



ACCESS DUFFERIN COMMITTEE MINUTES

Monday, November 13, 2017 1:00 p.m.

55 Zina Street, Orangeville – Sutton Room

The Committee met at 1:12 p.m. in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Peggy Bond, Chair
Kat Anderson
Walter Benotto
Trevor Lewis
Wayne Sumbler

Members Absent: Karla Foote (prior notice)
Mike Gravelle (prior notice)
Anthony Kilmartin

Staff Present: Steve Murphy, Accessibility Coordinator
Rebecca Whelan, Information Management Coordinator
Mark Evely, Corporate Services Co-op Student

Peggy Bond called the meeting to order at 1:12 p.m.

Declarations of Pecuniary Interest by Members – None

1. ACCESS DUFFERIN – November 13, 2017– ITEM #1
Review of Minutes

The Committee reviewed the minutes from the June 12, 2017 meeting.

Moved by Trevor Lewis, seconded by Walter Benotto

THAT the minutes of June 12, 2017 meeting be received.

-Carried-

2. ACCESS DUFFERIN – November 13, 2017 – ITEM #2
Review 2017 Items

Steve Murphy provided an overview of promotion, advertisement campaigns and handouts used throughout 2017. He informed the Committee that County staff now have access to a leadership intranet site, where all Accessibility related information is available. The Committee also reviewed the building progress of 54 Lawrence Avenue.

3. ACCESS DUFFERIN – November 13, 2017– ITEM #3
Review of Policies

The Committee reviewed the following accessibility related policies and procedures.

Accessible Customer Service Policy: minor grammatical changes suggested.

Training: No recommendations or issues were raised.

Disruption of Service: No recommendations or issues were raised.

Support Persons: Concerns were raised regarding whether support persons were to pay for services and admission fees when accompanying the person with a disability. The County of Dufferin does not charge a fee for support persons, however, at private events or locations the Committee can only recommend that they do the same.

Assistive Devices: Public interaction with service animals was discussed. The Committee recommended that there be added detail about not petting, feeding or speaking to a service animal.

Accessible Service Related Elements: Concerns were raised about how people with disabilities wait in line for services in County of Dufferin facilities. The committee recommended that seating be made available at the Provincial Offences Administration.

Accessible Website and Web Content: No recommendations or issues were raised.

Accessible Formats or Communication Supports: No recommendations or issues were raised.

Design of Public Spaces: No recommendations or issues were raised.

Public Use Eating and Outdoor Play Spaces: No recommendations or issues were raised.

Exterior Paths of Travel: No recommendations or issues were raised.

Maintenance of Public Spaces: No recommendations or issues were raised.

Accessible on and off Street Parking: No recommendations or issues were raised.

Recreation Trails or Beach Access: No recommendations or issues were raised.

General Requirements: No recommendations or issues were raised.

Multi-Year Accessibility Plan: No recommendations or issues were raised.

Purchasing or Acquiring Goods, Services and Facilities: No recommendations or issues were raised.

Self Service Kiosks: No recommendations or issues were raised.

Moved by Water Benotto, seconded by Trevor Lewis

THAT Access Dufferin accept the policies as amended.

-Carried-

4. **ACCESS DUFFERIN – November 13, 2017– ITEM #4**
2018 Goals/Projects

The Committee has set the following goals for 2018:

- Advise during the development of the new County website to ensure compliance with accessibility standards.
- Review the 54 Lawrence Avenue housing construction project.
- Review Access Dufferin's Terms of Reference.
- Develop a plan for National Access Awareness Week.

5. **OTHER BUSINESS**

The Committee discussed changing the quorum for Access Dufferin meetings to be reduced to 3 members. The Committee also discussed the ability of members to participate remotely.

Moved by Walter Benotto, seconded by Wayne Sumbler

THAT quorum for Access Dufferin be reduced to three members out of eight.

-Carried-

ADJOURNMENT

The meeting adjourned at 2:52 p.m.

Next Meeting

January 8th, 2017 at 1:00 p.m.

Respectfully submitted,

Peggy Bond, Chair
Access Dufferin