



DUFFERIN COUNTY COUNCIL ELECTION OF WARDEN MINUTES

Thursday, December 8, 2016 at 4:00 p.m.
Council Chambers
51 Zina Street, Orangeville

Council Members Present:

Councillor Jane Aultman (Amaranth)
Councillor Ken Bennington (Shelburne)
Councillor Geoff Dunlop (Shelburne)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Earl Hawkins (Mulmur)
Councillor Don MacIver (Amaranth)
Councillor Warren Maycock (Orangeville)
Councillor Ken McGhee (Mono)
Councillor Paul Mills (Mulmur)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)
Councillor Darren White (Melancthon)

Council Members Absent:

Councillor Jeremy Williams (Orangeville) (prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Mike Giles, Chief Building Official
Alan Selby, Treasurer
Scott Burns, Director of Public Works
Keith Palmer, Director of Community Services
Valerie Quarrie, Administrator Dufferin Oaks
Tom Reid, Chief of Paramedic Services
Darrell Keenie, General Manager DCMA
Michelle Dunne, Deputy Clerk
Rebecca Whelan, Information Management Coordinator

1. Call to Order and Introductions

Chief Administrative Officer, Sonya Pritchard called the meeting to order at 4:00 p.m. She introduced the members of council and welcomed visitors to the County's Election of 2017 Warden session.

2. Recognition of Past Wardens

The past Wardens and other special guests in attendance were introduced.

Roy Hillis	1968 (Reeve, East Garafraxa)
Robert Shirley	1993 (Deputy Reeve, Mono)
Ed Crewson	1999, 2000 (Mayor, Shelburne)
John E. Creelman	2001, 2002 (Mayor, Mono)
Walter Kolodziechuk	2012 (Deputy Mayor, Amaranth)
Bill Hill	2014 (Mayor, Melancthon)

Past Wardens on current Council:

Warren Maycock	2011, 2015 (Deputy Mayor, Orangeville)
Laura Ryan	2013, 2016 (Mayor, Mono)

3. Remarks from Past Warden, Laura Ryan

Past Warden Laura Ryan addressed Council. She highlighted the achievements of 2016 which included receiving funding for SWIFT, the creation of an economic development action project, supporting emergency readiness among the member municipalities, and the development of a social housing regeneration plan. She thanked Council and staff for their support in making these projects possible.

The Chief Administrative Officer presented Past Warden Ryan with the Warden's Pin.

4. Nominations for 2017 Warden

The Chief Administrative Officer reviewed the role of the Head of Council noting that this year would be the 140th Warden of the County of Dufferin.

The Deputy Clerk called for nominations for the position of Warden.

Moved by Councillor Ryan, seconded by Councillor Mills

THAT Councillor White be nominated for the position of Warden of the County of Dufferin for the year 2016-2017.

-Carried-

The Deputy Clerk asked a second and third time if there were any more nominations. No further nominations were received.

The Deputy Clerk then asked Councillor White if he was willing to stand for the position of Warden. Councillor White accepted the nomination.

5. **Motion to Close Nominations**

Moved by Councillor McGhee, seconded by Councillor Dunlop

THAT the nominations for the position of Warden of the County of Dufferin for the year 2016-2017 be closed.

-Carried-

The Deputy Clerk declared Councillor White to be the Warden Elect for the year 2016-2017 by acclamation.

6. **Oath of Office**

The Oath of Office was administered by His Worship Justice of the Peace, John E. Creelman, Ontario Court of Justice, Central West Region. The Chain of Office and Gavel were presented to Warden White.

7. **Invocation by Reverend Barbara Moulton**

Reverend Moulton, Coordinator of Pastoral Care for Headwaters Health Care Centre gave the invocation.

8. **Remarks by the 2017 Warden**

Warden White thanked Past Warden Ryan, fellow Council members, other Past Wardens, staff and his family for their support. In his address Warden White spoke of poverty reduction strategies, increasing Hydro rates, economic development initiatives and greater collaboration between the County and the member municipalities.

Warden White presented Justice Creelman and Reverend Moulton with thank you gifts.

9. **Selection of Committee Chairs and Committee Members**

The Warden called for nominations for Committee Chairs starting with General Government Services.

