



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, July 13, 2017 at 7:00 p.m.

Council Chambers

51 Zina Street, Orangeville

Council Members Present:

Warden Darren White (Melancthon)
Councillor Jane Aultman (Amaranth)
Councillor Ken Bennington (Shelburne)
Councillor Geoff Dunlop (Shelburne)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Earl Hawkins (Mulmur)
Councillor Don MacIver (Amaranth)
Councillor Warren Maycock (Orangeville)
Councillor Ken McGhee (Mono)
Councillor Paul Mills (Mulmur)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)
Councillor Jeremy Williams (Orangeville)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services
Alan Selby, Treasurer
Mike Giles, Chief Building Official
Keith Palmer, Director of Community Services
Scott Burns, Director of Public Works
Michelle Dunne, Deputy Clerk

PUBLIC MEETING

Warden White called the meeting to order at 7:00 p.m.

In accordance with the Development Charges Act, a Public Meeting must be held for any proposed changes to the Development Charges.

Mr. Jason Bevan, Hemson Consulting Ltd., presented the Development Charges Background Study and gave an overview of the study process, growth related capital program summary and next steps.

There were no questions from the public.

The Warden announced that a special Council meeting will be required in August to enact the new by-law and asked for availability on August 23 prior to the General Government Services meeting. There was sufficient availability to hold the meeting.

The Warden commenced the regular council meeting and the following meetings were announced:

There is no regular Council in August.

Community Services/Dufferin Oaks Committee - Tuesday, August 22, 7:00 pm (Mel Lloyd Centre, Shelburne)

Public Works Committee – Wednesday, August 23, 9:00 am (55 Zina Street, Orangeville)

Special Meeting of Council - Wednesday, August 23, 4:00 pm (55 Zina Street, Orangeville)

General Government Services – Wednesday, August 23, immediately following the special council meeting (55 Zina Street, Orangeville)

The Warden announced that the County of Dufferin was a finalist in the Institute of Public Administration of Canada Awards for Innovation. The creation of the Virtual Emergency Operation Centre on SharePoint was selected as a top nine finalist out of approximately 40 submissions. Although the project did not make the Top 3, it is an honor for the County to have been one of the finalist.

1. APPROVAL OF THE AGENDA

Moved by Councillor Williams, seconded by Councillor Ryan

THAT the Agenda and any Addendum distributed for the July 13, 2017 meeting of Council, be approved.

-Carried-

2. DECLARATION OF INTEREST BY MEMBERS

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Moved by Councillor Mills, seconded by Councillor Aultman.

THAT the minutes of the regular meeting of Council of June 8, 2017, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

4. Presentation: Dufferin County 2017 Scholarship Recipients

The Warden announced and presented the Dufferin County 2017 Scholarships to:

- Business and Social Sciences: Ian Fraser
- Science and Technology: Chany Ahn
- Arts: Jacqueline Vandervaart

5. Proclamation: International Overdose Awareness Day – August 31, 2017

Warden White proclaimed August 31, 2017, as “International Overdose Awareness Day” in the County of Dufferin. Kristy Fearon, Family Transition Place and Kari Simpson, Supportive Housing in Dufferin Peel were in attendance to accept the proclamation.

6. PUBLIC QUESTION PERIOD

There were no questions from members of the public.

PRESENTATION AND CONSIDERATIONS OF REPORTS

7. Economic Development Strategic Plan Update #4

Mr. John Tennant, Global Investment Attraction Group made a presentation to Council on the Dufferin County Economic Development Strategic Plan. He thanked the Dufferin County Economic Development Steering Committee for all the work they did towards the plan.

Councillor Gardhouse asked that Item #7.2 be brought forward as it pertains to the Economic Development Strategic Plan.

8. Township of East Garafraxa – Dufferin County Economic Development Strategic Plan

Correspondence from the Township of East Garafraxa, dated July 7, 2017 with respect to comments on the Dufferin County Economic Development Strategic Plan. Councillor Gardhouse indicated that the Council of the Township of East Garafraxa had concerns with aspects of the plan, for example, no mention of aggregate resources and the burden created by lower tier staff having to provide information. Warden White undertook to present the letter to the next Steering committee.

9. Economic Development Strategic Plan Update #4

A report from the Chief Administrative Officer dated July 13, 2017 to approve the Economic Development Strategic Plan prepared by Global Investment Attractions Group.

