



## **DUFFERIN COUNTY COUNCIL MINUTES**

**Thursday, September 8<sup>th</sup> 2016 – 7:20 pm**  
**Council Chambers**  
**51 Zina Street, Orangeville**

### **Council Members Present:**

Warden Laura Ryan (Mono)  
Councillor Jane Aultman (Amaranth)  
Councillor Ken Bennington (Shelburne)  
Councillor Geoff Dunlop (Shelburne)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Earl Hawkins (Mulmur)  
Councillor Don MacIver (Amaranth)  
Councillor Ken McGhee (Mono)  
Councillor Paul Mills (Mulmur)  
Councillor Steve Soloman (Grand Valley)  
Councillor Darren White (Melancthon)  
Councillor Jeremy Williams (Orangeville)  
Councillor Warren Maycock (Orangeville)

### **Present:**

Sonya Pritchard, Chief Administrative Officer  
Pam Hillock, Clerk/Director of Corporate Services  
Alan Selby, Treasurer  
Mike Giles, Chief Building Official  
Keith Palmer, Director of Community Services  
Darrell Keenie, General Manager, DCMA  
Tom Reid, Chief, Paramedic Chief  
Michelle Dunne, Deputy Clerk

Warden Ryan called the meeting to order at 7:20 pm.

### **OATH OF OFFICE**

Due to a vacancy, the Township of Mulmur Council appointed Earl Hawkins as Deputy Mayor. Pam Hillock, County Clerk, administered the Oath of Office to Councillor Earl Hawkins. The Warden welcomed Councillor Hawkins.

The Warden noted the upcoming committee meetings:

General Government Services – Wednesday, September 21, 4:00 pm (55 Zina Street, Orangeville)

Forest Operation Review Committee – Thursday, September 22, 7:00 pm (55 Zina Street, Orangeville)

Community Services/Dufferin Oaks Committee - Tuesday, September 27, 7:00 pm (Mel Lloyd Centre, Shelburne)

Public Works Committee – Wednesday, September 28, 9:00 am (55 Zina Street, Orangeville)

**1. APPROVAL OF AGENDA**

The Warden noted there was a late request for a proclamation that will be added to the agenda.

**Moved by Councillor Maycock, seconded by Councillor Mills**

**THAT the Agenda and any Addendum distributed for the September 8, 2016, meeting of Council, be approved.**

**-Carried-**

**2. DECLARATIONS OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

**3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor McGhee, seconded by Councillor White**

**THAT the minutes of the regular meeting of Council of July 14, 2016, be adopted.**

**-Carried-**

**PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

**4. Proclamation – Hunger Awareness Week – September 19 – 23, 2016**

The Warden proclaimed the week of September 19-23, 2016 as Hunger Awareness Week” in Dufferin County. Heather Hayes from the Orangeville Food Bank was in attendance to accept the proclamation.

**5. Presentation – Amanda Macdougall, Municipal Property Assessment Corporation – 2016 Assessment Update**

Ms. Amanda Macdougall, Regional Manager Municipal and Stakeholder Relations, addressed Council to provide an informative presentation on the 2016 Assessment Update. She provided an overview of the four-year assessment cycle, the methodology guides, Market valuation reports and property specific valuation information.

**6. Presentation – 2017 Budget Presentation**

The Treasurer addressed Council with respect to using Asset Management concepts in preparing the 2017 Capital budget.

A resolution of Council from April, 2016 put \$1.4 million of the 2015 Surplus into the Roads Rehabilitation Reserve with the intention to apply this amount in full in the 2017 Budget, to Road or Bridge projects. With the new Asset Management approach for the 2017 Capital Budget, the Reserve would still be applied in full, as planned, but be applied to the overall Capital Budget as a whole, not distinctly to Public Works. He noted that the reserve itself came from a 2015 Surplus that was generated by all the County departments together so should be used across departments as needed.

**Moved by Councillor Maycock, seconded by Councillor McGhee**

**THAT a portion of the Road Rehabilitation Reserve, in the amount of \$1,411,629 (previously allocated by Council from the 2015 Operations Surplus), be applied to the First Draft of the 2017 Capital Budget, as a whole.**

**-Carried-**

**7. PUBLIC QUESTION PERIOD**

There were no questions from members of the public.

