



DUFFERIN COUNTY COUNCIL MINUTES
Thursday, June 8, 2017 at 7:00 p.m.
Council Chambers
51 Zina Street, Orangeville

Council Members Present:

Warden Darren White (Melancthon)
Councillor Jane Aultman (Amaranth)
Councillor Geoff Dunlop (Shelburne)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Earl Hawkins (Mulmur)
Councillor Don MacIver (Amaranth)
Councillor Ken McGhee (Mono)
Councillor Paul Mills (Mulmur)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)
Councillor Jeremy Williams (Orangeville)

Council Members Absent:

Councillor Warren Maycock (Orangeville)(prior notice)
Councillor Ken Bennington (Shelburne)(prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services
Alan Selby, Treasurer
Mike Giles, Chief Building Official
Keith Palmer, Director of Community Services
Scott Burns, Director of Public Works
Darrell Keenie, General Manager, DCMA
Michelle Dunne, Deputy Clerk

Warden White called the meeting to order at 7:00 p.m.

The Warden announced the following upcoming meetings:

Community Services – Dufferin Oaks – Tuesday, June 27, 2017 – 7:00 p.m. (55 Zina Street, Orangeville)

Public Works – Wednesday, June 28, 2017 – 9:00 a.m. (EOC, Mel Lloyd Centre, Shelburne)

General Government Services – Wednesday, June 28, 2017 – 4:00 p.m. (55 Zina Street, Orangeville)

The municipal offices will be closed on Monday, July 3, 2017 to recognize the Canada Day statutory holiday. The Museum and Archives will be closed on July 1 and reopening on July 4, 2017.

1. **APPROVAL OF THE AGENDA**

Moved by Councillor McGhee, seconded by Councillor Gardhouse

THAT the Agenda and any Addendum distributed for the June 8, 2017 meeting of Council, be approved.

-Carried-

2. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Dunlop, seconded by Councillor Aultman

THAT the minutes of the regular meeting of Council of May 11, 2017, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

4. **Presentation: Forest Operation Review Committee**

Warden White officially thanked the public members of the Forest Operation Review Committee for their work on the development of a County Forest Plan and Recreation Policy. Al Buck and Johnny Yeaman were in attendance to accept the certificate of appreciation. Committee members Colleen Mitchell, John Reily and Ann-Marie Rousy were not able to attend.

5. **Presentation: Hurricane Clip Promotional Video**

Chief Building Official presented to Council the promotional video for the Hurricane Clip rebate program. Mr. Giles noted that \$12,000 has been rebated through the building permit process. It is now published on the County of Dufferin Youtube station:

<https://www.youtube.com/watch?v=xyz6wRzj7c8>

6. PUBLIC QUESTION PERIOD

Mr. Don Kidd, Orangeville resident, asked if the subdivision builders in the County are participating in the Hurricane Clip Rebate Program. The Chief Building Official said yes.

PRESENTATION AND CONSIDERATIONS OF REPORTS

7. Community Services-Dufferin Oaks Committee Minutes – May 23, 2017

Moved by Councillor Mills, seconded by Councillor Williams

THAT the minutes of the Community Services-Dufferin Oaks Committee meeting of May 23, 2017, and the recommendations set out, be adopted.

-Carried-

**8. COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2017 - ITEM #1
Poet Laureate – Candidate Recommendation**

THAT the report of the General Manager, dated May 23, 2017 re: Poet Laureate – Candidate Recommendation be received;

THAT Harry Posner be appointed as Dufferin County's Poet Laureate for a term commencing in June of 2017 and concluding at the end of the current term of Council in 2018;

THAT an honorarium of \$1500 be paid to the Poet Laureate subject to the successful completion of the duties and requirements of engagement outlined in the Dufferin Arts Council's reports of November 22, 2016 and May 15, 2017;

AND THAT the funds required to pay the honorarium come from Council promotions budget.

**9. COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2017 - ITEM #2
2016 Community Services Annual Review**

THAT the report of the Director, Community Services, titled 2016 Community Services Annual Review, dated May 23, 2017, be received.

**10. COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2017 - ITEM #3
Staffing Needs in Children's Services**

THAT the report of the Director, Community Services, titled Staffing Needs in Children's Services, dated May 23, 2017, be received;

AND THAT Council approve the hiring of two (2) Community Services Workers for Children's Services.

