



GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES
Thursday, January 24, 2019 at 9:00 a.m.

The Committee met at 9:00 a.m. in the Sutton Room, 55 Zina Street, Orangeville

Members Present: Councillor John Creelman (Chair)
Warden Darren White
Councillor Guy Gardhouse
Councillor Wade Mills

Members Absent: Councillor Andy Macintosh

Other Members Present: Councillor Sandy Brown

Staff Present: Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services
Alan Selby, Treasurer
Aimee Raves, Deputy Treasurer
Cheri French, Human Resources Manager
Tom Reid, Chief Paramedic Service
Michelle Dunne, Deputy Clerk

Chair Creelman called the meeting to order at 9:06 a.m.

DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

PUBLIC QUESTION PERIOD

There were no questions from the public.

REPORTS

1. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #1
911 Working Group Minutes – October 12, 2018, November 21, 2018 & January
14, 2019

Minutes from the 911 Working Group meetings held on October 12, 2018,
November 21, 2018 and January 14, 2019.

Moved by Warden White, seconded by Councillor Mills

THAT the minutes of the 911 Working Group meetings of October 12, 2018, November 21, 2018 and January 14, 2019, and the recommendations contained therein, be adopted.

-Carried-

**911 SERVICE DELIVERY WORKING GROUP – October 12, 2018 – ITEM #1
Municipal 511 / Responder511**

THAT the County investigate the implementation of the 511 Responder Software and seek input from the area municipalities prior to moving forward.

**911 SERVICE DELIVERY WORKING GROUP – January 14, 2019 – ITEM #6
Other Business**

THAT staff work with the Town of Orangeville to determine the name of the stretch of County Road 16 that links with Broadway to County Road 109.

- 2. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #2
Reporting Burdens Affecting the Municipal Sector – Response to letter from the Minister of Municipal Affairs & Housing**

A report from the Chief Administrative Officer, dated January 24, 2019, to submit findings in response to a letter from the Minister of Municipal Affairs dated December 5, 2018, regarding concerns expressed by municipalities on the reporting burden that municipalities have in terms of reporting to the Province.

Moved by Councillor Gardhouse, seconded by Councillor Mills

THAT the report of the Chief Administrative Officer, dated January 24, 2019, with respect to Reporting Burdens Affecting the Municipal Sector – Response to letter from Minister of Municipal Affairs and Housing, be received;

AND THAT the draft letter to the Minister of Municipal Affairs, attached as Schedule A to this report, commenting on the reporting burden for municipalities, be approved;

AND THAT and that copies be sent to the Dufferin County municipalities.

-Carried-

- 3. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #3
2018 Compensation Review**

A report from the Human Resources Manager, dated January 24, 2019, to provide information on the Compensation Review completed in 2018.

Moved by Councillor Mills, seconded by Warden White

THAT the report of the Human Resources Manager, dated January 24, 2019, regarding the 2018 Compensation Review, be received;

AND THAT the Market Survey results be adopted;

AND THAT the financial impact be considered during the 2019 Budget discussion.

-Carried-

**4. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #4
Legal Services**

A report from the Clerk/Director of Corporate Services, dated January 24, 2019, to recommend retaining legal services on an as required basis from the most appropriate source on a go forward basis.

Moved by Councillor Gardhouse, seconded by Warden White

THAT the report of the Clerk/Director of Corporate Services dated January 24, 2019, regarding the Legal Services be received;

AND THAT a roster be created of legal firms with various expertise based on past experience;

AND THAT staff, in consultation with the Chief Administrative Officer or the Clerk, be authorized to engage law firms on an “as required” basis and based on the subject matter, the expertise of the law firm and the complexity of the issue.

-Carried-

**5. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #5
Integrity Commissioner Renewal**

A report from the Clerk/Director of Corporate Services, dated January 24, 2019, to recommend approving a two year extension for the current County of Dufferin Integrity Commissioner.

Moved by Councillor Mills, seconded by Councillor Gardhouse

THAT the report of the Clerk/Director of Corporate Services, dated January 24, 2019, regarding Integrity Commissioner Renewal, be received;

AND THAT the contract with Guy Giorno at the firm of Fasken Martineau as the Integrity Commissioner for the County of Dufferin be extended for a further two years from July 1, 2019 to July 1, 2021.

-Carried-

6. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #6
911 Central Emergency Reporting Bureau Contract

A report from the Clerk/Director of Corporate Services, dated January 24, 2019, to recommend to Committee and Council options regarding the provision of a Central Emergency Reporting Bureau (CERB).

Moved by Councillor Gardhouse, seconded by Warden White

THAT the report of the Clerk/Director of Corporate Services, dated January 24, 2019, regarding 911 Central Emergency Reporting Bureau Contract, be received;

AND THAT the current contract with Northern911 for 911 Central Emergency Reporting Bureau be extended until June 27, 2020;

AND THAT staff investigate the option of sole sourcing the CERB service to the Orangeville Police Service.

-Carried-

7. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #7
Mutual Assistance Agreement – County of Bruce

A report from the Clerk/Director of Corporate Services, dated January 24, 2019, to recommend a Mutual Assistance Agreement with the County of Bruce in relation to municipal emergency response and recovery.

