



COUNCIL MINUTES

Thursday, May 10, 2018 at 7:00 p.m.

Council Chambers

51 Zina Street, Orangeville

Council Members Present:

Warden Paul Mills (Mulmur)
Councillor Jane Aultman (Amaranth)
Councillor Ken Bennington (Shelburne)
Councillor Geoff Dunlop (Shelburne)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Earl Hawkins (Mulmur)
Councillor Don MacIver (Amaranth)
Councillor Warren Maycock (Orangeville)
Councillor Ken McGhee (Mono)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)
Councillor Darren White (Melancthon)
Councillor Jeremy Williams (Orangeville)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services
Alan Selby, Treasurer
Scott Burns, Director of Public Works
Darrell Keenie, Director of Planning, Economic Development & Culture
Brenda Wagner, Administrator, Dufferin Oaks
Tom Reid, Chief Paramedic Service
Anna McGregor, Acting Director of Community Services
Michelle Dunne, Deputy Clerk

Warden Mills called the meeting to order at 7:00 p.m.

The Warden announced that the Committee meetings will be held as follows in Orangeville at 55 Zina Street in the Sutton Room:

Wednesday, May 23, 2018

General Government Services Committee – 3:00 pm

Thursday, May 24, 2018

Public Works Committee – 1:00 pm

Community Services/Dufferin Oaks Committee – 5:00 pm

The Warden also announced that the Building Department was extending their hours to 7:00 am to 7:00 pm on Tuesdays as part of a pilot project starting May 15, 2018 until September 11, 2018.

He also announced that the Municipal offices will be closed on May 21, 2018 for Victoria Day.

1. **APPROVAL OF THE AGENDA**

The Warden asked that a proclamation for Seniors Month be added to the agenda.

Moved by Councillor Maycock, seconded by Councillor McGhee

THAT the Agenda and any Addendum distributed for the May 10, 2018 meeting of Council, as amended, be approved.

-Carried-

2. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Gardhouse, seconded by Councillor Dunlop

THAT the minutes of the regular meeting of Council of April 12, 2018 be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

4. **Proclamation - Building Safety Month - May 2018**

The Warden proclaimed the month of May as "Building Safety Month" in the County of Dufferin.

5. **Proclamation - Occupational Health & Safety Week - May 6 - 12, 2018**

The Warden proclaimed the week of May 6-12, 2018 as "Occupational Health and Safety Week" in the County of Dufferin. Ms. Cheri French, Human Resources Manager, was in attendance to accept the proclamation.

6. **Proclamation - Emergency Preparedness Week - May 6 - 12, 2018**

The Warden proclaimed the week of May 6-12, 2018 as “Emergency Preparedness Week” in the County of Dufferin. Ms. Lianna Mayer-Harman, Emergency Management Assistant, was in attendance to accept the proclamation.

7. **Proclamation - Paramedic Services Week - May 27 - June 2, 2018**

The Warden proclaimed the week of May 27 – June 2, 2018 as “Paramedic Services Week” in the County of Dufferin. Mr. Tom Reid, Chief Paramedic, was in attendance to accept the proclamation.

8. **Proclamation - AccessAbility Week - May 27 - June 2, 2018**

The Warden proclaimed the week of May 27 – June 2, 2018 as “AccessAbility Week” in the County of Dufferin. Ms. Kat Anderson, member of the Access Dufferin Committee, was in attendance to accept the proclamation.

9. **Proclamation – Seniors’ Month - June 2018**

The Warden proclaimed the month of June 2018 as “Seniors’ Month” in the County of Dufferin. Dufferin County will be marking Seniors’ Month by beginning our Older Adults Consultation process to determine where gaps in services exist and where the future needs will be.

Dufferin Oaks will be celebrating seniors and their involvement in the community with the following events:

- Volunteer Dinner on June 21
- GrandPals Gala – June 22nd (GrandPals is an intergenerational program with the grade 5/6 students from Hyland Heights)
- “Celebrating Seniors” Celebration – June 29th
- Plus – the theme for the month of June at Dufferin Oaks is “Celebrating Seniors and Volunteers”

Ms. Brenda Wager, Administrator of Dufferin Oaks Long Term Care Home, was in attendance to accept the proclamation.

10. **Presentation - Headwaters Health Care Centre**

Ms. Stacey Daub, President and CEO of Headwaters Health Care Centre, was in attendance to provide an update on the hospital matters to Council. She presented a brief video on a patient story, Dave’s Story. She asked Council for support in advocacy for medium sized hospitals to fight for equitable funding from the Ministry of Health and Long Term Care. She also asked that Council encourage the community to participate in Imagine Headwaters, by providing input and feedback about what Headwaters Health Care means to them.