Moved by Councillor Ryan, seconded by Councillor Maycock

THAT Councillor McGhee be nominated for the position of Chair for the General Government Services Committee for the County of Dufferin for the year 2016-2017.

Councillor McGhee accepted the nomination.

The Warden asked if there were any other nominations for position of Committee

Chair. No other nominations were presented.

The Warden announced Councillor McGhee as Chair of General Government Services.

The Warden then called for the nominations for the Chair of the Community Services / Dufferin Oaks Committee.

Moved by Councillor McGhee, seconded by Warden White

THAT Councillor Ryan be nominated for the position of Chair for the Community Services / Dufferin Oaks Committee for the year 2016-2017.

Councillor Ryan accepted the nomination.

The Warden asked if there were any other nominations for position of Committee Chair. No other nominations were presented.

The Warden announced Councillor Ryan as Chair of Community Services / Dufferin Oaks Committee.

The Warden then called for the nominations for the Chair of the Public Works Committee.

Moved by Councillor Soloman, seconded by Councillor McGhee

THAT Councillor Mills be nominated for the position of Chair for the Public Works Committee for the year 2016-2017.

Councillor Mills accepted the nomination

Moved by Councillor MacIver, seconded by Councillor Ryan

THAT Councillor Aultman be nominated for the position of Chair for the Public Works Committee for the year 2016-2017.

Councillor Aultman accepted the nomination

The Warden asked if there were any other nominations for position of Committee Chair. No other nominations were presented.

A recorded vote was called for the position of Chair for the Public Works Committee for the year 2016-2017.

		Vote for Councillor Aultman	Vote for Councillor Mills
Councillor Aultman	(1)	Y	
Councillor Bennington	(2)	Y	
Councillor Dunlop	(1)	Y	
Councillor Gardhouse	(2)		Y
Councillor Hawkins	(1)		Y
Councillor MacIver	(1)	Y	
Councillor Maycock	(6)		Y
Councillor McGhee	(2)		Y
Councillor Mills	(1)		Y
Councillor Ryan	(3)	Y	
Councillor Soloman	(2)		Y
Councillor White	(2)		Y
Councillor Williams	(7)	Absent	
Total	(31)	8	16

The Deputy Clerk announced the vote in favour of Councillor Mills.

-Carried-

Moved by Councillor Aultman, seconded by Councillor Ryan

THAT the slate of Committee Membership as set out below, be adopted:

General Government Services Committee

**Councillor Gardhouse
Councillor Maycock
Councillor Williams
Councillor McGhee - Chair**

Community Services/Dufferin Oaks Committee

**Councillor Bennington
Councillor Dunlop
Councillor Hawkins
Councillor Ryan - Chair**

Public Works Committee

**Councillor Aultman
Councillor MacIver
Councillor Soloman
Councillor Mills - Chair**

-Carried-

Council recessed at 4:32 p.m. and a reception was held for guests.



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, December 8, 2016, 6:00 p.m.
Council Chambers
51 Zina Street, Orangeville

Council Members Present:

Warden Darren White (Melancthon)
Councillor Jane Aultman (Amaranth)
Councillor Ken Bennington (Shelburne)
Councillor Geoff Dunlop (Shelburne)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Earl Hawkins (Mulmur)
Councillor Don MacIver (Amaranth)
Councillor Warren Maycock (Orangeville)
Councillor Ken McGhee (Mono)
Councillor Paul Mills (Mulmur)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)

Council Members Absent:

Councillor Jeremy Williams (Orangeville) (prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Alan Selby, Treasurer
Mike Giles, Chief Building Official
Keith Palmer, Director of Community Services
Scott Burns, Director of Public Works
Val Quarrie, Dufferin Oaks Administrator
Darrell Keenie, General Manager, DCMA
Tom Reid, Chief, Paramedic Chief
Michelle Dunne, Deputy Clerk
Rebecca Whelan, Information Management Coordinator

Warden White called the meeting to order at 6:00 p.m.

The Warden announced that the Municipal Administration Offices will be closed for the Christmas holidays from 4:30 p.m. on December 23, 2016, reopening on Tuesday, January 3, 2017. There are no committee meetings scheduled in December. The next Council meeting will be Thursday, January 12 at 7 p.m.

1. **APPROVAL OF AGENDA**

Moved by Councillor Maycock, seconded by Councillor McGhee

THAT the Agenda and any Addendum distributed for the December 8, 2016, meeting of Council, be approved.

