



## **GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES** **Thursday, January 25, 2018 at 3:00 p.m.**

The Committee met at 3:00 p.m. in the Sutton Room, 55 Zina Street, Orangeville

Members Present:           Councillor Ken McGhee (Chair)  
                                  Warden Paul Mills  
                                  Councillor Guy Gardhouse  
                                  Councillor Warren Maycock

Members Absent:           Councillor Jeremy Williams

Staff Present:              Pam Hillock, Clerk/Director of Corporate Services  
                                  Michelle Dunne, Deputy Clerk

Chair McGhee called the meeting to order at 3:00 p.m.

Declarations of Pecuniary Interest by Members

### **DELEGATIONS**

**1.   GENERAL GOVERNMENT SERVICES – January 25, 2018 – ITEM #1**  
**Shelburne Police Services Board – Provincial Offences Administration (POA)**

Mr. Len Mikulich, Chair, Shelburne Police Services Board and Chief Kent Moore addressed the Committee regarding the location of the Provincial Offences courts for Dufferin County.

Chief Wayne Kalinski and Staff Stg. Dave McClagan, Orangeville Police Service, Justice of Peace John Creelman and Ms. Darlene Noakes, Court Services Manager, POA Caledon/Dufferin, were in attendance.

Mr. Mikulich noted they were pleased with the recommendation to retain POA court in Dufferin, but has concerns with the potential loss of the administration offices moving to Caledon. Chief Moore outlined his concerns with the transfer of paperwork/tickets and the level of service to Dufferin County residents should the administration move to Caledon.

Ms. Noakes informed the Committee that there is an officer who travels between Caledon and Dufferin daily and they would transfer the paperwork/tickets, which would not change current practice for the police. She also noted the Ministry is

moving toward more access to services through electronic methods. There is a provision in the act to allow people to request a trial through email.

When asked what is the percentage of tickets given Dufferin residents, the Committee was informed that POA or the Courts do not keep such statistics.

Chair McGhee read an email sent by the Regional Senior Justice of the Peace, Brett Kelly who was pleased that the County was moving in a direction for maintaining the POA Court in Dufferin and asked that if the proposal to renovate Court Room 103 to a multi-purpose space would be include his office within the design.

Justice Creelman informed the Committee that he had been tasked by the Regional Senior Justice of the Peace to make himself available to assist the Committee to better understand the operations of the POA and discuss the advantages and disadvantages of this proposal. He noted the court also had concerns about the movement of paperwork.

## **REPORTS**

### **2. GENERAL GOVERNMENT SERVICES – January 25, 2018 – ITEM #2 Provincial Offences Administration – Report #5**

A report by the Director of Corporate Services/Clerk, dated January 25, 2018, to follow up the report from October 25, 2017 which outlined options for Committee to consider regarding the location of Dufferin Provincial Offences Administration and Courts.

#### **Moved by Councillor Maycock, seconded by Councillor Gardhouse**

**THAT the report of Director of Corporate Services/Clerk, Provincial Offences Administration – Report #5, dated January 25, 2018, be received.**

**-Carried-**

### **3. GENERAL GOVERNMENT SERVICES – January 25, 2018 – ITEM #3 Council Remuneration 2018 to 2022 Term**

A report by the Director of Corporate Services/Clerk, dated January 25, 2018, to seek direction regarding Council remuneration for the next term of Council, 2018 to 2022.

**Moved by Warden Mills, seconded by Councillor Gardhouse**

**THAT staff be directed to survey other Counties and compare Council remuneration for the next term of Council (2018-2022) and report back to Committee.**

**-Carried-**

**4. GENERAL GOVERNMENT SERVICES – January 25, 2018 – ITEM #4  
Re-classification of Administrative Student Co-op Position**

A report by the Director of Corporate Services/Clerk, dated January 25, 2018, to advise Council of changes in the operations of the Corporate Services department and to seek approval to reclassify the Administrative Cooperative Education student position into a full-time position.

**Moved by Councillor Maycock, seconded by Councillor Gardhouse**

**THAT the current co-op position in the Clerk's Department be replaced with a full time Administrative Support Specialist commencing immediately after the current ongoing organizational review is complete.**

**-Carried-**

**5. GENERAL GOVERNMENT SERVICES – January 25, 2018 – ITEM #5  
Headwaters Communities in Action (HCIA) Partnership Agreement**

A report by the Chief Administrative Officer, dated January 25, 2018, to recommend the approval of a Partnership Agreement with Headwaters Communities in Action.

**Moved by Councillor Maycock, seconded by Councillor Gardhouse**

**THAT the report of the Chief Administrative Officer, Headwaters Communities in Action (HCIA) Partnership Agreement, dated January 25, 2018, be received;**

**AND THAT the Partnership Agreement with Headwaters Communities in Action be approved;**

**AND THAT the necessary by-law be presented.**

**-Carried-**

6. **GENERAL GOVERNMENT SERVICES – January 25, 2018 – ITEM #6**  
**Municipal Emergency Readiness Fund Request – East Garafraxa**

A report from the Director of Corporate Services/Clerk, dated January 25, 2018, to seek approval for a request for funding under the Municipal Emergency Readiness Fund by the Township of East Garafraxa for the purchase and installation of a back-up generator at their public works yard.

**Moved by Councillor Maycock, seconded by Warden Mills**

**THAT the report of the Director of Corporate Services/Clerk, dated January 25, 2018, with respect to Municipal Emergency Readiness Fund Request – East Garafraxa, be received;**

**AND THAT the request by the Township of East Garafraxa for funding under the Municipal Emergency Readiness Fund be approved in the amount of \$6,500 for the purchase and installation of a fixed generator at their Public Works building upon confirmation of the completion of the project.**

**-Carried-**

7. **GENERAL GOVERNMENT SERVICES – January 25, 2018 – ITEM #7**  
**Land Transfer Request**

A report by the Director of Corporate Services/Clerk, dated January 25, 2018, to seek approval to accept a donation of land as proposed by Dufferin Wind Power Inc.

**Moved by Councillor Gardhouse, seconded by Councillor Maycock**

**THAT the report from the Director of Corporate Services/Clerk, dated January 25, 2018, regarding Land Transfer Request, be received;**

**THAT the proposal from Dufferin Wind Power Inc. to purchase a strip of land, located at Part of Lot 30, Concession 2, Township of Amaranth, from a landowner adjacent to the former rail corridor and deed it to the County in order to gain better access to a transmission line station, be approved.**

**-Carried-**

**OTHER BUSINESS**

The Warden raised a land use planning matter in Melancthon with respect to severing a 2.4 acre parcel of prime agricultural land to a neighbour. The Committee recommended they contact the Ontario Ministry of Agriculture, Food and Rural Affairs to see about a lot enlargement.

**ADJOURNMENT**

The meeting adjourned at 4:22 p.m.

**NEXT MEETING:** February 22, 2018 at 3:00 p.m.

Sutton Room, 55 Zina Street, Orangeville

Respectfully submitted,

.....  
Councillor Ken McGhee, Chair  
General Government Services Committee