Moved by Councillor McGhee, seconded by Councillor Dunlop

THAT the report of the Chief Administrative Officer, dated July 13, 2017 with respect to Economic Development Strategic Plan Update #4 – FINAL REPORT be received;

AND THAT Dufferin County Economic Development Strategic Plan prepared by the Global Investment Attraction Group be adopted;

AND THAT a County of Dufferin Economic Development Officer position be created and hired with costs for 2017 to be covered from the Economic Development Reserve.

Moved by Councillor Aultman, seconded by Councillor MacIver
IN AMENDMENT

THAT the report of the Chief Administrative Officer, dated July 13, 2017 with respect to Economic Development Strategic Plan Update #4 – FINAL REPORT be received;

AND THAT Dufferin County Economic Development Strategic Plan prepared by the Global Investment Attraction Group be adopted;

AND THAT the County of Dufferin investigate the hiring of an Economic Development Officer position.

-Lost-

A recorded vote was requested on the original motion and taken as follows:

		Yea	Nay
Councillor Aultman	(1)		x
Councillor Bennington	(2)		x
Councillor Dunlop	(1)	x	
Councillor Gardhouse	(2)	x	
Councillor Hawkins	(1)	x	
Councillor MacIver	(1)		x
Councillor Maycock	(6)	x	
Councillor McGhee	(2)	x	
Councillor Mills	(1)	x	
Councillor Ryan	(3)	x	

Councillor Soloman	(2)	x	
Councillor White	(2)	x	
Councillor Williams	(7)		x
Total	(31)	20	11
-ORIGINAL MOTION CARRIED-			

10. Reserves Review and Financial Planning (Medium Term)

Presentation from the Treasurer Re: Reserves Review and Medium-Term Financial Plan.

A report from the Treasurer, dated July 13, 2017 to review all of the reserves of the County of Dufferin and recommend some changes to existing reserves to better match strategic goals and objectives.

Moved by Councillor Williams, seconded by Councillor Ryan.

THAT Report, *Review of Reserves and Financial Planning*, from the Treasurer, dated July 13, 2017, be received,

AND THAT the Reserve for Uninsured Losses \$15,979 be closed, and added to the Reserve for Reciprocal Insurance;

AND THAT, as a starting point for a County short-range financial plan, the County Draft Budget packages, for 2018 and 2019, include the following amounts:

- **\$214,411 applied to the overall 2018 Draft Capital Budget, from the Roads Rehabilitation Reserve**
- **\$150,000 applied to the 2018 Draft Operations Budget from the Health Unit Reserve (in addition to the previously approved \$80,250)**
- **\$250,490 applied to the 2019 Draft Operations Budget from the Health Unit Reserve**
- **\$800,000 applied to the overall 2019 Draft Capital Budget, from the Roads Rehabilitation Reserve;**

AND THAT, a reserve for High-Speed Broadband be established and \$2 million be transferred from the reserves identified in Table 4;

AND THAT, the remaining balance of \$92,410 be transferred to the Reserve for Rate Stabilization.

AND THAT, the following reserves be closed:

- **Health Unit**
- **Dufferin Oaks operating**

- **Social Housing Operating**
- **Ontario Works Operating**
- **Roads rehabilitation**
- **DCMA Capital projects**
- **Ambulance Capital**
- **Dufferin Oaks Capital**
- **McKelvie Burnside Apts. Shelburne**
- **Facilities (courthouse block)**

-Carried-

11. Community Services-Dufferin Oaks Committee Minutes – June 27, 2017

Moved by Councillor Mills, seconded by Councillor Soloman

THAT the minutes of the Community Services-Dufferin Oaks Committee meeting of June 27, 2017, and the recommendations set out, be adopted.

-Carried-

**12. COMMUNITY SERVICES/DUFFERIN OAKS – June 27, 2017 – ITEM #5
Dufferin Oaks Administrator Role**

THAT the report of the Chief Administrative Officer dated June 27, 2017, 2017 concerning the Dufferin Oaks Administrator Role be received;

AND THAT staff be authorized to proceed with a review of the Dufferin Oaks Administrator position;

AND THAT the services of an experienced recruiter be obtained to hire an interim Administrator.

**13. COMMUNITY SERVICES/DUFFERIN OAKS – June 27, 2017 - ITEM #6
2016/2017 Dufferin Coalition for Kids Annual Report**

THAT the report of the Director, Community Services, titled 2016/2017 Dufferin Coalition for Kids Annual Report, dated June 27, 2017 be received for information purposes.

**14. COMMUNITY SERVICES/DUFFERIN OAKS – June 27, 2017 - ITEM #7
Child Care Special Needs Resourcing**

THAT the report of the Director, Community Services titled Staffing Needs in Children’s Services, dated June 27, 2017 be received;

AND THAT, Council approves a Request for Proposal for the delivery of the Special Needs Resourcing Program.