Moved by Councillor McGhee, seconded by Councillor Williams

THAT Dufferin County Council proactively supports the hospital with its advocacy to the Province of Ontario to address how medium-sized hospitals are funded, so our citizens can continue to receive high quality care closer to home at Headwaters Health care Centre.

-Carried-

11. Presentation - BDO Canada LLP

Ms. Angela Nichol and Ms. Sally Slumski, BDO Canada, LLP, presented to Council the County of Dufferin 2017 Financial Statements.

Moved by Councillor Maycock, seconded by Councillor McGhee

THAT the 2017 Financial Statements as presented by BDO Canada LLP, be approved.

-Carried-

12. PUBLIC QUESTION PERIOD

Mr. Don Kidd, Orangeville resident, asked Council about the various fire services communicating in an emergency, and if it was possible for different districts to communicate with one another. The Warden informed Mr. Kidd that the County has hired a consultant to look into this matter and will report back.

Mr. Ed Crewson, Shelburne resident, asked Council in response to a recent newspaper article that noted the Tory Leader had said that South Western Integrated Fibre Technology (SWIFT) is at a standstill, if that was true. Ms. Sonya Pritchard provided Council with an update on the project and noted it is moving forward.

Mr. John Chamberlin, Orangeville resident, said if there were any questions in regards to Item 6.3 – General Government Services minutes Item #8, he would be pleased to answer them as a member of the Town of Orangeville Transit Committee.

PRESENTATION AND CONSIDERATIONS OF REPORTS

13. Public Works Minutes- April 26, 2018

Moved by Councillor Ryan, seconded by Councillor McGhee

THAT the minutes of the Public Works meeting held on April 26, 2018, and the recommendations set out, be adopted.

-Carried-

14. PUBLIC WORKS – April 26, 2018 – ITEM #1
Forest Advisory Team Meeting Minutes – March 28, 2018

THAT the minutes of the Forest Advisory Team meeting of March 28, 2018, be adopted.

15. PUBLIC WORKS – April 26, 2018 – ITEM #2
County Forest Annual Report

THAT Report, Dufferin County Forest – Annual Report 2017, from the Director of Public Works/County Engineer, dated April 26, 2018 be received.

16. PUBLIC WORKS – April 26, 2018 – ITEM #3
Dufferin County Forest – Oak Wilt

THAT Report, Dufferin County Forest – Oak Wilt, from the Director of Public Works/County Engineer, dated April 26, 2018 be received.

17. PUBLIC WORKS – April 26, 2018 – ITEM #4
Dufferin County Forest – Thomson Tract Land Use Class

THAT Report, Dufferin County Forest – Thomson Tract Land Use Class, from the Director of Public Works/County Engineer, dated April 26, 2018 be received;

AND THAT the Thomson Tract be included within the County's Managed Forest land use class as outlined in the report;

AND THAT the necessary revisions be made to the Forest Recreational Use Policy 4-6-1 and the County Forest By-law 2017-39.

18. PUBLIC WORKS – April 26, 2018 – ITEM #5
Capital Project Update – April 2018

THAT Report, Capital Project Update – April 2018, from the Director of Public Works/County Engineer, dated April 26, 2018 be received.

19. PUBLIC WORKS – April 26, 2018 – ITEM #6
FCM Climate Change Staff Grant

THAT Report, FCM Climate Change Staff Grant, dated April 26, 2018 from the Director of Public Works/County Engineer be received;

AND THAT staff be directed to apply for the FCM Climate Change Staff Grant;

AND THAT staff work with interested local municipalities and conservation authorities to submit a collaborative application;

AND THAT the necessary funds for staff salary plus any other related project costs be funded through the Rate Stabilization Reserve;

AND THAT the County of Dufferin sign on to the FCM Partners for Climate Protection (PCP) program.

20. PUBLIC WORKS – April 26, 2018 – ITEM #7
Island Lake Trail Funding Request – Update

THAT Report, Island Lake Trail Funding Request - Update, from the Chief Administrative Officer, dated April 26, 2018, be received.

21. PUBLIC WORKS – April 26, 2018 – ITEM #8
RFP Award – 2019 Bridge Design and Contract Administration

THAT Report, RFP Award – 2019 Bridge Design and Contract Administration, dated April 26, 2018, from the Director of Public Works/County Engineer be received;

AND THAT staff be authorized to award RFP PW 18-06 to R.J. Burnside and Associates Limited in the amount of \$199,671.00 for the combined 2018 and 2019 work;

AND THAT funds from the anticipated savings from 2018 Bridge and Large Culvert projects be used to cover the additional project costs.

22. PUBLIC WORKS – April 26, 2018 – ITEM #10
Committee Name Change

THAT the name of the Public Works Committee be changed to Infrastructure and Environment Services Committee.