Moved by Councillor Mills, seconded by Councillor Gardhouse

THAT the report of the Clerk/Director of Corporate Services, dated January 24, 2019, Mutual Assistance Agreement – County of Bruce be received;

THAT the Mutual Assistance Agreement with the County of Bruce, in a form substantially attached hereto, be approved;

AND THAT the necessary by-law be enacted.

-Carried-

8. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #8
Provincial Offences Administration Space Update - Report #8

A report from the Clerk/Director of Corporate Services, dated January 24, 2019, to provide committee with an update on the Provincial Offences Administration and office space.

Moved by Councillor Gardhouse, seconded by Councillor Mills

THAT the report from the Clerk/Director of Corporate Services, dated January 24, 2019, with respect to the Provincial Offences Administration Space – Report #8, be received;

AND THAT staff be directed to continue to work with the Province and the Dufferin Municipalities to determine if Provincial Offences Court and Administration could be delivered locally.

Moved by Councillor Mills, seconded by Warden White IN AMENDMENT

THAT the motion be amended by:

Remove: AND THAT staff be directed to continue to work with the Province and the Dufferin Municipalities to determine if Provincial Offences Court and Administration could be delivered locally;

Insert: AND THAT staff, the Warden and General Government Services Chair be directed to continue to work with the Province, Dufferin Municipalities and the Town of Caledon to determine if Provincial Offences Court and Administration could be delivered locally;

Insert: AND THAT copies of this resolution be circulated to the Dufferin Municipalities and to the Mayor and Council of the Town of Caledon for support.

-Amendment Carried-

MAIN MOTION ADOPTED AS AMENDED

THAT the report from the Clerk/Director of Corporate Services, dated January 24, 2019, with respect to the Provincial Offences Administration Space – Report #8, be received;

AND THAT staff, the Warden and General Government Services Chair be directed to continue to work with the Province, Dufferin Municipalities and the Town of Caledon to determine if Provincial Offences Court and Administration could be delivered locally;

AND THAT copies be circulated to the Dufferin Municipalities for support and to the Mayor and Council of the Town of Caledon and the local MPP.

-Carried-

**9. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #9
Health Unit Agreement**

A report from the Treasurer, dated January 24, 2019, to recommend approval of an updated Agreement between the Wellington-Dufferin-Guelph (WDG) Public Health

and its municipal partners. The Treasurer asked that Committee defer this to the next meeting as there was a concern raised by the County of Wellington.

Moved by Warden White, seconded by Councillor Gardhouse

THAT Report, Health Unit Agreement, from the Treasurer, dated January 24, 2019, be deferred.

-Carried-

CORRESPONDENCE

10. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #10
Ministry of the Attorney General – Response to motion regarding Provincial Offences Administration

Correspondence from the Ministry of the Attorney General, dated November 15, 2018, regarding assignment of a Unit Manager for the Provincial Offences Act to assist in discussions between the County of Dufferin, the Town of Caledon and the Ministry of the Attorney General.

Moved by Councillor Gardhouse, seconded by Councillor Mills

THAT correspondence from the Ministry of the Attorney General, dated November 15, 2018, regarding assignment of a Unit Manager for the Provincial Offences Act to assist in discussions between the County of Dufferin, the Town of Caledon and the Ministry of the Attorney General, be received.

-Carried-

11. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #11
Shelburne & District Agricultural Society

Correspondence from the Shelburne and District Agricultural Society, dated December 29, 2018, requesting a donation of \$750.00 for the 2019 Shelburne Fall Fair.

Moved by Warden White, seconded by Councillor Mills

THAT the correspondence from the Shelburne and District Agricultural Society, dated December 29, 2018, requesting a donation of \$750.00 for the 2019 Shelburne Fall Fair be referred to the existing Community Grant Program process.

-Carried-

The Committee had a 10 minutes recess (9:54 a.m.).

BUDGET

12. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #12 2019 Budget

Review and discussion of the Draft 2019 Operating and Capital Budget for Office of the CAO, Corporate Services and Treasury.

The following Departments presented an overview of their primary responsibilities, changes within their Departments, 2018 accomplishments, 2019 goals and highlights within their budgets:

- Paramedic Service
- Corporate Finance
- Corporate Services
- Office of the CAO
- Council

The following changes were recommended:

- **Supplement taxation revenue – change to \$500,000 (from \$450,000)**
- **Investment income revenue – change to \$405,000 (from \$355,000)**

The Chief Administrative Officer provided Committee with a complete budget overview. She proposed the draft capital budget could be reduced by \$500,000 due to the lack of organizational capacity, as well as a \$200,000 reduction in projected benefits costs. Options for changes to the draft budget will be brought forward to Council in February.

Councillor Brown left the meeting (12:04 p.m.).

NEW BUSINESS

The following reports will be coming to the February Committee meeting:

- Property Tax policy
- Interoperable Radio report
- Recording of Council/Committee Meetings report

ADJOURNMENT

The meeting adjourned at 12:15 p.m.

NEXT MEETING: Thursday, February 28, 2019 at 3:00 p.m.
Sutton Room, 55 Zina Street, Orangeville

Respectfully submitted,

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Councillor John Creelman, Chair
General Government Services Committee