15. Public Works Committee Minutes – June 28, 2017

Moved by Councillor Aultman, seconded by Councillor Dunlop

THAT the minutes of the Public Works Committee meeting of June 28, 2017, and the recommendations set out, excluding Item #1, be adopted.

-Carried-

**16. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #2
Variable Message Sign Purchase – Dufferin Road 18 (Airport Road)**

THAT report, Variable Message Sign Purchase – Dufferin Road 18 (Airport Road), from the Director of Public Works, dated Wednesday, June 28, 2017 be received;

AND THAT staff be authorized to purchase a variable message sign in line with the County's procurement by-law;

AND THAT the necessary funds be provided from the equipment capital surplus.

**17. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #3
Capital Project Update – June 2017**

THAT report, Capital Project Update – June 2017, from the Director of Public Works/County Engineer, dated Wednesday, June 28, 2017 be received.

**18. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #4
Equipment Purchase – Shouldering Machine**

THAT report, Equipment Purchase - Shouldering Machine, from the Director of Public Works, dated Wednesday, June 28, 2017 be received;

AND THAT staff be authorized to purchase a shouldering machine in line with the County's procurement by-law;

AND THAT the necessary funds be provided from the equipment capital surplus.

**19. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #5
Two-Way Radio Usage – Memorandum of Understanding**

THAT report, Two-Way Radio Usage – Memorandum of Understanding, from the Director of Public Works, dated Wednesday, June 28, 2017 be received;

AND THAT staff be authorized to develop and implement a Memorandum of Understanding with each user of the County owned radio repeaters.

20. PUBLIC WORKS COMMITTEE – June 28, 2017 – ITEM #1
Charity “Toll Road” – Marsville Lions Club

Moved by Councillor McGhee, seconded by Councillor Ryan

THAT the correspondence from the Marsville Lions Club dated June 26, 2017 requesting a toll road event approval, be received;

AND THAT the request by the Marsville Lions Club to operate a Charity Toll Road on County Road 3 on Monday, September 4, 2017 from 1:00 p.m. to 4:00 p.m. be approved subject to the following conditions:

THAT the following documentation be submitted to staff for review and comment no later than August 7, 2017:

- **Insurance:**
 - **\$5,000,000 liability;**
 - **Dufferin County named additional insured;**
 - **Indemnification clause; and**
 - **Hold harmless clause;**
- **A traffic management plan illustrating:**
 - **That the event will safely interact with the roadway such that it does not disrupt the normal flow of traffic;**
 - **Adequate signage and notification to motorists upon approach and throughout the proposed site; and**
 - **Ontario Provincial Police presence during the event.**

AND THAT the necessary by-law be presented to Council in accordance with Section 3, subsection 3 of the Safe Streets Act.

A recorded vote was requested on the original motion and taken as follows:

Yea Nay

Councillor Aultman	(1)	x	
Councillor Bennington	(2)	x	
Councillor Dunlop	(1)	x	
Councillor Gardhouse	(2)	x	
Councillor Hawkins	(1)	x	
Councillor MacIver	(1)	x	
Councillor Maycock	(6)	x	
Councillor McGhee	(2)	x	

Councillor Mills	(1)	x	
Councillor Ryan	(3)	x	
Councillor Soloman	(2)	x	
Councillor White	(2)	x	
Councillor Williams	(7)		x
Total	(31)	24	7
- CARRIED-			

21. **General Government Services Committee Minutes – June 28, 2017**

Moved by Councillor Maycock, seconded by Councillor Ryan.

THAT the minutes of the General Government Services Committee meeting of June 28, 2017, and the recommendations set out, be adopted.

-Carried-

22. GENERAL GOVERNMENT SERVICES – June 28, 2017– ITEM #1
2016 Health and Safety Review

THAT the report of the Human Resources Manager dated June 28, 2017, regarding the 2016 Health and Safety Review, be received.

23. GENERAL GOVERNMENT SERVICES – June 28, 2017– ITEM #2
2017 Procurement Policy Update

THAT the Report, 2017 Procurement Policy Update, from the Treasurer, dated June 28, 2017, be received;

AND THAT the draft By-law “To Establish Policies for the Procurement of Goods and Services” be presented to County Council for adoption;

AND THAT the Policy for Disposal of Assets be approved.

