

**ALL COUNCILS ORIENTATION  
WEDNESDAY, NOVEMBER 14, 2018 – 3PM  
MONORA PARK PAVILLION, 500 Monora Park Drive, Mono, ON**

**Registration**

Sonya Pritchard, County Chief Administrative Officer	Welcome and opening remarks.
Game Show questions (throughout the evening)	Municipal trivia questions will be asked randomly during the orientation and you will answer the questions as a table. The winning table gets prizes. Listen for the cow bell!
Charlotte Caza, Municipal Advisor Ministry of Municipal Affairs and Housing	<p><b>Overview of Municipal Legislation, Council Staff Relations and Role of the Ministry</b></p> <p>Charlotte Caza is the Municipal Advisor in the Western Municipal Services Office for Dufferin, Grey and Bruce. Charlotte joined the office initially as a Planning Intern through the Ontario Internship Program in July 2017, before assuming her Municipal Advisor role in June 2018. Prior to that, she was with the federal public service in Gatineau working as a Policy Analyst at Library and Archives Canada, while completing her Master of Arts in Political Economy at Carleton University.</p>
Guy Giorno County's Integrity Commissioner	<p><b>Ethics, Council Code of Conduct, Municipal Conflict of Interest Act</b></p> <p>An active, non-partisan advocate for government transparency, lobbying ethics and electoral reform, Guy has been appointed as the Integrity Commissioner (responsible for administering government ethics rules) in 28 Ontario municipalities, including the County of Dufferin and 7 our member municipalities. Guy is a partner at Fasken Law Firm in Toronto and Ottawa.</p>
Debi Wilcox, President Meeting Solutions Group	<p><b>Parliamentary Procedure 101</b></p> <p>Debi is a regarded consultant who is an expert in meeting management, board orientation/effectiveness, e-agenda change management, effective minute taking and is a Certified Trainer in Robert's Rules Made Simple®. She works with her clients to help identify their needs and assess change management, board efficiencies and training. Her unique, practical and powerful expertise make her easy to talk to and she has a way of demystifying what it takes to be an effective board member or recording secretary.</p>

**Dinner Break**

Jon Hebden, Account Manager  
Municipal Relations MPAC (Municipal  
Property Assessment Corporation)

**MPAC and Assessment 101**

As Account Manager of Municipal & Stakeholder Relations, Jon has the responsibility to manage assigned stakeholder accounts within a geographic zone serving municipal, government and business stakeholders. This includes coordinating activities as well as developing a strong network of relationships within MPAC to mobilize the right people, resources and ideas into each stakeholder relationship.

Jon has 22+ years of experience in the property assessment field and has held a variety of positions including Assessment Review Officer, Valuation Review Specialist, Customer Service Manager, Government & Business Relations Account Manager and most recently as Account Manager, Municipal & Stakeholder Relations for the Region of Waterloo, the City of Guelph, the County of Wellington and Dufferin County.

Tracey Atkinson, CAO/Director of  
Planning  
Township of Mulmur

**Planning Overview**

A high-level overview of land use planning.

Tracey is currently the CAO/Planner for the Township of Mulmur. Tracey has worked in several of the lower tier municipalities as a planner and most recently been hired as the CAO/Director of Planning competition in Mulmur.

**Wrap Up**