



DUFFERIN COUNTY COUNCIL MINUTES
Thursday, February 14, 2019 at 7:00 p.m.
Council Chambers
51 Zina Street, Orangeville

Council Members Present:

Warden Darren White (Melancthon)
Councillor Steve Anderson (Shelburne)
Councillor Sandy Brown (Orangeville)
Councillor John Creelman (Mono)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Janet Horner (Mulmur)
Councillor Andy Macintosh (Orangeville)
Councillor Wade Mills (Shelburne)
Councillor Philip Rentsch (Grand Valley)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)

Alternate Council Members Present:

Councillor Heather Foster for Councillor
Bob Currie (Amaranth)

Council Members Absent:

Councillor Bob Currie (Amaranth)(prior notice)
Councillor Earl Hawkins (Mulmur)(prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services
Alan Selby, Treasurer
Scott Burns, Director of Public Works
Anna McGregor, Director of Community Services
Tom Reid, Chief Paramedic Service
Darrell Keenie, Director of Planning, Economic Development and Culture
Michelle Dunne, Deputy Clerk

Warden White called the meeting to order at 7:00 p.m.

The Warden announced that the Committee meetings will be held on Thursday,
February 28, 2019 in Orangeville at 55 Zina Street in the Sutton Room:
Infrastructure & Environmental Services Committee – 1:00 p.m.
General Government Services Committee – 3:00 p.m.
Community Services/Dufferin Oaks Committee – 6:30 p.m.

The Warden also announced the municipal administration offices will be closed on Monday, February 18, 2019 for Family Day.

1. **APPROVAL OF THE AGENDA**

Moved by Councillor Macintosh, seconded by Councillor Gardhouse

THAT the Agenda and any Addendum distributed for the February 14, 2019 meeting of Council, be approved.

-Carried-

2. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Horner, seconded by Councillor Ryan

THAT the minutes of the regular meeting of Council of January 10, 2019 be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

4. **Proclamation & Presentation: Heart Month – February 2019**

The Warden declared the month of February 2019 as “Heart Month”. Mr. Tom Reid, Chief Paramedic, was in attendance to accept the proclamation and presented information on public access defibrillators. He informed Council that there will be free family CRP and AED training on February 19, 2019 in Shelburne and February 26, 2019 in Grand Valley.

The Warden requested that Item 6.5, a report from the Director of Planning, Economic Development & Culture, regarding the International Plowing Match be moved up as it relates to the delegation.

5. **Delegation: Ontario Plowmen’s Association**

Ms. Cathy Lasby, Executive Director, of the Ontario Plowman’s Association presented information on hosting the International Plowing Match and Rural Expo. They requested a motion to support hosting the 2020 IPM in Dufferin County, a commitment to discuss a start-up loan, and commitment to in-kind sponsorship of infrastructure/operational needs such as garbage disposal, recycling services, and disposal of gray and black water.

6. **Director of Planning, Economic Development & Culture's Report – International Plowing Match**

A report from the Director of Planning, Economic Development & Culture, dated February 14, 2019, to follow-up to the delegation to County Council by the Ontario Plowman's Association (OPA) on July 12, 2018. The delegation shared information on the International Plowing Match (IPM) event, and asked if Dufferin County could play host to a future IPM.

Moved by Councillor Horner, seconded by Councillor Mills

THAT the report of the Director of Planning, Economic Development and Culture, dated February 14, 2019, regarding the International Plowing Match be received.

-Carried-

Moved by Councillor Horner, seconded by Councillor Rentsch

THAT the request by the Ontario Plowman's Association (OPA) to host the 2020 International Plowing Match be supported in principle;

AND THAT staff be directed to report back to committee with details on economic value, staff time involved and costs to the County.

-Carried-

7. **PUBLIC QUESTION PERIOD**

Mr. Don Kidd, Orangeville resident, asked in regards to Mr. Reid's presentation if all county buildings have AEDs and if they are available at any time. Mr. Reid responded that they are available when the facilities are open for business.

