

2. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #2
2015 Health and Safety Review

A report from the Manager of Human Resources dated August 24, 2016 to provide the Committee and Council with an update on the Health and Safety activities for 2015 and an overview of initiatives for the current year.

Moved by Councillor Maycock, seconded by Warden Ryan,

THAT the report of the Manager of Human Resources, dated August 24, 2016, 2015 Health and Safety Review, be received.

-Carried-

3. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #3
Banking RFP

A report from the Treasurer dated August 24, 2016 to inform the members of the results of the recent Request for Proposals (RFP) process for banking services.

Moved by Warden Ryan, seconded by Councillor Maycock

THAT Report, Banking RFP, from the Treasurer, dated August 24, 2016, be received;

AND THAT Scotiabank be appointed as bankers for the County of Dufferin for a term of three years, starting November 2016, with an option to extend for two years;

AND THAT an appointment Bylaw that includes a Banking Agreement with Scotiabank be brought to the October 2016 meeting of County Council.

-Carried-

4. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #4
Hurricane Clips

A report from the Chief Building Official/Director of Facilities and Property dated August 24, 2016 to provide further information and to seek direction on an incentive program for home builders to install hurricane clips on new structures in Dufferin County.

Moved by Warden Ryan, seconded by Councillor McGhee

THAT the report from the Chief Building Official dated August 24, 2016 regarding By-law to Require Hurricane Clips, be received;

AND THAT staff implement a rebate program as outlined in the report as part of the building permit process.

-Carried-

5. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #5 Request for Space on Whitfield Tower-Mulmur Melancthon Fire Board

A report from the Clerk/Director of Corporate Services dated August 24, 2016 to seek direction on a request by the Mulmur Melancthon Fire Board for a licence agreement for a radio repeater on the County-owned Whitfield Tower.

Moved by Councillor Maycock, seconded by Warden Ryan,

THAT the report of the Clerk/Director of Corporate Services dated August 24, 2016, regarding Request for space on Whitfield Tower-Mulmur Melancthon Fire Board, be received;

AND THAT the Warden and Clerk be authorized to sign the usual Site Licence Agreement with the Mulmur Melancthon Fire Department;

AND THAT the monthly fees be waived.

-Carried-

6. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #6 Corporate Communications Strategy

A report from the Clerk/Director of Corporate Services dated August 24, 2016 to present the Committee and Council with a draft Corporate Communication Strategy for input.

Moved by Councillor Maycock, seconded by Warden Ryan,

THAT the report of the Director of Corporate Services, dated August 24, 2016 Corporate Communications Strategy, be received;

AND THAT the draft Corporate Communications Strategy be circulated to Members of Council for comment for a thirty-day period.

-Carried-

CORRESPONDENCE

7. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #7 Rural Water Quality Program

Correspondence from the Grand River Conservation Authority dated July 11, 2016 requesting \$50,000 for the Rural Water Quality Program in the 2017 budget. Councillor Aultman was in attendance and spoke to the request. She noted that the program is available County-wide regardless of what watershed or municipality and funds many projects such as clean water diversion, well head protection and abandonment and tree planting.

Moved by Warden Ryan, seconded by Councillor Maycock,

THAT the Correspondence from the Grand River Conservation Authority dated July 11, 2016 requesting \$50,000 for the Rural Water Quality Program in the 2017 budget, be received;

AND THAT staff be directed to investigate the merits of coordinating a rural water quality program in partnership with local conservation authorities.

-Carried-

The meeting adjourned at 4:32 p.m.

NEXT MEETING: Wednesday, September 21, 2016 at 4.00 p.m.
55 Zina Street, Orangeville

Respectfully submitted,

Councillor Ken McGhee, Chair
General Government Services Committee