



PUBLIC WORKS COMMITTEE MINUTES
Thursday, April 26, 2018 at 1:00 p.m.

The Committee met at 1:00 p.m. in the Sutton Room, 55 Zina Street, Orangeville.

Members Present: Councillor Jane Aultman (Chair)
Warden Paul Mills
Councillor Don MacIver
Councillor Steve Soloman
Councillor Darren White

Staff Present: Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services
Scott Burns, Director of Public Works/County Engineer
Caroline Mach, County Forest Manager

Chair Aultman called the meeting to order at 1:00 p.m.

DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

PUBLIC QUESTION PERIOD

There were no members of the public in attendance.

REPORTS

1. PUBLIC WORKS – April 26, 2018 – ITEM #1
Forest Advisory Team Meeting Minutes – March 28, 2018

Minutes from the Forest Advisory Team meeting held on March 28, 2018.

Moved by Councillor White, seconded by Warden Mills

**THAT the minutes of the Forest Advisory Team meeting of March 28, 2018,
be adopted.**

-Carried-

2. PUBLIC WORKS – April 26, 2018 – ITEM #2
County Forest Annual Report

A report from the Director of Public Works/County Engineer, dated April 26, 2018, to provide the annual report for the Dufferin County Forest.

Moved by Councillor Soloman, seconded by Councillor MacIver

THAT Report, Dufferin County Forest – Annual Report 2017, from the Director of Public Works/County Engineer, dated April 26, 2018 be received.

-Carried-

3. PUBLIC WORKS – April 26, 2018 – ITEM #3
Dufferin County Forest – Oak Wilt

A report from the Director of Public Works/County Engineer, dated April 26, 2018, to provide information on the anticipated arrival of an invasive pathogen known as Oak Wilt within Dufferin County and the required management measures related to the County Forests.

Moved by Warden Mills, seconded by Councillor White

THAT Report, Dufferin County Forest – Oak Wilt, from the Director of Public Works/County Engineer, dated April 26, 2018 be received.

-Carried-

4. PUBLIC WORKS – April 26, 2018 – ITEM #4
Dufferin County Forest – Thomson Tract Land Use Class

A report from the Director of Public Works/County Engineer, dated April 26, 2018, to provide information regarding the new Thomson Tract and to recommend the necessary land use class designation for the land.

Moved by Warden Mills, seconded by Councillor Soloman

THAT Report, Dufferin County Forest – Thomson Tract Land Use Class, from the Director of Public Works/County Engineer, dated April 26, 2018 be received;

AND THAT the Thomson Tract be included within the County's Managed Forest land use class as outlined in the report;

AND THAT the necessary revisions be made to the Forest Recreational Use Policy 4-6-1 and the County Forest By-law 2017-39.

-Carried-

5. PUBLIC WORKS – April 26, 2018 – ITEM #5
Capital Project Update – April 2018

A report from the Director of Public Works/County Engineer, dated April 26, 2018, to provide Committee and Council with an update regarding the 2018 Public Works - Transportation Capital Projects.

Moved by Councillor White, seconded by Councillor Soloman

THAT Report, Capital Project Update – April 2018, from the Director of Public Works/County Engineer, dated April 26, 2018 be received.

-Carried-

6. PUBLIC WORKS – April 26, 2018 – ITEM #6
FCM Climate Change Staff Grant

A report from the Director of Public Works/County Engineer, dated April 26, 2018, to introduce the Federation of Canadian Municipalities' (FCM) Climate Change Staff Grant. This grant is available to help fund a Climate Change Coordinator position within the Public Works Department.

Moved by Councillor MacIver, seconded by Councillor Soloman

THAT Report, FCM Climate Change Staff Grant, dated April 26, 2018 from the Director of Public Works/County Engineer be received;

AND THAT staff be directed to apply for the FCM Climate Change Staff Grant;

AND THAT staff work with interested local municipalities and conservation authorities to submit a collaborative application;

AND THAT the necessary funds for staff salary plus any other related project costs be funded through the Rate Stabilization Reserve;

AND THAT the County of Dufferin sign on to the FCM Partners for Climate Protection (PCP) program.

-Carried-

7. PUBLIC WORKS – April 26, 2018 – ITEM #7
Island Lake Trail Funding Request – Update

A report from the Chief Administrative Officer, dated April 26, 2018, to provide an update on the previous request for financial support to Credit Valley Conservation Authority for the Island Lake Trail.

Moved by Warden Mills, seconded by Councillor White

THAT Report, Island Lake Trail Funding Request - Update, from the Chief Administrative Officer, dated April 26, 2018, be received.

-Carried-

8. PUBLIC WORKS – April 26, 2018 – ITEM #8
RFP Award – 2019 Bridge Design and Contract Administration

A report from the Director of Public Works/County Engineer, dated April 26, 2018, to inform the Committee and Council that proposed costs for work under RFP PW 18-06, Engineering Services for Design, Tender and Contract Administration for the Rehabilitation/Replacement of 4 Structures, exceed the planned budget amount and therefore requires approval from Council to award in line with Section 4.2 (4) of the County's Procurement By-law 2017-33.

Moved by Councillor MacIver, seconded by Warden Mills

THAT Report, RFP Award – 2019 Bridge Design and Contract Administration, dated April 26, 2018, from the Director of Public Works/County Engineer be received;

AND THAT staff be authorized to award RFP PW 18-06 to R.J. Burnside and Associates Limited in the amount of \$199,671.00 for the combined 2018 and 2019 work;

AND THAT funds from the anticipated savings from 2018 Bridge and Large Culvert projects be used to cover the additional project costs.

-Carried-

CORRESPONDENCE

9. PUBLIC WORKS – April 26, 2018 – ITEM #9
Association of Municipalities of Ontario (AMO) Delegation Request

Correspondence from the Ministry of Municipal Affairs regarding Association of Municipalities of Ontario (AMO) delegation request for the 2018 Annual Conference.

Councillors were advised to let the Chief Administrative Officer know if they have any suggestions for a delegation.

OTHER BUSINESS

- 10. PUBLIC WORKS – April 26, 2018 – ITEM #10
Committee Name Change

The Committee discussed amending the name of the Public Works Committee to reflect the functional areas that the committee deals with.

Moved by Councillor MacIver, Seconded by Councillor White

THAT the name of the Public Works Committee be changed to Infrastructure and Environmental Services Committee.

-Carried-

ADJOURNMENT

The meeting adjourned at 1:47 p.m.

NEXT MEETING: May 24, 2018 at 1:00 p.m.
55 Zina Street, Orangeville – Sutton Room (2nd Floor)

Respectfully submitted,

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Councillor Jane Aultman, Chair
Public Works Committee