



**COUNCIL MINUTES**

**Thursday, April 12, 2018 at 7:00 p.m.**

**Council Chambers**

**51 Zina Street, Orangeville**

**Council Members Present:**

Warden Paul Mills (Mulmur)  
Councillor Ken Bennington (Shelburne)  
Councillor Geoff Dunlop (Shelburne)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Earl Hawkins (Mulmur)  
Councillor Don MacIver (Amaranth)  
Councillor Warren Maycock (Orangeville)  
Councillor Ken McGhee (Mono)  
Councillor Laura Ryan (Mono)  
Councillor Steve Soloman (Grand Valley)  
Councillor Darren White (Melancthon)  
Councillor Jeremy Williams (Orangeville)

**Council Members Absent:**

Councillor Jane Aultman (Amaranth) (prior notice)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Pam Hillock, Clerk/Director of Corporate Services  
Alan Selby, Treasurer  
Keith Palmer, Director of Community Services  
Scott Burns, Director of Public Works  
Darrell Keenie, Director of Planning, Economic Development & Culture  
Tom Reid, Chief Paramedic Service  
Brenda Wagner, Administrator, Dufferin Oaks  
Michelle Dunne, Deputy Clerk

Warden Mills called the meeting to order at 7:00 p.m.

The Warden asked for a moment of silence to acknowledge and show support for those who passed away and are affected by the tragedy surrounding the Humboldt Broncos Hockey Team in Saskatchewan. Former Warden Bill Hill was also remembered.

The Warden announced that all the Committee meetings will be held on Thursday, April 26, 2018 in Orangeville at the following times at 55 Zina Street in the Sutton Room:

Public Works Committee – 1:00 pm

General Government Services –3:00 pm

Community Services/Dufferin Oaks Committee – 5:00 pm

1. **APPROVAL OF THE AGENDA**

**Moved by Councillor Maycock, Seconded by Councillor McGhee**

**THAT the Agenda and any Addendum distributed for the April 12, 2018 meeting of Council, be approved.**

**-Carried-**

2. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Ryan, Seconded by Councillor Williams**

**THAT the minutes of the regular meeting of Council of March 8, 2018 be adopted.**

**-Carried-**

4. **PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

5. **PUBLIC QUESTION PERIOD**

Mr. Don Kidd, Orangeville resident, enquired if the General Government Services recommendation from the minutes on the agenda about directing staff to look at a policy for Council attendance, was referring to committee meetings and Council meetings. The Warden noted it was primarily for committee meetings as the Municipal Act already speaks to Council meeting attendance.

**PRESENTATION AND CONSIDERATIONS OF REPORTS**

6. **General Government Services Minutes- March 20, 2018**

**Moved by Councillor Maycock, Seconded by Councillor Ryan**

**THAT the minutes of the General Government Service meeting held on March 20, 2018, and the recommendations set out, be adopted.**

**-Carried-**

7. GENERAL GOVERNMENT SERVICES – March 20, 2018 – ITEM #1  
Building Department Reserve Fund Annual Report

THAT the Treasurer's report, Building Reserve Fund Annual Report, dated March 20, 2018 be received.

8. GENERAL GOVERNMENT SERVICES – March 20, 2018 – ITEM #2  
Annual Report on Long-Term Debt Capacity

THAT the Treasurer's annual report, updating the County's Debt Capacity for 2018, as required by Ont. Regulation 289/11, be received.

9. GENERAL GOVERNMENT SERVICES – March 20, 2018 – ITEM #3  
911 Working Group Minutes – February 16, 2018

THAT the minutes of the 911 Working Group meeting of February 16, 2018 and the recommendations set out, be adopted.

10. GENERAL GOVERNMENT SERVICES – March 20, 2018 – ITEM #4  
County-Wide Interoperable Radio System

THAT the report from Pam Hillock, Clerk/Director of Corporate Services dated March 20, 2018, be received;

AND THAT the County of Dufferin engage a radio communications consultant to look at radio communications across the County including emergency responders and the County of Dufferin Public Works and make recommendations on how an interoperable radio communications network/channel could be established and used by multiple agencies in an emergency;

AND THAT an amount not to exceed \$20,000 plus HST be allocated from the Emergency Management reserve to cover the cost of the consultant.

11. GENERAL GOVERNMENT SERVICES – March 20, 2018 – ITEM #5  
Council Remuneration 2018 to 2022 Term - Report #2

THAT Councillors salary for the next term of Council be adjusted to equal the gross amount of the one-third tax free allowance that is being eliminated.