-Carried-

2. **DECLARATIONS OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Aultman, seconded by Councillor Mills

THAT the minutes of the regular meeting of Council of November 10, 2016, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

4. **Presentation – Dufferin County Forest Draft Recreational Use Policy**

Councillor Ryan introduced Mr. Al Buck and Mr. John Riley, members of the Forest Operation Review Committee Members, who presented the Draft Recreational Use Policy for the Dufferin County Forest as well as a proposal for a trial motorized vehicle event. The Forest Operation Review Committee will be holding an open house to gather public feedback in February 2017. The results from the public open house as well as the trial motorized vehicle event will be used to further refine the Recreational Use Policy before it is brought back to Council for approval.

5. **PUBLIC QUESTION PERIOD**

There were no questions from members of the public.

PRESENTATION AND CONSIDERATION OF REPORTS

6. **GENERAL GOVERNMENT SERVICES COMMITTEE – November 23, 2016**

Moved by Councillor Soloman, seconded by Councillor Dunlop

THAT the minutes of the General Government Services Committee meeting of November 23, 2016, and the recommendations set out, be adopted.

-Carried-

7. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #1
Harassment and Respectful Workplace Policy

THAT the report from the Human Resources Manager dated November 23, 2016 with respect to the Harassment and Respectful Workplace policy be received.

8. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #2
Open Data Policy

THAT the report from the Director of Corporate Services/Clerk dated November 23, 2016 with respect to an Open Data policy be received;

AND THAT the Open Data policy, attached, be adopted.

9. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #3
Grand Valley & District Community Centre Board

THAT the correspondence from Grand Valley & District Community Centre Board be deferred.

10. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #4
Provincial Offences Act Administration

THAT the correspondence from the Town of Mono, dated September 27, 2016, the Town of Shelburne, dated October 17, 2016 and the Township of Melancthon, dated October 24, 2016 with respect to the Provincial Offences Act Administration be supported.

11. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #5
AMO Policy Update

THAT the AMO Policy Update, dated November 16, 2016 outlining new legislative changes introduced that will have a direct impact on municipal governments, be received.

12. GENERAL GOVERNMENT SERVICES – November 23, 2016 – ITEM #6
Closed Session Report (Municipal Act Section 239 (2) (a) – security of the property of the municipality or local board)

THAT staff proceed as directed in Closed Session.

13. **COMMUNITY SERVICES DUFFERIN OAKS COMMITTEE – November 22, 2016**

Moved by Councillor McGhee, seconded by Councillor Mills

THAT the minutes of the Community Services Dufferin Oaks Committee meeting of November 22, 2016, and the recommendations set out, be adopted.

-Carried-

14. **COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2016 - ITEM #1
Forest Operations Review Committee Minutes – October 19 and November 16, 2016**

THAT the minutes of the Forest Operations Review Committee meeting held on October 19, 2016 and November 16, 2016, and all the recommendations set out, be adopted.

*FOREST OPERATION REVIEW COMMITTEE – November 16, 2016– ITEM #1
Draft Recreational Use Policy of the County Forest*

THAT the amended draft of the Recreation Use Policy be presented to Council for review.

*FOREST OPERATION REVIEW COMMITTEE – November 16, 2016 – ITEM #3
Draft Proposal for a Motorized Vehicle Event*

THAT the amended draft proposal for a trial motorized vehicle event be presented to Council for review.

15. **COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2016 - ITEM #2
Coffee Hub (Social Enterprise) Upgrades**

THAT the report of the Director, Community Services titled The Coffee Hub (Social Enterprise) Upgrades, dated November 22, 2016 be received.

AND THAT Council approve renovations to the County's Social Enterprise Coffee space

AND THAT the project be funded from the Rate Stabilization Reserve.

16. **COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2016 - ITEM #3
Smoke Free Social Housing Policy**

THAT the report of the Director, Community Services, "Smoke Free Social Housing Policy" dated November 22, 2016 be received;

AND THAT Council authorize staff to move forward with a comprehensive smoke-free policy in County owned Social Housing Buildings, effective April 1 2017.

AND THAT the necessary by-law be enacted.