23. **General Government Services Minutes- April 26, 2018**

Moved by Councillor Maycock, seconded by Councillor Ryan

THAT the minutes of the General Government Service meeting held on April 26, 2018, and the recommendations set out, be adopted.

-Carried-

24. GENERAL GOVERNMENT SERVICES – April 26, 2018 – ITEM #1
Access Dufferin Minutes – March 19, 2018 & April 9, 2018

THAT the minutes of the Access Dufferin Committee meeting of March 19, 2018, and April 9, 2018 and the recommendations contained therein, be adopted.

25. ACCESS DUFFERIN – March 19, 2018 – ITEM #3
Update on Accessibility Awareness Week

THAT Access Dufferin research and create an accessibility achievement award kit to share with the local municipalities.

26. GENERAL GOVERNMENT SERVICES – April 26, 2018 – ITEM #2
Memorandum of Understanding – Ministry of Economic Development,
Employment & Infrastructure – Use of Courtroom 103

THAT the report of the Clerk/Director of Corporate Services Memorandum of Understanding – Ministry of Economic Development, Employment and Infrastructure – Use of Courtroom 103 dated April 26, 2018, regarding Memorandum of Understanding — Use of Courtroom, be received;

AND THAT the Warden and Clerk be authorized to sign a mutually-agreed upon Memorandum of Understanding with the Ministry of the Attorney General for the use of court space at 55 Zina Street, Orangeville, with the terms discussed in the report and be directed to negotiate a long-term arrangement.

27. GENERAL GOVERNMENT SERVICES – April 26, 2018 – ITEM #3
Hurricane Clip Rebate Program Policy

THAT the report from the Director of Corporate Services/Clerk, dated April 26, 2018 with respect to the Hurricane Clip Rebate Program, be received;

AND THAT the Hurricane Clips Rebate Program Policy, as attached to this report as Schedule A, be approved.

28. GENERAL GOVERNMENT SERVICES – April 26, 2018 – ITEM #4
Municipal Emergency Readiness Fund Request – Mulmur

THAT the report of the Director of Corporate Services/Clerk dated April 26, 2018, with respect to Municipal Emergency Readiness Fund Request – Mulmur be received;

AND THAT the request by the Township of Mulmur for funding under the Municipal Emergency Readiness Fund be approved in the amount of \$10,000 for the purchase and installation of a fixed generator at their Public Works Building and automatic transfer switch at the Municipal Office.

29. GENERAL GOVERNMENT SERVICES – April 26, 2018 – ITEM #5
2018 Emergency Management Program

THAT the report of the Clerk/Director of Corporate Services, dated April 26, 2018, regarding 2018 Emergency Management Program be received;

AND THAT the following positions identified within the report be appointed to the County Municipal Emergency Control Group:

- Community Emergency Management Co-ordinator (CEMC)
- Chief Administrative Officer
- Chief, Dufferin Paramedic Service
- Director of Community Services
- Director of Corporate Services, Clerk
- Director of Public Works
- Director of Economic Development, Planning and Culture
- Treasurer
- Manager of IT
- Manager of Human Resources

AND THAT staff be directed to work with the area municipalities to complete the service level agreements in 2018;

AND THAT staff provide a follow up report in 2019 on the activities carried out in 2018.

30. GENERAL GOVERNMENT SERVICES – April 26, 2018 – ITEM #6
Canada 150 Legacy Projects

THAT the report of the Director of Corporate Services/Clerk, dated April 26, 2018 with respect to the Canada 150 Legacy Project, be received.

AND THAT a request be made to the Township of Melancthon on the status of their project plans.

31. GENERAL GOVERNMENT SERVICES – April 26, 2018 – ITEM #7
2017 Healthy & Safety Review

THAT the report of the Human Resources Manager, dated April 26, 2018, regarding the 2017 Health and Safety Review, be received.

32. GENERAL GOVERNMENT SERVICES – April 26, 2018 – ITEM #10
BUSINESS ARISING FROM CLOSED SESSION

THAT the confidential report of the Clerk/Director of Corporate Services dated April 26, 2018, be received;

AND THAT the agreements with the local municipalities for by-law enforcement be discontinued as of December 31, 2018 and the local municipalities be given the required notice under the current agreement.

33. Community Services/Dufferin Oaks Minutes- April 26, 2018

Moved by Councillor Aultman, seconded by Councillor McGhee

THAT the minutes of the Community Services/Dufferin Oaks meeting held on April 26, 2018, and the recommendations set out, excluding Item #8, be adopted.

