



**GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES**  
**Wednesday, August 23, 2017, 4:17 p.m.**

The Committee met immediately following the Special Council Meeting in the Sutton Room, 55 Zina Street, Orangeville.

**Members Present:** Councillor Ken McGhee (Chair)  
Warden Darren White  
Councillor Guy Gardhouse  
Councillor Warren Maycock

**Members Absent:** Councillor Jeremy Williams

**Staff Present:** Sonya Pritchard  
Alan Selby, Treasurer  
Pam Hillock, Director of Corporate Services/Clerk  
Michelle Dunne, Deputy Clerk

Chair McGhee called the meeting to order at 4:17 p.m.

Declarations of Pecuniary Interest by Members

**PUBLIC QUESTION PERIOD**

Members of the public will be provided an opportunity to ask questions of the Committee during this time. (Limited to 10 minutes)

**DELEGATIONS**

1. GENERAL GOVERNMENT SERVICES – August 23, 2017– ITEM #1  
Rural Water Quality Program

Ms. Louise Heyming, Supervisor Conservation Outreach, Grand River Conservation Authority addressed the Committee with respect to the Rural Water Quality Program. She provided the Committee with the history and overview on the program. She talked about the delivery model, participation being voluntary and programs that are locally developed and delivered. She provided a list of eligible projects and statistics on completed projects and grants awarded.

2. GENERAL GOVERNMENT SERVICES – August 23, 2017– ITEM #2  
Headwaters Communities in Action

Ms. Shirley Boxem and Mr. Gord Gallagher provided an update to the Committee on the activities of Headwaters Communities in Action. They highlighted the community identified priorities and the benefits for Dufferin County, along with an overview of the communication and engagement activities. They requested sustainable funding by taking responsibility for the County grant program in order to assist in delivering programs that are a priority for the community and line up with the County's Strategic Plan. Chair McGhee noted that any requests for funding would be part of the budget talks.

**REPORTS**

3. GENERAL GOVERNMENT SERVICES – August 23, 2017 – ITEM #3  
Request for Funding a Rural Water Quality Program for Dufferin County

A report by the Clerk/Director of Corporate Services, dated August 23, 2017, to follow up on Council direction from its July 13, 2017 meeting regarding a request to fund a Rural Water Quality Program in Dufferin County.

**Moved by Councillor Gardhouse, seconded by Councillor Maycock**

**THAT staff be directed to work with the Grand River Conservation Authority to establish a Rural Water Quality Program in Dufferin County commencing with a budget amount of \$20,000 for 2017 and continuing in future years;**

**AND THAT staff review the budget amount with the staff at the Grand River Conservation Authority.**

**-Carried-**

4. GENERAL GOVERNMENT SERVICES – August 23, 2017– ITEM #4  
Emergency Management Coordinator Position

A report by the Clerk/Director of Corporate Services, dated August 23, 2017, to follow up on a report from the Chief Administrative Officer regarding the result of an Internal Service Review that took place in 2016, that Council received on July 14, 2016

**Moved by Councillor Gardhouse, seconded Warden White**

**THAT the report from the Clerk/Director of Corporate Services dated August 23, 2017, regarding the Emergency Management Co-ordinator Position, be received;**

**AND THAT the Emergency Management Co-ordinator position report to the Corporate Services Department.**

**-Carried-**

**5. GENERAL GOVERNMENT SERVICES – August 23, 2017– ITEM #5  
Lease Amendment for Courthouse - Expansion**

A report by the Clerk/Director of Corporate Services and the Director of Property/Chief Building Official, dated August 23, 2017, to recommend the approval of an amending agreement to the lease between the County of Dufferin and the Province of Ontario for space at the Courthouse on Louisa Street in Orangeville.

**Moved by Councillor Maycock, seconded by Warden White**

**THAT the report dated June 28, 2017 from the Clerk/Director of Corporate Services and the Director of Property/Chief Building Official regarding a lease amendment for the Courthouse, be received;**

**AND THAT the amending lease agreement between the County of Dufferin and the Ministry of Infrastructure be approved;**

**AND THAT the necessary by-law be presented to Council.**

**-Carried-**

**6. GENERAL GOVERNMENT SERVICES – August 23, 2017– ITEM #6  
Lease for Photocopiers**

A report by the Clerk/Director of Corporate Services, dated August 23, 2017, to update the Committee on the sourcing of new photocopiers for various departments.

**Moved by Councillor Gardhouse, seconded by Warden White**

**THAT the report dated August 23 2017, from the Clerk/Director of Corporate Services regarding the lease of photocopiers, be received.**

**-Carried-**

**7. GENERAL GOVERNMENT SERVICES – August 23, 2017– ITEM #7  
Memorandum of Understanding – Grand Valley Fire Board and Shelburne Fire Boards**

A report by the Clerk/Director of Corporate Services, dated August 23, 2017, to seek approval to enter into a memorandum of understanding with the Grand

Valley Fire Boards and the Shelburne Fire Board to assist the board in providing technology support.

**Moved by Warden White, seconded by Councillor Maycock**

**THAT the report of the Director of Corporate Services, Clerk dated August 23, 2017, regarding the Memorandum of Understanding with Grand Valley Fire Board and Shelburne Fire Board, be received;**

**AND THAT the County Clerk and Warden be authorized to execute a mutually agreed upon Memorandum of Understanding with the Grand Valley Fire Board and the Shelburne Fire Board for the provision of IT Services.**

**-Carried-**

**8. GENERAL GOVERNMENT SERVICES – August 23, 2017– ITEM #8  
Municipal Emergency Readiness Fund Request - Melancthon**

A report by the Clerk/Director of Corporate Services, dated August 23, 2017, to seek approval for a request for funding under the Municipal Emergency Readiness Fund by the Township of Melancthon for the purchase and installation of a back-up generator at their public works building.

**Moved by Councillor Maycock, seconded by Councillor Gardhouse**

**THAT the report of the Director of Corporate Services/Clerk dated August 23<sup>rd</sup>, 2017, with respect to Municipal Emergency Readiness Fund Request – Melancthon be received;**

**AND THAT the request by the Township of Melancthon for funding under the Municipal Emergency Readiness Fund be approved in the amount of \$6,000 for the purchase and installation of a fixed generator at their Public Works building upon confirmation of the completion of the project.**

**-Carried-**

**9. GENERAL GOVERNMENT SERVICES – August 23, 2017– ITEM #9  
Flash Flood Follow-up – June 23, 2017**

A report by the Clerk/Director of Corporate Services, dated August 23, 2017, to advise Council of the actions and observations following the flash flood that occurred on Friday June 23, 2017.

**Moved by Warden White, seconded by Councillor Maycock**

**THAT the report from the Director of Corporate Services/Clerk dated August 23, 2017 with respect to a Flash Flood Follow-up – June 23, 2017, be received.**

**-Carried-**

**OTHER BUSINESS**

The Chief Administrative Officer spoke to Committee regarding the recently released report “Public Health with an Integrated Health System – Report of the Minister’s Expert Panel on Public Health”. She suggested that Council may want to provide comments on the report. Councillor Gardhouse noted there was a presentation at the Board of Health and there will be time to respond when more information is available. Staff was directed to provide a report to a future meeting once more information is available.

**ADJOURNMENT**

The meeting adjourned at 5:31 p.m.

**NEXT MEETING:** September 27, 2017 at 4:00 p.m.  
Sutton Room, 55 Zina Street, Orangeville

Respectfully submitted,

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Councillor Ken McGhee, Chair  
General Government Services Committee