11. COMMUNITY SERVICES/DUFFERIN OAKS – May 23, 2017 - ITEM #4 Ontario Works Administration Social Assistance/Income Security Reform

THAT the report of the Director, Community Services, titled Ontario Works Administrators Social Assistance/Income Security Reform, dated May 23, 2017, be received.

12. **Public Works Committee Minutes – May 24, 2017**

Moved by Councillor Aultman, seconded by Councillor McGhee

THAT the minutes of the Public Works Committee meeting of May 24, 2017, and the recommendations set out, be adopted.

-Carried-

13. PUBLIC WORKS COMMITTEE – May 24, 2017 – ITEM #1 Capital Project Update – May 2017

THAT Report, Capital Project Update – May 2017, from the Director of Public Works/County Engineer, dated Wednesday, May 24, 2017, be received.

14. PUBLIC WORKS COMMITTEE – May 24, 2017 – ITEM #2 2015 Waste Data Diversion Rate – Datacall Results

THAT Report, 2015 Waste Diversion Rate – Datacall Results, from the Director of Public Works/County Engineer, dated May 24, 2017, be received.

15. PUBLIC WORKS COMMITTEE – May 24, 2017 – ITEM #4 Long-Term Waste Management Strategy Update – May 2017

THAT Report, Long-Term Waste Management Strategy Update – May 2017, dated May 24, 2017, from the Director of Public Works/County Engineer, be received.

16. **General Government Services Committee Minutes – May 24, 2017**

Moved by Councillor Ryan, seconded by Councillor Soloman

THAT the minutes of the General Government Services Committee meeting of May 24, 2017, and the recommendations set out, be adopted.

-Carried-

17. GENERAL GOVERNMENT SERVICES – May 24, 2017– ITEM #1
Memorandum of Understanding – Headwaters Tourism and Dufferin Board of Trade

THAT the report of the Director of Corporate Services/Clerk dated May 24, 2017, regarding the Memorandum of Understanding with Headwaters Tourism and Dufferin Board of Trade, be received;

AND THAT the County Clerk and Warden be authorized to execute a mutually agreed upon Memorandum of Understanding with the Headwaters Tourism and Dufferin Board of Trade for the provision of IT Services.

18. GENERAL GOVERNMENT SERVICES – May 24, 2017– ITEM #2
Emergency Management Program Revisions

THAT the report of the Director of Corporate Services/Clerk dated May 24th, 2017 with respect to Emergency Management Program Revisions 2017, be received;

AND THAT the attached Terms of Reference for the Emergency Management Program Committee dated May 24, 2017, be approved.

19. GENERAL GOVERNMENT SERVICES – May 24, 2017– ITEM #3
Donation of Land for County Forest Purposes

THAT the report of the Director of Corporate Services/Clerk dated May 24, 2017 regarding Donation of Land for County Forest purposes, be received;

AND THAT the donation of land referred to the report (adjacent to the Little Tract) be accepted and that the Warden and Clerk be authorized to affect this decision by signing the necessary documents;

AND THAT the County of Dufferin cover any legal costs from both parties, appraisals, etc.;

AND THAT the property be named “Thomson Tract”.

20. GENERAL GOVERNMENT SERVICES – May 24, 2017– ITEM #4
Bill 68 – Modernizing Ontario Municipal Legislation, 2017

THAT the report from the Director of Corporate Services/Clerk dated May 24, 2017 regarding Bill 68 – Modernizing Ontario Municipal Legislation Act, 2017, be received;

AND THAT, once the legislation receives Royal Assent, staff be directed to review the Procedural By-law and provide committee with information on the mandatory and optional changes and bring forward any draft policies that are required under the new legislation for review.

21. GENERAL GOVERNMENT SERVICES – May 24, 2017– ITEM #5
Financial Results of 2016

THAT the Report, 2016 Results and Future Planning, from the Treasurer, dated May 24, 2017, be received;

AND THAT the Public Works capital surplus be distributed as follows:

- \$861,953 to the Roads Capital reserve
- \$275,000 to capital account for land purchases related to roads projects
- \$72,932 to 2017 structures capital works account

AND THAT operations surplus be allocated as follows:

- \$484,265 to the Building Reserve Fund
- \$140,681 to the Home Ownership Reserve
- \$86,455 to the Forestry Reserve
- \$1,658,397 to the Reserve for Rate Stabilization

AND THAT the Treasurer prepare a report that examines all of the existing County Reserves and Reserve Funds.

