



## Access Dufferin Agenda

**Monday, February 12, 2018 at 1:00 p.m.  
55 Zina Street, Orangeville – Sutton Room**

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### Declarations of Pecuniary Interest by Members

1. ACCESS DUFFERIN – February 12, 2018 – ITEM #1  
Review of Minutes - November 13, 2017 Meeting

Minutes from the November 13, 2017 meeting to be received for information purposes

2. ACCESS DUFFERIN – February 12, 2018 – ITEM #2  
Presentation – Colbeck Hall Playspace

Karla Foote to present the plans for the Colbeck Hall Playspace in the Town of Grand Valley to the Committee

3. ACCESS DUFFERIN – February 12, 2018 – ITEM #3  
Site Plan Review - 54 Lawrence Avenue

A review of the site plans for 54 Lawrence Avenue to ensure compliance with accessibility legislation

4. ACCESS DUFFERIN – February 12, 2018 – ITEM #4  
Accessibility Audits

Committee to discuss proposal by Mike Gravelle to conduct accessibility audits

5. ACCESS DUFFERIN – February 12, 2018 – ITEM #5  
Public Education Initiative

Proposal from Wayne Sumbler regarding a public education initiative

6. ACCESS DUFFERIN – February 12, 2018 – ITEM #6  
Inside Policies Newsletter

Committee to review and discuss the latest issue of Inside Policies newsletter

**Next Meeting**

March 12, 2018 at 1:00 p.m.  
55 Zina Street, Orangeville – Sutton Room

If you require an accommodation to participate in this meeting, please contact Corporate Services at [info@dufferincounty.ca](mailto:info@dufferincounty.ca) or 519-941-2816 ext. 2500 in advance.



## **ACCESS DUFFERIN COMMITTEE MINUTES**

**Monday, November 13, 2017 1:00 p.m.  
55 Zina Street, Orangeville – Sutton Room**

The Committee met at 1:12 p.m. in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Peggy Bond, Chair  
Kat Anderson  
Walter Benotto  
Trevor Lewis

Members Absent: Karla Foote (prior notice)  
Mike Gravelle (prior notice)  
Anthony Kilmartin

Staff Present: Steve Murphy, Accessibility Coordinator  
Rebecca Whelan, Information Management Coordinator  
Mark Evely, Corporate Services Co-op Student

Peggy Bond called the meeting to order at 1:12 p.m.

Declarations of Pecuniary Interest by Members – None

1. ACCESS DUFFERIN – November 13, 2017 – ITEM #1  
Review of Minutes

The Committee reviewed the minutes from the June 12, 2017 meeting.

**Moved by Trevor Lewis, seconded by Walter Benotto**

**THAT the minutes of June 12, 2017 meeting be received.**

**-Carried-**

2. ACCESS DUFFERIN – November 13, 2017 – ITEM #2  
Review 2017 Items

Steve Murphy provided an overview of promotion, advertisement campaigns and handouts used throughout 2017. He informed the Committee that County staff now have access to a leadership intranet site, where all Accessibility related information is available. The Committee also reviewed the building process of 54 Lawrence Avenue.

3. ACCESS DUFFERIN – November 13, 2017 – ITEM #3  
Review of Policies

The Committee reviewed the following accessibility related policies and procedures.

***Accessible Customer Service Policy:*** Minor grammatical changes suggested.

***Training:*** No recommendations or issues were raised.

***Disruption of Service:*** No recommendations or issues were raised.

***Support Persons:*** Concerns were raised regarding whether support persons were to pay for services and admission fees when accompanying the person with a disability. The County of Dufferin does not charge a fee for support persons, however, at private events or locations the Committee can only recommend that they do the same.

***Assistive Devices:*** Public interaction with service animals was discussed. The Committee recommended that there be added detail about not petting, feeding, or speaking to a service animal.

***Accessible Service Related Elements:*** Concerns were raised about how people with disabilities wait in line for services in County of Dufferin facilities. The committee recommended that seating be made available at the Provincial Offences Administration.

***Accessible Website and Web Content:*** No recommendations or issues were raised.

***Accessible Formats or Communication Supports:*** No recommendations or issues were raised.

***Design of Public Spaces:*** No recommendations or issues were raised.

***Public Use Eating and Outdoor Play Spaces:*** No recommendations or issues were raised.

***Exterior Paths of Travel:*** No recommendations or issues were raised.

***Maintenance of Public Spaces:*** No recommendations or issues were raised.

***Accessible on and off Street Parking:*** No recommendations or issues were raised.

***Recreation Trails or Beach Access:*** No recommendations or issues were raised.

**General Requirements:** No recommendations or issues were raised.

**Multi-Year Accessibility Plan:** No recommendations or issues were raised.

**Purchasing or Acquiring Goods, Services and Facilities:** No recommendations or issues were raised.

**Self Service Kiosks:** No recommendations or issues were raised.

**Moved by Walter Benotto, seconded by Trevor Lewis**

**THAT Access Dufferin accept the policies as amended.**

**-Carried-**

4. **ACCESS DUFFERIN – November 13, 2017 – ITEM #4**  
**2018 Goals/Projects**

The Committee has set the following goals for 2018:

- Advise during the development of the new County website to ensure compliance with accessibility standards.
- Review the 54 Lawrence Avenue housing construction project.
- Review Access Dufferin's Terms of Reference.
- Develop a plan for National Access Awareness Week.

5. **OTHER BUSINESS**

The Committee discussed changing the quorum for Access Dufferin meeting to be reduced to 3 members. The Committee also discussed the ability of members to participate remotely.

**Moved by Walter Benotto, seconded by Wayne Sumbler**

**THAT quorum for Access Dufferin be reduced to three members out of eight.**

**-Carried-**

**ADJOURNMENT**

The meeting adjourned at 2:52 p.m.

**Next Meeting**

January 8<sup>th</sup>, 2017 at 1:00 p.m.

Respectfully submitted,

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Peggy Bond, Chair  
Access Dufferin