PRESENTATION AND CONSIDERATIONS OF REPORTS

8. **General Government Services Minutes – January 24, 2019**

Moved by Councillor Ryan, seconded by Councillor Mills

THAT the minutes of the General Government Services meeting held on January 24, 2019, and the recommendations set out, be adopted.

-Carried-

9. **GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #1
911 Working Group Minutes – October 12, 2018, November 21, 2018 & January 14, 2019**

THAT the minutes of the 911 Working Group meetings of October 12, 2018, November 21, 2018 and January 14, 2019, and the recommendations contained

therein, be adopted.

10. 911 SERVICE DELIVERY WORKING GROUP – October 12, 2018 – ITEM #1 - Municipal 511 / Responder511

THAT the County investigate the implementation of the 511 Responder Software and seek input from the area municipalities prior to moving forward.

11. 911 SERVICE DELIVERY WORKING GROUP – January 14, 2019 – ITEM #6- Other Business

THAT staff work with the Town of Orangeville to determine the name of the stretch of County Road 16 that links with Broadway to County Road 109.

12. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #2 Reporting Burdens Affecting the Municipal Sector – Response to letter from the Minister of Municipal Affairs & Housing

THAT the report of the Chief Administrative Officer, dated January 24, 2019, with respect to Reporting Burdens Affecting the Municipal Sector – Response to letter from Minister of Municipal Affairs and Housing, be received;

AND THAT the draft letter to the Minister of Municipal Affairs, attached as Schedule A to this report, commenting on the reporting burden for municipalities, be approved;

AND THAT copies be sent to the Dufferin County municipalities.

13. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #3 2018 Compensation Review

THAT the report of the Human Resources Manager, dated January 24, 2019, regarding the 2018 Compensation Review, be received;

AND THAT the Market Survey results be adopted;

AND THAT the financial impact be considered during the 2019 Budget discussion.

14. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #4 Legal Services

THAT the report of the Clerk/Director of Corporate Services dated January 24, 2019, regarding the Legal Services be received;

AND THAT a roster be created of legal firms with various expertise based on past experience;

AND THAT staff, in consultation with the Chief Administrative Officer or the Clerk, be authorized to engage law firms on an “as required” basis and based on the subject matter, the expertise of the law firm and the complexity of the issue.

15. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #5
Integrity Commissioner Renewal

THAT the report of the Clerk/Director of Corporate Services, dated January 24, 2019, regarding Integrity Commissioner Renewal, be received;

AND THAT the contract with Guy Giorno at the firm of Fasken Martineau as the Integrity Commissioner for the County of Dufferin be extended for a further two years from July 1, 2019 to July 1, 2021.

16. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #6
911 Central Emergency Reporting Bureau Contract

THAT the report of the Clerk/Director of Corporate Services, dated January 24, 2019, regarding 911 Central Emergency Reporting Bureau Contract, be received;

AND THAT the current contract with Northern911 for 911 Central Emergency Reporting Bureau be extended until June 27, 2020;

AND THAT staff investigate the option of sole sourcing the CERB service to the Orangeville Police Service.

17. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #7
Mutual Assistance Agreement – County of Bruce

THAT the report of the Clerk/Director of Corporate Services, dated January 24, 2019, Mutual Assistance Agreement – County of Bruce be received;

THAT the Mutual Assistance Agreement with the County of Bruce, in a form substantially attached hereto, be approved;

AND THAT the necessary by-law be enacted.

18. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #8
Provincial Offences Administration Space Update - Report #8

THAT the report from the Clerk/Director of Corporate Services, dated January 24, 2019, with respect to the Provincial Offences Administration Space – Report #8, be received;

AND THAT staff, the Warden and General Government Services Chair be directed to continue to work with the Province, Dufferin Municipalities and the Town of Caledon to determine if Provincial Offences Court and Administration

could be delivered locally;

AND THAT copies be circulated to the Dufferin Municipalities for support and to the Mayor and Council of the Town of Caledon and the local MPP.

19. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #9
Health Unit Agreement

THAT Report, Health Unit Agreement, from the Treasurer, dated January 24, 2019, be deferred.

20. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #10
Ministry of the Attorney General – Response to motion regarding Provincial Offences Administration

THAT correspondence from the Ministry of the Attorney General, dated November 15, 2018, regarding assignment of a Unit Manager for the Provincial Offences Act to assist in discussions between the County of Dufferin, the Town of Caledon and the Ministry of the Attorney General, be received.

21. GENERAL GOVERNMENT SERVICES – January 24, 2019 – ITEM #11
Shelburne & District Agricultural Society

THAT the correspondence from the Shelburne and District Agricultural Society, dated December 29, 2018, requesting a donation of \$750.00 for the 2019 Shelburne Fall Fair be referred to the existing Community Grant Program process.

22. Infrastructure & Environmental Services Minutes – January 24, 2019

Moved by Councillor Ryan, seconded by Councillor Gardhouse

THAT the minutes of the Infrastructure and Environmental Services meeting held on January 24, 2019, and the recommendations set out, be adopted.

-Carried-

23. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 24, 2019 –
ITEM #1 -2018 Capital Project Update – January 2019

THAT Report, Capital Project Update – September 2018, from the Director of Public Works/County Engineer, dated September 27, 2018, be received.

**24. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 24, 2019 –
ITEM #2 - FCM Climate Change Staff Grant Update**

THAT Report, FCM Climate Change Staff Grant Update, dated January 24, 2019, from the Director of Public Works/County Engineer be received.

**25. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 24, 2019 –
ITEM #3 - Living Snow Fence Program Update**

THAT Report, Living Snow Fence Program Update, dated January 24, 2019, from the Director of Public Works/County Engineer be received.

**26. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 24, 2019 –
ITEM #4 - Minimum Maintenance Standards – Regulation Update**

THAT Report, Minimum Maintenance Standard – Regulation Update, dated January 24, 2019, from the Director of Public Works/County Engineer be received;

AND THAT the updated Regulation 239/02 Minimum Maintenance Standards for Highways and associated amendments be adopted;

AND THAT the Director of Public Works/County Engineer or designate be authorized to declare a Significant Weather Event as required through the Regulation.

**27. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 24, 2019 –
ITEM #5 - Waste Services Contracts and Waste Free Ontario Act Update**

THAT Report, Waste Services Contracts and Waste Free Ontario Act Update, from the Director of Public Works/County Engineer, dated January 24, 2019, be received;

AND THAT staff be authorized to proceed with the options to extend the County's curbside collection contract for the two one-year periods.

**28. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 24, 2019 –
ITEM #6 - Town of Mono Resolution - Dufferin Road 18 (Airport Road)**

THAT report, Town of Mono Resolution - Dufferin Road 18 (Airport Road), from the Director of Public Works/County Engineer, dated January 24, 2019, be deferred.

**29. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 24, 2019 –
ITEM #7 - Draft 2019 Budget**

THAT the budget presentation of the Public Works Department be received.

30. Community Services/Dufferin Oaks/Museum Minutes – January 24, 2019

Moved by Councillor Creelman, seconded by Councillor Gerrits

THAT the minutes of the Community Services/Dufferin Oaks/Museum meeting held on January 24, 2019, and the recommendations set out, be adopted.

-Carried-

31. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #2 - Dental Plan for Low Income Seniors

THAT staff be directed to investigate other municipal senior dental programs, such as the one offered in the Region of Peel and report back.

32. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #3 - Poet Laureate

THAT Dufferin County continue with the Poet Laureate program and that staff be directed to begin the process to retain a Poet Laureate.

33. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #4 - Tax Assistance Program & SmartSAVER Updates

THAT the report of the Director of Community Services, titled Tax Assistance Program and SmartSAVER Updates, dated January 24, 2019, be received.

34. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #5 - Quarterly Community Services Activity Report – Third Quarter 2018

THAT the report of the Director of Community Services, dated January 24, 2019, titled Quarterly Community Services Activity Report – Third Quarter 2018, be received.

35. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #6 - Provincial Program Changes Impacting Community Services

THAT the report of the Director of Community Services, titled Provincial Program Changes Impacting Community Services, dated January 24, 2019, be received.

36. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #7 - Smoke Free Social Housing Policy Update

THAT the report of the Director of Community Services titled Smoke Free Social Housing Policy Update, dated January 24, 2019, be received;

AND THAT staff be directed to update the Social Housing Leases to reflect the legislative changes to include cannabis in the policy;

AND THAT the necessary by-law be enacted.

37. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #8 - Older Adult Advisory Committee Minutes – September 12, 2018 & October 10, 2018

THAT the minutes from the Older Adults Advisory Committee meetings of September 12, 2018 and October 10, 2018, be received.

38. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #9 - Funding Announcements

THAT the report of the Administrator of Dufferin Oaks, dated January 24, 2019, regarding Funding Announcements be received.

39. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #10 - LHIN Funding Increase to Community Support Services

THAT the report of the Administrator of Dufferin Oaks, dated January 24, 2019, regarding Ministry of Health and Long Term Care Funding Announcements be received.

40. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – January 24, 2019 – ITEM #11 - Changes to Long Term Homes Act – Cannabis Policy

THAT the report of the Administrator of Dufferin Oaks, dated January 24, 2019, regarding the Changes to the Long Term Care Homes Act be received.

41. **Director of Planning, Economic Development & Culture's Report - Increasing Housing Community Consultations**

A report from the Director of Planning, Economic Development & Culture, dated February 14, 2019, to update Council on Increased Housing Supply consultations held by the County in December 2018 and January 2019.

Moved by Councillor Horner, seconded by Councillor Mills

THAT the report of the Director of Planning, Economic Development and Culture, dated February 14, 2019, regarding Increasing Housing Supply Community Consultations be received.

-Carried-

42. Chief Administrative Officer’s Report – Outside Boards

A report from the Chief Administrative Officer, dated February 14, 2019, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Brown, seconded by Councillor Macintosh

THAT the report of the Chief Administrative Officer, dated February 14, 2019, with respect to Reports from Outside Boards be received.

-Carried-

43. Treasurer’s Presentation – Budget Presentation

The Treasurer addressed Council with a presentation to provide to an update of the Draft 2019 Budget.

Moved by Councillor Ryan, seconded by Councillor Brown

THAT the Treasurers presentation dated February 14, 2019 and the following changes presented be adopted;

- **Revise Treasury Department Revenue estimates by (\$100,000)**
- **Reduce Employee Benefits estimates by (\$200,000)**
- **Reduce some legal fees estimate (\$35,000)**
- **Apply Reserve to Climate Change section by (\$35,000)**
- **Reduce Capital Levy for Dufferin Oaks by (\$100,000)**
- **Reduce Capital Levy for Housing by (\$250,000)**
- **Reduce Capital Levy for Jean Hamlyn Daycare by (\$50,000)**
- **Reduce Capital Levy for Information Technology by (\$30,000)**
- **Reduce Capital Levy for Public Works by (\$170,000)**
- **Amend salary adjustment to 55th percentile by \$100,000**
- **Use Rate Stabilization Reserve to finance Courthouse Chimney Project in part by (\$300,000)**

AND THAT staff be directed to prepare the Estimates By-law for the March 14, 2019 Council meeting, with the Dufferin County Tax levy for 2019 set at \$38,499,000.