THAT an amount equivalent to \$3,000 annually be allocated for Councillors to attend conferences, to be used at the Councillors discretion over the term of Council;

AND THAT staff bring back a revised Council Conference policy to the next meeting.

THAT staff be directed to bring back a report to Committee on a potential policy for Councillor Attendance.

12. **Community Services/Dufferin Oaks Minutes- March 22, 2018**

**Moved by Councillor McGhee, Seconded by Councillor Soloman**

**THAT the minutes of the Community Services/Dufferin Oaks meeting held on March 22, 2018, and the recommendations set out, be adopted.**

**-Carried-**

13. **COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #2 Food For Thought Grant Application**

THAT staff review the Food for Thought Grant application from Trinity United Church and if it meets the criteria that they be granted \$2000.

14. **COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #3 Multi-Sector Service Accountability Amending Agreement**

THAT the report of the Acting Administrator, dated March 22, 2018, regarding the Multi –Sector Service Accountability Amending Agreement be received.

AND THAT the County of Dufferin signs Multi-Sector Accountability Amending Agreement with the Central West LHIN for the period April 1, 2018 to March 31, 2019.

15. **COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #4 Dufferin Oaks 2017 Resident and Family Satisfaction Survey**

THAT the report of the Acting Administrator regarding the 2017 Resident and Family Satisfaction Survey, dated March 22, 2018, be received.

16. **COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #5 Dufferin Oaks 2017 Annual Report**

THAT the report of the Acting Administrator of Dufferin Oaks dated March 22, 2018 regarding the 2017 Dufferin Oaks Annual Report, be received.

17. **COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #6 Funding Announcements**

THAT the report of the Acting Administrator, dated March 22, 2018, regarding Funding Announcements be received.

18. COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #7  
Amendment to the User Fees By-Law 2015-41

THAT the report of the Acting Administrator of Dufferin Oaks, dated March 22, 2018, with respect to an amendment to the User Fee By-law be received;

AND that the fee adjustments as outlined in the report, be approved;

AND THAT Schedule B of Bylaw 2015-41 be amended as follows:

- Hot Meals – increase fee from \$6.00 to \$6.50 per meal (8% increase)
- Frozen Meals – increase fee from \$31.00 to \$33.00 per package (package is 7 entrees) (6.5% increase)
- Home Help and Respite – increase fee paid by client to service provider from \$13.50 to \$15.00 per hour (11.5% increase)

19. COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #8  
Request for Additional Staffing

THAT the report of the Acting Administrator, dated March 22, 2018, regarding the request for additional staffing be received;

AND THAT the creation of a new Human Resources Employee and Labour Relations position be approved;

AND THAT, funding for the position in 2018 be provided from the Reserve for Rate Stabilization and that the cost be incorporated into the Human Resources and Dufferin Oaks operating budgets in the future.

20. COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #9  
Older Adults Services – Planning for the Future Report #1

THAT the report of the Chief Administrative Officer and Acting Administrator, dated March 22, 2018, regarding the Older Adults Services – Planning for the Future Report #1 be received;

AND THAT the Seniors Advisory Committee consisting of 75% older adults be established to help guide the project to review services and create an Action Plan for Older Adults Services.

AND THAT, staff be directed to advertise for committee members.

21. COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #10  
Community Advisory Board – Housing First

THAT the report of the Director, Community Services, titled Community Advisory Board – Housing First, dated March 22, 2018, be received.

22. COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018 – ITEM #11  
Poverty Reduction Task Force Update

THAT the report of the Director, Community Services, titled Poverty Reduction Task Force Update, dated March 22, 2018, be received.

23. COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018– ITEM #12  
Naloxone Distribution

THAT the report of the Director, Community Services, titled Naloxone Distribution, dated March 22, 2018 be received;

AND THAT Council approves the provision of naloxone by nasal only by trained Community Services staff.

24. COMMUNITY SERVICES/DUFFERIN OAKS – March 22, 2018–ITEM #13  
Dufferin County/BinDrop Pilot Project Proposal

THAT the report of the Director, Community Services, titled Dufferin County/ BinDrop project proposal dated March 22, 2018 be received;

AND THAT Council support the development of a pilot project that provides laundry services that support aging in place in County buildings.

25. **Treasurer Report - Request for Tenders and Request For Proposals**

A report from the Treasurer, dated April 12, 2018, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7)

**Moved by Councillor McGhee, Seconded by Councillor White**

**THAT report, Request for Tenders and Request for Proposals, from the Treasurer, dated April 12, 2018 be received.**

**-Carried-**

26. **Chief Administrative Officer Report – Recruitment for Director of Community Services**

A report from the Chief Administrative Officer, dated April 12, 2018, to recommend to Council the selection process for the Director of Community Services position.

