



## DUFFERIN COUNTY COUNCIL MINUTES

Thursday, February 9, 2017 at 7:00 p.m.  
Council Chambers  
51 Zina Street, Orangeville

### Council Members Present:

Warden Darren White (Melancthon)  
Councillor Jane Aultman (Amaranth)  
Councillor Ken Bennington (Shelburne) (arrived 7:08 p.m.)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Earl Hawkins (Mulmur)  
Councillor Don MacIver (Amaranth)  
Councillor Warren Maycock (Orangeville)  
Councillor Ken McGhee (Mono)  
Councillor Laura Ryan (Mono)  
Councillor Steve Soloman (Grand Valley)  
Councillor Jeremy Williams (Orangeville)

### Council Members Absent:

Councillor Geoff Dunlop (Shelburne)  
Councillor Paul Mills (Mulmur) (prior notice)

### Staff Present:

Sonya Pritchard, Chief Administrative Officer  
Pam Hillock, Clerk/Director of Corporate Services  
Alan Selby, Treasurer  
Mike Giles, Chief Building Official  
Keith Palmer, Director of Community Services  
Scott Burns, Director of Public Works  
Valerie Quarrie, Dufferin Oaks Administrator  
Darrell Keenie, General Manager, DCMA  
Tom Reid, Chief Paramedic  
Cheri French, Human Resources Manager  
Michelle Dunne, Deputy Clerk

Warden White called the meeting to order at 7:00 p.m.

The Warden announced the following upcoming meetings:

**Access Dufferin** – Monday, February 13, 2017 – 1 p.m. (55 Zina Street, Orangeville)

**Public Works** – Cancelled

**General Government Services** – Wednesday, February 22, 2017 – 4:00 p.m. (55 Zina Street, Orangeville)

**Community Services – Dufferin Oaks** – Tuesday, February 28, 2017 – 7:00 p.m.  
(EOC, Shelburne)

**Economic Development Steering Committee** – Wednesday, March 8, 2017 – 9:00 a.m. (55 Zina Street, Orangeville)

**Joint Councils Meeting** – Thursday, March 30, 2017 – location to be determined

The Warden reminded Council that the Canada 150 Fund deadline for Community Celebration is February 15, 2017 and March 31, 2017 for the Legacy Project.

1. **APPROVAL OF THE AGENDA**

**Moved by Councillor McGhee, seconded by Councillor Maycock**

**THAT the Agenda for the February 9, 2017 meeting of Council be approved.**  
**-Carried-**

2. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Warden White declared a pecuniary interest in General Government Services Minutes of January 25, 2017, Item # 12 – Community Grants for the 1849 Lorne Scots RC (Army) Cadets application, as he is member of the organization. He declared that if there were any discussion on the Lorne Scots RC (Army) Cadets application, he would take no part in the voting or discussion on this matter and would vacate the room during discussion and voting.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

The Warden provided an update on the rural school closing. At the Rural Ontario Municipal Association Conference, the Premier advised that it is up to the local municipalities to work with the school boards.

**Moved by Councillor Gardhouse, seconded by Councillor Aultman**

**THAT the minutes of the regular meeting of Council of January 12, 2017, be adopted.**

**-Carried-**

**PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

4. **Delegation – Digital Historian Program – 2016 Battlefield Tour**

Sgt. Bryan Goustos, Mr. Asher Kirk-Elleker, Ms. Amy Reinders, Ms. Breagh MacDonald, and Mr. Aidan Crandall made a presentation to Council on their experiences and highlights of the 2016 Battlefield Tour in France and Germany that was attended as part of the Digital Historian Program.

Councillor Bennington arrived during the Battlefield Tour delegation (7:08 p.m.)

**5. Delegation – Poverty Report in Dufferin County**

Ms. Eden Grodzinski addressed Council to present her findings regarding the Poverty Report in Dufferin County. She presented a strategic framework to guide the work of the Dufferin County Poverty Reduction Task Force over the coming years.

**6. PUBLIC QUESTION PERIOD**

There were no questions from the members of the Public.