-Carried-

34. COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #1
Update on Corn Flower Glass Gallery Capital Funding

THAT the report of the Director of Economic Development, Planning and Culture, dated April 26, 2018, regarding an Update on Corn Flower Glass Gallery Capital Project be received.

35. COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #2
Summary of Western Ontario Warden’s Caucus Discussion Paper on Long Term
Care in Southwestern Ontario

THAT the report of the Administrator, Dufferin Oaks titled Long Term Care in Southwestern Ontario, dated April 26, 2018, be received;

AND THAT Council support continued analysis and evaluation of long-term care funding by the WOWC.

36. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #3**
Declaration of Compliance with Multi-Sector Service Accountability Agreement

THAT the report of the Administrator of Dufferin Oaks, dated April 26, 2018, regarding the Declaration of Compliance with the Multi-Sector Service A, accountability Agreement be received;

AND THAT the Council authorizes the Warden to sign the Declaration on behalf of Council for submission to the Central West Local Health Integration Network.

37. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #4**
2017 Community Services Annual Review

THAT the report of the Director, Community Services, dated April 26, 2018, titled 2017 Community Services Annual Review be received for information purposes.

38. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #5**
Senior Policy Analyst Position, Community Services

THAT the report of the Director, Community Services dated April 26, 2018, titled Senior Policy Analyst Position, Community Services be received.

39. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #6**
Quarterly Housing Division Status & Activity Report Info-Graphic

THAT the report of the Director, Community Services dated April 26, 2018, titled Quarterly Housing Division Status and Activity Report Info-Graphic be received for information purposes.

40. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #7**
Homelessness Partnering Strategy Funding

THAT the report of the Director, Community Services titled Homelessness Partnering Strategy Funding, dated April 26, 2018 be received.

41. **COMMUNITY SERVICES/DUFFERIN OAKS – April 26, 2018 – ITEM #8**
Town of Orangeville Resolution – New Transit Transfer Station

Moved by Councillor Williams, seconded by Councillor MacIver

THAT the Town of Orangeville resolution regarding a proposed new transit transfer station be deferred.

A recorded vote was requested on the original motion and taken as follows:

		Yea	Nay
Councillor Aultman	(1)		x
Councillor Bennington	(2)	x	
Councillor Dunlop	(1)		x
Councillor Gardhouse	(2)	x	
Councillor Hawkins	(1)		x
Councillor MacIver	(1)	x	
Councillor Maycock	(6)		x
Councillor McGhee	(2)		x
Councillor Mills	(1)		x
Councillor Ryan	(3)		x
Councillor Soloman	(2)	x	
Councillor White	(2)	x	
Councillor Williams	(7)	x	
Total	(31)	16	15
- MOTION CARRIED-			

42. **Treasurer Report – First Quarter 2018 Financial Review**

A report from the Treasurer, dated May 10, 2018, to update Council on cash basis operating results for the County, for the first quarter of 2018.

Moved by Councillor McGhee, seconded by Councillor Maycock

THAT the Treasurer’s Report, dated May 10, 2018, titled First Quarter 2018 Financial Update, be received.

-Carried-

43. **Chief Administrative Officer Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated May 10, 2018, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Gardhouse, seconded by Councillor Dunlop

THAT the report of the Chief Administrative Officer, dated May 10, 2018 with respect to Reports from Outside Boards be received.

-Carried-

44. **CORRESPONDENCE**

45. **MOTIONS**

46. **NOTICE OF MOTIONS**

47. **BY-LAWS**

48. **OTHER BUSINESS**

Councillor Williams announced that he had a meeting today with the Canadian Saudi Chamber of Commerce, as the Saudi Government is interested in investing in this region. Members of the Orangeville Economic Development staff will be reaching out to our local municipalities to see if there is any interest or opportunities.

Warden Mills informed Council he has attended the open house of the new Mental Health Building on Elizabeth Street in Orangeville which is offering some great programs.

CLOSED SESSION

49. **Closed Session Minutes – General Government Services – April 26, 2018**

Municipal Act, Section 239 (2) (b) – personal matters about an identifiable individual, including municipal or local board employees.

Moved by Councillor Ryan, seconded by Councillor McGhee

THAT the minutes from Closed Session of General Government Services held on April 26, 2018 be adopted.

-Carried-

50. **CONFIRMATORY BY-LAW**

2018-21 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on May 10, 2018.

Moved by Councillor Hawkins, seconded by Councillor Dunlop

THAT by-law 2018-21 be read a first, second and third time and enacted.

-Carried-

51. **ADJOURNMENT**

Moved by Councillor Aultman, seconded by Councillor Dunlop

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 8:02 p.m.

Next meeting: Thursday, June 14, 2018 at 7:00 p.m.
51 Zina Street, Orangeville

Paul Mills, Warden

Pam Hillock, Clerk