

GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES



Monday, June 25, 2012

The Committee met at 4:45 p.m. in the Sutton Room, 55 Zina Street, Orangeville.

Members Present: Councillor Laura Ryan (Chair)
Councillor Rhonda Campbell Moon
Councillor Warren Maycock (4:47 p.m.)
Warden Walter Kolodziechuk

Members Absent: Councillor Rob Adams (prior notice)

Staff Present: Alan Selby, Treasurer
Pam Hillock, Clerk/Director of Corporate Services

Chair Ryan called the meeting to order at 4:45 p.m.

Declarations of Pecuniary Interest by Members - None.

REPORTS

1. GENERAL GOVERNMENT SERVICES – June 25, 2012 – Item #1
2011 Health and Safety Review

A report from the Health and Safety Officer dated June 25, 2012 to provide the Committee with an update on the Health and Safety activities for 2011. Members of the Committee had questions relating to training for heavy lifting and also whether or not the report statistics are only for the County of Dufferin. The Clerk undertook to seek clarification on the questions.

Councillor Maycock arrived at the meeting.

Moved by Councillor Campbell Moon, seconded by Warden Kolodziechuk,

THAT the report of the Health and Safety Officer dated June 25, 2012 with respect to the 2011 Health and Safety activities be received.

-Carried-

2. **GENERAL GOVERNMENT SERVICES – June 25, 2012 – Item #2**
Timetable for 2013 Budget

A report from the Treasurer dated June 25, 2012 to propose a timetable for setting the 2012 County Budget.

Moved by Councillor Campbell Moon, seconded by Warden Kolodziechuk,

THAT the Treasurer’s Report dated June 25, 2012 with respect to the proposed 2013 Budget Timetable be received;

AND THAT the specific dates listed below be approved, the meeting dates be scheduled and advertised and the facilities bookings be made as required:

Capital Budget Call to Senior Management	June 27
Capital Budgets returned to Treasury	July 20
Operating Budget Call to Senior Management	July 13
Operating Budgets returned to Treasury	August 10
Budget Reviews with CAO and Department Heads	Sept 4 to 7
Budget Packages provided to Council	Oct. 11
PLUS Budget Workshop, review the opening position; start at 5 pm	
Budget Review at Standing Committees	Oct 22-25, 2012 Committee Cycle
COW Budget Discussion / Public Consultation	Nov. 8 at 5:00 p.m.
COW Budget Discussion #2, 3, etc. (if necessary)	Dec. 13, 2012 plus extra dates if required
Regular Council Meeting - Approval of 2013 Budget	Jan 10, 2013

-Carried-

3. **GENERAL GOVERNMENT SERVICES – June 25, 2012 – Item #3**
Municipal Delegations at AMO Conference

Email correspondence from the Ministry of Municipal Affairs and Housing to remind Municipalities of the July 25, 2012 deadline for the submission of requests for delegations with Ministers at the Association of Municipalities (AMO) Conference in August 2012. Information about delegations and a link to the request form is now available online at <http://www.mah.gov.on.ca/Page9882.aspx>.

Moved by Councillor Maycock, seconded by Councillor Campbell Moon,

THAT the email correspondence from the Ministry of Municipal Affairs and Housing to remind Municipalities of the July 25, 2012 deadline for the submission of requests for delegations with Ministers at the Association of Municipalities (AMO) Conference in August 2012, be received.

-Carried-

ADJOURNMENT

The meeting adjourned at 5:04 p.m.

NEXT REGULAR MEETING: Monday August 27, 2012 at 4:45 p.m.
55 Zina Street, Sutton Room
Orangeville

Respectfully submitted,

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Councillor Laura Ryan, Chair
General Government Services Committee