**PRESENTATION AND CONSIDERATIONS OF REPORTS**

**7. General Government Services Committee Minutes – January 25, 2017**

**Moved by Councillor Ryan, seconded by Councillor Maycock**

**THAT the minutes of the General Government Services Committee meeting of January 25, 2017, and the recommendations set out, excluding Item #12, be adopted.**

**-Carried-**

**8. GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #1  
Headwaters Tourism Association – Investing in Regional Tourism**

THAT the presentation from the Headwaters Tourism Association Executive Director on Investing in Regional Tourism, be received.

**9. GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #2  
Dufferin County Emergency Response – County Wide Interoperable System**

THAT the request for a county wide interoperable radio system supported by the Township of Amaranth, the Town of Grand Valley & District Fire Department – Fire Board, the Rosemont Fire Board, and the Shelburne & District Fire Department, be received;

AND THAT staff be directed to report back to the committee with a suggested implementation plan.

**10. GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #3  
Tax Ratios 2017**

THAT report, 2017 Tax Policy Decisions, from the Treasurer, dated January 25, 2017, be received;

AND THAT the Tax Ratios for 2017 remain unchanged from 2016;

AND THAT the Tax Ratios By-law, and also the Tax Rates By-law, for the year 2017 be brought forward to the February 2017 County Council meeting for adoption.

**11. GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #4**  
**Municipal Property Assessment Corporation (MPAC) Data**

THAT the report, Assessment Data from MPAC, from the Treasurer, dated January 25, 2017, be received.

**12. GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #5**  
**Hurricane Clip Rebate Program Update**

THAT the report of the Chief Building Official, dated January 25, 2017, with respect to the Hurricane Clip Rebate Program – Update, be received.

**13. GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #6**  
**Provincial Offences Act Administration (POA) Court Space**

THAT the report of the Clerk/Director of Corporate Service, dated January 25, 2017, regarding Provincial Offences Courtroom 103, be received.

**14. GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #7**  
**International Institute of Municipal Clerks Conference**

THAT the report from the Clerk/Director of Corporate Services regarding Educational Opportunities – Corporate Services Department, dated January 25, 2017, be supported and that staff provide Committee with a report of the highlights of the conference.

**15. GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #8**  
**Record Retention By-law Update**

THAT the report of the Director of Corporate Services/Clerk, dated January 25, 2017, with respect to amendments to the records retention by-law, be received;

AND THAT a by-law be presented to amend Schedule A of by-law 2006-43 to reflect the required retention periods in recent updates in legislation, case law, and current practices.

**16. GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #9**  
**Fees By-law**

THAT the report of the Director of Corporate Services/Clerk, dated January 25, 2017, with respect to an amendment to the User Fee By-law, be received;

AND THAT the fee adjustments on Schedule A, Schedule B, and Schedule C as outlined in the report be approved;

AND THAT the necessary by-law be enacted

17. **GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #10**  
**Economic Development Funding**

THAT the report of the Chief Administrative Officer, dated January 25, 2017, Economic Development Funding, be received;

AND THAT funding to the Small Business Enterprise Centre of \$33,060 for 2017 be approved.

18. **GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #11**  
**Procurement of GIS Software**

THAT the report by Clerk/Director of Corporate Services, dated January 25, 2017, be received;

AND THAT in accordance with Procurement By-Law 2012-26 Section 11.2 (a) a sole-source procurement of GIS software from ESRI Canada Limited be approved;

AND THAT Dufferin County staff be approved to continue discussions with local municipal staff to enter into an Enterprise License Agreement with ESRI Canada Limited for GIS software and maintenance renewals for municipalities.