**17. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2016 - ITEM #4
DC Moves Coordinator Funding**

THAT the report of the Director, Community Services dated November 22, 2016 titled DC MOVES Coordinator Funding be received;

AND THAT Council approves an additional \$30,000 be provided to assist with the cost of hiring a Coordinator to oversee Poverty Reduction Strategies, Community Well-being Coordination and Resource Sharing Strategies throughout Dufferin County under the DC MOVES Initiative.

AND THAT funds be allocated from the Ontario Works Reserve Fund.

**18. COMMUNITY SERVICES/DUFFERIN OAKS – November 22, 2016 - ITEM #5
Access Dufferin Minutes – October 3, 2016**

THAT the minutes of the Access Dufferin Committee meeting held on October 3, 2016 be received.

19. Report: Budget Software RFP

A report from the Treasurer dated December 8, 2016 to recommend award of the Request for Proposal (RFP) for Budgeting Software.

Moved by Councillor Maycock, seconded by Councillor Aultman

THAT the Report, RFP TR 2016-02 Budgeting Software, from the Treasurer, dated December 8, 2016, be received;

AND THAT RFP TR 2016-02 be awarded to Questica/Diamond Municipal Solutions at an all-in pre-tax cost of \$70,500;

AND THAT the budget software, and all related costs of implementation, be funded from the Rate Stabilization Reserve.

-Carried-

20. Report: Architect Services for Social Housing RFP

A report from the Director of Community Services, dated December 8, 2016, with respect to the Architect Services for Social Housing RFP.

Moved by Councillor Ryan, seconded by Councillor Maycock

THAT the report of the Michael A. Giles, Chief Building Official/Director of Property, and Keith Palmer, Director of Community Services, dated December 8, 2016, regarding the RFP for Architectural Services be received;

AND THAT the RFP for Architect Services for RFP CS-16-02, be awarded to Dickinson & Hicks Architects Inc. in the amount of \$164,495.04.

-Carried-

21. Report: County Official Plan Amendment No. 1 (Shelburne Growth Forecast Update)

A report from Chris Tyrrell and Randall Roth, MMM Group Limited, County of Dufferin Planning Consultants, dated December 8, 2016, to recommend adoption of the County-initiated County Official Plan Amendment No. 1 (Shelburne Growth Forecast Update) (DCOPA No. 1), and forward to the Ministry of Municipal Affairs for approval.

Moved by Councillor Dunlop, seconded by Councillor Bennington

THAT Council adopt Dufferin County Official Plan Amendment No. 1 (Shelburne Growth Forecast Update), attached as Attachment 1 to this report, prepared by MMM Group Limited;

AND THAT Council authorize the County Clerk to make such stylistic and technical changes to the Official Plan Amendment as may be required, and forward Dufferin County Official Plan Amendment No.1 and Record of Decision to the Ministry of Municipal Affairs for approval;

AND THAT Council approve the Dufferin County Land Needs Update (DCLNU), attached as Attachment 2 to this report, prepared by MMM Group Limited;

AND THAT immediately following the Ministry of Municipal Affairs approval of Dufferin County Official Plan Amendment No.1, a Recommendations Report be brought forward to County Council regarding approval of the Town of Shelburne OPAs 34 and 36.

-Carried-

22. Report: SWIFT Update and Financial Contributions

A report from the Chief Administrative Officer, dated December 8, 2016, to provide an update on the Southwest Integrated Fibre Technology (SWIFT) network project and to recommend payment of the balance of the 2015 and 2016 funding allocations.

Moved by Councillor Ryan, seconded by Councillor McGhee

THAT the report of the Chief Administrative Officer, dated December 8, 2016 with respect to SWIFT Update and Financial Contributions be received;

AND THAT the balance of the funds totalling \$165,000 from the 2015 and 2016 budget allocations be remitted to SWIFT Inc.

-Carried-

23. Report: Canada 150 Fund

A report from the Chief Administrative Officer, dated December 8, 2016, to recommend that Council establish a Canada 150 Fund to support local initiatives that recognize Canadian pride and honour Dufferin County's heritage over the past 150 years.