**PRESENTATION AND CONSIDERATION OF REPORTS**

**8. GENERAL GOVERNMENT SERVICES COMMITTEE – August 24, 2016**

**Moved by Councillor Maycock, seconded by Councillor Mills**

**THAT the minutes of the General Government Services Committee meeting of August 24, 2016, and the recommendations set out, be adopted.**

**-Carried-**

**9. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #1**  
**Financial Budgeting Software**

THAT Report, Financial Budgeting Software, from the Treasurer, dated August 24, 2016, be received;

AND THAT staff be authorized to proceed with an RFP for Budgeting Software, to be funded from the Rate Stabilization Reserve.

**10. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #2**  
**2015 Health and Safety Review**

THAT the report of the Manager of Human Resources, dated August 24, 2016, 2015 Health and Safety Review, be received.

**11. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #3**  
**Banking RFP**

THAT Report, Banking RFP, from the Treasurer, dated August 24, 2016, be received;

AND THAT Scotiabank be appointed as bankers for the County of Dufferin for a term of three years, starting November 2016, with an option to extend for two years;

AND THAT an appointment Bylaw that includes a Banking Agreement with Scotiabank be brought to the October 2016 meeting of County Council.

**12. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #4**  
**Hurricane Clips**

THAT the report from the Chief Building Official dated August 24, 2016 regarding By-law to Require Hurricane Clips, be received;

AND THAT staff implement a rebate program as outlined in the report as part of the building permit process.

**13. GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #5**  
**Request for Space on Whitfield Tower-Mulmur Melancthon Fire Board**

THAT the report of the Clerk/Director of Corporate Services dated August 24, 2016, regarding Request for space on Whitfield Tower-Mulmur Melancthon Fire Board, be received;

AND THAT the Warden and Clerk be authorized to sign the usual Site Licence Agreement with the Mulmur Melancthon Fire Department;

AND THAT the monthly fees be waived.

14. **GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #6**  
**Corporate Communications Strategy**

THAT the report of the Director of Corporate Services, dated August 24, 2016 Corporate Communications Strategy, be received;

AND THAT the draft Corporate Communications Strategy be circulated to Members of Council for comment for a thirty-day period.

15. **GENERAL GOVERNMENT SERVICES – August 24, 2016 – ITEM #7**  
**Rural Water Quality Program**

THAT the Correspondence from the Grand River Conservation Authority dated July 11, 2016 requesting \$50,000 for the Rural Water Quality Program in the 2017 budget, be received;

AND THAT staff be directed to investigate the merits of coordinating a rural water quality program in partnership with local conservation authorities.

16. **Report: 2016 Mid-Year Financial Results**

A report from the Treasurer, dated September 8, 2016 to update Council on the actual financial results for 2016 at mid-year.

**Moved by Councillor Gardhouse, seconded by Councillor Williams**

**THAT Report, 2016 Mid-Year Financial Results, from the Treasurer, dated September 8, 2016, be received.**

**-Carried-**

17. **Report: Certification of Compliance**

A report from the Administrator of Dufferin Oaks, dated September 8, 2016 to seek approval for authorization to sign a Certification of Compliance as required by the Central West Local Health Integration Network under the directive of the Personal Support Services Wage Enhancement funding.

**Moved by Councillor White, seconded by Councillor Soloman**

**THAT the report of the Administrator of Dufferin Oaks dated September 8, 2016 regarding the Certification of Compliance be received;**

**AND THAT the Council authorizes the Warden to sign the Certification on behalf of Council for submission to the Central West Local Health Integration Network.**

**-Carried-**

**18. Report: Dufferin County Forest Timber Tender Opening**

A report from the General Manager of the Dufferin County Museum and Archives dated September 8, 2016 to report the results of the opening of timber tenders.