**Moved by Councillor Ryan, Seconded by Councillor Maycock**

**THAT the report of the Chief Administrative Officer, dated April 12, 2018, with respect to Recruitment for Director of Community Services be received.**

**AND THAT selection process be conducted as detailed in the report.**

**-Carried-**

27. **Chief Administrative Officer Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated April 12, 2018, to provide Council with an update of activities from outside boards and agencies.

**Moved by Councillor Hawkins, Seconded by Councillor Gardhouse**

**THAT the report of the Chief Administrative Officer, dated April 12, 2018, with respect to Reports from Outside Boards be received.**

**-Carried-**

28. **CORRESPONDENCE**

29. **MOTIONS**

30. **NOTICE OF MOTIONS**

31. **BY-LAWS**

2018-11 A by-law to establish property tax rates for upper-tier (county) purposes for the Year 2018.  
Authorization: Council – March 8, 2018

2018-12 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Central West Local Health Integration Network (LHIN). (Multi-Sector Service Accountability Agreement)

Authorization: Community Services Dufferin Oaks – March 22, 2018

- 2018-13 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Family Transition Place. (Lease Agreement)  
Authorization: Council – April 12, 2018
- 2018-14 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Georgian College of Applied Arts and Technology. (Lease Agreement – Edelbrock Centre)  
Authorization: Council – April 12, 2018
- 2018-15 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Georgian College of Applied Arts and Technology. (Lease Agreement – Mel Lloyd Centre)  
Authorization: Council – April 12, 2018
- 2018-16 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Hospice Dufferin. (Lease Agreement)  
Authorization: Council – April 12, 2018
- 2018-17 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Services and Housing in the Province. (Lease Agreement)  
Authorization: Council – April 12, 2018
- 2018-18 A by-law to amend By-law 2015-41, Fees and Charges for Services and Activities provided by the County of Dufferin (Schedule “B” – Dufferin Oaks Long Term Care Home)  
Authorization: Community Services/Dufferin Oaks – March 22, 2018

**Moved by Councillor Maycock, Seconded by Councillor Mclver**

**THAT by-laws 2018-11 to 2018-18, inclusive, be read a first, second and third time and enacted.**

**-Carried-**

- 2018-10 A by-law to set tax ratios and to set tax rate reductions for prescribed property subclasses, for county purposes and lower-tier municipal purposes for the year 2018.  
Authorization: Council – February 8, 2018



32. **Moved by Councillor McGhee, Seconded by Councillor Maycock**

**THAT by-law 2018-10, inclusive, be read a first, second and third time and enacted.**

**-Carried-**

33. **OTHER BUSINESS**

Councillor Williams provided an update regarding a discussion on addressing issues from an emergency services perspective that took place at the March 20, 2018 General Government Service Committee meeting. He informed Council the Town of Orangeville staff is working with the County staff to come up with addressing guidelines.

The Warden thanked Keith Palmer, Director of Community Services, for his years of service at the County and wished him the best at his new position with the Province.

**CLOSED SESSION**

34. **Closed Session Minutes – Community Services/Dufferin Oaks – March 22, 2018**

Municipal Act, Section 239 (2) (b) – personal matters about an identifiable individual, including municipal or local board employees.

**Moved by Councillor McGhee, Seconded by Councillor Ryan**

**THAT the minutes from Closed Session of Community Services/Dufferin Oaks held on March 22, 2018 be adopted.**

**-Carried-**

35. **BUSINESS ARISING FROM CLOSED SESSION**

2018-19      A by-law to appoint an Administrator for Dufferin Oaks Long Term Care Home and to repeal By-Law #2017-46.  
Authorization: Community Services/Dufferin Oaks – March 22, 2018

**Moved by Councillor Ryan, Seconded by Councillor Williams**

**THAT by-law 2018-19, inclusive, be read a first, second and third time and enacted.**

**-Carried-**

36. **CONFIRMATORY BY-LAW**

2018-20 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on April 12, 2018.

**Moved by Councillor Hawkins, Seconded by Councillor Gardhouse**

**THAT by-law 2018-20 be read a first, second and third time and enacted.**

**-Carried-**

37. **ADJOURNMENT**

**Moved by Councillor Maycock, Seconded by Councillor Dunlop**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 7:26 p.m.

Next meeting: Thursday, May 10, 2018 at 7:00 p.m.  
51 Zina Street, Orangeville

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Paul Mills, Warden

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Pam Hillock, Clerk