22. GENERAL GOVERNMENT SERVICES – May 24, 2017– ITEM #6
Health Unit Recovery

THAT the Report, Health Unit Recovery 2017, from the Treasurer, dated May 24, 2017, be received:

AND THAT the \$400,490 received from the Health Unit be transferred into the Reserve for Health Unit;

AND THAT the funds be included in the scheduled reserve review and long term financial planning process.

23. GENERAL GOVERNMENT SERVICES – May 24, 2017– ITEM #7
2017 Tax Ratio Changes

THAT Report, 2017 Tax Ratio Change, from the Treasurer, dated May 24, 2017, be received;

AND THAT an amended Tax Ratio Bylaw and Tax Rate Bylaw be brought forward to County Council in June;

AND THAT the municipalities of Orangeville, Shelburne and Grand Valley be reimbursed by the County for the local tax revenue impact caused by the changes to the multi-residential tax ratio.

24. GENERAL GOVERNMENT SERVICES – May 24, 2017– ITEM #8
2018 Budget Timetable

THAT the Report 2018 Budget Timetable, from the Treasurer, dated May 24, 2017 be received;

AND THAT 2018 Budget Timetable as outlined in the report be approved

Capital Budget Call to Senior Management	June 16, 2017
Capital Budgets to be returned to Treasury	July 14, 2017
Operating Budget Call to Senior Management	July 7, 2017
Operating Budgets to be returned to Treasury by	August 4, 2017
Budget Reviews with CAO and Department Heads	Sept. 5 to 12, 2017

Council discussions:

Review County Reserve position	July 13, 2017
Initial “big-picture” Presentation to Council (at regular meeting)	October 12, 2017
Detailed Reviews at Standing Committees	October 23-27, 2017
Council Budget Discussion /Public Consultation	November 9, 2017
Council Budget Discussion/Approval	December 14, 2017
Estimates By-law Approval	January 11, 2018

25. GENERAL GOVERNMENT SERVICES – May 24, 2017– ITEM #9
Human Resources Office Relocation

THAT the report of the Chief Administrative Officer regarding the Human Resources Office Relocation dated May 24, 2017 be received;

AND THAT staff be authorized to proceed with purchasing additional office and interview room furniture using funds from the Rate Stabilization Reserve at a cost not to exceed \$20,000.

26. GENERAL GOVERNMENT SERVICES – May 24, 2017 – ITEM #10
Association of Municipalities of Ontario (AMO) Delegation Request

THAT the correspondence from the Ministry of Municipal Affairs regarding Association of Municipalities of Ontario (AMO) delegation request for the 2017 Annual Conference be received.

Further to report pertaining the 2016 Financial Results, staff undertook to prepare a report on the surplus and options for borrowing internally for projects such as the upcoming social housing project on Lawrence Avenue.

27. Report: Town of Shelburne OPA No. 34 and No. 36

A report from Chris Tyrrell and Randall Roth, MMM Group Limited, County of Dufferin Planning Consultants, dated June 8, 2017 with respect to the Town of Shelburne Municipal Comprehensive Review (Official Plan Amendments No. 34 and 36).

Moved by Councillor Dunlop, seconded by Councillor Mills

That County Council modify and approve as modified the Town of Shelburne Official Plan Amendments No. 34 and 36, in accordance with the recommended County modifications, attached as Attachment 1 and Attachment 2 to this Report.

-Carried-

28. Report Economic Development Strategic Plan Update #3

A report from the Chief Administrative Officer dated June 8, 2017 to provide Council with the third update concerning the economic development strategic plan project.

Moved by Councillor Williams, seconded by Councillor Ryan

THAT the report of the Chief Administrative Officer, dated June 8, 2017 with respect to Economic Development Strategic Plan Update #3 be received.

-Carried-

29. Report: Monthly Update from Outside Boards

A report from the Chief Administrative Officer dated June 8, 2017 to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Ryan, seconded by Councillor McGhee

THAT the report of the Chief Administrative Officer, dated June 8, 2017 with respect to Reports from Outside Boards be received.

