



## **ACCESS DUFFERIN COMMITTEE MINUTES**

**Monday, February 12, 2018 at 1:00 p.m.  
55 Zina Street, Orangeville – Sutton Room**

The Committee met at 1:05 p.m. in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Peggy Bond, Chair  
Kat Anderson  
Karla Foote  
Anthony Kilmartin  
Trevor Lewis

Members Absent: Walter Benotto (prior notice)  
Mike Gravelle (prior notice)  
Wayne Sumbler (prior notice)

Staff Present: Steve Murphy, Accessibility Coordinator  
Rebecca Whelan, Information Management Coordinator

Peggy Bond called the meeting to order at 1:05 p.m.

Declarations of Pecuniary Interest by Members – None

1. ACCESS DUFFERIN – February 12, 2018 – ITEM #1  
Review of Minutes – November 13, 2017 Meeting

The Committee reviewed the minutes from the November 13, 2017 meeting.

**Moved by Trevor Lewis, seconded by Kat Anderson**

**THAT the minutes from the November 13, 2017 meeting be received for information.**

**-Carried-**

2. ACCESS DUFFERIN – February 12, 2018 – ITEM #2  
Presentation – Colbeck Hall Playspace

Karla Foote presented the Committee with the plans for the Colbeck Hall Playspace in the Town of Grand Valley. The Committee discussed ways in which the Playspace including parking, ground cover, pathways, and eating areas could be designed so that it meets the requirements of the Accessibility for Ontarians with Disabilities Act.

3. ACCESS DUFFERIN – February 12, 2018 – ITEM #3  
Site Plan Review – 54 Lawrence Avenue

Steve Piercey, Facilities Manager, was in attendance to review the site plans with the Committee. Seven of the 24 units are barrier free. This includes an accessible parking space in front of the unit. The Committee discussed the accessibility features in the units, the layout of the parking lot, and the location of the nearest bus stop.

4. ACCESS DUFFERIN – February 12, 2018 – ITEM #4  
Accessibility Audits

The Committee discussed the proposal by Mike Gravelle to conduct accessibility audits. It is within the Committee's mandate to complete accessibility audits of County-owned facilities. One of the priorities would be 54 Lawrence Avenue as it is a new build. The Committee also discussed refreshing the checklist used during previous audits.

**Moved by Karla Foote, seconded by Kat Anderson**

**THAT Access Dufferin undertake accessibility site audits of County-owned properties.**

**-Carried-**

5. ACCESS DUFFERIN – February 12, 2018 – ITEM #5  
Public Education Initiative

The Committee discussed the proposal by Wayne Sumbler regarding a public education initiative. Steve Murphy informed the Committee that the County has booked space at the Orangeville Spring Home and Garden Show, April 6 - 8, 2018. The event would be a good way for Access Dufferin to promote accessibility standards within the community. A volunteer sign-up sheet will be distribute to the Committee by email.

6. ACCESS DUFFERIN – February 12, 2018 – ITEM #6  
Inside Policies Newsletter

The Committee discussed the latest addition of Inside Policies newsletter. The Committee also discussed the benefits of continuing education as a tool for building knowledge as the Committee moves forward.

**Moved by Trevor Lewis, seconded by Kat Anderson**

**THAT the agendas for Access Dufferin meetings, going forward, include a continuing education piece.**

**-Carried-**

**OTHER BUSINESS**

Steve Murphy informed the Committee that he will be working with the County's Economic Development Officer to organizing an accessibility workshop for local businesses. The workshop would address how to make the business accessible for customers as well as accessible employment standards. The Committee discussed possible speakers for the session.

**ADJOURNMENT**

The meeting adjourned at 2:19 p.m.

**NEXT MEETING**

March 19, 2018 at 1:00 p.m.  
55 Zina Street, Orangeville – Sutton Room

Respectfully submitted,

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Peggy Bond, Chair  
Access Dufferin