**Moved by Councillor Dunlop, seconded by Councillor Aultman**

**THAT the report from the General Manager of the Dufferin County Museum and Archives dated September 8, 2016 regarding timber tenders, be received;**

**AND THAT the 2016 Dufferin County Forest timber tenders be awarded as follows:**

- **Tender CF 16-01 be awarded to Robert Ritchie Forest Products for \$67,212.00.**
- **Tender CF 16-02 be awarded to Breen's Lumber Inc. for \$71,232.00.**
- **Tender CF 16-03 be awarded to Robert Ritchie Forest Products for \$21,460.00.**
- **Tender CF 16-04 be awarded to Moggie Valley Timber for \$8,400.00.**

**-Carried-**

**19. Report: Municipal Emergency Readiness Fund Request**

A report from the Director of Community Services, dated September 8, 2016 to provide information to Council on the Municipal Emergency Readiness Fund and a request being made by the Town of Grand Valley.

**Moved by Councillor Mills, seconded by Councillor Aultman**

**THAT the report of the Director, Community Services titled, Municipal Emergency Readiness Fund Request dated September 8, 2016 be received;**

**AND THAT staff be given authorization to provide the Town of Grand Valley with \$9545.21 (50% of the quoted cost) upon confirmation of the completion the installation of an emergency radio communications repeater system.**

**-Carried-**

**20. Report: Annual Rent Increase Guideline 2017**

A report from the Director of Community Services dated September 8, 2016 to seek direction with respect to possible changes to the market rents for County-owned social housing locations.

**Moved by Councillor McGhee, seconded by Councillor Bennington**

**THAT the report of the Director of Community Services, *Annual Rent Increase Guideline* dated September 8, 2016 be received;**

**AND THAT the 2017 market rents of Dufferin owned social housing locations be increased by the maximum level of 1.5% over the previous year.**

**-Carried-**

**21. Report: Social Housing Regeneration and Social Infrastructure Funds Plan**

A report from the Director of Community Services dated September 8, 2016 to provide Council with information on the County's Social Housing Regeneration Project and the planned allocation of the Province's Social Infrastructure Funds.

**Moved by Councillor Maycock, seconded by Councillor White**

**THAT the report of the Director, Community Services titled Social Housing Regeneration and Social Housing Fund Program, dated September 8, 2016, be received;**

**AND THAT the Social Housing Regeneration Plan be approved;**

**AND THAT the Program Delivery and Fiscal Plan – Rental Construction, be approved;**

**AND THAT allocations of the Social Housing Investment Funds to Social Housing Providers under the Social Housing Improvement Program (SHIP), be approved.**

**-Carried-**

**22. Report: Public Works Additional Capital Work**

A report from the Director of Public Works dated September 8, 2016 to seek authorization to proceed with an additional small scale 2016 Capital road project through the use of 2016 project savings.

**Moved by Councillor Mills, seconded by Councillor Aultman**

**THAT report, Additional Capital Works - 2016, from the Director of Public Works/County Engineer, dated Thursday, September 8, 2016 be received.**

**AND THAT staff be authorized to utilize Capital project savings within the 2016 season to complete the additional work on Dufferin Road 21.**

**-Carried-**

**23. Report: Economic Development Strategic Plan**

A report from the Chief Administrative Officer, dated September 8, 2016 to recommend issuing a Request for Proposal for consulting services to develop an Economic Development Strategic Plan

**Moved by Councillor Dunlop, seconded by Councillor White**

**THAT report, Economic Development Strategic Plan, from the Chief Administrative Officer, dated Thursday, September 8, 2016 be received.**

**AND THAT staff be authorized to issue a Request for Proposal for Consulting Services for an Economic Development Strategy.**

**-Carried-**

**24. Report: 911 Service Delivery**

A report from the Director of Corporate Services/Clerk, dated September 8, 2016 to provide council with an update on the progress made since transitioning the Central Emergency Reporting Bureau role to a private contractor.

**Moved by Councillor Mills, seconded by Councillor McGhee**

**THAT the report of the Director of Corporate Services/Clerk dated September 8, 2016, 911 Service Delivery be received.**

**-Carried-**

**25. Report: Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated September 8, 2016 to provide Council with an update of activities from outside boards and agencies

**Moved by Councillor Aultman, seconded by Councillor Gardhouse**

**THAT the report of the Chief Administrative Officer, dated September 8, 2016 with respect to Reports from Outside Boards be received.**

**-Carried-**

**CORRESPONDENCE**

**26. Wellington Dufferin Guelph Public Health – 2015 Community Report**

Correspondence from the Wellington Dufferin Guelph Public Health Unit dated July 15, 2016 with respect to the 2015 Community Report.