-Carried-

CORRESPONDENCE

30. Shelburne Resolution – Hero Tree Challenge

Resolution from the Town of Shelburne dated May 18, 2017 issuing a challenge to all municipalities within Ontario to purchase a “Hero Tree” in the amount of \$150.00.

Moved by Councillor Aultman, seconded by Councillor Williams

THAT the resolution from the Town of Shelburne dated May 18, 2017 issuing a challenge to all municipalities within Ontario to purchase a “Hero Tree” in the amount of \$150.00, be supported and the County of Dufferin purchase a tree.

-Carried-

31. Sylvia Jones – Provincial Policy on Excess Soil

Correspondence from Sylvia Jones, MPP, dated May 18, 2017 regarding the opportunity to provide feedback on a provincial policy proposal regarding excess soil or “fill” was circulated. Warden White suggested that the County ask for a meeting with a Minister at the upcoming AMO Conference regarding this topic.

32. Ministry of Municipal Affairs and Ministry of Housing – Dufferin County Official Plan Amendment No. 1

Correspondence from the Ministry of Municipal Affairs and Ministry of Housing, dated June 6, 2017, with respect to the approval of Dufferin County Official Plan Amendment No. 1

Moved by Councillor Ryan, seconded by Councillor McGhee.

THAT the Correspondence from the Ministry of Municipal Affairs and Ministry of Housing, dated June 6, 2017, with respect to the approval of Dufferin County Official Plan Amendment No. 1, be received.

-Carried-

33. Township of Amaranth Resolution – Provincial Offences Administration

Correspondence from the Township of Amaranth, dated June 7, 2017, regarding the potential move of of the Provincial Offences Court to Caledon. Warden White addressed Council about POA and provided the background information on how the service is delivered. He reported that the County of Dufferin has not received any notice that the Provincial Offences Courts will be relocated to Caledon. The meetings that have been held between the Regional Senior JP and the local Police Chiefs to discuss the re-location, have not had Dufferin

County, or any local municipal representation at them. He further reported that he had been advised that the potential move to Caledon has been set aside in favour reaching a different solution that would keep the POA Court in Orangeville.

Moved by Councillor Mills, seconded by Councillor Soloman

THAT correspondence from the Township of Amaranth, dated June 7, 2017, regarding the Dufferin Provincial Offences Court and Administration (POA), be received.

-Carried-

34. MOTIONS

35. NOTICE OF MOTION

36. BY-LAWS

2017- 24 A by-law to approve Official Plan Amendment No. 34 to the Town of Shelburne Official Plan.
(Authorization: Council – June 8, 2017)

2017-25 A by-law to approve Official Plan Amendment No. 36 to the Town of Shelburne Official Plan.
(Authorization: Council – June 8, 2017)

2017- 26 A by-law to set tax ratios, and to set tax rate reductions for prescribed property subclasses, for County purposes and lower-tier municipal purposes for the year 2017, and to repeal and replace By-law 2017-04.
(Authorization: General Government Services – May 24, 2017)

2017-27 A by-law to establish property tax rates for Upper-tier (County) purposes for the year 2017, and to repeal and replace By-law 2017-05.
(Authorization: General Government Services – May 24, 2017)

2017- 28 A by-law to adopt the optional tools for calculating the amount of taxes for municipal and school purposes payable in respect fo property in the Commercial classes and Industrial classes or Multi-residential Property class during the year 2017.
(Authorization: General Government Services – May 24, 2017)

Moved by Councillor McGhee, seconded by Councillor Williams.

THAT by-law 2017-24 to 2017-28, inclusive, be read a first, second and third time and enacted.

-Carried-

37. OTHER BUSINESS

38. CLOSED SESSION

39. CONFIRMATORY BY-LAW

2017-29 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on June 8, 2017.

Moved by Councillor Gardhouse, seconded by Councillor Dunlop

THAT by-law 2017-29 be read a first, second and third time and enacted.

-Carried-

40. ADJOURNMENT

Moved by Councillor Ryan, seconded by Councillor Aultman

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 7:45 pm.

Next meeting: Thursday, July 13, 2017 at 7:00 p.m.
51 Zina Street, Orangeville

Darren White
Warden

Pam Hillock
Clerk