Moved by Councillor Gardhouse, seconded by Councillor Ryan

THAT the report of the Chief Administrative Officer, dated December 8, 2016 with respect to Canada 150 Fund be received;

AND THAT a Canada 150 Fund Reserve be established using \$75,000 from the projected 2016 year-end surplus;

AND THAT the Canada 150 Fund support local initiatives in two categories: celebrations to a maximum of \$2,000 per event and legacy projects to a maximum of 50% of the project cost or \$10,000 whichever is less;

AND THAT the attached Expression of Interest Form be approved and distributed to the local municipalities to be used for submitting funding requests;

AND THAT the Warden, Committee Chairs, CAO, and Museum Director review Expressions of Interest and make recommendations to Council for allocating the funds.

-Carried-

24. Report: Dufferin Road 25 Speed Transition Zone - Town of Grand Valley

A report from the Director of Public Works, dated December 8, 2016, to advise Council of a required adjustment to the speed limit on Dufferin Road 25 upon approach to the south boundary of the Town of Grand Valley urban settlement area.

Moved by Councillor Mills, seconded by Councillor Aultman

THAT report, Dufferin Road 25 Speed Limit Transition Zone – Town of Grand Valley, from the Director of Public Works, dated Thursday, December 8, 2016 be received;

AND THAT the necessary by-law be presented to Council.

-Carried-

25. Report: Monthly Updates from Outside Boards

A report from the Chief Administrative Officer, dated December 8, 2016, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Maycock, Seconded by Councillor Ryan

THAT the report of the Chief Administrative Officer, dated December 8, 2016 with respect to Reports from Outside Boards be received.

-Carried-

26. CORRESPONDENCE

27. MOTIONS

28. NOTICES OF MOTION

29. BY-LAWS

2016-39 A by-law to adopt the estimates for the sums required during the year 2017 for general purposes of the Corporation of the County of Dufferin.
(Authorization: County Council – November 10, 2016)

2016-40 A by-law to amend by-law 2010-24 – Schedule “A” under the Building Code Act respecting permits and related matters. (Amending Building Permit Fees)
(Authorization: General Government Service – October 26, 2016)

2016-41 A by-law to ratify the action of the Warden and Clerk for executing a Memorandum of Understanding between the Corporation of the County of Dufferin and the Corporation of the County of Simcoe (Mutual Assistance Agreement)
(Authorization: General Government Service – October 26, 2016)

2016-42 A by-law to amend By-Law 2005-32, Schedule “G”, and adding Schedule “J” to Regulate Traffic on roads under the jurisdiction of the County of Dufferin. (Speed Limit Reductions

-County Road 25)
(Authorization – County Council – December 8, 2016)

- 2016-43 A by-law to adopt Amendment No. 1 to the Official Plan for the Corporation of the County of Dufferin. (Shelburne Growth Forecast Update)
(Authorization – County Council – December 8, 2016)

Moved by Councillor Maycock, seconded by Councillor McGhee

THAT by-laws 2016-39 to 2016-43, inclusive, be read a first, second and third time and enacted.

-Carried-

30. OTHER BUSINESS

Councillor Mills informed Council that the Niagara Escarpment Commission has recommended not to proceed with the expansion of the planning area. He thanked Council and staff for speaking to the issue.

CLOSED SESSION

- 31. Minutes of Council – October 13, 2016 (Municipal Act Section 239 (2) (d) labour relations and employee negotiations)**

Moved by Councillor Ryan, seconded by Councillor McGhee

THAT the closed session minutes from the meeting of Council held on October 13, 2016 be adopted.

-Carried-

- 32. Minutes of General Government Services - November 23, 2016 (Municipal Act Section 239 (2) (a) – security of the property of the municipality or local board)**

Moved by Councillor McGhee, seconded by Councillor Ryan

THAT the closed session minutes from the meeting of General Government Services Committee held on November 23, 2016 be adopted.

-Carried-

33. CONFIRMATORY BY-LAW

2016-44 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on December 8, 2016.

Moved by Councillor Mills, seconded by Councillor Aultman

THAT By-law 2016-44 be read a first, second and third time and enacted.

-Carried-

34. ADJOURNMENT

Moved by Councillor Gardhouse, seconded by Councillor Hawkins

THAT the meeting adjourn (6:28 p.m.)

-Carried-

The meeting adjourned at 6:28 pm.

Next meeting: Thursday, January 12, 2017 at 7:00 pm
51 Zina Street, Orangeville

Darren White
Warden

Michelle Dunne
Deputy Clerk