24. GENERAL GOVERNMENT SERVICES – June 28, 2017– ITEM #3
Tax Assistance Policy for 2017

THAT the Report, Tax Assistance for 2017, from the Treasurer, dated June 28, 2017, be received;

AND THAT the eligibility threshold for tax assistance be kept constant, namely any tax increases above \$50.00, for 2017;

AND THAT the Tax Assistance Bylaw for Low-Income Seniors be presented to County Council in July.

25. GENERAL GOVERNMENT SERVICES – June 28, 2017– ITEM #4
Response to Provincial Regulation 013-0551

THAT the Report, Response to Provincial Regulation 013-0551, dated June 28, 2017, be received;

AND THAT the points raised in the Report be submitted, on behalf of Dufferin County, to the Province by the Comment Period deadline of July 24, 2017;

AND THAT the report be circulated to the lower tier municipalities.

26. GENERAL GOVERNMENT SERVICES – June 28, 2017– ITEM #5
New Website Project

THAT the report of the Director of Corporate Services, Clerk dated June 28, 2017, regarding the New Website Project, be received;

AND THAT staff be directed to commence a Request for Proposal process for a new County of Dufferin website;

AND THAT funds for the project be withdrawn initially from the Rate Stabilization Reserve.

27. GENERAL GOVERNMENT SERVICES – June 28, 2017– ITEM #6
IIMC Conference Attendance – May 21 to May 24, 2017

THAT the report dated June 28, 2017, from the Clerk/Director of Corporate Services regarding IIMC Conference Attendance –May 21 to 24, 2017, be received.

28. GENERAL GOVERNMENT SERVICES – June 28, 2017– ITEM #7
Mutual Assistance Agreement – Town of Caledon

THAT the report of Pam Hillock, Director of Corporate Services/Clerk dated June 28, 2017, Mutual Assistance Agreement – Town of Caledon be received;

THAT the Mutual Assistance Agreement with the Town of Caledon, in a form substantially attached hereto, be approved;

AND THAT the necessary by-law be enacted.

29. Report: Monthly Update from Outside Boards

A report from the Chief Administrative Officer dated July 13, 2017 to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Gardhouse, seconded by Councillor Aultman.

THAT the report of the Chief Administrative Officer, dated July 13, 2017 with respect to Reports from Outside Boards be received.

-Carried-

CORRESPONDENCE

30. Upper Grand Watershed Committee Resolution – Rural Water Quality Program

Resolution from the Upper Grand Watershed Committee with respect to funding for the Rural Water Quality Program.

Moved by Councillor Gardhouse, seconded by Councillor Aultman

THAT staff investigate becoming full funding partners in the Rural Water Quality Program and report back to General Government Services.

-Carried-

31. MOTIONS

32. NOTICE OF MOTION

33. BY-LAWS

- | | |
|---------|---|
| 2017-30 | A by-law to approve a charity toll road event. (Marsville Lions Club – County Road 3 – Monday, September 4, 2017 – 1:00 p.m. to 4:00 p.m.) |
| 2017-31 | A by-law to authorize the Warden and Clerk executing an agreement between the Corporation of the County of Dufferin and the Corporation of the Town of Caledon. (Mutual Assistance Agreement) |
| 2017-32 | A by-law to provide for a rebate of a portion of property tax increases for low-income seniors and low-income persons with disabilities, for the year 2017. |
| 2017-33 | A by-law to establish policies for the procurement of goods and services and to repeal by-law 2012-26. |
| 2017-34 | A by-law to appoint David Kopp as building inspector under the Building Code Act. |

2017-35 A by-law to ratify the actions of the Warden and Clerk executing an agreement between the Corporation of the County of Dufferin and the Corporation of the Town of Orangeville. (Site Plan Agreement for 54 Lawrence Avenue – Social Housing)

Moved by Councillor Maycock, seconded by Councillor Ryan

THAT by-laws 2017-30 to 2017-35, inclusive, be read a first, second and third time and enacted.

-Carried-

34. OTHER BUSINESS

35. CLOSED SESSION

36. CONFIRMATORY BY-LAW

2017-36 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on July 13, 2017.

Moved by Councillor McGhee, seconded by Councillor Hawkins.

THAT by-law 2017-36 be read a first, second and third time and enacted.

-Carried-

37. ADJOURNMENT

Moved by Councillor Maycock, seconded by Councillor Dunlop

THAT the meeting adjourn (8:45 p.m.).

-Carried-

Next meeting: Thursday, September 14, 2017 at 7:00 p.m.
51 Zina Street, Orangeville

Darren White
Warden

Pam Hillock
Clerk