



ACCESS DUFFERIN COMMITTEE MINUTES

Monday, September 10, 2018 at 1:00 p.m.

55 Zina Street, Orangeville – Sutton Room

The Committee met at 1:00 p.m. in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Peggy Bond (Chair)
Kat Anderson
Mike Gravelle
Trevor Lewis

Members Absent: Walter Benotto
Karla Foote
Anthony Kilmartin

Councillors Present: Warden Paul Mills

Staff Present: Steve Murphy, Accessibility Coordinator
Michelle Hargrave, Administrative Support Specialist

Peggy Bond called the meeting to order at 1:03 p.m.

Declarations of Pecuniary Interest by Members – None

1. ACCESS DUFFERIN – September 10, 2018 – ITEM #1
Warden Mills' Address

Warden Mills addressed the Committee to thank them for their term of service on behalf of County Council. He noted Council appreciates the work the Committee has done and the work they will continue to do in the next term.

2. ACCESS DUFFERIN – September 10, 2018 – ITEM #2
Access Dufferin Meeting Notes – May 14, 2018

Notes from the previous Access Dufferin Meeting were reviewed for information purposes.

3. ACCESS DUFFERIN – September 10, 2018 – ITEM #3
Small Business Information Event Update

Steve Murphy advised the Town of Orangeville in conjunction with the Small Business Enterprise Centre is hosting an event on September 17, 2018 in Orangeville geared toward helping small businesses be accessible.

As this is similar to the event being planned by the Committee, the Committee agreed it would be beneficial to host the County event outside of Orangeville to reach those businesses in other parts of the County. The continued planning of this event will be a priority for the next Committee term.

4. ACCESS DUFFERIN – September 10, 2018 – ITEM #4
Committee Accomplishments

The Committee discussed the successes of the Committee throughout 2018.

These include:

- Site Plan Review – 54 Lawrence Ave.
- Site Plan Review – Museum of Dufferin
- Presence at the Orangeville Home Show
- Developing a County Owned Properties Accessibility Audit Checklist & Action Plan to audit properties
- Business Recognition Awards Kit for municipalities
- Continuing Education at each meeting
- Remote participation for Committee members

Mike Gravelle noted he wanted to see the next term of the Committee continue to do work externally in the County.

The Committee discussed the County owned property audits and agreed they should be done every few years in case there are changes to a property. Scheduling the property audits will be one of the first agenda items for the next Committee term. Steve Murphy noted he will advise each municipality when the Committee is conducting the audits and offer the Committee's input for any municipal owned properties. Steve Murphy will make identification badges for the Committee members doing the audits.

All members of the Committee were pleased that they were represented at the Orangeville Home Show. In order to make Access Dufferin's presence more noticeable at the next Home Show, Steve Murphy will create a banner sign to display information about the Access Dufferin Committee. In order to engage the public at the Home Show, the Committee suggested giving attendees an "accessible experience". This could involve obtaining a pair of glasses from the CNIB that simulate having cataracts.

Moved by Trevor Lewis, seconded by Kat Anderson

THAT the Committee work on creating promotional materials for Access Dufferin.

-Carried-

**5. ACCESS DUFFERIN – September 10, 2018 – ITEM #5
Next Committee Term**

Steve Murphy advised he anticipates the advertisement for members will be in January. Michelle Hargrave will ensure all current Committee members are notified when the advertisement for the next Committee term is released.

OTHER BUSINESS

Kat Anderson enquired if presenters from different organizations can be invited in to give the continuing education session. Steve Murphy advised that would be more than welcome and Dufferin County and local municipal staff would be invited to attend as well.

The Committee asked for an update on the status of the new Dufferin County website. Steve Murphy would like to send the website pilot out to current Committee members when it is available to get their feedback.

ADJOURNMENT

The meeting adjourned at 1:59 p.m.