A recorded vote was requested on the original motion and taken as follows:

	Yea	Nay
Councillor Anderson (1)	x	
Councillor Brown (7)	x	
Councillor Creelman (2)	x	
Councillor Foster (1)		x
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)		x

	Yea	Nay
Councillor Hawkins (1)	Absent	
Councillor Horner (1)	x	
Councillor Macintosh (7)	x	
Councillor Mills (2)	x	
Councillor Rentsch (1)	x	
Councillor Ryan (3)	x	
Councillor Soloman (1)	x	
Councillor White (2)	x	
Totals (32)	29	2
-MOTION CARRIED-		

CORRESPONDENCE

44. Town of Shelburne – Voters’ List Resolution

A resolution from the Town of Shelburne, dated January 14, 2019, to endorse and support the re-establishment of the multi-stakeholder working group to explore and identify ways to create and maintain the Voters’ List for Municipal elections.

Moved by Councillor Ryan, seconded by Councillor Horner

THAT the resolution from the Town of Shelburne dated January 14, 2019, to endorse and support the re-establishment of the multi-stakeholder working group to explore and identify ways to create and maintain the Voters’ List for Municipal elections, be endorsed.

-Carried-

45. Ministry of Municipal Affairs & Housing – Proposed Amendment to the Growth Plan for the Greater Golden Horseshoe

Correspondence from the Ministry of Housing and Municipal Affairs, dated January 15, 2019, regarding a proposed amendment to the Growth Plan for the Greater Golden Horseshoe.

Moved by Councillor Mills, seconded by Councillor Brown

THAT the correspondence from the Minister of Municipal Affairs, dated January 15, 2019, regarding the proposed amendment to the Growth Plan for the Greater Golden Horseshoe be received;

AND THAT staff be directed to consult with the local planners and provide comments prior to the February 28, 2019 deadline.

-Carried-

46. **MOTIONS**

47. **NOTICE OF MOTIONS**

Moved by Councillor Creelman

WHEREAS the Municipal Act provides for Administrative Penalties (AMPS) as an alternative to the POA Court stream for parking tickets and municipal by law charges;

AND WHEREAS AMPS has proven to be an efficient, cost effective means of dealing with parking and by law infractions;

AND WHEREAS an AMPS process is best established for multiple municipalities to achieve an economy of scale;

THEREFORE BE IT RESOLVED that the General Government Services Committee of County Council investigate the possibility of implementing an Administrative Penalties scheme for both itself and on behalf of Dufferin County's local tier municipalities.

48. **BY-LAWS**

2019-07 A by-law to authorize the execution of an agreement between the Corporation of the County of Dufferin and the Corporation of the County of Bruce. (Mutual Assistance Agreement)
Authorization: Council – February 14, 2019

2019-08 A by-law to approve an agreement between the Corporation of the County of Dufferin and Orwill Allergy Products Limited. (Lease Agreement – Mel Lloyd Centre)
Authorization: Council – February 14, 2019

Moved by Councillor Macintosh, seconded by Councillor Ryan

THAT by-law 2019-07 to 2019-08 be read a first, second and third time and enacted.

-Carried-

49. **OTHER BUSINESS**

Warden White provided highlights of the recent Rural Municipalities of Ontario Conference that he attended. He noted that he attend two delegations with Ministers: one with Councillor Mills regarding the request for a Shelburne By-pass and one with Councillor Anderson for Shelburne's request to implement Metrolinx and Go Bus service to Shelburne.

50. **CLOSED SESSION**

Moved by Councillor Ryan, seconded by Councillor Macintosh

THAT the minutes of the Closed Session of Council held on January 10, 2019 be adopted.

-Carried-

51. **CONFIRMATORY BY-LAW**

2019-09 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on February 14, 2019.

Moved by Councillor Brown, seconded by Councillor Mills

THAT by-law 2019-09 be read a first, second and third time and enacted.

-Carried-

52. **ADJOURNMENT**

Moved by Councillor Macintosh, seconded by Councillor Ryan

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 8:36 p.m.

Next meeting: Thursday, March 14, 2019 at 7:00 p.m.
51 Zina Street, Orangeville

Darren White, Warden

Pam Hillock, Clerk