19. **GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #12**  
**Community Grant Applications**

**Moved by Councillor Williams, seconded by Councillor Soloman,**

**THAT the grants to the Shelburne and District Horticultural Society, Grand Valley and District Horticultural Society and Orangeville and District Horticultural Society be increased to \$500 each.**

**-Lost-**

20. **GENERAL GOVERNMENT SERVICES – January 25, 2017 – ITEM #12**  
**Community Grant Applications**

**Moved by Councillor McGhee, seconded by Councillor Gardhouse,**

**THAT the following amounts be approved for the 2017 grant allocation:**

<b>GRANTS PREVIOUSLY APPROVED BY COUNCIL FOR 2017</b>	
<b>Organization</b>	<b>Amount</b>
Orangeville District Secondary School (County of Dufferin Leadership Award)	\$300
Centre Dufferin Secondary School (County of Dufferin Leadership Award)	\$300
West Side Secondary School (County of Dufferin Leadership Award)	\$300
Robert F. Hall Catholic Secondary School (County of Dufferin Leadership Award)	\$300
Dufferin County Scholarship Program (Five \$2,500 onetime scholarships)	\$12,500
Food for Thought Grant	\$10,000
<b>Total Amount Approved by Council from the 2017 Grant Budget</b>	<b>\$23,700</b>

<b>REMAINING ALLOCATION FOR 2017</b>	
<b>Organization</b>	<b>Amount</b>
Dufferin County Cultural Resource Centre	\$5000
Big Brothers, Big Sisters of Dufferin and District	\$8000
Dufferin Parent Support Network	\$8000
Highland Youth for Christ	\$8000
Alzheimer Society – Dufferin County	\$3000
Hospice Dufferin	\$8000
Theatre Orangeville	\$5000
Caledon Dufferin Victim Services	\$5000
Headwaters Food and Farming Alliance	\$2500
Shelburne District Agricultural Society	\$2000
Rotary Club of Orangeville	\$1500
Family Transition Place	\$2000
Orangeville Blues and Jazz Festival	\$2500
Orangeville Agricultural Society	\$2000
Orangeville Community Band	\$1000
Rotary Club of Shelburne	\$1500
Dufferin Town and County Farm Tour	\$1000
Grand Valley Lions Club	\$1500
Shelburne and District Horticultural Society	\$250
Grand Valley and District Horticultural Society	\$250
Orangeville and District Horticultural Society	\$250
Dufferin-Peel District Women's Institute	\$200
<b>Total Amount</b>	<b>\$68,450</b>

-Carried-

**21. Public Works Committee Minutes – January 25, 2017**

**Moved by Councillor McGhee, seconded by Councillor Ryan**

**THAT the minutes of the Public Works Committee meeting of January 25, 2017, and the recommendations set out, be adopted.**

**-Carried-**

**22. PUBLIC WORKS COMMITTEE – January 25, 2017 – ITEM #1  
Household Hazardous Waste – Contracts Extension**

THAT report, Extension of EnviroSystems and OES Collection Contracts, dated Wednesday, January 25, 2017, from the Director of Public Works/County Engineer, be received;

AND THAT the contract with EnviroSystems be extended for 2017 through the first of two one-year contract extension options;

AND THAT the contract with Ontario Electronic Stewardship be extended for 2017 through the first of the two one-year contract extension options.

**23. PUBLIC WORKS COMMITTEE – January 25, 2017 – ITEM #2  
Capital Project – January 2017**

THAT report, Capital Project Update – January 2017, from the Director of Public Works/County Engineer, dated Wednesday, January 25, 2017, be received.

**24. PUBLIC WORKS COMMITTEE – January 25, 2017 – ITEM #3  
Joint Meeting – Police Services Boards in Dufferin County**

THAT a letter be submitted to the Ontario Provincial Police in support of increased enforcement of speed limits on County Roads.

**25. Community Services-Dufferin Oaks Committee Minutes – January 24, 2017**

**Moved by Councillor McGhee, seconded by Councillor Aultman**

**THAT the minutes of the Community Services-Dufferin Oaks Committee meeting of January 24, 2017, and the recommendations set out, excluding Item #3, be adopted.**

**-Carried-**

**26. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #1  
Annual Report – Forest**

THAT the report from the County Forest Manager, dated January 24, 2017 regarding the 2016 County Forest annual report be received.

27. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #2  
Annual Report – Museum

THAT the report of the General Manager, dated January 24, 2017, regarding DCMA 2016 Report on Activities be received.

28. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #4  
Community Accountability Planning Submission

THAT the report of the Administrator of Dufferin Oaks, dated January 24, 2017 regarding the Community Accountability Planning Submission for Dufferin County Community Support Services be received;

AND THAT the updated Community Accountability Planning Submission for Dufferin County Community Support Services be approved.

29. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #5  
Funding Announcement

THAT the report of the Administrator, dated January 24, 2017, regarding Funding Announcements be received.

30. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #6  
Declaration of Compliance

THAT the report of the Administrator of Dufferin Oaks, dated January 24, 2017, regarding the Declaration of Compliance be received;

AND THAT the Council authorizes the Warden to sign the Declaration on behalf of Council for submission to the Central West LHIN.

31. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #7  
Permanent Coordinating Minutes – November 2016

THAT the minutes from the Permanent Coordinating Meeting on November 21, 2016, be received.

32. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #8  
Food for Thought Grant

THAT the report of the Director, Community Services, titled Food for Thought Grant Allocation 2017, dated January 24, 2017, be received;

AND THAT Council approve the Food for Thought Grant Allocations for 2017 to the following organizations:



<b>Organization</b>	<b>Amount Approved</b>
Caledon Meals on Wheels	\$3,000
Food and Friends	\$2,960
Orangeville Food Bank	\$3,000

**33. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #9**  
Municipal Rates for Child Care Fee Subsidies

THAT the report of the Director, Community Services, titled Revision to Municipal Rates for Child Care Fee Subsidy, dated January 24, 2017, be received;

AND THAT Council approve the Revision to Municipal Rates for Child Care Fee Subsidy as follows:

<b>Age Group</b>	<b>Municipal Daily Maximum</b>
Infants	\$59.00
Toddlers	\$50.00
Preschoolers	\$45.00
Kindergarten – Before & After School	\$25.00
Kindergarten – Non-School Days	\$45.00
School Age – Before & After School	\$25.00
School Age – Non-School Days	\$45.00

**34. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #10**  
Poverty Reduction

THAT the report of the Director, Community Services, titled Poverty Reduction Report, dated January 24, 2017, be received.

**35. COMMUNITY SERVICES/DUFFERIN OAKS – January 24, 2017 – ITEM #3**  
Poet Laureate

The General Manager of the Museum provided an update to Council after a discussion with Caledon Staff. Council directed staff to go back to Dufferin Arts Council and report back to Community Services Dufferin Oaks.

**36. Report: 2016 Statement of Council Remuneration and Expenses Paid**

A report from the Treasurer, dated February 9, 2017, to present to Council the Statement of the Treasurer of the Remuneration and Expenses paid to members of Council, and to persons appointed to serve on local boards, as required by Section 284 (1) of the Municipal Act, 2001 for the year 2016.

**Moved by Councillor Gardhouse, seconded by Councillor Aultman**

**THAT the Annual Statement of the Treasurer of Council Remuneration and Expenses Paid for 2016, dated February 9, 2017 be received.**

**-Carried-**

**37. Report: Economic Development Strategic Plan Update #1**

A report from the Chief Administrative Officer dated February 9, 2017 to provide Council with the first regular update concerning the economic development strategic plan project.

**Moved by Councillor Ryan, seconded by Councillor Maycock**

**THAT the report of the Chief Administrative Officer, dated February 9, 2017 with respect to Economic Development Strategic Plan Update #1 be received.**

**-Carried-**

**38. Report: Monthly Update from Outside Boards**

A report from the Chief Administrative Officer dated February 9, 2017 to provide Council with an update of activities from outside boards and agencies.

**Moved by Councillor Ryan, seconded by Councillor Gardhouse**

**THAT the report of the Chief Administrative Officer, dated February 9, 2017 with respect to Reports from Outside Boards, be received.**

**-Carried-**

**CORRESPONDENCE**

**39. Township of Amaranth – Changes to the Conservation Authority Act**

Resolution passed by the Township of Amaranth, supported by the Town of Mono, calling upon the Provincial government to change the Conservation Authority Act regarding extracting peat and the placement of fill.

