



**PUBLIC WORKS COMMITTEE MINUTES**  
**Wednesday, June 28, 2017**

The Committee met at 9:00 a.m. in the EOC, Mel Lloyd Centre, Shelburne

**Members Present:** Councillor Paul Mills (Chair)  
Warden Darren White  
Councillor Jane Aultman  
Councillor Don MacIver  
Councillor Steve Soloman

**Staff Present:** Scott Burns, Director of Public Works/ County Engineer  
Pam Hillock, Director of Corporate Services/Clerk  
Scott Martin, Operations Manager  
Michelle Dunne, Deputy Clerk

Chair Mills called the meeting to order at 9:00 a.m.

Declarations of Pecuniary Interest by Members - None

**PUBLIC QUESTION PERIOD**

Members of the public were provided an opportunity to ask questions of the Committee during this time.

**DELEGATION**

1. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #1  
Charity “Toll Road” – Marsville Lions Club

Mr. Neil Hoogendoorn addressed the committee on correspondence from Marsville Lions Club dated June 26, 2017 requesting to hold an Annual charity “Toll Road” event on Monday, September 4, 2017 from 1:00 p.m. to 4:00 p.m. on Dufferin Road #3 in the hamlet of Marsville, East Garafraxa that was circulated on desk.

**Moved by Councillor MacIver, seconded by Councillor Aultman**

**THAT the correspondence from the Marsville Lions Club dated June 26, 2017 requesting a toll road event approval, be received;**

**AND THAT the request by the Marsville Lions Club to operate a Charity Toll Road on County Road 3 on Monday, September 4, 2017 from 1:00 p.m.**

to 4:00 p.m. be approved subject to the following conditions:

**THAT the following documentation be submitted to staff for review and comment no later than August 5, 2016:**

- **Insurance:**
  - **\$5,000,000 liability;**
  - **Dufferin County named additional insured;**
  - **Indemnification clause; and**
  - **Hold harmless clause;**
- **A traffic management plan illustrating:**
  - **That the event will safely interact with the roadway such that it does not disrupt the normal flow of traffic;**
  - **Adequate signage and notification to motorists upon approach and throughout the proposed site; and**
  - **Ontario Provincial Police presence during the event.**

**AND THAT the necessary by-law be presented to Council in accordance with Section 3, subsection 3 of the *Safe Streets Act*.**

**-Carried-**

## **REPORTS**

2. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #2  
Variable Message Sign Purchase – Dufferin Road 18 (Airport Road)

A report from the Director of Public Works dated June 28, 2017, to seek approval for the purchase of a variable message sign to communicate road conditions and promote road safety on Dufferin Road 18.

**Moved by Councillor MacIver, seconded by Councillor Soloman**

**THAT report, Variable Message Sign Purchase – Dufferin Road 18 (Airport Road), from the Director of Public Works, dated Wednesday, June 28, 2017 be received;**

**AND THAT staff be authorized to purchase a variable message sign in line with the County's procurement by-law;**

**AND THAT the necessary funds be provided from the equipment capital surplus.**

**-Carried-**

3. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #3  
Capital Project Update – June 2017

A report from the Director of Public Works dated June 28, 2017, to provide Committee and Council with an update regarding the 2017 Public Works – Transportation Capital Projects.

**Moved by Councillor Soloman, seconded by Councillor Aultman.**

**THAT report, Capital Project Update – June 2017, from the Director of Public Works/County Engineer, dated Wednesday, June 28, 2017 be received.**

**-Carried-**

4. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #4  
Equipment Purchase – Shouldering Machine

A report from the Director of Public Works dated June 28, 2017, to seek approval to purchase a shouldering machine to enhance Dufferin Public Works ability to perform roadside maintenance.

**Moved by Councillor MacIver, seconded by Councillor Soloman.**

**THAT report, Equipment Purchase - Shouldering Machine, from the Director of Public Works, dated Wednesday, June 28, 2017 be received;**

**AND THAT staff be authorized to purchase a shouldering machine in line with the County's procurement by-law;**

**AND THAT the necessary funds be provided from the equipment capital surplus.**

**-Carried-**

5. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #5  
Two-Way Radio Usage – Memorandum of Understanding

A report from the Director of Public Works dated June 28, 2017, to seek authorization to develop and implement a Memorandum of Understanding for agencies that are either currently using the Dufferin two-way radio repeater towers or may make a request for usage in the future.

**Moved by Councillor Soloman, seconded by Councillor Aultman**

**THAT report, Two-Way Radio Usage – Memorandum of Understanding, from the Director of Public Works, dated Wednesday, June 28, 2017 be received;**

**AND THAT staff be authorized to develop and implement a Memorandum of Understanding with each user of the County owned radio repeaters.**

**-Carried-**

**OTHER BUSINESS**

Councillor Aultman advised that there is excess soil operation happening on County Road 11.

Councillor MacIver extended thanks to the waste management staff for attending the Canada 150 Celebration in Amaranth.

The Director of Public Works gave an update on the Waste Public Information Session. He reported that a formal report will be coming in the fall and consultation will continue throughout the summer.

**ADJOURNMENT**

The meeting adjourned at 9:33 a.m.

**NEXT MEETING:** August 23, 2017 9:00 a.m.  
55 Zina St., Orangeville – Sutton Room

Respectfully submitted,

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Councillor Paul Mills, Chair  
Public Works Committee