**Moved by Councillor Gardhouse, seconded by Councillor Williams**

**THAT the Wellington Dufferin Guelph Public Health Unit - 2015 Community Report be received.**

**-Carried-**

**27. Niagara Escarpment Proposed Changes and Proposed Expansion**

Correspondence from Grey County dated August 11, 2016 with respect to the proposed changes and the proposed expansion to the Niagara Escarpment Plan.

**Moved by Councillor Mills, seconded by Councillor White**

**WHEREAS the province has put forward proposed changes to the Niagara Escarpment Plan (NEP) as part of the overall Coordinated Land Use Plan Review, including proposed changes to the designations as well as proposed additions to the Niagara Escarpment Plan Area;**

**AND WHEREAS the consultation process to date has not provided enough information for municipalities and landowners to comment on the proposed changes and to fully understand the potential impacts that could result from the proposed changes;**

**AND WHEREAS the proposed changes and the proposed expansion to the Niagara Escarpment Plan will have a negative economic impact to municipalities;**

**AND WHEREAS municipalities are important partners in the implementation of land use planning and provincial policies;**

**AND WHEREAS municipalities already have official plans and zoning by-laws that are consistent with the Provincial Policy Statement which will ensure that the lands proposed to be added to the Niagara Escarpment Plan will be developed in an appropriate and sustainable manner;**

**NOW THEREFORE BE IT RESOLVED THAT the County of Dufferin does not support the proposed changes or expansion to the Niagara Escarpment Plan until a collaborative consultation process has been completed, including more detailed mapping being provided to allow municipalities and landowners to better understand the proposed changes;**

**AND THAT the County of Dufferin requests an extension to the comment deadline of October 31<sup>th</sup>, 2016 until such time as a collaborative consultation process has been completed;**

**AND THAT the County of Dufferin is willing to work with the province and the Niagara Escarpment Commission on developing a more collaborative**

consultation process whereby municipalities are considered partners in the process;

**AND THAT this motion be forwarded to the province and the Niagara Escarpment Commission as the County of Dufferin's initial comments regarding the proposed changes and the proposed expansion to the Niagara Escarpment Plan.**

**-Carried-**

**28. Town of Shelburne – Proposed Changes to the Grant Review Teams**

A resolution from the Town of Shelburne from its meeting held on August 22, 2016 opposing the proposed changes of the makeup and quantity of Grant Review Teams that the Trillium Board is pursuing and is calling for an improved process for filling vacancies to ensure local representation.

**Moved by Councillor Dunlop, seconded by Councillor Bennington**

**THAT the resolution from the Town of Shelburne from its meeting held on August 22, 2016 opposing the proposed changes of the makeup and quantity of Grant Review Teams that the Trillium Board is pursuing and is calling for an improved process for filling vacancies to ensure local representation, be supported.**

**-Carried-**

**29. MOTIONS**

**30. NOTICES OF MOTION**

**31. BY-LAWS**

**32. OTHER BUSINESS**

Councillor MacIver asked for an update on the Canada 150 Committee. Councillor White responded that noted that he will be meeting with staff and work together on a legacy project because many of the local municipalities are having their own events.

**CLOSED SESSION**

**33. Closed Session – Property Matter - Social Housing Regeneration and Social Infrastructure Funds Plan**

Closed session in accordance with the Municipal Act Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board. (Confidential Attachment - Social Housing Regeneration and Social Infrastructure Funding Plan.) A confidential report was circulated but Council did not move into closed session for discussion.

**34. CONFIRMATORY BY-LAW**

2016-31 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on September 8, 2016.

**Moved by Councillor Maycock, seconded by Councillor Dunlop**

**THAT By-law 2016-31 be read a first, second and third time and enacted.**

**-Carried-**

**35. ADJOURNMENT**

**Moved by Councillor MacIver, seconded by Councillor Gardhouse**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 8:33 pm.

Next meeting: Thursday, October 13<sup>th</sup> 2016, 7:00pm  
51 Zina Street, Orangeville

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Laura Ryan  
Warden

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Pam Hillock  
Clerk