



## **ACCESS DUFFERIN COMMITTEE MINUTES**

**Monday, October 3, 2016 1:00 p.m.**

**55 Zina Street, Orangeville – Sutton Room**

The Committee met at 1:00 p.m. in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Anne Jordan, Chair  
Walter Benotto  
Peggy Bond (left the meeting at 2:44pm)  
Anthony Kilmartin  
Trevor Lewis

Members Absent: Mike Gravelle (prior regrets)  
Richard Carrera  
Frank Hunt Jr (prior regrets)

Staff Present: Steve Murphy, Accessibility Coordinator  
Michelle Dunne, Deputy Clerk  
Anuneet Dhindsa, Corporate Services Co-op Student

Chair, Anne Jordan called the meeting to order at 1:06pm

Declarations of Pecuniary Interest by Members – None.

1. ACCESS DUFFERIN – October 3, 2016 – ITEM #1  
Review of Minutes

The Committee reviewed of the minutes of the September 12, 2016 meeting.

### **PRESENTATIONS**

2. ACCESS DUFFERIN – October 3, 2016 – ITEM #2  
Credit Valley Conservation (CVC) Consultation Feedback

The Committee reviewed a draft response to Credit Valley Conservation with respect to accessibility on the Island Lake Trail. The Chair offered to send the letter with the approval of the Committee. The Committee also suggested sending a thank you' letter to the CVC, for seeking feedback.

3. ACCESS DUFFERIN – October 3, 2016 – ITEM #3  
Access Dufferin Champion Program

The Committee discussed creating a program that recognizes businesses, institutions and services that have taken steps to reduce barriers to access. As a goal within the Multi-Year Accessibility Plan, the Committee will create a 'Champion' program to commend remarkable pro-accessibility feats and come up with the criteria of what constitutes a 'Champion' and how to get nominations as well as dealing with concerns.

4. ACCESS DUFFERIN – October 3, 2016 – ITEM #4  
Accessible Parking Spaces

Follow up discussion on accessible parking. The Committee will create a public-education campaign on Accessible Parking spaces, starting by drafting letters to local municipalities to advise them of this campaign.

5. ACCESS DUFFERIN – October 3, 2016 – ITEM #5  
Joint Meeting Coordinating Committee

The Committee agreed to strike a sub-committee to plan a joint meeting with all accessibility advisory groups within the County. Staff will send correspondence to Access Orangeville and Shelburne Advisory Committee requesting them to appoint two representatives to coordinate this joint meeting.

6. ACCESS DUFFERIN – October 3, 2016 – ITEM #5  
Parking Access – Issues with Commercial Entrances Presentation

A member of the Committee provided information on best practices on commercial entrance ways.

7. ACCESS DUFFERIN – October 3, 2016 – ITEM #6  
Working Group Session - Access Dufferin Contact Form

The Committee broke into working groups to develop and design an Access Dufferin Contact Form and draft a letter to local municipalities for inform them of the education campaign being created on Accessible Parking spaces.

## **DISCUSSION**

8. ACCESS DUFFERIN – October 3, 2016 – ITEM #7  
Working Group Session - Multi-Year Access Plan

Steve Murphy facilitated a discussion on the development and design of the Multi-Year Accessibility Plan.

Draft of the Multi-Year Access Plan had been circulated to the local municipalities for review and additional goals to be added. Committee members were asked to send any comments with respect to the plan to staff by October 13<sup>th</sup>, 2016.

The Committee discussed possible future goals of the Multi-Year Access Plan include:

- Do sensitivity training with staff of municipalities, possibly during Access Awareness Week
- Develop criteria and processes for an Accessibility Champions program

## **9. ADJOURNMENT**

There being no further business, the meeting adjourned at 3:07pm

**Next Meeting**      November 14<sup>th</sup> 2016, 1:00pm  
55 Zina Street, Orangeville – Sutton Room

Respectfully submitted

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Anne Jordan, Chair  
Access Dufferin