**Moved by Councillor McGhee, seconded by Councillor Aultman**

**THAT the resolution passed by the Township of Amaranth dated January 11, 2017, calling upon the Provincial government to change the Conservation Authority Act regarding extracting peat and the placement of fill, be supported.**

**-Carried-**

**40. Provincial Offences Act Resolutions**

Resolutions received from the Town of Orangeville, the Town of Shelburne and the Shelburne Police Services Board regarding the POA and court space.

**Moved by Councillor Maycock, seconded by Councillor Ryan,**

**THAT the resolutions received from the Town of Orangeville, the Town of Shelburne and the Shelburne Police Services Board regarding the POA and court space, be received.**

**-Carried-**

**41. MOTIONS**

**42. NOTICE OF MOTION**

**43. BY-LAWS**

2017-04      A By-Law to set tax ratios, and to set tax rate reductions for prescribed property subclasses, for County purposes and lower-tier municipal purposes for the year 2017.  
(Authorization: General Government Services – January 25, 2017)

2017-05      A By-Law to establish property tax rates for upper-tier (County) purposes for the year 2017.  
(Authorization: General Government Services – January 25, 2017)

2017-06      A By-Law to ratify the action of the Warden and Clerk for executing and agreement between the Corporation of the County of Dufferin and supportive housing in Peel (Lease Agreement – W.M Edelbrock Centre)  
(Authorization: Council – February 9, 2017)

2017-07      A By-Law to amend By-Law 2015-41, fees and charges for services and activities provided by the County of Dufferin (Schedule “A” – Dufferin County Museum & Archives and County Forest; Schedule “B” – Dufferin Oaks Long Term Care Home; and Schedule “C” – Public Works Department)  
(Authorization: General Government Services – January 25, 2017)

**Moved by Councillor Ryan, seconded by Councillor Williams**

**THAT by-laws 2017-04 to 2017-07, inclusive, be read a first, second, and third time, and enacted.**

**-Carried-**

**44. OTHER BUSINESS**

Councillor MacIver congratulated staff on putting together the Hurricane Clip Rebate Program. There is a Lunch and Learn scheduled for February 28, 2017.

**45. CLOSED SESSION**

**Moved by Councillor Maycock, seconded by Councillor Ryan**

**THAT Council moved into closed session (8:06 p.m.) in accordance with Municipal Act, Section 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Section 239 (2) (d) labour relations and employee negotiations.**

**-Carried-**

When in closed session, Council considered a report from the Human Resources Manager and the Dufferin Oaks Administrator dated February 9, 2017 with respect to the Canadian Union of Public Employees mandate and the Closed Session Public Works minutes of January 25, 2017.

**Moved by Councillor Maycock, seconded by Councillor Soloman**

**THAT Council move into open session (8:09 p.m.)**

**-Carried-**

**BUSINESS ARISING FROM CLOSED SESSION**

**46. Moved by Councillor Ryan, seconded by Councillor McGhee**

**THAT the closed session minutes from the meeting of the Public Works Committee held on January 25, 2017, be adopted.**

**-Carried-**

**47. Moved by Councillor Ryan, seconded by Councillor Hawkins**

**THAT staff be directed to take action as discussed in Closed Session with respect to the report from the Human Resources Manager and the Dufferin Oaks Administrator dated February 9, 2017 with respect to the Canadian Union of Public Employees mandate.**

**-Carried-**

**48. CONFIRMATORY BY-LAW**

2017-08      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on February 9, 2017.

**Moved by Councillor Aultman, seconded by Councillor Soloman**

That by-law 2017-08 be read a first, second and third time and enacted.

**-Carried-**

**49. ADJOURNMENT**

**Moved by Councillor Maycock, seconded by Councillor Gardhouse**

**THAT the meeting adjourn (8:10 p.m.).**

**-Carried-**

The meeting adjourned at 8:10 p.m.

Next meeting: Thursday, March 9, 2017 at 7:00 p.m.  
51 Zina Street, Orangeville

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Darren White  
Warden

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Pam Hillock  
Clerk