



## **GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES Wednesday, November 23, 2016**

The Committee met at 4:00 p.m. in the Sutton Room, 55 Zina Street, Orangeville

**Members Present:** Councillor Ken McGhee (Chair)  
Warden Laura Ryan  
Councillor Guy Gardhouse  
Councillor Jeremy Williams

**Members Absent:** Councillor Warren Maycock (prior notice)

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Steve Hett, IT Manager  
Cheri French, HR Manager  
Rebecca Whelan, Information Management Coordinator

Chair McGhee called the meeting to order at 4:01 p.m.

Declarations of Pecuniary Interest by Members - None

### **PUBLIC QUESTION PERIOD**

There were no members of the public in attendance.

### **REPORTS**

1. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #1  
Harassment and Respectful Workplace Policy

A report by the Manager of Human Resources dated on November 23, 2016, to inform County Council of the new Harassment and Respectful Workplace policy, which replaces the Harassment policy in the Non-Union Personnel Policy Manual.

**Moved by Warden Ryan, seconded by Councillor Gardhouse**

**THAT the report from the Human Resources Manager dated November 23, 2016 with respect to the Harassment and Respectful Workplace policy be received.**

**-Carried-**

2. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #2  
Open Data Policy

A report by the Director of Corporate Services/Clerk dated on November 23, 2016, to seek Council approval for an Open Data policy. This is a policy that establishes the principles, roles and responsibilities related to Dufferin County's effort to make County collected data routinely available and provide frequently requested datasets to the public to increase transparency and accountability.

**Moved by Councillor Williams, seconded by Warden Ryan**

**THAT the report from the Director of Corporate Services/Clerk dated November 23, 2016 with respect to an Open Data policy be received;**

**AND THAT the Open Data policy, attached, be adopted.**

**-Carried-**

**CORRESPONDENCE**

3. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #3  
Grand Valley & District Community Centre Board

Resolution passed on October 24, 2016 by Grand Valley & District Community Board to request \$5,000 to go towards the public 50<sup>th</sup> Anniversary Celebration at the Community Centre.

**Moved by Councillor Gardhouse, seconded by Councillor Williams**

**THAT the correspondence from Grand Valley & District Community Centre Board be deferred.**

**-Carried-**

4. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #4  
Provincial Offences Act Administration

Resolutions from the Town of Mono, Town of Shelburne, Township of Melancthon supports the Dufferin Municipal Officers Association (DMOA) to represent the local municipalities and the County of Dufferin in drafting a new POA agreement with the Town of Caledon.

**Moved by Warden Ryan, seconded by Councillor Gardhouse**

**THAT the correspondence from the Town of Mono, dated September 27, 2016, the Town of Shelburne, dated October 17, 2016 and the Township of Melancthon, dated October 24, 2016 with respect to the Provincial Offences Act Administration be supported.**

**-Carried-**

5. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #5  
AMO Policy Update

Correspondence from AMO, dated November 16, 2016 outlining new legislative changes introduced that will have a direct impact on municipal governments.

**Moved by Councillor Gardhouse, seconded by Warden Ryan**

**THAT the AMO Policy Update, dated November 16, 2016 outlining new legislative changes introduced that will have a direct impact on municipal governments, be received.**

**-Carried-**

### **CLOSED SESSION**

6. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #4  
Closed Session Report (Municipal Act Section 239 (2) (a) – security of the property of the municipality or local board)

**Moved by Councillor Gardhouse, seconded by Warden Ryan**

**THAT Committee move into Closed Session (4:24 p.m.) in accordance with Section 239 (2) (a) of the Municipal Act: security of the property of the municipality or local board**

**-Carried-**

The Committee discussed a confidential report from the Treasurer and IT Manager dated November 23, 2016 with respect to cyber security.

**Moved by Warden Ryan, seconded by Councillor Williams**

**THAT Committee move into open session (4:41 p.m.)**

**-Carried-**

### **BUSINESS ARISING FROM CLOSED SESSION**

7. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #4  
Closed Session Report (Municipal Act Section 239 (2) (a) – security of the property of the municipality or local board)

**Moved by Warden Ryan, seconded by Councillor Gardhouse**

**THAT staff proceed as directed in Closed Session.**

**-Carried-**

### **ADJOURNMENT**

The meeting adjourned at 4:42 p.m.

**Next Meeting:** TBD

Respectfully submitted

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Councillor Ken McGhee, Chair

General Government Services Committee